

Town of West Tisbury

FY 2025 Budget Notebook

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FY 2025 Budget Summary Worksheet

FY 2024 Appropriation Expenditure Report as of 12/31/2023

FY 2025 Budgets from Departments/Committees/Regional Entities

Number	Department/Committee	Contact
114	Town Moderator	Dan Waters, Moderator & Bruce Stone
122	Select Board	Jen Rand, Town Administrator
124	Municipal Hearing Officer	Jen Rand, Town Administrator
131	Finance Committee	Greg Orcutt, Chair
132	Reserve Fund	BOS/Finance Committee
133	Annual Town Audit	Bruce Stone, Town Accountant
135	Town Accountant	Bruce Stone, Town Accountant
141	Board of Assessors	Mac Anderson, Principal Assessor
145	Collector/Treasurer	Katherine Logue, Treasurer
151	Legal Services	Jen Rand, Town Administrator
152	Personnel Board	Maria McFarland, Administrator
155	Data Processing Expenses	Katherine Logue, Treasurer
158	Tax Title Foreclosures	Katherine Logue, Treasurer
161	Town Clerk	Tara Whiting, Town Clerk
162	Elections	Tara Whiting, Town Clerk
163	Board of Registrars	Tara Whiting, Town Clerk
171	Conservation Commission	Maria McFarland, Administrator
175	Planning Board	Jane Rossi, Administrator
176	Board of Appeals	Kim Leaird, Administrator
177	Martha's Vineyard Commission	Adam Turner, Executive Director
179	Affordable Housing Committee	Wanda Higgins, Administrator/Jefrey Dubard
182	Energy/Climate Committees	John Christensen/Admin-Vacant
192	Town Buildings	Jen Rand, Town Administrator
193	Town Property/Liability Insurance	Jen Rand, Town Administrator
194	Town Electric	Jen Rand/Bruce Stone
195	Town Reports	Jen Rand, Town Administrator
196	Town Clock	Jen Rand, Town Administrator
197	Dukes Cty Reg Housing Authority	David Vigneault
210	Police Department	Chief Matt Mincone
220	Fire Department	Chief Greg Pachico
231	Tri-Town Ambulance	Chief Ben Retmier
235	MV Public Safety Communications	Lt. Col. Graczykowski/Sheriff Ogden
241	Inspector of Buildings & Zoning	Joe Tierney, Inspector
291	Emergency Management	Russ Hartenstine, Director
292	Animal Control Officer	Kate Hoffman, Animal Control Officer
293	Herring Warden	John Hoy, Herring Warden
294	Tree Warden	Jeremiah Brown, Tree Warden
297	Insect Pest Control	Jeremiah Brown, Tree Warden

Number	Department/Committee	Contact
298	Shellfish Department	Will Reich, Shellfish Agent
299	Martha's Vineyard Shellfish Group	Emma Green-Beach, MVSG
311	Up-Island Regional School District	Superintendent/Principals Debettencourt & Stevens
313	MV Regional High School District	Superintendent/Principal Dingley
421	Superintendent of Streets	BOS/Richard Olsen, Superintendent of Streets
422	General Highway Fund	Richard Olsen, Superintendent of Streets
423	Snow & Ice Removal	Richard Olsen, Superintendent of Streets
424	Street Lights	Jen Rand, Town Administrator
433	Town Landfill/Local Drop Off	Alex Lam, Health Agent
439	MVRDRRD Intergovernmental	Don Hatch, MVRD
491	Cemeteries	Richard Olsen, Superintendent of Streets
510	Board of Health	Alex Lam, Health Agent
522	Health Services	Alex Lam, Health Agent
525	Vineyard Health Access	Sarah Kuh
526	Dukes County Social Services	Dukes County
541	Up-Island Council on Aging	Joyce Albertine, Director
543	Veterans' Benefits	Randall Dull Veterans Agent
610	Library	Alexandra Pratt, Director/Library Trustees
620	Parks & Recreation Committee	Peggy Stone, Administrator
632	LC Beach & Seth's Pond	Peggy Stone, Administrator
640	Recreation Programs	Peggy Stone, Administrator
650	Town Grounds	Peggy Stone, Administrator
690	Historic District Commission	Sean Conley, Chair
691	Local Historical Commission	Anne Fisher, LHC
692	Martha's Vineyard Cultural Council	Rizwan Malik, Chair MVCC
710	Debit Service	Katherine Logue, Treasurer
751	Long Term Debt	Katherine Logue, Treasurer
752	Short Term Debt	Katherine Logue, Treasurer
911	County Retirement	Katherine Logue, Treasurer
912	Workers' Compensation	Katherine Logue, Treasurer
913	Massachusetts Unemployment	Katherine Logue, Treasurer
914	Health Insurance	Katherine Logue, Treasurer
915	Life Insurance	Katherine Logue, Treasurer
916	Medicare Tax	Katherine Logue, Treasurer
945	Public Officials Liability Insurance	Jen Rand, Town Administrator

Other County Programs/Requests presented as Warrant Articles @ Town Meeting:

Dukes County Supplemental Income Request
Homelessness (Harbor Homes)-- Warrant Article
MV Center for Living -- Warrant Article
CORE -- Warrant Article
Healthy Aging -- Warrant Article
Substance Use Disorder Coalition -- Warrant Article

**Town of West Tisbury
Proposed Budget FY 2025**

Line Item	FY 2023 Adopted	FY 2023 Actual	FY 2024 Adopted*	FY 2025 Proposed	Change from FY 2024	% Change from FY 2024
114-5110 Town Moderator - Salary	370.00	370.00	370.00	370.00	0.00	0.0%
114-5305 Town Moderator - Legal	500.00	500.00	500.00	500.00	0.00	0.0%
114-5700 Town Moderator/Town Meeting - Expenses	1,520.00	1,520.00	1,820.00	6,540.00	4,720.00	259.3%
122-5110 Select Board - Salary	15,000.00	10,000.00	11,042.00	10,000.00	(1,042.00)	-9.4%
122-5120 Select Board - Personal Services	181,385.43	179,844.87	212,245.74	224,894.99	12,649.25	6.0%
122-5700 Select Board - Expenses	22,080.00	24,808.34	30,338.00	30,150.00	(188.00)	-0.6%
122-5780 Select Board - Consultant/Misc Reserve	5,000.00		5,000.00	5,000.00	0.00	0.0%
124-5120 Municipal Hearing Officer	2,500.00	835.00	2,500.00	2,500.00	0.00	0.0%
131-5120 Finance Committee - Personal Services	2,352.00	1,274.00	2,128.20	2,342.40	214.20	10.1%
131-5700 Finance Committee - Expenses	1,810.00	163.00	1,930.00	1,575.00	(355.00)	-18.4%
132-5700 Reserve Fund	50,000.00		50,000.00	50,000.00	0.00	0.0%
133-5300 Annual Town Audit	17,000.00	17,000.00	17,000.00	22,000.00	5,000.00	29.4%
135-5120 Town Accountant - Personal Services	115,562.91	115,550.85	134,096.71	124,141.33	(9,955.38)	-7.4%
135-5700 Town Accountant - Expenses	1,580.00	762.39	2,030.00	4,670.00	2,640.00	130.0%
141-5110 Board of Assessors - Salaries	3,000.00	3,000.00	3,000.00	3,000.00	0.00	0.0%
141-5120 Board of Assessors - Personal Services	168,768.18	129,146.74	187,513.38	203,096.89	15,583.51	8.3%
141-5305 Board of Assessors - Legal Services	20,000.00	2,566.00	20,000.00	20,000.00	0.00	0.0%
141-5700 Board of Assessors - Expenses	24,785.00	22,009.02	35,650.00	34,950.00	(700.00)	-2.0%
145-5120 Treasurer/Collector - Personal Services	170,406.25	170,401.24	200,736.02	214,445.29	13,709.27	6.8%
145-5700 Treasurer/Collector - Expenses	29,505.00	26,820.51	29,900.00	31,650.00	1,750.00	5.9%
151-5300 Legal Services	40,000.00	71,777.87	55,000.00	75,000.00	20,000.00	36.4%
152-5120 Personnel Board - Personal Services	13,395.80	3,376.01	15,393.21	16,127.11	733.90	4.8%
152-5700 Personnel Board - Expenses	800.00	250.82	800.00	800.00	0.00	0.0%
155-5120 Data Processing - Personal Services	4,000.00	4,000.00	4,000.00	4,000.00	0.00	0.0%
155-5700 Data Processing Expenses	102,262.50	85,243.22	110,190.00	115,640.00	5,450.00	4.9%
158-5700 Tax Title Foreclosures - Expenses	150.00	1,832.00	150.00	150.00	0.00	0.0%
158-5305 Tax Title Foreclosures - Legal Services	5,350.00	0.00	5,000.00	4,000.00	(1,000.00)	-20.0%
161-5110 Town Clerk - Salaries	65,678.43	65,678.43	69,283.76	79,852.69	10,568.93	15.3%
161-5700 Town Clerk - Expenses	1,450.00	1,077.61	1,285.00	1,285.00	0.00	0.0%
162-5120 Elections - Personal Services	5,078.50	1,635.00	4,956.00	9,912.00	4,956.00	100.0%
162-5700 Elections - Expenses	9,900.00	4,802.67	11,600.00	13,700.00	2,100.00	18.1%
163-5120 Board of Registrars - Personal Services	300.00	300.00	300.00	375.00	75.00	25.0%
163-5700 Board of Registrars - Expenses	2,000.00	1,580.99	2,700.00	3,000.00	300.00	11.1%
171-5120 Conservation Commission - Personal Services	57,601.94	55,184.69	66,190.79	69,346.58	3,155.79	4.8%
171-5700 Conservation Commission - Expenses	3,180.00	920.56	3,180.00	3,180.00	0.00	0.0%
175-5110 Planning Board - Salaries	5,000.00	5,000.00	5,000.00	5,000.00	0.00	0.0%
175-5120 Planning Board - Personal Services	70,932.70	67,505.01	81,509.26	85,395.41	3,886.15	4.8%
175-5700 Planning Board - Expenses	6,145.00	3,875.93	6,145.00	7,845.00	1,700.00	27.7%
176-5120 Board of Appeals - Personal Services	83,051.52	81,700.31	86,004.66	94,675.14	8,670.48	10.1%
176-5305 Board of Appeals - Legal Services	5,000.00	4,511.30	5,000.00	5,000.00	0.00	0.0%
176-5700 Board of Appeals - Expenses	5,925.00	8,888.23	8,950.00	9,700.00	750.00	8.4%
177-5600 Martha's Vineyard Commission	166,626.00	166,626.00	205,088.00	209,638.00	4,550.00	2.2%
179-5120 Affordable Housing Com - Personal Services	16,713.20	16,666.17	34,557.60	29,418.60	(5,139.00)	-14.9%
179-5305 Affordable Housing Com - Legal Services	4,000.00	3,953.90	6,000.00	0.00	(6,000.00)	-100.0%
179-5700 Affordable Housing Com - Expenses	1,700.00	613.17	3,200.00	0.00	(3,200.00)	-100.0%
182-5120 Climate and Energy Com - Personal Services	13,258.80	10,694.42	15,231.96	16,761.42	1,529.46	10.0%
182-5700 Climate and Energy Com - Expenses	1,000.00	324.50	1,000.00	1,125.00	125.00	12.5%
192-5700 Town Buildings - Expenses	136,300.00	102,985.51	142,700.00	143,500.00	800.00	0.6%
193-5700 Town Property & Liability Insurance	131,720.00	131,720.00	145,000.00	179,000.00	34,000.00	23.4%
194-5700 Town Electricity	44,960.00	44,928.64	47,860.00	51,760.00	3,900.00	8.1%
195-5700 Town Reports - Expenses	11,000.00	9,225.00	11,500.00	11,500.00	0.00	0.0%
196-5120 Town Clock - Personal Services	250.00	0.00	250.00	250.00	0.00	0.0%
197-5600 Dukes County Regional Housing Authority	56,350.00	56,350.00	60,525.00	61,763.00	1,238.00	2.0%
210-5120 Police Department - Personal Services	1,287,012.27	1,265,860.38	1,480,970.26	1,532,357.70	51,387.44	3.5%
210-5700 Police Department - Expenses	144,946.00	143,470.38	150,420.00	154,445.00	4,025.00	2.7%
220-5120 Fire Department - Personal Services	247,822.00	216,258.16	264,447.18	293,799.00	29,351.82	11.1%
220-5700 Fire Department - Expenses	182,600.00	221,804.10	200,350.00	205,400.00	5,050.00	2.5%
231-5600 Tri-Town Ambulance - Intergovernment	521,145.42	521,145.42	586,558.91	922,056.78	335,497.87	57.2%
235-5600 Dukes County Communications (MVPSCS)	39,237.70		34,701.97	33,657.71	(1,044.26)	-3.0%
241-5120 Inspector of Buildings & Zoning - Pers Services	283,430.60	280,279.99	354,885.25	380,970.50	26,085.25	7.4%
241-5700 Inspector of Buildings & Zoning - Expenses	13,025.00	9,311.52	16,235.00	16,035.00	(200.00)	-1.2%
291-5120 Emergency Management - Personal Services	37,000.00	36,500.00	43,000.00	38,000.00	(5,000.00)	-11.6%
291-5700 Emergency Management - Expenses	12,410.00	3,892.59	13,060.00	17,360.00	4,300.00	32.9%
292-5120 Animal Control Officer - Personal Services	87,495.49	64,934.64	97,479.06	105,268.91	7,789.85	8.0%
292-5700 Animal Control Officer - Expenses	8,355.00	5,438.80	8,355.00	8,355.00	0.00	0.0%
293-5120 Herring Warden - Personal Services	3,000.00	3,000.00	3,000.00	3,000.00	0.00	0.0%
293-5700 Herring Warden - Expenses	1,200.00	875.00	1,200.00	1,200.00	0.00	0.0%
294-5110 Tree Warden - Salaries	2,500.00	2,500.00	2,500.00	2,500.00	0.00	0.0%
294-5120 Tree Warden - Personal Services	1,200.00	240.00	1,000.00	1,000.00	0.00	0.0%
294-5700 Tree Warden - Expenses	13,200.00	900.00	13,000.00	13,000.00	0.00	0.0%
298-5120 Shellfish Department - Personal Services	28,296.00	28,296.00	33,104.96	35,933.76	2,828.80	8.5%

**Town of West Tisbury
Proposed Budget FY 2025**

	FY 2023 Adopted	FY 2023 Actual	FY 2024 Adopted*	FY 2025 Proposed	Change from FY 2024	% Change from FY 2024
Line Item						
298-5700 Shellfish Department - Expenses	11,600.00	10,643.39	11,900.00	12,400.00	500.00	4.2%
299-5700 Martha's Vineyard Shellfish Group	39,000.00	38,000.00	39,000.00	40,000.00	1,000.00	2.6%
311-5600 Up-Island Regional School District	9,331,876.34	9,319,877.84	9,400,895.01	10,684,502.49	1,283,607.48	13.7%
313-5600 MVRHS District	3,029,021.38	3,020,124.63	3,396,970.22	3,600,788.43	203,818.21	6.0%
421-5120 Superintendent of Streets - Personal Services	67,000.00	67,000.00	74,500.00	82,000.00	7,500.00	10.1%
422-5120 General Highway Fund - Personal Services	205,540.60	212,702.57	250,063.64	270,973.96	20,910.32	8.4%
422-5700 General Highway Fund - Expenses	81,060.00	93,991.12	87,620.00	90,595.00	2,975.00	3.4%
423-5700 Snow & Ice Removal - Expenses	80,000.00	52,820.97	85,000.00	90,000.00	5,000.00	5.9%
424-5700 Street Lights - Expenses	2,500.00	1,764.92	3,200.00	3,200.00	0.00	0.0%
433-5120 Local Drop-off - Personal Services	50.00	0.00	50.00	50.00	0.00	0.0%
433-5600 Landfill/LDO Intergovernment	8,000.00	8,000.00	8,000.00	11,000.00	3,000.00	37.5%
433-5700 Landfill/LDO - Expenses	5,920.00	3,602.17	5,920.00	5,520.00	(400.00)	-6.8%
439-5600 MV Refuse District Intergovernment	121,953.96	124,258.00	125,512.00	126,657.10	1,145.10	0.9%
491-5120 Cemeteries - Personal Services	2,470.80	2,416.96	3,123.20	3,272.00	148.80	4.8%
491-5700 Cemeteries - Expenses	23,500.00	21,654.93	26,500.00	26,500.00	0.00	0.0%
510-5110 Board of Health - Salaries	3,000.00	3,000.00	3,000.00	3,000.00	0.00	0.0%
510-5120 Board of Health - Personal Services	168,853.40	131,424.97	188,780.25	176,054.23	(12,726.01)	-6.7%
510-5700 Board of Health - Expenses	16,225.00	11,341.26	16,225.00	22,725.00	6,500.00	40.1%
522-5700 Health Services - Expenses	26,000.00	12,299.91	26,000.00	20,000.00	(6,000.00)	-23.1%
525-5600 Dukes County Health Care Access	60,895.00	60,895.00	63,771.00	78,912.00	15,141.00	23.7%
526-5600 Dukes County Public Benefits Access	7,225.00	7,225.00	6,541.00	7,290.00	749.00	11.5%
541-5120 Up-Island Council on Aging - Personal Services	308,915.67	289,693.63	353,855.05	319,769.06	(34,085.99)	-9.6%
541-5700 Up-Island Council on Aging - Expenses	19,200.00	12,608.94	20,900.00	36,450.00	15,550.00	74.4%
543-5700 Veterans' Benefits	21,000.00	17,964.90	22,000.00	21,000.00	(1,000.00)	-4.5%
610-5120 Library - Personal Services	614,333.85	627,033.85	756,132.83	830,827.77	74,694.94	9.9%
610-5700 Library - Expenses	277,585.00	277,585.00	278,700.00	289,100.00	10,400.00	3.7%
620-5110 Park and Recreation Com - Salaries	830.00	581.00	830.00	830.00	0.00	0.0%
620-5120 Park and Recreation Com - Personal Services	33,814.64	33,773.95	44,834.58	50,103.65	5,269.07	11.8%
620-5700 Park and Recreation Com - Expenses	1,450.00	1,350.29	1,950.00	1,950.00	0.00	0.0%
632-5120 LC Beach & Seth's Pond - Personal Services	91,812.42	86,079.36	97,005.25	96,086.65	(918.60)	-0.9%
632-5700 LC Beach & Seth's Pond - Expenses	15,925.00	10,846.69	18,925.00	23,925.00	5,000.00	26.4%
640-5120 Recreation - Personal Services	17,354.00	5,889.74	18,193.68	21,536.24	3,342.56	18.4%
640-5700 Recreation - Expenses	10,100.00	7,367.31	10,900.00	20,400.00	9,500.00	87.2%
650-5700 Town Grounds - Expenses	10,750.00	10,559.71	10,250.00	10,250.00	0.00	0.0%
690-5700 Historic District Committee - Expenses	600.00	0.00	600.00	600.00	0.00	0.0%
691-5700 Local Historical Commission - Expenses	350.00	0.00	350.00	350.00	0.00	0.0%
692-5600 MV Cultural Council	3,500.00	3,500.00	3,500.00	5,000.00	1,500.00	42.9%
710-5910 Debit Service - Principal	774,750.00	774,750.00	790,000.00	725,000.00	(65,000.00)	-8.2%
751-5915 Long Term Debt - Interest	137,692.00	137,691.88	121,032.50	103,676.25	(17,356.25)	-14.3%
752-5925 Short Term Debt - Interest	11,580.00	6,639.23	73,006.75	61,250.00	(11,756.75)	-16.1%
911-5170 County Retirement	593,338.00	593,314.62	660,009.00	690,785.00	30,776.00	4.7%
912-5170 Workers' Compensation	17,500.00	18,451.00	19,000.00	21,280.00	2,280.00	12.0%
913-5170 Massachusetts Unemployment	3,000.00	0.00	0.00	0.00	0.00	0.0%
914-5170 Health Insurance	1,008,065.00	875,334.26	1,041,680.00	1,090,800.00	49,120.00	4.7%
915-5170 Life Insurance	4,700.00	4,663.16	5,200.00	5,500.00	300.00	5.8%
916-5170 Medicare	63,000.00	60,593.25	74,887.00	78,000.00	3,113.00	4.2%
945-5740 Public Officials Liability Insurance	20,029.00	13,350.00	13,350.00	14,685.00	1,335.00	10.0%
Sub-Total	22,170,945.70	21,597,172.31	23,727,280.83	25,939,460.04	2,212,179.21	9.3%

* Includes ATM 2023 Article 5 Wage Adjustment

Town of West Tisbury

General Fund Income/Expenditures FY 2024 For the Period 12/01/2023 through 12/31/2023

Fiscal Year: 2023-2024

	<u>12/01/2023 - 12/31/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
Tax Revenue					
Real Estate Tax (+)	\$0.00	\$9,119,256.02	\$19,251,735.89	\$10,132,479.87	47.4%
Personal Property Tax (+)	\$0.00	\$8,947.78	\$230,068.83	\$221,121.05	3.9%
Tax Liens Redeemed (+)	\$0.00	\$5,892.87	\$0.00	(\$5,892.87)	0.0%
Penalties & Interest (+)	\$0.00	\$19,764.18	\$50,000.00	\$30,235.82	39.5%
In Lieu of Taxes (+)	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.0%
Sub-total : Tax Revenue	\$0.00	\$9,153,860.85	\$19,535,304.72	\$10,381,443.87	46.9%
Excise Revenue					
Motor Vehicle Excise (+)	\$0.00	\$91,919.61	\$800,000.00	\$708,080.39	11.5%
Room Excise (+)	\$0.00	\$243,628.52	\$480,000.00	\$236,371.48	50.8%
Cannabis Excise (+)	\$0.00	\$10,669.09	\$27,000.00	\$16,330.91	39.5%
Penalties & Interest (+)	\$0.00	\$7,870.88	\$0.00	(\$7,870.88)	0.0%
Sub-total : Excise Revenue	\$0.00	\$354,088.10	\$1,307,000.00	\$952,911.90	27.1%
Departmental Revenues					
Other Dept Revenue (+)	\$32,029.17	\$195,932.77	\$298,000.00	\$102,067.23	65.7%
Park & Recreation (+)	\$0.00	\$56,364.00	\$85,000.00	\$28,636.00	66.3%
Inspections (+)	\$2,850.00	\$57,015.00	\$110,000.00	\$52,985.00	51.8%
Rentals (+)	\$3,600.00	\$34,910.04	\$74,600.00	\$39,689.96	46.8%
Sub-total : Departmental Revenues	\$38,479.17	\$344,221.81	\$567,600.00	\$223,378.19	60.6%
Fines & Forfeits					
Fines & Forfeits (+)	\$62.25	\$1,534.25	\$3,000.00	\$1,465.75	51.1%
Sub-total : Fines & Forfeits	\$62.25	\$1,534.25	\$3,000.00	\$1,465.75	51.1%
Licenses & Permits					
Licenses (+)	\$0.00	\$3,510.50	\$11,000.00	\$7,489.50	31.9%
Permits (+)	\$4,846.75	\$56,571.75	\$109,000.00	\$52,428.25	51.9%
Sub-total : Licenses & Permits	\$4,846.75	\$60,082.25	\$120,000.00	\$59,917.75	50.1%
State Revenue					
Cherry Sheet (+)	\$0.00	\$682,235.00	\$1,642,015.00	\$959,780.00	41.5%
CMVI (+)	\$0.00	\$5,910.00	\$0.00	(\$5,910.00)	0.0%
Veterans Benefits (+)	\$0.00	\$6,122.43	\$13,190.00	\$7,067.57	46.4%
Sub-total : State Revenue	\$0.00	\$694,267.43	\$1,655,205.00	\$960,937.57	41.9%
Intermunicipal Revenue					
Council on Aging (+)	\$0.00	\$169,935.68	\$194,682.00	\$24,746.32	87.3%
Sub-total : Intermunicipal Revenue	\$0.00	\$169,935.68	\$194,682.00	\$24,746.32	87.3%
Miscellaneous					
Miscellaneous (+)	(\$272.80)	\$7,670.20	\$3,413.00	(\$4,257.20)	224.7%
Sub-total : Miscellaneous	(\$272.80)	\$7,670.20	\$3,413.00	(\$4,257.20)	224.7%
Investment					
Investment (+)	\$0.00	\$51,281.53	\$75,000.00	\$23,718.47	68.4%
Sub-total : Investment	\$0.00	\$51,281.53	\$75,000.00	\$23,718.47	68.4%
Total : INCOME	\$43,115.37	\$10,836,942.10	\$23,461,204.72	\$12,624,262.62	46.2%

Operating Statement with Budget

Town of West Tisbury

General Fund Income/Expenditures FY 2024 For the Period 12/01/2023 through 12/31/2023

Fiscal Year: 2023-2024

	<u>12/01/2023 - 12/31/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
EXPENSES					
General Government					
114-5110 Moderator Salary (+)	\$185.00	\$185.00	\$370.00	\$185.00	50.0%
114-5700 Moderator Expenses (+)	\$0.00	\$40.00	\$1,820.00	\$1,780.00	2.2%
114-5305 Moderator Legal (+)	\$0.00	\$0.00	\$500.00	\$500.00	0.0%
122-5110 Selectmen Salaries (+)	\$5,000.00	\$5,000.00	\$11,042.00	\$6,042.00	45.3%
122-5120 Selectmen Pers Serv (+)	\$15,742.20	\$94,453.20	\$212,245.74	\$117,792.54	44.5%
122-5700 Selectmen Expenses (+)	\$4,146.39	\$13,112.43	\$35,338.00	\$22,225.57	37.1%
124-5120 Municipal Hearing Officer (+)	\$1,250.00	\$1,250.00	\$2,500.00	\$1,250.00	50.0%
131-5120 FinCom Pers Serv (+)	\$0.00	\$340.45	\$2,128.20	\$1,787.75	16.0%
131-5700 FinCom Expenses (+)	\$76.50	\$244.50	\$1,930.00	\$1,685.50	12.7%
132-5700 Reserve Fund (+)	\$0.00	\$0.00	\$54,534.00	\$54,534.00	0.0%
133-5300 Annual Audit (+)	\$0.00	\$0.00	\$17,000.00	\$17,000.00	0.0%
135-5120 Accountant Pers Serv (+)	\$9,976.32	\$59,857.92	\$134,096.71	\$74,238.79	44.6%
135-5700 Accountant Expenses (+)	\$50.00	\$50.00	\$2,030.00	\$1,980.00	2.5%
141-5110 Assessors Salaries (+)	\$1,500.00	\$1,500.00	\$3,000.00	\$1,500.00	50.0%
141-5120 Assessors Pers Serv (+)	\$10,799.18	\$76,822.87	\$187,513.38	\$110,690.51	41.0%
141-5305 Assessors Legal (+)	\$0.00	\$0.00	\$20,000.00	\$20,000.00	0.0%
141-5700 Assessors Expenses (+)	\$10,220.00	\$15,439.35	\$35,650.00	\$20,210.65	43.3%
145-5120 Treasurer Pers Serv (+)	\$14,803.04	\$88,939.48	\$200,736.02	\$111,796.54	44.3%
145-5700 Treasurer Expenses (+)	\$498.67	\$7,685.34	\$29,900.00	\$22,214.66	25.7%
151-5305 Legal (+)	\$4,632.85	\$26,530.34	\$75,000.00	\$48,469.66	35.4%
152-5120 Personnel Bd Pers Serv (+)	\$458.08	\$1,646.23	\$15,393.21	\$13,746.98	10.7%
152-5700 Personnel Bd Expenses (+)	\$0.00	\$0.00	\$800.00	\$800.00	0.0%
155-5120 Data Proc Pers Serv (+)	\$2,000.00	\$2,000.00	\$4,000.00	\$2,000.00	50.0%
155-5700 Data Proc Expenses (+)	\$5,362.39	\$70,029.26	\$110,190.00	\$40,160.74	63.6%
158-5305 Tax Foreclosure Legal (+)	\$105.00	\$1,677.00	\$5,000.00	\$3,323.00	33.5%
158-5700 Tax Foreclosure (+)	\$0.00	\$0.00	\$150.00	\$150.00	0.0%
161-5110 Town Clerk Salaries (+)	\$5,862.46	\$38,106.09	\$76,212.14	\$38,106.05	50.0%
161-5700 Town Clerk Expenses (+)	\$0.00	\$1,132.50	\$1,285.00	\$152.50	88.1%
162-5120 Elections Pers Serv (+)	\$0.00	\$0.00	\$4,956.00	\$4,956.00	0.0%
162-5700 Elections Expenses (+)	\$0.00	\$0.00	\$11,600.00	\$11,600.00	0.0%
163-5120 Registrars Salaries (+)	\$75.00	\$75.00	\$300.00	\$225.00	25.0%
163-5700 Registrars Expenses (+)	\$0.00	\$0.00	\$2,700.00	\$2,700.00	0.0%
171-5120 ConCom Pers Serv (+)	\$4,952.99	\$28,429.59	\$66,190.79	\$37,761.20	43.0%
171-5700 ConCom Expenses (+)	\$0.00	\$595.43	\$3,180.00	\$2,584.57	18.7%
175-5110 Planning Bd Salaries (+)	\$2,500.00	\$2,500.00	\$5,000.00	\$2,500.00	50.0%
175-5120 Planning Bd Pers Serv (+)	\$6,241.34	\$37,221.86	\$81,509.26	\$44,287.40	45.7%
175-5700 Planning Bd Expenses (+)	\$377.57	\$1,265.41	\$6,145.00	\$4,879.59	20.6%
176-5120 ZBA Pers Serv (+)	\$6,594.00	\$39,516.96	\$86,004.66	\$46,487.70	45.9%
176-5305 ZBA Legal (+)	\$0.00	\$15,938.25	\$40,000.00	\$24,061.75	39.8%
176-5700 ZBA Expenses (+)	\$1,228.50	\$3,905.80	\$8,950.00	\$5,044.20	43.6%
177-5600 MV Commission (+)	\$0.00	\$205,088.00	\$205,088.00	\$0.00	100.0%
179-5120 AH Com Pers Serv (+)	\$1,886.49	\$12,077.24	\$34,557.60	\$22,480.36	34.9%
179-5700 AH Com Expenses (+)	\$85.07	\$85.07	\$3,200.00	\$3,114.93	2.7%

Operating Statement with Budget

Town of West Tisbury

General Fund Income/Expenditures FY 2024 For the Period 12/01/2023 through 12/31/2023

Fiscal Year: 2023-2024

	<u>12/01/2023 - 12/31/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
179-5305 AHC Legal (+)	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.0%
182-5120 Energy-Climate Personal Serv (+)	\$466.88	\$3,857.18	\$15,231.96	\$11,374.78	25.3%
182-5700 Energy/Climate Committees Exp (+)	\$149.10	\$149.10	\$1,000.00	\$850.90	14.9%
192-5700 Town Hall Expenses (+)	\$5,164.33	\$34,979.98	\$142,700.00	\$107,720.02	24.5%
193-5700 Property Insurance (+)	\$0.00	\$155,466.00	\$155,466.00	\$0.00	100.0%
194-5700 Town Electric (+)	\$1,818.35	\$7,972.70	\$47,860.00	\$39,887.30	16.7%
195-5700 Town Report Expenses (+)	\$0.00	\$0.00	\$11,500.00	\$11,500.00	0.0%
196-5120 Town Clock Pers Serv (+)	\$0.00	\$0.00	\$250.00	\$250.00	0.0%
197-5600 DCRHA Administrative (+)	\$0.00	\$60,169.00	\$60,525.00	\$356.00	99.4%
Sub-total : General Government	\$124,207.70	\$1,115,334.53	\$2,240,278.67	\$1,124,944.14	49.8%
Public Safety					
210-5120 Police Pers Serv (+)	\$99,170.27	\$612,335.96	\$1,480,970.26	\$868,634.30	41.3%
210-5700 Police Expenses (+)	\$10,010.55	\$100,966.91	\$150,420.00	\$49,453.09	67.1%
220-5120 Fire Pers Serv (+)	\$21,840.00	\$113,373.60	\$277,925.22	\$164,551.62	40.8%
220-5700 Fire Expenses (+)	\$7,506.01	\$115,916.79	\$200,350.00	\$84,433.21	57.9%
231-5600 Tri-Town Ambulance (+)	\$0.00	\$586,558.91	\$586,558.91	\$0.00	100.0%
235-5600 Communcations MVPCSC (+)	\$0.00	\$0.00	\$34,701.97	\$34,701.97	0.0%
241-5120 Bldg Inspect Pers Serv (+)	\$22,696.15	\$147,888.09	\$354,885.25	\$206,997.16	41.7%
241-5700 Bldg Inspect Expenses (+)	\$207.06	\$5,860.63	\$16,235.00	\$10,374.37	36.1%
291-5120 Emer Mgmt Pers Serv (+)	\$12,750.00	\$19,000.00	\$43,000.00	\$24,000.00	44.2%
291-5700 Emergency Managment (+)	\$0.00	\$2,303.36	\$13,060.00	\$10,756.64	17.6%
292-5120 ACO Pers Serv (+)	\$5,866.20	\$35,792.80	\$97,479.06	\$61,686.26	36.7%
292-5700 ACO Expenses (+)	\$786.19	\$3,069.42	\$8,355.00	\$5,285.58	36.7%
293-5120 Herring Warden Pers Serv (+)	\$1,500.00	\$1,500.00	\$3,000.00	\$1,500.00	50.0%
293-5700 Hering Warden Expenses (+)	\$0.00	\$0.00	\$1,200.00	\$1,200.00	0.0%
294-5110 Tree Warden Salaries (+)	\$1,250.00	\$1,250.00	\$2,500.00	\$1,250.00	50.0%
294-5120 Tree Warden Expenses (+)	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.0%
294-5700 Tree Warden Expenses (+)	\$0.00	\$0.00	\$13,000.00	\$13,000.00	0.0%
298-5120 Shellfish Dept Pers Serv (+)	\$4,459.24	\$14,885.99	\$33,104.96	\$18,218.97	45.0%
298-5700 Shellfish Dept Expenses (+)	\$465.00	\$2,642.37	\$11,900.00	\$9,257.63	22.2%
299-5700 MV Shellfish Group (+)	\$0.00	\$39,000.00	\$39,000.00	\$0.00	100.0%
Sub-total : Public Safety	\$188,506.67	\$1,802,344.83	\$3,368,645.63	\$1,566,300.80	53.5%
Education					
311-5600 Up-Island RSD (+)	\$0.00	\$4,700,447.51	\$9,400,895.01	\$4,700,447.50	50.0%
313-5600 MVRHS District (+)	\$0.00	\$1,698,485.10	\$3,396,970.22	\$1,698,485.12	50.0%
Sub-total : Education	\$0.00	\$6,398,932.61	\$12,797,865.23	\$6,398,932.62	50.0%
Public Works					
421-5120 Super Streets Pers Serv (+)	\$37,250.00	\$37,250.00	\$74,500.00	\$37,250.00	50.0%
422-5120 Highway Pers Serv (+)	\$19,647.09	\$114,443.90	\$250,063.64	\$135,619.74	45.8%

Operating Statement with Budget

Town of West Tisbury

General Fund Income/Expenditures FY 2024 For the Period 12/01/2023 through 12/31/2023

Fiscal Year: 2023-2024

	<u>12/01/2023 - 12/31/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
422-5700 Highway Expenses (+)	\$6,600.89	\$17,602.26	\$87,620.00	\$70,017.74	20.1%
423-5700 Snow & Ice (+)	\$0.00	\$0.00	\$85,000.00	\$85,000.00	0.0%
424-5700 Street Lights (+)	\$0.00	\$1,354.30	\$3,200.00	\$1,845.70	42.3%
Sub-total : Public Works	\$63,497.98	\$170,650.46	\$500,383.64	\$329,733.18	34.1%
Sanitation					
433-5120 Town LDO Pers Serv (+)	\$0.00	\$0.00	\$50.00	\$50.00	0.0%
433-5600 Town LDO Intergov (+)	\$0.00	\$444.39	\$8,000.00	\$7,555.61	5.6%
433-5700 Town LDO Expenses (+)	\$62.90	\$313.03	\$5,920.00	\$5,606.97	5.3%
439-5600 MVRDRRD Intergov (+)	\$0.00	\$62,756.00	\$125,512.00	\$62,756.00	50.0%
Sub-total : Sanitation	\$62.90	\$63,513.42	\$139,482.00	\$75,968.58	45.5%
Health & Human Services					
491-5120 Cemeteries Pers Serv (+)	\$0.00	\$0.00	\$3,123.20	\$3,123.20	0.0%
491-5700 Cemeteries Expenses (+)	\$1,900.00	\$9,600.00	\$26,500.00	\$16,900.00	36.2%
510-5110 BOH Salaries (+)	\$1,500.00	\$1,500.00	\$3,000.00	\$1,500.00	50.0%
510-5120 BOH Pers Serv (+)	\$13,105.20	\$49,463.85	\$188,780.24	\$139,316.39	26.2%
510-5700 BOH Expenses (+)	\$2,221.11	\$4,887.37	\$29,100.89	\$24,213.52	16.8%
522-5700 Health Services (+)	\$0.00	\$1,867.77	\$26,000.00	\$24,132.23	7.2%
525-5600 Vineyard Health Care Access (+)	\$0.00	\$31,885.50	\$63,771.00	\$31,885.50	50.0%
543-5700 Veterans Benefits (+)	\$873.05	\$7,960.54	\$22,000.00	\$14,039.46	36.2%
526-5600 DC Social Services (+)	\$0.00	\$6,541.00	\$6,541.00	\$0.00	100.0%
541-5120 Uplisland COA Per Serv (+)	\$26,214.54	\$155,660.58	\$353,855.05	\$198,194.47	44.0%
541-5700 Uplisland COA Expense (+)	\$1,193.99	\$3,387.48	\$20,900.00	\$17,512.52	16.2%
Sub-total : Health & Human Services	\$47,007.89	\$272,754.09	\$743,571.38	\$470,817.29	36.7%
Culture & Recreation					
610-5120 Library Pers Serv (+)	\$60,339.81	\$361,714.54	\$756,132.83	\$394,418.29	47.8%
610-5700 Library Expenses (+)	\$34,508.60	\$150,448.89	\$278,700.00	\$128,251.11	54.0%
620-5110 P&R Com Salaries (+)	\$332.00	\$332.00	\$830.00	\$498.00	40.0%
620-5120 P&R Pers Serv (+)	\$4,466.28	\$23,319.16	\$44,834.58	\$21,515.42	52.0%
620-5700 P&R Expenses (+)	\$77.29	\$544.96	\$1,950.00	\$1,405.04	27.9%
632-5120 Beaches Pers Serv (+)	\$0.00	\$81,522.77	\$97,005.25	\$15,482.48	84.0%
632-5700 Beaches Expenses (+)	\$170.14	\$3,916.91	\$18,925.00	\$15,008.09	20.7%
640-5120 Rec Programs Pers Serv (+)	\$561.96	\$7,158.24	\$18,193.68	\$11,035.44	39.3%
640-5700 Rec Programs Expenses (+)	\$666.99	\$2,711.51	\$10,900.00	\$8,188.49	24.9%
650-5700 Town Grounds (+)	\$0.00	\$5,529.36	\$10,250.00	\$4,720.64	53.9%
691-5700 Historical Commission (+)	\$0.00	\$0.00	\$350.00	\$350.00	0.0%
690-5700 Historic District (+)	\$0.00	\$0.00	\$600.00	\$600.00	0.0%
692-5600 MV Cultural Council (+)	\$0.00	\$3,500.00	\$3,500.00	\$0.00	100.0%
Sub-total : Culture & Recreation	\$101,123.07	\$640,698.34	\$1,242,171.34	\$601,473.00	51.6%
Debt Service					
710-5910 Principal-Long Term (+)	\$0.00	\$490,000.00	\$790,000.00	\$300,000.00	62.0%
751-5915 Interest-Long Term (+)	\$0.00	\$63,860.00	\$121,032.50	\$57,172.50	52.8%
752-7925 Interest-Short Term (+)	\$0.00	\$0.00	\$73,006.75	\$73,006.75	0.0%

Operating Statement with Budget

Town of West Tisbury

General Fund Income/Expenditures FY 2024 For the Period 12/01/2023 through 12/31/2023

Fiscal Year: 2023-2024

	<u>12/01/2023 - 12/31/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Sub-total : Debt Service	\$0.00	\$553,860.00	\$984,039.25	\$430,179.25	56.3%
Benefits					
911-5170 County Retirement (+)	\$0.00	\$660,009.00	\$660,009.00	\$0.00	100.0%
912-5170 Workers Comp Ins (+)	\$0.00	\$16,011.00	\$19,000.00	\$2,989.00	84.3%
914-5170 Health Insurance (+)	\$58,327.21	\$467,627.85	\$1,041,680.00	\$574,052.15	44.9%
915-5170 Life Insurance (+)	\$409.50	\$2,344.50	\$5,200.00	\$2,855.50	45.1%
916-5170 Employers Medicare (+)	\$5,946.15	\$35,080.81	\$74,887.00	\$39,806.19	46.8%
945-5740 Public Official Liability (+)	\$0.00	\$11,581.00	\$13,350.00	\$1,769.00	86.7%
Sub-total : Benefits	\$64,682.86	\$1,192,654.16	\$1,814,126.00	\$621,471.84	65.7%
Cherry Sheet Assessments					
820-5600 State-Air Pollution (+)	\$0.00	\$1,410.00	\$3,379.00	\$1,969.00	41.7%
821-5600 State-RTA (+)	\$0.00	\$58,230.00	\$139,744.00	\$81,514.00	41.7%
824-5600 State Non-Renew MVE (+)	\$0.00	\$2,120.00	\$5,080.00	\$2,960.00	41.7%
830-5600 County Assessment (+)	\$0.00	\$33,492.50	\$66,969.00	\$33,476.50	50.0%
Sub-total : Cherry Sheet Assessments	\$0.00	\$95,252.50	\$215,172.00	\$119,919.50	44.3%
ATM2023 FY24 Warrant Articles					
ATM2023 18 AISC Adult Continuing Ed (+)	\$14,240.00	\$14,240.00	\$14,240.00	\$0.00	100.0%
ATM2023 10 Assessors Revaluation (+)	\$304.49	\$304.49	\$24,000.00	\$23,695.51	1.3%
ATM2023 28 MVC Engineering (+)	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.0%
ATM2023 41 County-MV Senior Services (+)	\$0.00	\$40,763.50	\$81,527.00	\$40,763.50	50.0%
ATM2023 40 County-SUD Prevention (+)	\$0.00	\$6,861.00	\$6,861.00	\$0.00	100.0%
ATM2023 42 County-CORE (+)	\$0.00	\$14,366.00	\$14,366.00	\$0.00	100.0%
ATM2023 36 County-DC Supplemental (+)	\$0.00	\$0.00	\$5,052.60	\$5,052.60	0.0%
ATM2023 38 County-Healthy Aging MV (+)	\$0.00	\$16,910.00	\$16,910.00	\$0.00	100.0%
ATM2023 39 County-Homelessness Prevention (+)	\$0.00	\$8,411.00	\$8,411.00	\$0.00	100.0%
ATM2023 43 County Building Debt (+)	\$0.00	\$25,851.60	\$25,851.60	\$0.00	100.0%
ATM2023 44 Compensated Bal Reserve (+)	\$0.00	\$30,000.00	\$30,000.00	\$0.00	100.0%
ATM2023 27 Unemployment Ins Fund (+)	\$0.00	\$3,000.00	\$3,000.00	\$0.00	100.0%
ATM2023 05 Scale Adj Uanallocated (+)	\$0.00	\$0.00	\$3,126.27	\$3,126.27	0.0%
Sub-total : ATM2023 FY24 Warrant Articles	\$14,544.49	\$160,707.59	\$248,345.47	\$87,637.88	64.7%
STM 11-23 Warrant Article					
STM11-23 06 Opioid Stab Fund (+)	\$0.00	\$0.00	\$5,146.91	\$5,146.91	0.0%
Sub-total : STM 11-23 Warrant Article	\$0.00	\$0.00	\$5,146.91	\$5,146.91	0.0%
Total : EXPENSES	\$603,633.56	\$12,466,702.53	\$24,299,227.52	\$11,832,524.99	51.3%
OTHER					
Capital Appropriation Balances					

Operating Statement with Budget

Town of West Tisbury

General Fund Income/Expenditures FY 2024 For the Period 12/01/2023 through 12/31/2023

Fiscal Year: 2023-2024

	<u>12/01/2023 - 12/31/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Road Reconstruction ATM 2012 (+)	\$0.00	\$0.00	\$29,936.73	\$29,936.73	0.0%
Sub-total : Capital Appropriation Balances	\$0.00	\$0.00	\$29,936.73	\$29,936.73	0.0%
FY2019 Warrant Articles					
ATM2018 11 Fire Command Vehicle (+)	\$0.00	\$0.00	\$731.96	\$731.96	0.0%
ATM2019 12 Cemetery Headstones (+)	\$0.00	\$0.00	\$440.00	\$440.00	0.0%
ATM2019 36 Personnel Study (+)	\$0.00	\$0.00	\$4,050.00	\$4,050.00	0.0%
Sub-total : FY2019 Warrant Articles	\$0.00	\$0.00	\$5,221.96	\$5,221.96	0.0%
FY2023 Encumbrances					
FY23 Permitting Modules (+)	\$0.00	\$0.00	\$7,298.40	\$7,298.40	0.0%
FY23 IT Upgrade Order (+)	\$0.00	\$731.25	\$1,950.00	\$1,218.75	37.5%
FY23 Office Furniture (+)	\$0.00	\$0.00	\$1,516.48	\$1,516.48	0.0%
FY23 IT Toner Order (+)	\$0.00	\$251.89	\$251.89	\$0.00	100.0%
Sub-total : FY2023 Encumbrances	\$0.00	\$983.14	\$11,016.77	\$10,033.63	8.9%
FY2020 Warrant Articles					
ATM2020 10 LDO Improvements (+)	\$0.00	\$0.00	\$19,201.04	\$19,201.04	0.0%
ATM2020 13 TNC Transportation (+)	\$0.00	\$0.00	\$1,526.00	\$1,526.00	0.0%
Sub-total : FY2020 Warrant Articles	\$0.00	\$0.00	\$20,727.04	\$20,727.04	0.0%
FY2021 Warrant Articles					
STM 10-2020 08 Building Maintenance (+)	\$0.00	\$29,862.14	\$29,862.14	\$0.00	100.0%
STM 10-2020 09 Town Events (+)	\$744.87	\$744.87	\$3,272.07	\$2,527.20	22.8%
STM 10-2020 17 Fire Equipment/Truck (+)	\$0.00	\$0.00	\$96,265.00	\$96,265.00	0.0%
STM 10-2020 27 Chilmark School Windows (+)	\$0.00	\$0.00	\$19,514.00	\$19,514.00	0.0%
STM 10-2020 13 School Speed Sign (+)	\$0.00	\$0.00	\$6,876.00	\$6,876.00	0.0%
ATM2021 11 TNC Transportation (+)	\$0.00	\$0.00	\$1,330.60	\$1,330.60	0.0%
Sub-total : FY2021 Warrant Articles	\$744.87	\$30,607.01	\$157,119.81	\$126,512.80	19.5%
FY2022 Warrant Articles					
ATM2022 09 Lamberts Cove Hydrant (+)	\$0.00	\$0.00	\$114,746.28	\$114,746.28	0.0%
ATM2022 22 Shellfish Dept Expenses (+)	\$0.00	\$0.00	\$15,562.50	\$15,562.50	0.0%
ATM2022 26 Tax Billing Conversion (+)	\$0.00	\$0.00	\$4,910.00	\$4,910.00	0.0%
ATM2022 28 Building Maintenance (+)	\$44,769.76	\$96,574.49	\$100,000.00	\$3,425.51	96.6%
ATM2022 30 TNC Complete St (+)	\$0.00	\$0.00	\$470.00	\$470.00	0.0%
ATM2022 31 Hatchery Seawater Lines (+)	\$0.00	\$0.00	\$36,000.00	\$36,000.00	0.0%
Sub-total : FY2022 Warrant Articles	\$44,769.76	\$96,574.49	\$271,688.78	\$175,114.29	35.5%
FY2023 Warrant Articles					
ATM2022 10 Police Vehicle (+)	\$0.00	\$0.00	\$35,000.00	\$35,000.00	0.0%

Operating Statement with Budget

Town of West Tisbury

General Fund Income/Expenditures FY 2024 For the Period 12/01/2023 through 12/31/2023

Fiscal Year: 2023-2024

	<u>12/01/2023 - 12/31/2023</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
ATM2022 14 Assessors Revaluation (+)	\$9,595.51	\$9,595.51	\$9,595.51	\$0.00	100.0%
ATM2022 19 Howes House Design (+)	\$0.00	\$78,340.00	\$319,051.68	\$240,711.68	24.6%
ATM2023 08 Tree Planting (+)	\$0.00	\$0.00	\$19,200.00	\$19,200.00	0.0%
ATM2023 11 Building Maintenance (+)	\$0.00	\$0.00	\$150,000.00	\$150,000.00	0.0%
ATM2023 16 Visioning (+)	\$0.00	\$0.00	\$25,000.00	\$25,000.00	0.0%
ATM2023 21 WT School Chargers (+)	\$0.00	\$0.00	\$35,858.00	\$35,858.00	0.0%
ATM2023 23 Police Cruiser (+)	\$0.00	\$0.00	\$43,000.00	\$43,000.00	0.0%
ATM2023 24 Highway DumpTruck (+)	\$0.00	\$0.00	\$90,000.00	\$90,000.00	0.0%
ATM2023 25 Beach Dune lowering (+)	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.0%
ATM2023 37 County-DCHCA Bldg (+)	\$0.00	\$28,240.00	\$28,240.00	\$0.00	100.0%
ATM2023 46 Transportation Projects (+)	\$0.00	\$0.00	\$965.00	\$965.00	0.0%
Sub-total : FY2023 Warrant Articles	\$9,595.51	\$116,175.51	\$758,910.19	\$642,734.68	15.3%
Total : OTHER	\$55,110.14	\$244,340.15	\$1,254,621.28	\$1,010,281.13	19.5%
NET ADDITION/(DEFICIT)	\$701,859.07	\$23,547,984.78	\$49,015,053.52	\$25,467,068.74	48.0%

End of Report

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Moderator - 114

Salaries, Elected Officials

							FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Town Moderator							370	370	370	370.00
Total Salaries, Elected Officials							370	370	370	370.00
Percent Change										0.0%

Expenses

							FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212									
Energy Services-Heating Oil	5214									
Energy Services-Propane Gas	5216									
Repairs & Maintenance Services	5240									
Rentals & Leases	5270									
Other Property Services (includes custodial)	5290									
Professional & Technical (services)	5300						800	1,490	1,200	5,700.00
Professional & Technical (training/seminars)	5302								50	50.00
Communication-Postage/Shipping	5342									
Communication-Telephone/Internet	5344									
Communication-Notices/Ads	5346									
Communication-Publications/TV	5348									
Other Purchased Services	5380									
Office Supplies	5420								50	50.00
Building & Equipment Supplies	5430									
Custodial & Housekeeping Supplies	5450									
Groundskeeping Supplies	5460									
Vehicular Supplies (includes gasoline)	5480									
Food & Food Service Supplies	5490									
Educational Supplies	5510								50	50.00
Other Department Supplies	5580									
Travel	5710								450	650.00
Dues & Memberships	5730							30	20	40.00
Insurance Premiums	5740									
Other Unclassified Items	5780									
Expenses							800	1,520	1,820	6,540.00
Percent Change										259.3%

Legal Services

Legal Services	5305						0	500	500	500.00
Total Department/Committee							1,170	2,390	2,690	7,410.00
Percent Change										175.5%

Submitted by:

Dan A Waters/Bruce Stone

Date Completed: 12/15/2023

**Town of West Tisbury
FY 2025 Budget Request Submission**

114-Town Moderator

Submitted by (Department/Committee): Town Moderator

Name of Person Submitting Dan A. Waters/Bruce Stone

Date Approved by Department/Committee Submitted 12/15/23

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2025 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

Includes small expenses (office supplies, association dues, and possible training and meetings) for the Moderator. The only increases for the Moderator portion of the budget is to reflect the actual current annual association dues (\$40) and \$200 additional for travel for state moderator association meetings.

Jen Rand also arranges for sound services for Town Meeting from this budget. We provide enough funds to cover a combination of 3 Town and Special Town Meeting dates each year. This had cost \$400 per meeting but the vendor currently providing services has increased his rates to approximately \$1,900 per meeting. We therefor have increased the expense budget for the additional \$4,500 a year.

The Moderator also wishes to keep the \$500 legal line that to have the ability to consult with town counsel about town meeting matters.

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Select Board - 122

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Copier Fees	General	20	165	100	100.00
Surplus Equipment Auction	General		17,815		
Opioid Settlement	General/Restricted		4,386	761	953.00
Permits-Events (including Ag Fair)	General	400	325	150	150.00
Licences-Beer/Wine	General	1,100	1,200	1,100	1,100.00
Permits-Electric Utility	General	125	125	120	125.00
Permits-Food Truck	General	100	100	100	100.00
Permits-Taxis	General	100	100	100	100.00
Permits-Entertainment	General		25		
Permits-Used Car Dealer	General	50	50	50	50.00
Marijuana Host Agreement	General		34,122		
Cable Annual License	General	700	766	700	700.00
Total Revenue Generated		2,595	59,179	3,181	3,378.00

Salaries, Elected Officials

						FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Member #1						5,000	5,000	5,000	5,000.00
Member #2						3,600	5,000	5,000	5,000.00
Member #3						0	0	0	0.00
Total Salaries, Elected Officials						8,600	10,000	10,000	10,000.00
Percent Change									0.0%

Personal Services

		Grade	Step	Hours/ Week	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Town Administrator	Wages	10	8	40	52.2	79.84	135,219	138,560	159,147	166,705.92
	Longevity @ 3%						2,704	2,771	4,774	5,001.18
Town Hall Admin Asst	Wages	3	7	26	48.2	39.04	35,809	38,514	44,451	48,924.93
	Step 06/04/24	3	8	26	4.0	40.99			3,873	4,262.96
Total Personal Services							173,732	179,845	212,246	224,894.99
Percent Change										6.0%

* 4.8% Scale Adjustment

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212				
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216				
Repairs & Maintenance Services	5240	4,515	4,958	5,500	5,500.00
Rentals & Leases (Insurance)	5270	8,511	8,618	15,088	14,000.00
Other Property Services (includes custodial)	5290				
Professional & Technical (services)	5300	4,533	2,305	500	1,000.00
Professional & Technical (training/seminars)	5302	0		1,000	1,000.00
Communication-Postage/Shipping	5342		83		
Communication-Telephone/Internet	5344		332	600	500.00
Communication-Notices/Ads	5346	3,295	2,892	4,000	4,000.00
Communication-Publications/TV	5348			400	900.00
Other Purchased Services	5380	30			
Office Supplies	5420		14		
Building & Equipment Supplies	5430				
Custodial & Housekeeping Supplies	5450				
Groundskeeping Supplies	5460				
Vehicular Supplies (includes gasoline)	5480	331	1,060	400	400.00
Food & Food Service Supplies	5490				
Educational Supplies	5510				
Other Department Supplies	5580	2,347			
Travel	5710	0	149	500	500.00
Dues & Memberships	5730	1,332	1,159	850	850.00
Insurance Premiums	5740	1,180	1,309	1,500	1,500.00
Other Unclassified Items	5780	4,250	4,000	5,000	5,000.00
Expenses		30,324	26,878	35,338	35,150.00
Percent Change					-0.5%
Total Department/Committee		212,656	216,723	257,584	270,044.99
Percent Change					4.8%

Submitted by:

Jennifer Rand

Date Completed:

12/4/2023

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Select Board

Name of Person Submitting Jennifer Rand

Date Approved by Department/Committee _____

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

Budget 122 – Select Board: I have made a slight increase to the advertising line

Budget 124 – Municipal Hearing Officer: no change, payment mandated by law

Budget 151 – Legal: This budget simply had to go up. I have, with the vote at town meeting increased the FY 24 budget to \$75k. The town has increasingly complex legal matters that require Counsel.

Budget 192 – Town Buildings: I have very minor increases for postage and supplies

Budget 193 – Property Insurance: Budgeting for an increase based on advice from Insurance Agent

Budget 195 –Town Report: No Change

Budget 196 – Town Clock: No Change

Budget 421 –Highway Superintendent: Increased annual by \$7,500

Budget 424 –Street Lights: No Change

Budget 491 – Cemeteries: No Change

Budget 945 – Public Official Liability Insurance: Budgeting for an increase based on advice from Insurance Agent

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Municipal Hearing Officer - 124

Personal Services

							FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Municipal Hearing Officer							1,250	835	2,500	2,500.00
Total Personal Services							1,250	835	2,500	2,500.00
Percent Change										

Expenses

							FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212									
Energy Services-Heating Oil	5214									
Energy Services-Propane Gas	5216									
Repairs & Maintenance Services	5240									
Rentals & Leases	5270									
Other Property Services (includes custodial)	5290									
Professional & Technical (services)	5300									
Professional & Technical (training/seminars)	5302									
Communication-Postage/Shipping	5342									
Communication-Telephone/Internet	5344									
Communication-Notices/Ads	5346									
Communication-Publications/TV	5348									
Other Purchased Services	5380									
Office Supplies	5420									
Building & Equipment Supplies	5430									
Custodial & Housekeeping Supplies	5450									
Groundskeeping Supplies	5460									
Vehicular Supplies (includes gasoline)	5480									
Food & Food Service Supplies	5490									
Educational Supplies	5510									
Other Department Supplies	5580									
Travel	5710									
Dues & Memberships	5730									
Insurance Premiums	5740									
Other Unclassified Items	5780									
Expenses							0	0	0	0.00
Percent Change										

Total Department/Committee							1,250	835	2,500	2,500.00
Percent Change										

Submitted by:

Jennifer Rand

Date Completed: 11/22/2023

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Select Board
Name of Person Submitting Jennifer Rand
Date Approved by Department/Committee _____

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

Budget 122 – Select Board: I have made a slight increase to the advertising line

Budget 124 – Municipal Hearing Officer: no change, payment mandated by law

Budget 151 – Legal: This budget simply had to go up. I have, with the vote at town meeting increased the FY 24 budget to \$75k. The town has increasingly complex legal matters that require Counsel.

Budget 192 – Town Buildings: I have very minor increases for postage and supplies

Budget 193 – Property Insurance: Budgeting for an increase based on advice from Insurance Agent

Budget 195 –Town Report: No Change

Budget 196 – Town Clock: No Change

Budget 421 –Highway Superintendent: Increased annual by \$7,500

Budget 424 –Street Lights: No Change

Budget 491 – Cemeteries: No Change

Budget 945 – Public Official Liability Insurance: Budgeting for an increase based on advice from Insurance Agent

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Finance Committee - 131

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Total Revenue Generated		0	0	0	0.00

Personal Services

		Grade	Step	Hours	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Administrative Assistant	Wages	3	7	60.00		39.04	1,117	1,274	2,128	2,342.40
Total Personal Services							1,117	1,274	2,128	2,342.40
Percent Change										10.1%

*0.0% Scale Adjustment

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212				
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216				
Repairs & Maintenance Services	5240				
Rentals & Leases	5270				
Other Property Services (includes custodial)	5290				
Professional & Technical (services)	5300				
Professional & Technical (training/seminars)	5302	25		200	320.00
Communication-Postage/Shipping	5342				
Communication-Telephone/Internet	5344				
Communication-Notices/Ads	5346			250	250.00
Communication-Publications/TV	5348 (televised meetings at \$125)			1,120	625.00
Other Purchased Services	5380				
Office Supplies	5420				
Building & Equipment Supplies	5430				
Custodial & Housekeeping Supplies	5450				
Groundskeeping Supplies	5460				
Vehicular Supplies (includes gasoline)	5480				
Food & Food Service Supplies	5490				
Educational Supplies	5510				
Other Department Supplies	5580				
Travel	5710			200	200.00
Dues & Memberships	5730	160	163	160	180.00
Insurance Premiums	5740				
Other Unclassified Items	5780				
Expenses		185	163	1,930	1,575.00
Percent Change					-18.4%
Total Department/Committee		1,302	1,437	4,058	3,917.40
Percent Change					-3.5%

Submitted by:

Greg Orcutt, Chair

Date Completed: 12/12/2023

132—Reserve Fund

Pending consideration and recommendation of Finance Committee for FY 2025.

Has been \$50,000 for last three fiscal years. Was \$55,000 for FY2021 (Covid year).
Was \$46,000 from FY2004 – FY2019.

ROBERT E. BROWN II
CERTIFIED PUBLIC ACCOUNTANTS
P.O. Box 230 - 25 CEMETERY STREET
Mendon, Massachusetts 01756

Phone: (508) 478-3941

October 7, 2023

Board of Selectmen
PO Box 278
West Tisbury Town Hall
West Tisbury, MA 02575

Honorable Board of Selectmen;

We would like to take this opportunity to submit our proposal for audit services with the Town of West Tisbury. We propose to perform the fiscal year 2024, 2025 and 2026 audits for \$22,000 per year. The engagements would be conducted under generally accepted auditing standards as promulgated by the American Institute of Certified Public Accountants. A management letter with regards to internal control and statutory compliance will also be provided.

If the Town is required to obtain a federal grant audit in compliance with OMB Circular A-133, a fee adjustment would be necessary. In order for the Town to be subject to this requirement, the Town would have to spend \$750,000 in federal grant funds in one fiscal year.

We look forward to serving the Town of West Tisbury. If this proposal is acceptable, please sign and date the acceptance line provided below and return one copy to our office.

Very truly yours,

Robert E. Brown II

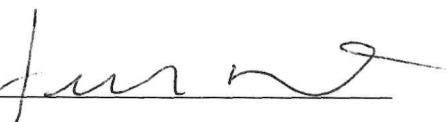


Certified Public Accountant

Acceptance: _____

Title: _____

Date: _____


Town Administrator
10/12/23

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Accountant/Finance Director - 135

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General	0	0	0	0.00
Total Revenue Generated		0	0	0	0.00

Personal Services

	Grade	Step	Hours/ Week	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Accountant/Finance Director	9	4	37.5	52.2	59.71	111,164	115,551	134,097	116,882.33
Former Accountant Support (if necessary; upto 150 hours)			100		72.59				7,259.00
Total Personal Services						111,164	115,551	134,097	124,141.33
Percent Change									-7.4%

* 4.8% Scale Adjustment

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212				
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216				
Repairs & Maintenance Services	5240				
Rentals & Leases	5270				
Other Property Services (includes custodial)	5290				
Professional & Technical (services)	5300				
Professional & Technical (training/seminars)	5302	150	75	410	800
Communication-Postage/Shipping	5342				
Communication-Telephone/Internet	5344				
Communication-Notices/Ads	5346			450	
Communication-Publications/TV	5348				
Other Purchased Services	5380				
Office Supplies	5420	439	439	100	1,500
Building & Equipment Supplies	5430				
Custodial & Housekeeping Supplies	5450				
Groundskeeping Supplies	5460				
Vehicular Supplies (includes gasoline)	5480				
Food & Food Service Supplies	5490				
Educational Supplies	5510	142			300
Other Department Supplies	5580				
Travel	5710		1,968	1,000	2,000
Dues & Memberships	5730	50	50	70	70
Insurance Premiums	5740				
Other Unclassified Items	5780				
Expenses		780	2,532	2,030	4,670.00
Percent Change					130.0%

Legal Services

Legal Services	5305				
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Total Department/Committee		111,944	118,083	136,127	128,811.33
Percent Change					-5.4%

Submitted by: Bruce Stone

Date Completed: 12/15/2023

Town of West Tisbury FY 2025 Budget Request Submission

Submitted by (Department/Committee): **135 -- Town Accountant**

Name of Person Submitting **Bruce K. Stone**

Date Approved by Department/Committee Submitted 12/27/23

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2025 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

With the retirement of the current employee and the lack of a known successor, this budget is submitted making certain assumptions. It may be revised before or at Town Meeting to reflect subsequent developments.

Personal Services: The Town Accountant position is being budgeted as a 37.5 hour/week employee. The budget presented assumes an experienced candidate may be hired at a mid-step level of the current position grade. Depending on the experience level and familiarity with West Tisbury's accounting systems of the new accountant, some consultant services from the prior accountant may be needed. It is hoped that the need is minimal; this budget assumes no more than 100 hours during the year.

Expenses: The current accountant has had minimal need for office supplies and has reduced attendance at off-island accountant events and trainings with the need for travel. The budget presented restores conference fees and related travel expenses for off-island events. It also includes \$1,500 for office supplies and equipment and \$300 for manuals or education materials that a new person might want to establish their office. The total expense budget of \$4,670 is still very modest.

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Assessors - 141

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General	0	0	100	0.00
Total Revenue Generated		0	0	100	0.00

Salaries, Elected Officials

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Board member 1	1,000	1,000	1,000	1,000.00
Board member 2	1,000	1,000	1,000	1,000.00
Board member 3	1,000	1,000	1,000	1,000.00
Total Salaries, Elected Officials	3,000	3,000	3,000	3,000.00
Percent Change				0.0%

Personal Services

	Grade	Step	Hours/ Week	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Principal Assessor	Wages	9	6	40	35.8	102,995	95,340	126,928	94,282.88
	Step 03/07/25	9	7	40	16.4				45,349.28
									139,632.16
Data Collector	Wages	4	2	35	17.8	49,953	33,807	60,585	20,951.49
	Step 11/7/24	4	3	35	34.4				42,513.24
									63,464.73
Total Personal Services						152,949	129,147	187,513	203,096.89
Percent Change									8.3%

* 4.8% Scale Adjustment

Expenses

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity				
Energy Services-Heating Oil				
Energy Services-Propane Gas				
Repairs & Maintenance Services	3,500	9,713	8,000	8,500.00
Rentals & Leases		66		
Other Property Services (includes custodial)				
Professional & Technical (services)	16,096	3,025	10,000	7,700.00
Professional & Technical (training/seminars)	180	622	1,600	1,600.00
Communication-Postage/Shipping			100	100.00
Communication-Telephone/Internet				
Communication-Notices/Ads	1,417	2,683	100	100.00
Communication-Publications/TV				
Other Purchased Services	2,400	4,200	11,800	12,900.00
Office Supplies	1,424	1,255	1,500	1,500.00
Building & Equipment Supplies				
Custodial & Housekeeping Supplies				
Groundskeeping Supplies				
Vehicular Supplies (includes gasoline)				
Food & Food Service Supplies				
Educational Supplies				
Other Department Supplies	280			
Travel	479	95	2,000	2,000.00
Dues & Memberships	538	350	550	550.00
Insurance Premiums				
Other Unclassified Items				
Expenses	26,312	22,009	35,650	34,950.00
Percent Change				-2.0%

Legal Services

Legal Services	5305	794	2,566	20,000	20,000.00
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Total Department/Committee		183,055	156,721	246,163	261,046.89
Percent Change					6.0%

Submitted by:

MacGregor Anderson

Date Completed:

12/5/2023

Town of West Tisbury FY 2025 Budget Request Submission

Submitted by (Department/Committee): Board of Assessors

Name of Person Submitting: MacGregor Anderson

Date Approved by Department/Committee: 12/5/2023

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2025 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

The Assessors' FY25 proposed budget shows an 8.3% increase in personal services and a 2% decrease in expenses. The legal services request is for flat funding. The overall requested budget increase is 6%.

Personal Services is up 8.3% due to standard step and wage adjustments. We do not anticipate any budget funded staffing changes or additional hours in FY25.

The expense budget is flat with the exception of three accounts.

Repairs and Maintenance Services is up 6% based on expected CAMA (Computer Assisted Mass Appraisal, our assessing database and quantitative engine) maintenance and support price increases.

Professional & Technical Services is down 23%. We anticipate annual increases from CAI (the company that hosts our public online assessor mapping, often called GIS, and also converts recorded plans to digital maps annually), Marshall & Swift (who produce a construction cost guide), and King Information Services (who maintain our microfilm archives).

Despite the vendor price increases in Professional and Technical Services, we have reduced our request for general consulting funding, often used for additional data collection services. This more than offsets the pricing increases in that account.

Other Purchased Services is up 9% based primarily on expected increases from Nearmap (provides high definition aerial photography and the software to measure to the nearest foot, including side views of buildings). Although the ZBA, Building Department, Planning and Conservation Commission all use Nearmap as well, the Assessors consume 82% of the Nearmap data.

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Treasurer/Collector - 145

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General				
Penalties & Interest Property Tax/Tax liens	General	49,035	62,944	42,500	55,000.00
Penalties & Interest Excise Tax	General	14,490	17,304	7,500	7,500.00
Investment Earnings	General	3,800	77,583	10,000	60,000.00
Municipal Lien Certificate Fees	General	5,125	2,400	5,000	2,000.00
Total Revenue Generated		72,450	160,230	65,000	124,500.00

Personal Services

	Grade	Step	Hours/ Week	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Treasurer/Collector	9	8	32.75	52.2	72.59	100,182	102,116	118,438	124,096.23
Longevity 3%						2,013	3,066	3,553	3,722.89
Assistant Treasurer/Collector	7	6	30.5	52.2	54.41	60,553	65,219	78,745	86,626.16
Total Personal Services						162,748	170,401	200,736	214,445.29
Percent Change									6.8%

* 4.8% Scale Adjustment

Expenses

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212			
Energy Services-Heating Oil	5214			
Energy Services-Propane Gas	5216			
Repairs & Maintenance Services	5240			
Rentals & Leases	5270			
Other Property Services (includes custodial)	5290			
Professional & Technical (services)	5300	11,963	12,666	14,800
Professional & Technical (training/seminars)	5302	110	25	400
Communication-Postage/Shipping	5342	7,343	9,957	8,000
Communication-Telephone/Internet	5344			
Communication-Notices/Ads	5346	441	416	750
Communication-Publications/TV	5348			
Other Purchased Services	5380		1,500	250
Office Supplies	5420	334	459	300
Building & Equipment Supplies	5430			
Custodial & Housekeeping Supplies	5450			
Groundskeeping Supplies	5460			
Vehicular Supplies (includes gasoline)	5480			
Food & Food Service Supplies	5490			
Educational Supplies	5510			
Other Department Supplies	5580		1,203	700
Travel	5710	20	397	1,700
Dues & Memberships	5730	160	160	200
Insurance Premiums	5740	1,538	1,538	1,550
Other Unclassified Items	5780			
Expenses	21,908	26,821	29,900	31,650.00
Percent Change				5.9%

Legal Services

Legal Services	5305			
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Total Department/Committee	184,656	197,222	230,636	246,095.29
Percent Change				6.7%

Submitted by:

Kathy Logue, Treasurer/Collector

Date Completed:

11/29/2023

**Town of West Tisbury
FY 2025 Budget Request Submission**

Submitted by (Department/Committee): **Treasurer/Collector -- 145**

Name of Person Submitting **Kathy Logue**

Date Approved by Department/Committee **11/29/2023**

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2025 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. (Feel free to do as separate attachment)**

The salary line reflects a step increase for the Assistant Treasurer/Collector, and an increase in the longevity for the Treasurer/Collector, and the 4.8% COLA for both positions. The expense budget is a modest increase, due to the increased cost of postage and other tax bill related items.

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Legal Services - 151

Legal Services

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Legal Services 5305	48,686	71,778	55,000	75,000.00

Total Department/Committee	48,686	71,778	55,000	75,000.00
Percent Change				36.4%

Submitted by:

Jennifer Rand

Date Completed: 11/1/2023

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Select Board
Name of Person Submitting Jennifer Rand
Date Approved by Department/Committee _____

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

Budget 122 – Select Board: I have made a slight increase to the advertising line

Budget 124 – Municipal Hearing Officer: no change, payment mandated by law

Budget 151 – Legal: This budget simply had to go up. I have, with the vote at town meeting increased the FY 24 budget to \$75k. The town has increasingly complex legal matters that require Counsel.

Budget 192 – Town Buildings: I have very minor increases for postage and supplies

Budget 193 – Property Insurance: Budgeting for an increase based on advice from Insurance Agent

Budget 195 –Town Report: No Change

Budget 196 – Town Clock: No Change

Budget 421 –Highway Superintendent: Increased annual by \$7,500

Budget 424 –Street Lights: No Change

Budget 491 – Cemeteries: No Change

Budget 945 – Public Official Liability Insurance: Budgeting for an increase based on advice from Insurance Agent

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Personnel Board - 152

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General				
Total Revenue Generated		0	0	0	0.00

Personal Services

	Grade	Step	Hours/ Week	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Board Administrator	7	8	5	52.2	59.99	5,901	3,376	14,945	15,657.39
Longevity @ 3%								448	469.72
Total Personal Services						5,901	3,376	15,393	16,127.11
Percent Change									4.8%

* 4.8% Scale Adjustment

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212				
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216				
Repairs & Maintenance Services	5240				
Rentals & Leases	5270				
Other Property Services (includes custodial)	5290				
Professional & Technical (services)	5300				
Professional & Technical (training/seminars)	5302			200	175.00
Communication-Postage/Shipping	5342			25	25.00
Communication-Telephone/Internet	5344				
Communication-Notices/Ads	5346			50	50.00
Communication-Publications/TV	5348				
Other Purchased Services	5380				
Office Supplies	5420		26	75	50.00
Building & Equipment Supplies	5430				
Custodial & Housekeeping Supplies	5450				
Groundskeeping Supplies	5460				
Vehicular Supplies (includes gasoline)	5480				
Food & Food Service Supplies	5490				
Educational Supplies	5510				
Other Department Supplies	5580				
Travel	5710			300	275.00
Dues & Memberships	5730	225	225	150	225.00
Insurance Premiums	5740				
Other Unclassified Items	5780				
Expenses		225	251	800	800.00
Percent Change					0.0%

Legal Services

Legal Services	5305				
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Total Department/Committee		6,126	3,627	16,193	16,927.11
Percent Change					4.5%

Submitted by:

Maria McFarland, Board Administrator

Date Completed: 11/13/2023

**Town of West Tisbury
FY 2025 Budget Request Submission**

Submitted by (Department/Committee): Personnel Board

Name of Person Submitting: Maria McFarland

Date Approved by Department/Committee November 13, 2023

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2025 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

The Personnel Board does not anticipate any significant changes to the department for FY2025.

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Data Processing - 155

Personal Services

		Grade	Step	Hours/ Week	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Personal Services	Stipends						4,000	4,000	4,000	4,000.00
Total Personal Services							4,000	4,000	4,000	4,000.00
Percent Change										0.0%

Expenses

			FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212					
Energy Services-Heating Oil	5214					
Energy Services-Propane Gas	5216					
Repairs & Maintenance Services	5240		68,280	69,764	90,490	96,340.00
Rentals & Leases	5270					
Other Property Services (includes custodial)	5290			180	200	200.00
Professional & Technical (services)	5300				2,000	2,000.00
Professional & Technical (training/seminars)	5302				500	500.00
Communication-Postage/Shipping	5342		13			
Communication-Telephone/Internet	5344		2,361	2,411	2,500	2,600.00
Communication-Notices/Ads	5346					
Communication-Publications/TV	5348					
Other Purchased Services	5380					
Office Supplies	5420		5,358	2,916	4,500	4,000.00
Building & Equipment Supplies	5430					
Custodial & Housekeeping Supplies	5450					
Groundskeeping Supplies	5460					
Vehicular Supplies (includes gasoline)	5480					
Food & Food Service Supplies	5490					
Educational Supplies	5510					
Other Department Supplies	5580		7,480	9,972	10,000	10,000.00
Travel	5710		11			
Dues & Memberships	5730					
Insurance Premiums	5740					
Other Unclassified Items	5780					
Expenses			83,503	85,243	110,190	115,640.00
Percent Change						4.9%

Legal Services

Legal Services	5305				
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Total Department/Committee		87,503	89,243	114,190	119,640.00
Percent Change					4.8%

Submitted by:

Logue/Stone

Date Completed: 12/15/2023

FY2025 Budget IT Detail//Backup

<u>Item</u>	<u>FY2022 Actual</u>	<u>FY2023 Actual</u>	<u>FY2024 Budget</u>	<u>FY2025 Proposed</u>	<u>Notes</u>
<u>5120 - Personal Services</u>	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	Stipends for in-house IT work
<u>5240 - Data processing repair & ma</u>					
City Hall annual support	\$6,000.00	\$0.00	\$0.00	\$0.00	No longer using, except for dogs
City Hall annual support - animal lic.	\$0.00	\$0.00	\$500.00	\$500.00	Charge for animal licensing beg. FY 2024
Vadar Tax Collection software	\$0.00	\$0.00	\$8,950.00	\$8,950.00	New vendor, 2nd full year price (first was all warrant article)
BudgetSense annual support	\$9,787.38	\$10,277.00	\$10,790.00	\$10,790.00	Projected support contract, based on 2023 actual plus 5%
Permitting Software License/Support	\$14,472.16	\$19,884.00	\$22,500.00	\$22,000.00	Annual cost for Full Circle (& minor chgs at Accela)
GIS software/support license	\$3,702.91	\$3,437.50	\$3,500.00	\$4,000.00	GIS software license thru MVC - est. per Chris Seidel
Website maintenance services	\$2,625.00	\$2,756.00	\$2,750.00	\$3,600.00	Civic Plus hosting/licensing/updates/support
Adobe, Zoom, etc. licenses	\$1,453.73	\$4,609.00	\$0.00	\$5,000.00	Misc. web licensed software incl cyber security (White Rock, Vmware, Adobe, Leapfile, Zoom)
E-Signature (DocuSign pro)	\$2,875.00	\$3,019.00	\$2,500.00	\$3,000.00	Annual license/support for e-sign, etc. (docuSign)
Firewall/security		\$3,357.00		\$3,500.00	White Rock Security
Network licenses	\$0.00	\$0.00	\$0.00	\$0.00	included in above line
Network Support Services	\$14,070.21	\$7,426.00	\$24,000.00	\$20,000.00	Estimated based on IT Svcs history - regular maint. & upgrades
" "	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	Annual service contract
Subtotal, 5240				\$96,340.00	
<u>5302 - Training/seminars</u>	\$0.00	\$0.00	\$500.00	\$500.00	Users' meetings; GIS, GeoTMS or similar training
<u>5344 - Telephone/internet</u>	\$2,360.93	\$2,411.00	\$2,400.00	\$2,500.00	Comcast cable internet access (\$198.35 X 12 mos. currently)
	\$75.00	\$0.00	\$100.00	\$100.00	hosting & domain registration
<u>5420 - Office/dept. supplies</u>					
Printer cartridges	\$5,370.65	\$2,916.00	\$4,000.00	\$4,000.00	all printers except Clerk
Other/misc.	\$0.00	\$0.00	\$500.00	\$0.00	
Subtotal, 5420				\$4,000.00	
<u>5580 - Dept. equip./supplies</u>	\$7,479.92	\$9,972.00	\$10,000.00	\$10,000.00	Upgrade of hardware (2-3 wkst/yr & peripherals) and software licensing (Office, SQL, etc.)
<u>5710 - Travel</u>	\$11.12	\$0.00	\$0.00	\$0.00	related to training and user group sessions
<u>5300 - Consulting/development</u>	\$0.00	\$0.00	\$2,000.00	\$2,000.00	Consulting/services related to long-term planning and cyber security
<u>5290 - Other property</u>	\$45.00	\$180.00	\$200.00	\$200.00	Disposal of old electronic equipment
<u>Encumbrance</u>					
Total Budget Request	\$85,329.01	\$85,244.50	\$110,190.00	\$115,640.00	(without personnel line)
Prior Fiscal Year Budget				\$110,190.00	4.95%
				\$5,450.00	

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Tax Title Foreclosures - 158

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General				
Tax Title Redemptions	General	40,681	32,044	7,500	7,500.00
Tax Title Penalties & Interest	General	6,361	4,948	2,500	2,500.00
Total Revenue Generated		47,042	36,992	10,000	10,000.00

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212				
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216				
Repairs & Maintenance Services	5240				
Rentals & Leases	5270				
Other Property Services (includes custodial)	5290				
Professional & Technical (services)	5300				
Professional & Technical (training/seminars)	5302				
Communication-Postage/Shipping	5342				
Communication-Telephone/Internet	5344				
Communication-Notices/Ads	5346				
Communication-Publications/TV	5348				
Other Purchased Services	5380				
Office Supplies	5420				
Building & Equipment Supplies	5430				
Custodial & Housekeeping Supplies	5450				
Groundskeeping Supplies	5460				
Vehicular Supplies (includes gasoline)	5480				
Food & Food Service Supplies	5490				
Educational Supplies	5510				
Other Department Supplies	5580			150	150.00
Travel	5710				
Dues & Memberships	5730				
Insurance Premiums	5740				
Other Unclassified Items	5780				
Expenses		0	0	150	150.00
Percent Change					0.0%

Legal Services

Legal Services	5305	5,117	1,832	5,000	4,000.00
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Total Department/Committee		5,117	1,832	5,150	4,150.00
Percent Change					-19.4%

Submitted by:

Kathy Logue, Treasurer/Collector

Date Completed: 11/29/2023

**Town of West Tisbury
FY 2025 Budget Request Submission**

Submitted by (Department/Committee): __Tax Title -- 158__

Name of Person Submitting __Kathy Logue__

Date Approved by Department/Committee __11/29/2023__

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2025 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. (Feel free to do as separate attachment)**

I have again reduced this budget slightly, as there are only a few parcels in Tax Title, and none appear to present more than normal legal processing costs.

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Town Clerk - 161

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General	987	1,202	700	800
Town Dog Fees	General	4,439	3,559	4,500	4,000
State Hunting / Fishing	Agency - Paid to State	1,771	2,072	1,500	1,800
Total Revenue Generated		7,197	6,832	6,700	6,600.00

Salaries, Elected Officials

				Hours/ Week	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Town Clerk		N/A		25	52.2	59.99	64,149	65,678	76,212	79,852.69
above includes 2.0% longevity equivalent										
Total Salaries, Elected Officials Percent Change							64,149	65,678	76,212	79,852.69 4.8%

* Salary Equivalent of Grade 7 Step 8 with 4.8% Adjustment

Personal Services

	Grade	Step	Hours/ Week	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Administrative Clerk	Wages						0	0	0.00
Total Personal Services						0	0	0	0.00
Percent Change									

Expenses

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212			
Energy Services-Heating Oil	5214			
Energy Services-Propane Gas	5216			
Repairs & Maintenance Services	5240	125	135	135.00
Rentals & Leases	5270			
Other Property Services (includes custodial)	5290			
Professional & Technical (services)	5300	66	100	100.00
Professional & Technical (training/seminars)	5302	100	100	100.00
Communication-Postage/Shipping	5342			
Communication-Telephone/Internet	5344			
Communication-Notices/Ads	5346			
Communication-Publications/TV	5348			
Other Purchased Services	5380			
Office Supplies	5420	536	450	450.00
Building & Equipment Supplies	5430			
Custodial & Housekeeping Supplies	5450			
Groundskeeping Supplies	5460			
Vehicular Supplies (includes gasoline)	5480			
Food & Food Service Supplies	5490			
Educational Supplies	5510			
Other Department Supplies	5580	172	267	100.00
Travel	5710	210	100	100.00
Dues & Memberships	5730	100	100	100.00
Insurance Premiums	5740	200	200	200.00
Other Unclassified Items	5780			
Expenses	1,133	1,078	1,285	1,285.00
Percent Change				0.0%

Legal Services

Legal Services	5305			
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Total Department/Committee	65,282	66,756	77,497	81,137.69
Percent Change				4.7%

Submitted by:

Tara Whiting-Wells, Town Clerk

Date Completed:

12/13/2023

Town of West Tisbury FY 2025 Budget Request Submission

Submitted by (Department/Committee): Town Clerk

Name of Person Submitting Tara J. Whiting-Wells

Date Approved by Department/Committee December 15, 2023

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. (Feel free to do as separate attachment)**

In 2022 the Votes Act passed which makes vote by mail law. Therefore, the elections budget reflects increased funding for postage and poll workers.

I always budget for an extra election. The coding for both the state mandated machine as well as the ImageCast has risen. The town gets some state reimbursement money for the extra polling hours, but the rest of the cost is on us.

I have also asked for an increase in the stipend for my registrars. Currently they each get \$50/year. This is less than other towns on island and it has not gone up in about 10 years. It seems like the right thing to do.

Thank you for your time. Please let me know if you have any questions.

I deeply enjoy being the town clerk for West Tisbury!

Best,

Tara J. Whiting-Wells

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Elections - 162

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
CARES Act Postage	General	594			
State Extended Polling Hours/State Election	General	552	440	580	
State Early Voting			1,350		
Total Revenue Generated		1,146	1,789	580	0.00

Personal Services

	#	Hours/ Election	# of Elections	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Election Workers-Local Elections	10	13	4	15.00			3,900	7,800.00
Constables-Local Elections	1	13	4	16.00			416	832.00
Warden-Local Election	1	20	4	16.00			640	1,280.00
Total Personal Services					379	1,635	4,956	9,912.00
Percent Change								100.0%

Expenses

			FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212					
Energy Services-Heating Oil	5214					
Energy Services-Propane Gas	5216					
Repairs & Maintenance Services	5240		400		300	400.00
Rentals & Leases	5270					
Other Property Services (includes custodial)	5290					
Professional & Technical (services)	5300					
Professional & Technical (training/seminars)	5302					
Communication-Postage/Shipping	5342				5,000	5,000.00
Communication-Telephone/Internet	5344					
Communication-Notices/Ads	5346				100	100.00
Communication-Publications/TV	5348					
Other Purchased Services	5380					
Office Supplies	5420				200	200.00
Building & Equipment Supplies	5430					
Custodial & Housekeeping Supplies	5450					
Groundskeeping Supplies	5460					
Vehicular Supplies (includes gasoline)	5480					
Food & Food Service Supplies	5490					
Educational Supplies	5510					
Other Department Supplies	5580	Voting Machine chip and ballots	2,047	4,803	6,000	8,000.00
Travel	5710					
Dues & Memberships	5730					
Insurance Premiums	5740					
Other Unclassified Items	5780					
Expenses			2,447	4,803	11,600	13,700.00
Percent Change						18.1%

Legal Services

Legal Services	5305				
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Total Department/Committee		2,826	6,438	16,556	23,612.00
Percent Change					42.6%

Submitted by:

Tara Whiting-Wells, Town Clerk

Date Completed: 12/13/2023

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Registrars - 163

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General				
Total Revenue Generated			0	0	0.00

Salaries, Elected Officials

						FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Registrar 1								50	75.00
Registrar 2								50	75.00
Registrar 3								50	75.00
Town Clerk								150	150.00
Total Salaries, Elected Officials						250	250	300	375.00
Percent Change									25.0%

Personal Services

		Grade	Step	Hours/ Week	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Total Personal Services							0	0	0	0.00
Percent Change										

Expenses

						FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212								
Energy Services-Heating Oil	5214								
Energy Services-Propane Gas	5216								
Repairs & Maintenance Services	5240								
Rentals & Leases	5270								
Other Property Services (includes custodial)	5290								
Professional & Technical (services)	5300								
Professional & Technical (training/seminars)	5302								
Communication-Postage/Shipping	5342							1,000	1,000.00
Communication-Telephone/Internet	5344								
Communication-Notices/Ads	5346								
Communication-Publications/TV	5348								
Other Purchased Services	5380								
Office Supplies	5420					246	1,581	1,500	1,800.00
Building & Equipment Supplies	5430								
Custodial & Housekeeping Supplies	5450								
Groundskeeping Supplies	5460								
Vehicular Supplies (includes gasoline)	5480								
Food & Food Service Supplies	5490								
Educational Supplies	5510								
Other Department Supplies	5580							200	200.00
Travel	5710								
Dues & Memberships	5730								
Insurance Premiums	5740								
Other Unclassified Items	5780								
Expenses						246	1,581	2,700	3,000.00
Percent Change									11.1%

Legal Services

Legal Services	5305				
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Total Department/Committee		496	1,831	3,000	3,375.00
Percent Change					12.5%

Submitted by:

Tara Whiting-Wells, Town Clerk

Date Completed: 12/13/2023

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Conservation Commission - 171

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General				
Wetlands Protection Fund fees	Special Revenue	2,380	1,421	1,000.00	1,000.00
Conservation Fund - Interest	Trust	265	1,091	500.00	500.00
Revolving Fund (C 44 S 53E1/2) Local Fees		275	665	100.00	100.00
Total Revenue Generated		2,920	3,177	1,600	1,600.00

Personal Services

	Grade	Step	Hours/ Week	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Board Administrator	7	8	21.5	52.2	59.99	56,246	55,185	64,263	67,326.78
Longevity @ 3%								1,928	2,019.80
Total Personal Services						56,246	55,185	66,191	69,346.58
Percent Change									4.8%

* 4.8% Scale Adjustment

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request	
Energy Services-Electricty	5212					
Energy Services-Heating Oil	5214					
Energy Services-Propane Gas	5216					
Repairs & Maintenance Services	5240	Brandy Brow	75	325	100	200
Rentals & Leases	5270					
Other Property Services (includes custodial)	5290					
Professional & Technical (services)	5300	1,170	1,170	1,400	1,400	
Professional & Technical (training/seminars)	5302	705	110	600	600	
Communication-Postage/Shipping	5342					
Communication-Telephone/Internet	5344					
Communication-Notices/Ads	5346	336		140	140	
Communication-Publications/TV	5348					
Other Purchased Services	5380					
Office Supplies	5420	72	75	40	40	
Building & Equipment Supplies	5430					
Custodial & Housekeeping Supplies	5450					
Groundskeeping Supplies	5460					
Vehicular Supplies (includes gasoline)	5480					
Food & Food Service Supplies	5490					
Educational Supplies	5510	39	24			
Other Department Supplies	5580					
Travel	5710			500	400	
Dues & Memberships	5730	383	387	400	400	
Insurance Premiums	5740					
Other Unclassified Items	5780					
Expenses		2,780	2,091	3,180	3,180.00	
Percent Change					0.0%	

Legal Services

Legal Services	5305				
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Total Department/Committee		59,025	57,275	69,371	72,526.58
Percent Change					4.5%

Submitted by:

Maria McFarland

Date Completed: 11/14/2023

Town of West Tisbury FY 2025 Budget Request Submission

Submitted by (Department/Committee): Conservation Commission - 171

Name of Person Submitting Maria McFarland,

Date Approved by Department/Committee Submitted 11/14/23

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2025 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

Personnel budget has not change in hours or step for FY25. Only change in \$ is due to wage scale adjustment.

Total expense budget is level funded at FY 2024 level.

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Planning Board - 175

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Applicaton Fees	General	2,075	12,550	2,500	2,500.00
Sale of Zoning By-Law					
Miscellaneous Receipts (Copies/Records)					
Total Revenue Generated		2,075	12,550	2,500	2,500.00

Salaries, Elected Officials

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Boad Member #1			1,000	1,000.00
Boad Member #2			1,000	1,000.00
Boad Member #3			1,000	1,000.00
Boad Member #4			1,000	1,000.00
Boad Member #5			1,000	1,000.00
Total Salaries, Elected Officials	5,780	5,000	5,000	5,000.00
Percent Change				0.0%

Personal Services

	Grade	Step	Hours/ Week	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Board Administrator	7	8	27	52.2	59.99	66,751	67,505	80,702	84,549.91
Wages									
Longevity @ 1%								807	845.50
Total Personal Services						66,751	67,505	81,509	85,395.41
Percent Change									4.8%

* 4.8% Scale Adjustment

Expenses

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity				
Energy Services-Heating Oil				
Energy Services-Propane Gas				
Repairs & Maintenance Services				
Rentals & Leases				
Other Property Services (includes custodial)				
Professional & Technical (services)			2,500	2,500.00
Professional & Technical (training/seminars)		25	500	500.00
Communication-Postage/Shipping			50	50.00
Communication-Telephone/Internet				
Communication-Notices/Ads	2,228	3,077	1,300	3,000.00
Communication-Publications/TV				
Other Purchased Services			850	850.00
Office Supplies	123	679	300	300.00
Building & Equipment Supplies				
Custodial & Housekeeping Supplies				
Groundskeeping Supplies				
Vehicular Supplies (includes gasoline)				
Food & Food Service Supplies				
Educational Supplies		95		
Other Department Supplies			200	200.00
Travel			350	350.00
Dues & Memberships			95	95.00
Insurance Premiums				
Other Unclassified Items				
Expenses	2,351	3,876	6,145	7,845.00
Percent Change				27.7%

Legal Services

Legal Services	5305	0	0	0	0.00
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Total Department/Committee		74,882	76,381	92,654	98,240.41
Percent Change					6.0%

Submitted by:

Jane Rossi, Board Administrator

Date Completed: 12/6/2023

Town of West Tisbury FY 2025 Budget Request Submission

Submitted by (Department/Committee): Planning Board _____

Name of Person Submitting Jane Rossi _____

Date Approved by Department/Committee _December 4, 2023_____

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2023 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

The Planning Board has increased Line Item #51 Communication-Notices/Ads from \$1300 to \$3000. The board is conducting a Visioning Study in the spring of 2024 and we will need to advertise for the event in the local news papers and in various public locations. We want to make sure we have funds available to pay for these notices.

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Zoning Board of Appeals - 176

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Application Fees	General	7,600	8,600	10,000.00	12,000.00
Miscellaneous Receipts (Copies/Records)	General				
Total Revenue Generated		7,600	8,600	10,000.00	12,000.00

Personal Services

		Grade	Step	Hours/ Week	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Board Administrator	Wages	7	5	35	52.2	51.82	76,485	81,700	86,005	94,675.14
Total Personal Services							76,485	81,700	86,005	94,675.14
	Percent Change									10.1%

* 4.8% Scale Adjustment

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212				
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216				
Repairs & Maintenance Services	5240				
Rentals & Leases	5270				
Other Property Services (includes custodial)	5290				
Professional & Technical (services)	5300	84		500	500.00
Professional & Technical (training/seminars)	5302		50	400	400.00
Communication-Postage/Shipping	5342				
Communication-Telephone/Internet	5344				
Communication-Notices/Ads	5346	7,352	7,732	7,500	7,500.00
Communication-Publications/TV	5348				
Other Purchased Services	5380				
Office Supplies	5420	139	1,107	250	1,000.00
Building & Equipment Supplies	5430				
Custodial & Housekeeping Supplies	5450				
Groundskeeping Supplies	5460				
Vehicular Supplies (includes gasoline)	5480				
Food & Food Service Supplies	5490				
Educational Supplies	5510				
Other Department Supplies	5580				
Travel	5710			300	300.00
Dues & Memberships	5730				
Insurance Premiums	5740				
Other Unclassified Items	5780				
Expenses		7,576	8,888	8,950	9,700.00
	Percent Change				8.4%

Legal Services

Legal Services	5305	3,899	4,511	5,000	5,000.00
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Total Department/Committee		87,960	95,100	99,955	109,375.14
	Percent Change				9.4%

Submitted by:

Kim Leaird, Board Administrator

Date Completed: 12/14/2023

**Town of West Tisbury
FY 2025 Budget Request Submission**

Submitted by (Department/Committee): Zoning Board of Appeals

Name of Person Submitting Kim Leaird

Date Approved by Department/Committee December 14, 2023

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2025 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

The Zoning Board of Appeals respectfully submits its budget request for FY 2025 with an overall percentage change of 9.4%

The ZBA has held 86 hearings and acted on 55 applications this calendar year.

The board has level funded its request for Professional & Technical (services, training); Communication-Publications/TV; Travel; and Legal Services.

The board requests to increase its Office Supplies line to account for higher costs related to the number of legally required mailings. This translates to the need for more envelopes and related supplies.

The most notable increase, however, reflects Personal Services with a 4.8% scale adjustment.

177 -- Martha's Vineyard Commission

6. MVC FY2025 INITIAL DRAFT BUDGET					
5-Nov-23					
	FY2024 Budget	FY2025 INITIAL	Change		Notes
			\$	%	
INCOME					
Grants/Contracts/Gifts	\$ 550,000	\$ 550,000	\$ -	0.0%	A. MassDOT (\$381,299), DLTA (\$100,000), Other (\$75,000)
Housing Reimbursement	\$ 33,000	\$ 34,200	\$ 1,200	3.6%	B. Tia Anna property
Insurance Reimbursement	\$ 40,000	\$ -	\$ (40,000)	-100.0%	
MV Vision Fellowships	\$ -	\$ 225,000	\$ 225,000		Two Vision Fellowships
Interest, DRI Fees and Other Income	\$ 75,000	\$ 100,000	\$ 25,000	33.3%	
Town Share	\$ 1,699,448	\$ 1,737,150	\$ 37,702	2.2%	See Note D, page 10
TOTAL INCOME	\$ 2,397,448	\$ 2,646,350	\$ 248,902	10.4%	
EXPENSES					
Payroll					
Salaries	\$ 1,150,594	\$ 1,260,560	\$ 109,966	9.6%	E. COLA is set at 6.90% and merit at an avg of 2.5%. The MVC has 12 full-time employees, and one Fellowship employee.
Salaries: Part-Time and Interns		\$ 36,511	\$ 36,511		Paid by Grants received
Pension Plan (DCRS)	\$ 151,460	\$ 214,719	\$ 63,259	41.8%	F. Per DCRS Memo received 12/xx/2023 and based on actuarial valuation dated as of 01/01/2022
Health, Dental & Disability Insurance	\$ 236,651	\$ 244,565	\$ 7,914	3.3%	H. Six family plans, six single plans and one single parent/single child
Other Post-Employment Benefits (OPEB) - Current	\$ 55,311	\$ 56,003	\$ 692	1.3%	Six retirees
Other Post-Employment Benefits (OPEB) - Future	\$ 65,500	\$ 70,500	\$ 5,000	7.6%	G. \$5,000 annual increase
Medicare/Social Security, Unemployment & Other Payroll Costs	\$ 29,721	\$ 31,997	\$ 2,276	7.7%	Based on increase of annual salaries
Worker's Comp	\$ 3,200	\$ 3,350	\$ 150	4.7%	J. Based on FY2023 workers comp audit
Sub-Total Payroll	\$ 1,692,437	\$ 1,918,205	\$ 225,768	13.3%	
Administration & Operating					
Advertising/Communications	\$ 4,000	\$ 4,000	\$ -	0.0%	
Audit Fees	\$ 17,000	\$ 20,500	\$ 3,500	20.6%	Based on FY2023 Audit Fee
Capital Improvements>\$5,000	\$ 25,000	\$ 15,000	\$ (10,000)	-40.0%	
Contractual/Consultants	\$ 10,000	\$ 156,450	\$ 146,450	1464.5%	ESRI, Up-Island 208, Fellowship Consultant, Minutes and UMass Dartmouth (\$36,450)
Dues/Professional	\$ 10,000	\$ 11,285	\$ 1,285	12.9%	
Dues/Subscriptions/Licenses	\$ 7,500	\$ 5,000	\$ (2,500)	-33.3%	Misc. computer equipment
Equipment <\$5,000	\$ 29,356	\$ 34,210	\$ 4,854	16.5%	K. Based on FY2024 premiums x 5%
Insurance					M. General: \$25,000; Island Elderly: \$12,500; Lampost: \$12,500; Meeting House: \$75,000; West Chop: \$10,000; Arlington Avenue: \$5,000; Look Street: \$10,000
Legal Fees	\$ 445,000	\$ 150,000	\$ (295,000)	-66.3%	Office cleaning, maintenance contracts, elevator, general, gardener, plotter maintenance, trash and Tia Anna Lane
Maintenance	\$ 20,000	\$ 32,150	\$ 12,150	60.8%	N. \$3,459 per month
Mortgage P+I-Office	\$ 41,511	\$ 45,000	\$ 3,489	8.4%	N. \$3,343 per month
Mortgage P+I-Residence	\$ 38,844	\$ 47,500	\$ 8,656	22.3%	Postage/Delivery: \$2,500, Box Rental \$425
Postage	\$ 3,000	\$ 3,500	\$ 500	16.7%	Climate Action Fair \$1,400
Printing	\$ 1,000	\$ 1,650	\$ 650	65.0%	
Registry Fees	\$ 2,000	\$ 2,000	\$ -	0.0%	
Rent	\$ -	\$ 250	\$ 250		
Replenishment of Reserve Fund	\$ -	\$ 110,000	\$ 110,000		
Supplies-General	\$ 8,500	\$ 17,500	\$ 9,000	105.9%	Monthly subscriptions for Adobe, Intuit accounting software, Microsoft, Right Networks, toner-\$2,600
Supplies-Software & Toner	\$ 10,000	\$ 25,200	\$ 15,200	152.0%	
Travel/Conference	\$ 5,000	\$ 12,500	\$ 7,500	150.0%	
Utilities: Electric	\$ 7,000	\$ 11,000	\$ 4,000	57.1%	Based on average billing
Utilities: Oil	\$ 3,000	\$ 500	\$ (2,500)	-83.3%	Based on average billing
Utilities: Telephone and internet	\$ 16,500	\$ 22,150	\$ 5,650	34.2%	Internet charges have increased and average monthly telephone costs have increased over the past year. Additionally, the MVC now pays for five staff cell phones.
Utilities: Water	\$ 800	\$ 800	\$ -	0.0%	Based on average billing
Sub-Total: Administration and Operating	\$ 705,011	\$ 728,145	\$ 23,134	3.3%	
Sub-Total: Expenses	\$ 2,397,448	\$ 2,646,350	\$ 248,902	10.4%	
TOTAL EXPENSES	\$ 2,397,448	\$ 2,646,350	\$ 248,902	10.4%	
SURPLUS (DEFICIT)					
	\$ -	\$ -	\$ -		

Initial Draft Budget - FY 2025

7. MVC FY2025 INITIAL DRAFT BUDGET - ASSESSMENTS

Assessments to Towns - July 1, 2024 - June 30, 2025								
2-Nov-23	Aquinnah	Chilmark	Edgartown	Gosnold	Oak Bluffs	Tisbury	West Tisbury	TOTAL
Equalized Valuation	\$ 860,784,100	\$ 3,878,126,000	\$ 11,072,643,200	\$ 238,470,900	\$ 4,343,520,600	\$ 3,667,871,800	\$ 3,290,703,900	\$ 27,352,120,500
Share of Planning	3.15%	14.18%	40.48%	0.87%	15.88%	13.41%	12.03%	100.00%
Share of Regulatory	3.17%	14.30%	40.84%	0.00%	16.02%	13.53%	12.14%	100.00%
Assessment - Planning	\$ 35,535	\$ 160,096	\$ 457,100	\$ 9,845	\$ 179,309	\$ 151,417	\$ 135,847	\$ 1,129,148
Assessment - Regulatory	\$ 19,302	\$ 86,964	\$ 248,295	\$ -	\$ 97,400	\$ 82,249	\$ 73,791	\$ 608,003
Total Assessment FY2025	\$ 54,837	\$ 247,060	\$ 705,395	\$ 9,845	\$ 276,709	\$ 233,666	\$ 209,638	\$ 1,737,150
Previous Assessment FY2024	\$ 53,647	\$ 241,698	\$ 690,086	\$ 9,631	\$ 270,703	\$ 228,595	\$ 205,088	\$ 1,699,448

Source: Massachusetts Department of Revenue Division of Local Services for use in FY2024 and FY2025.

FY2025 Increase	\$ 1,190	\$ 5,362	\$ 15,309	\$ 214	\$ 6,006	\$ 5,071	\$ 4,550	\$ 37,702
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Current and Historical Assessments

Fiscal Year	Aquinnah	Chilmark	Edgartown	Gosnold	Oak Bluffs	Tisbury	West Tisbury	TOTAL
2025	\$ 54,837	\$ 247,060	\$ 705,395	\$ 9,845	\$ 276,709	\$ 233,666	\$ 209,638	\$ 1,737,150
2024	\$ 53,647	\$ 241,698	\$ 690,086	\$ 9,631	\$ 270,703	\$ 228,595	\$ 205,088	\$ 1,699,448
2022	\$ 41,486	\$ 187,142	\$ 518,281	\$ 7,611	\$ 185,792	\$ 165,004	\$ 153,637	\$ 1,258,953
2022	\$ 41,486	\$ 187,142	\$ 518,281	\$ 7,611	\$ 185,792	\$ 165,004	\$ 153,637	\$ 1,258,953
2021	\$ 45,026	\$ 190,659	\$ 490,172	\$ 8,534	\$ 181,105	\$ 163,719	\$ 150,202	\$ 1,229,417
2020	\$ 39,955	\$ 169,186	\$ 434,966	\$ 7,573	\$ 160,707	\$ 145,280	\$ 133,285	\$ 1,090,952
2019	\$ 38,438	\$ 176,462	\$ 411,278	\$ 8,005	\$ 150,239	\$ 143,995	\$ 132,622	\$ 1,061,039
2018	\$ 37,509	\$ 172,597	\$ 401,336	\$ 7,811	\$ 146,607	\$ 141,039	\$ 129,417	\$ 1,036,316
2017	\$ 42,207	\$ 173,809	\$ 373,251	\$ 8,048	\$ 141,869	\$ 141,040	\$ 132,717	\$ 1,012,941
2016	\$ 42,207	\$ 173,808	\$ 373,250	\$ 8,053	\$ 141,868	\$ 141,039	\$ 132,716	\$ 1,012,941
2015	\$ 60,720	\$ 262,562	\$ 570,980	\$ 15,946	\$ 222,309	\$ 220,938	\$ 205,545	\$ 1,558,999
2014	\$ 35,767	\$ 154,661	\$ 336,333	\$ 8,421	\$ 130,950	\$ 130,143	\$ 121,075	\$ 917,350

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Climate Advisory and Energy Committees Budget - 182

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General				
Total Revenue Generated		0	0	0	0.00

Personal Services

	Grade	Step	Hours/ Week	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Administrative Assistant	3	3	10	52.2	32.11		10,694	15,232	16,761.42
Total Personal Services						N/A	10,694	15,232	16,761.42
Percent Change									10.0%

* 4.8% Wage Scale Adjustment

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212				
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216				
Repairs & Maintenance Services	5240				
Rentals & Leases	5270				
Other Property Services (includes custodial)	5290				
Professional & Technical (services)	5300	91		800	
Professional & Technical (training/seminars)	5302				400.00
Communication-Postage/Shipping	5342				
Communication-Telephone/Internet	5344				
Communication-Notices/Ads	5346	190			100.00
Communication-Publications/TV	5348				500.00
Other Purchased Services	5380				
Office Supplies	5420			200	50.00
Building & Equipment Supplies	5430				
Custodial & Housekeeping Supplies	5450				
Groundskeeping Services/Supplies	5460				
Vehicular Supplies (includes gasoline)	5480				
Food & Food Service Supplies	5490				
Educational Supplies	5510		325		75.00
Other Department Supplies	5580				
Travel	5710				
Dues & Memberships	5730				
Insurance Premiums	5740				
Other Unclassified Items	5780				
Expenses		N/A	325	1,000	1,125.00
Percent Change					12.5%

Legal Services

Legal Services	5305				
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Total Department/Committee		N/A	11,019	16,232	17,886.42
Percent Change					10.2%

Submitted by:

John Christensen, Chair

Date Completed: 12/15/2023

182- Energy/Climate Committees

Climate and Energy committees

FY 2025 Budget

12/15/2023

Greeting

The total Energy Committee proposed budget shows an increase of 10.2%, but most of the dollars come from the Personal Services line. On the same warrant we expect to see a new Administrative Assistant position proposed which may subsume the Energy Committee's assistant, but we are holding onto our budget request until that position becomes reality.

Our Expenses have increased since last year by \$125 collectively, with line 5300, Professional & Technical (services), eliminated and 5302, Professional & Technical (training/seminars), funded in the expectation that the committee members will be able to attend more seminars and activities on line and off-island.

Line 5348, Communication-Publications/TV, is increased anticipating printing costs as part of an outreach program.

Feel free to contact me with any questions.

Regards,

John Christensen, Chair
WT Energy Committee

john christensen

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Town Buildings - 192

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General				
Field Gallery Rent		36,000	36,000	36,000	40,788.00
Stage Rd Rent		31,403	32,079	33,630	33,630.00
Mill Pond Building Rent		7,200	7,200	7,200	7,200.00
Total Revenue Generated		74,603	75,279	76,830	81,618.00

Personal Services

	Grade	Step	Hours/ Week	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Total Personal Services						0	0	0	0.00
Percent Change									

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212				
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216	3,051	2,134	3,000	3,000.00
Repairs & Maintenance Services	5240	72,511	36,302	75,000	75,000.00
Rentals & Leases	5270	7,605	9,709	8,500	8,500.00
Other Property Services (includes custodial)	5290	23,625	23,185	25,000	25,000.00
Professional & Technical (services)	5300	3,386	377	5,000	5,000.00
Professional & Technical (training/seminars)	5302				
Communication-Postage/Shipping	5342	6,258	10,909	6,500	8,500.00
Communication-Telephone/Internet	5344	5,456	5,655	6,000	6,000.00
Communication-Notices/Ads	5346				
Communication-Publications/TV	5348				
Other Purchased Services	5380				
Office Supplies	5420	2,464	2,617	3,000	3,000.00
Building & Equipment Supplies	5430	131		1,500	
Custodial & Housekeeping Supplies	5450	1,893	2,089	2,200	2,500.00
Groundskeeping Services/Supplies	5460	5,420	5,607	7,000	7,000.00
Vehicular Supplies (includes gasoline)	5480				
Food & Food Service Supplies	5490				
Educational Supplies	5510				
Other Department Supplies	5580	4,143	4,501		
Travel	5710				
Dues & Memberships	5730				
Insurance Premiums	5740				
Other Unclassified Items	5780				
Expenses		135,942	103,086	142,700	143,500.00
Percent Change					0.6%

Legal Services

Legal Services	5305				
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Total Department/Committee		135,942	103,086	142,700	143,500.00
Percent Change					0.6%

Submitted by:

Jennifer Rand

Date Completed:

12/5/2023

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Select Board

Name of Person Submitting Jennifer Rand

Date Approved by Department/Committee _____

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

Budget 122 – Select Board: I have made a slight increase to the advertising line

Budget 124 – Municipal Hearing Officer: no change, payment mandated by law

Budget 151 – Legal: This budget simply had to go up. I have, with the vote at town meeting increased the FY 24 budget to \$75k. The town has increasingly complex legal matters that require Counsel.

Budget 192 – Town Buildings: I have very minor increases for postage and supplies

Budget 193 – Property Insurance: Budgeting for an increase based on advice from Insurance Agent

Budget 195 –Town Report: No Change

Budget 196 – Town Clock: No Change

Budget 421 –Highway Superintendent: Increased annual by \$7,500

Budget 424 –Street Lights: No Change

Budget 491 – Cemeteries: No Change

Budget 945 – Public Official Liability Insurance: Budgeting for an increase based on advice from Insurance Agent

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Town Property & Liability Insurance - 193

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget*	FY 2025 Request
Energy Services-Electricity	5212				
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216				
Repairs & Maintenance Services	5240				
Rentals & Leases	5270				
Other Property Services (includes custodial)	5290				
Professional & Technical (services)	5300				
Professional & Technical (training/seminars)	5302				
Communication-Postage/Shipping	5342				
Communication-Telephone/Internet	5344				
Communication-Notices/Ads	5346				
Communication-Publications/TV	5348				
Other Purchased Services	5380				
Office Supplies	5420				
Building & Equipment Supplies	5430				
Custodial & Housekeeping Supplies	5450				
Groundskeeping Supplies	5460				
Vehicular Supplies (includes gasoline)	5480				
Food & Food Service Supplies	5490				
Educational Supplies	5510				
Other Department Supplies	5580				
Travel	5710				
Dues & Memberships	5730				
Insurance Premiums	5740	123,628	131,720	155,466	179,000.00
Other Unclassified Items	5780				
Expenses		123,628	131,720	155,466	179,000.00
Percent Change					15.1%

Total Department/Committee	123,628	131,720	155,466	179,000.00
Percent Change				15.1%

Submitted by: Jennifer Rand

Date Completed: 11/28/2023

* FY24 Budget includes Reserve Fund Transfer

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Select Board
Name of Person Submitting Jennifer Rand
Date Approved by Department/Committee _____

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

Budget 122 – Select Board: I have made a slight increase to the advertising line

Budget 124 – Municipal Hearing Officer: no change, payment mandated by law

Budget 151 – Legal: This budget simply had to go up. I have, with the vote at town meeting increased the FY 24 budget to \$75k. The town has increasingly complex legal matters that require Counsel.

Budget 192 – Town Buildings: I have very minor increases for postage and supplies

Budget 193 – Property Insurance: Budgeting for an increase based on advice from Insurance Agent

Budget 195 –Town Report: No Change

Budget 196 – Town Clock: No Change

Budget 421 –Highway Superintendent: Increased annual by \$7,500

Budget 424 –Street Lights: No Change

Budget 491 – Cemeteries: No Change

Budget 945 – Public Official Liability Insurance: Budgeting for an increase based on advice from Insurance Agent

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Town Electric - 194

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Offtaker Revenue from Landfill Solar Project	General	4,975	10,183	6,000	6,000
EV Charging Stations	General	516	1,152	2,000	2,000
Solar Vendor payment for annual Shortfall	General		18,450		
Additional Property Tax Levy	General	9,725	8,204	11,800	11,800
Total Revenue Generated		15,217	37,989	19,800	19,800.00

Expenses

			FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Town Hall	5212		5,339	7,069	6,500	7,000.00
Fire Department/PSB	5212		10,320	11,977	11,000	12,000.00
Street Lights	5212		646	474	600	600.00
Highway Department	5212		981	1,216	1,200	1,500.00
Local Drop-Off Shed	5212		142	155	300	300.00
Cemetery	5212		145	242	160	360.00
Howes House	5212		3,855	2,054	2,800	3,200.00
Library	5212		12,933	13,536	13,500	15,000.00
Other Expenses	5780	Property Tax Reimbursement	10,050	8,204	11,800	11,800.00
Expenses			44,412	44,927	47,860	51,760.00
Percent Change						8.1%
Total Department/Committee			44,412	44,927	47,860	51,760.00
Percent Change						8.1%

Submitted by:

Bruce Stone

Date Completed: 12/15/2023

Town of West Tisbury FY 2025 Budget Request Submission

Submitted by (Department/Committee): **194 – Town Electric**

Name of Person Submitting **Bruce K. Stone**

Date Approved by Department/Committee Submitted 12/20/22

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2025 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

Expenses by site reflect net payments to Eversource after net metering credits are applied to town site accounts plus allocated cost of generated electricity of the landfill solar array proportional to Eversource account shares paid to CVEC per the terms of the agreement. The town's supply rate on the Eversource bill had been fixed under a three year contract through 6/30/24 at only 8.798 cents/kWh. The new contracted rate for the 3 years that starts in FY 2025 will be 13.665 cents/kWh. This substantial supply rate increase of 48.67% will mostly offset by the Net Metering Credits (NMC) at the landfill applied to the Eversource monthly bills. However, because the supply increase is to great, the NMC rate can fluctuate, and because of periodic outages for repairs to the solar array, the budget is reflecting, I am including about a 10% increase to the town building accounts.

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Town Reports - 195

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212				
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216				
Repairs & Maintenance Services	5240				
Rentals & Leases	5270				
Other Property Services (includes custodial)	5290				
Professional & Technical (services)	5300				
Professional & Technical (training/seminars)	5302				
Communication-Postage/Shipping	5342				
Communication-Telephone/Internet	5344				
Communication-Notices/Ads	5346				
Communication-Publications/TV	5348				
Other Purchased Services	5380	10,770	9,225	11,500	11,500.00
Office Supplies	5420				
Building & Equipment Supplies	5430				
Custodial & Housekeeping Supplies	5450				
Groundskeeping Supplies	5460				
Vehicular Supplies (includes gasoline)	5480				
Food & Food Service Supplies	5490				
Educational Supplies	5510				
Other Department Supplies	5580				
Travel	5710				
Dues & Memberships	5730				
Insurance Premiums	5740				
Other Unclassified Items	5780				
Expenses		10,770	9,225	11,500	11,500.00
Percent Change					0.0%

Total Department/Committee	10,770	9,225	11,500	11,500.00
Percent Change				0.0%

Submitted by: Jennifer Rand

Date Completed: 12/4/2023

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Select Board
Name of Person Submitting Jennifer Rand
Date Approved by Department/Committee _____

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee.** . (Feel free to do as separate attachment)

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Budget 945 – Public Official Liability Insurance: Budgeting for an increase based on advice from Insurance Agent

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Town Clock - 196

Personal Services

							FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Stipend							0	0	250	250.00
Total Personal Services							0	0	250	250.00
Percent Change										0.0%

Total Department/Committee							0	0	250	250.00
Percent Change										0.0%

Submitted by: Jennifer Rand Date Completed: 11/22/2023

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Select Board
Name of Person Submitting Jennifer Rand
Date Approved by Department/Committee _____

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

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Budget 945 – Public Official Liability Insurance: Budgeting for an increase based on advice from Insurance Agent

197 -- Dukes Cty Reg Housing Authority

DUKES COUNTY REGIONAL HOUSING AUTHORITY
21 Mechanic St., P.O. Box 4538, Vineyard Haven, MA 02568
PHONE: (508) 693-4419 FAX: (508) 693-5710
EMAIL: dcrha@housingauthoritymv.org

December 21, 2023

West Tisbury Board of Selectmen
Attn: Jennifer Rand, Executive Secretary
West Tisbury Town Hall
P.O. Box 278
West Tisbury, MA 02575

Board of Selectmen:

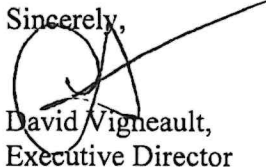
The Dukes County Regional Housing Authority (DCRHA) respectfully requests that the Board of Selectmen include the Town's portion of FY2025 funding for Housing Authority administrative personnel as a budget item on the 2024 annual town meeting warrant.

The Town of West Tisbury's portion of funding for FY2025 is **\$61,763.00**.

This year's total request to the towns is **\$435,249**, as detailed in the attached DCRHA Administrative Expense and 50/50 Funding Formula.

Please contact me or Rise Terney with any questions. We look forward to discussing the DCRHA FY25 request with the West Tisbury Finance Committee.

Sincerely,



David Vigneault,
Executive Director

Cc: Bruce Stone, Town Account
Rise Terney, DCRHA Director, West Tisbury

*Affordable Rentals * Homebuyer Assistance * Advocacy, Planning, & Service Referral*

Vineyard Village, Greenough House, 45 Franklin, Lagoon Pond, Lake, 118 Franklin, Water & Perlman House Tisbury · Fisher Road, Edgartown
Lagoon Heights & Noyes Building, Oak Bluffs · Halcyon Way, Sepiessa Point & Scotts Grove, West Tisbury · Middle Line Road, Chilmark

DUKES COUNTY REGIONAL HOUSING AUTHORITY

The mission of DCRHA is to assist the 6 towns of Martha's Vineyard

with increasing the year-round housing opportunities for residents with low and moderate incomes.

FY2025 DCRHA Staff Expenses*

Executive Director	Salary	\$ 129,272
Finance Manager	Salary	\$ 95,108
Operations Coordinator	40 Hours	\$ 72,384
Administrative Assistant	20 Hours	\$ 32,864
		\$ 329,628
Health, Life & Dental 75%		\$ 40,604
Taxes, Retirement & Workers Comp**		\$ 59,827
Longevity (23, & 19 years of service)		\$ 5,199
		\$105,630
		\$ 435,259

Total FY25 Staff Cost Estimate

	Aquinnah	Chilmark	Edgartown	Oak Bluffs	Tisbury	West Tisbury
FY2025 50/50***	2.82%	10.44%	32.66%	21.33%	18.56%	14.19%
\$435,259	\$12,274	\$45,441	\$142,156	\$92,841	\$80,784	\$61,763
FY2024 50/50***	3.03%	10.61%	33.13%	21.44%	17.67%	14.12%
\$426,130	\$12,912	\$45,212	\$141,177	\$91,362	\$75,297	\$60,169
FY2023 50/50	2.90%	10.31%	33.49%	21.52%	17.65%	14.13%
\$398,799	\$11,565	\$41,116	\$133,558	\$85,822	\$70,388	\$56,350
FY2022 50/50	3.01%	10.75%	32.33%	21.59%	18.23%	14.09%
\$377,050	\$11,350	\$40,533	\$121,900	\$81,405	\$68,736	\$53,126
FY2021 50/50	2.99%	10.78%	32.69%	21.63%	17.67%	14.24%
\$370,654	\$11,083	\$39,957	\$121,167	\$80,172	\$65,495	\$52,781

* Salaries adjusted in accordance with Classification & Compensation Review: 2.5% for each staff position in FY25; Longevity for 2 staff; COLA .7%

** Mass General Brigham Health, Dental 75%; Medicare 1.45%; FUTA (exempt); SUI .1%; FICA 6.2%; Workers Comp 2.4%; Retirement 8% (18.15)

***50/50 Funding Formula arranged by towns in 2002 averages population & equalized land value as a % of Island totals; applied to DCRHA Admin.

BUDGET NOTES FOR FY 2025

For committee members who are unfamiliar with the police department we now have ten full time officers, Lt. Matthew Gebo, Sgt. Bradley Cortez, Sgt. Jeremie Rogers, Det. Nikolaj Wojtkiolo, Officer Connor Bettencourt, Officer Daniel Durawa, Officer Mark Nickowal, Officer Brad Fielder, Officer Noah Stobie, and one executive assistant, Samantha Smith.

Two full time officers are rotated to the airport on a full time year round basis. The airport and this department have a contract that pays for the airport full time officer(s) salaries and benefits. That money is paid into the town's general fund.

REVENUE

The revenue projections are estimates only, as many variables can affect the totals.

Misc. receipts: Insurance companies pay \$5 per police report request resulting in a small amount of revenue (\$200).

Fines: We receive part of the fines paid for speeding tickets, Town by-law tickets, and parking tickets. This line item varies but is estimated at \$4000. All monies go into the general fund.

Licenses: The town keeps 25% of the \$100 firearm's license fee. We also issue taxi driver license permits for \$15 each. All monies go into the general fund. I am keeping this line item the same as FY 2024.

Airport Contract- Screening Room & Airport Contract-Curbside:

This number reflects the actual reimbursement the town will receive from the Martha's Vineyard Airport which has the security contract with the Transportation Security Administration (TSA). It includes additional hourly reimbursements for benefits and other expenses, not part of the Officers' hourly base and overtime rates, so it is higher than simply adding up the **Personnel Services** requests. Receipts go into the general fund, I anticipate approximately \$295,000 this year. This item has increased due to salary step increases. We have two full time officers based year round for 40 hours, and will add an additional community service officer to cover the requested 40 hours in June through Labor Day.

State/Federal/Local Grants: We are involved in a grant with Martha's Vineyard Community Services (CONNECT to End Violence, a domestic violence and rape crisis center) which reimburses up to 32 hours (\$1960, based on an average of \$60 per hour) for assigned officers' time being involved in the MV Domestic Violence Victim Response Enhancement Program. We've also been rewarded with the MRS (Municipal Road Safety) grant for traffic safety education with a disbursement amount of \$19,500 for five separate mobilizations, (Winter

210 -- Police Department

Impaired Driving, Distracted Driving, Click it or Ticket, Speeding, and Summer Impaired Driving).

Details: Annually an unknown, but a neutral item. We provide security details for safety and traffic at the Farmers' Market, Artisans' Festival, the Agricultural Fair, as well as other events with more than 150 people, and private vendors like Eversource and Comcast while working on town roadways. Other Island police departments also request details if their officers are unavailable. These costs are paid to the officers in their paychecks once we have received payment from the vendor/group, so the town is fully reimbursed. I am estimating \$175,000.00 in revenue based on calculations from previous years and detail requests. We have three community service officers, Jeffrey Stone, Diane Demoe, and Nathan Vieira who assist filling these requests.

PERSONNEL SERVICES

The requested increase in non-airport cost, 3.5%, is the result of step increases and grade advancement, annual wage adjustment increases, longevity, and the educational incentive passed at the annual town meeting in April 2023.

EXPENSES

The FY 2025 expense budget represents a 2.7% increase over FY 2024. The primary increases again involve (Case Management Software, IT Services, projected gasoline, and police equipment). Each line that has increased or decreased is listed below, all others have remained the same at this time.

Rentals and Leases (5240): This line increased by \$1000 due to a lease for two additional laptops paid over three years. Each officer now has an assigned laptop for use within the station or mobile within the cruiser.

Professional & Technical Services (5300): This line has increased by \$1265.00 this year. The increase is based on a 3% yearly increase for our Records Management Software (QED) along with service agreements with RDA Softnet (IT Provider).

Communication- Telephone/Internet (5344): This line has been increased \$500 to cover increases in cellular and internet services per the monthly annual invoice review.

Office Supplies (5420): This line has decreased minimally, \$200, as a projection based on inventory within the station.

210 -- Police Department

Vehicular Supplies (5480): The projection of gasoline drives this line to be a question mark each year. As I continue to research fuel consumption by the fleet we are averaging 331 gallons of fuel monthly, this has remained balanced. The projected fuel cost is expected to raise to \$3.80 per gallon, this is up from the previous two years \$3.21 (2022), and \$3.52 (2023) based on various global trends. Other supplies like tires and oil changes are maintained as necessary. I have increased this line attempting to stay within the trend.

Police Equipment and Supplies (5580): This line has been increased as we begin to rotate and replace our electronic control weapons (tasers). With their initial purchase in 2017 we have been able to care for this important less lethal force option. The model, similar to computer software, is no longer being produced and a gradual upgrade is necessary. Each unit costs approximately \$2000, adding an increase this year will assist with the process of gradual replacement. We currently have 7 electronic control weapons.

Uniforms and Accessories (5581): I was able to decrease this line item as 50% of our police department (new hires) were outfitted completely in the past year and a half. Maintaining a professional uniform does require replacement of the typical shirt, pants, and boots, etc.

Martha's Vineyard Law Enforcement Council (5600): There was an increase requested by the MVLEC Tactical Response Team for each (police) agency regarding equipment and training.

Insurance Premiums (5740): This line was increased due to a forecasted 2% increase we received from the insurance company.

BUDGET CONCLUSION

My proposed FY 2025 total department budget represents a total increase of 3.4%. As usual this is a tight budget that could be affected by an unexpected increase or unanticipated event.

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Police Department - 210

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General	185	181	200	200.00
Fines	General	2,348	3,154	4,000	4,000.00
Licenses-Firearm/Taxi	General	1,185	1,627	1,500	1,500.00
Airport Contract	General	231,067	263,446	290,000	295,000.00
Grants	Grant	11,978	8,886		20,760.00
Police Detail	Agency	220,170	259,714	150,000	175,000.00
Total Revenue Generated		466,933	537,008	445,700	496,460.00

Personal Services

		Grade	Step	Hours/ Week	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Chief	Wages	Contract					153,670	161,310	189,856	203,965.20
Chief	Longevity @ 4%						6,262	6,572	7,733	8,310.34
Lieutenant (MG)	Wages	9	8	40	52.2	72.59	123,627	119,878	144,102	151,567.92
	Longevity						9,834	1,199	1,447	1,515.68
Lieutenant Manter								64,603		
Sergeant 2 (JR)	Wages	8	5	40	48.6	56.98	114,715	125,637	131,523	110,769.12
	6/7/2025	8	6	40	3.6	59.83				8,615.52
	Longevity @ 2%						2,235	2,290	2,630	
Sergeant 1 (BC)	Wages	8	6	40	4.2	59.83	111,771	98,169	9,141	10,051.44
	8/1/2024	8	7	40	48.0	62.82			109,690	120,614.40
	Longevity @ 1%						1,118		1,193	1,311.68
Officer 3 (NS)	Wages	6	2	40	51.8	40.69	80,478	87,527	77,329	84,309.68
	6/29/2025	6	3	40	0.4	42.72			27,482	683.52
Officer 5 (NW)	Wages	6	8	40	52.2	54.53	85,860	91,303	108,680	113,858.64
	Detective Stipend						1,456	1,484	1,456	1,456.00
Officer 4 (DD)	Wages	6	3	40	50.0	42.72	92,240	67,568	77,680	85,440.00
	6/16/2025	6	4	40	2.2	44.86			3,589	3,947.68
Officer 6 (BF)	Wages	6	2	40	4.2	40.69	71,171	64,046	6,214	6,835.92
	8/1/2024	6	3	40	48.0	42.72			74,573	82,022.40
Executive Assistant (SH)	Wages	4	8	40	52.2	45.07	69,735	75,552	89,847	94,106.16
Durawa/Nickowal FY22							7,546			
Educational Incentive (MG/JR/BC/NW/MN)							22,667	39,809	61,207	64,627.00
Shift Differential							13,878	12,423	15,000	15,000.00
Special Officers (including summer)							35,067			
Holiday Worked							29,500	25,284	33,000	33,000.00
Overtime							56,493	52,543	46,750	49,000.00
Stipend (Officers on Call)							9,525		7,000	7,000.00
On-Call								11,775		
OT for Call Out									5,500	5,500.00
Grant Reimbursement/Adj							(14,110)	(21)		
Subtotal Non-Airport							1,084,736	1,108,951	1,232,622	1,263,508.30
Percent Change										2.5%
Officer 1 (CB)	Wages	6	6	40	49.2	49.46	87,639	78,079	88,481	97,337.28
	6/8/2022	6	7	40	3.0	51.93			5,665	6,231.60
	Ed Incentive							8,093	9,296	9,738.00
	Longevity @ 2%						1,848			
Holiday Worked @ OT Rate (13.5 days X 8)		6	6	108		74.19	2,708		7,284	8,012.52
LD Overtime Paid										
Overtime Coverage (80 hours vacation)		6		80		70.00			5,440	5,600.00
Overtime Coverage (40 hours inservice)		6		40		70.00			2,720	2,800.00
Overtime Coverage (64 hours sick/personal)		6		64		70.00			4,352	4,480.00
Officer 2 (MN)	Wages	6	3	40	52.2	42.72		63,112	81,098	89,199.36
	Ed Incentive							7,626	9,296	9,738.00
Holiday Worked @ OT Rate		6	2	108		64.08			6,292	6,920.64
Overtime Coverage (80 hours vacation)		6		80		70.00			5,440	5,600.00
Overtime Coverage (40 hours inservice)		6		40		70.00			2,720	2,800.00
OT Coverage for Sick/Personal		6		64		70.00			4,352	4,480.00
Community Resource Officers	Wages	2	2	40	15.0	27.79			15,912	15,912.00
Subtotal Airport							92,195	156,910	248,348	268,849.40
										8.3%
Total Personal Services							1,176,931	1,265,860	1,480,970	1,532,357.70
Percent Change										3.5%

* 4.8% Scale Adjustment

Expenses			FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212					
Energy Services-Heating Oil	5214					
Energy Services-Propane Gas	5216					
Repairs & Maintenance Services	5240		13,191	13,762	11,000	11,000.00
Rentals & Leases	5270		1,780	1,834	1,850	2,850.00
Other Property Services (cleaning/mowing)	5290		3,920	4,720	4,160	4,160.00
Professional & Technical (services)	5300		33,911	41,958	42,735	44,000.00
Professional & Technical (training/seminars)	5302		3,930	2,100	4,000	4,000.00
Communication-Postage/Shipping	5342		650	561	700	700.00
Communication-Telephone/Internet	5344		16,456	15,870	15,000	15,500.00
Communication-Notices/Ads	5346		720	1,136	350	350.00
Communication-Publications/TV	5348					
Other Purchased Services	5380			730		
Office Supplies	5420		3,336	4,909	2,700	2,500.00
Building & Equipment Supplies	5430			357	300	300.00
Custodial & Housekeeping Supplies	5450		129	318	200	200.00
Groundskeeping Supplies	5460					
Vehicular Supplies (includes gasoline)	5480		13,383	14,618	16,500	17,000.00
Food & Food Service Supplies	5490					
Educational Supplies	5510		57	626	300	300.00
Police Equip and Supplies	5580		1,774	1,616	10,000	11,000.00
Uniforms and accessories	5581		10,793	6,266	8,000	7,000.00
Martha's Vineyard Law Enforcement Council	5600		5,225	5,725	5,725	6,225.00
Travel	5710		286	1,544	1,000	1,000.00
Dues & Memberships	5730		2,845	3,470	2,900	2,900.00
Insurance Premiums	5740		22,055	21,349	23,000	23,460.00
Other Unclassified Items	5780		2,258			
Expenses			136,698	143,470	150,420	154,445.00
Percent Change						2.7%
Legal Services						
Legal Services 5305						
Total Department/Committee						
Percent Change			1,313,629	1,409,331	1,631,390	1,686,802.70
						3.4%

Submitted by:

Chief Matt Mincone

Date Completed:

12/21/2022

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Fire Department - 220

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General				
Inspections-Smoke Detector	General	4,300	3,350		
Permits-LP Tank	General	4,190	2,400		
Permits-Oil Tank/Burner	General	400	1,200		
Permits-Above ground tank	General		1,200		
Permits-Under ground tank	General		400		
Permits-Mobile storage tank	General		50		
Permits-Sale/Compliance Cert	General		150		
Inspections-Sprinkler System	General		100		
Inspections-Welding	General		100		
Inspections	General			8,000	8,000.00
State Grant					
Total Revenue Generated		8,890	8,950	8,000	8,000.00

Personal Services

	Number	Stipend Rate	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Chief	1		119,997	125,948	148,259	159,259.00
Deputy Chief	1				7,800	7,800.00
Assistant Chief	0				0	0.00
Captain	3				11,700	11,700.00
Lieutenant	6				20,160	20,160.00
Firefighter	20				46,800	46,800.00
Fire Police	2				2,160	2,160.00
Station Keeper	2				960	960.00
Fire Investigator	2				2,160	2,160.00
Emergency Services & Traing Classes					7,000	8,000.00
Automatic Fire Alarm					13,500	15,000.00
Duty Shifts					16,500	19,800.00
Subtotal Firefighters			99,145	90,310	128,740	134,540.00
Total Personal Services			219,142	216,258	276,999	293,799.00
Percent Change						6.1%

Expenses

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212			
Energy Services-Heating Oil	5214	4,043	7,631	5,000
Energy Services-Propane Gas	5216	2,294	1,874	4,000
Repairs & Maintenance Services	5240	41,891	81,943	40,000
Rentals & Leases	5270			
Other Property Services (includes custodial)	5290	9,572	8,872	10,000
Professional & Technical (services)	5300	9,553	20,481	18,000
Professional & Technical (training/seminars)	5302	5,098	1,635	4,100
Communication-Postage/Shipping	5342	210	234	
Communication-Telephone/Internet	5344	11,520	10,604	10,500
Communication-Notices/Ads	5346	142		
Communication-Publications/TV	5348			
Other Purchased Services	5380		1,529	1,000
Office Supplies	5420	1,715	2,414	2,000
Building & Equipment Supplies	5430	299		1,000
Custodial & Housekeeping Supplies	5450	193	90	750
Groundskeeping Supplies/Services	5460	6,922	7,350	7,500
Vehicular Supplies (includes gasoline)	5480	3,333	4,287	5,500
Food & Food Service Supplies	5490	304		500
Educational Supplies	5510	3,729	414	1,000
Other Department Supplies	5580	40,579	25,515	40,000
Intergovernment	5600			
Travel	5710	1,067	1,116	1,000
Dues & Memberships	5730	3,279	2,905	3,000
Insurance Premiums	5740	39,123	42,208	43,500
Other Unclassified Items	5581	2,845	703	2,000
Expenses		187,709	221,804	200,350
Percent Change				2.5%

Legal Services

Legal Services	5305				
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Total Department/Committee		406,851	438,062	477,349	499,199.00
Percent Change					4.6%

Submitted by:

Greg Pachico

Date Completed: 12/14/2023

220 -- Fire Department

West Tisbury Fire Department Personnel Budget Summary

Position	number	Rate	FY 2025		Contract	(Chief received the added 10% from town vote)
			FY 2024	FY 2025		
			Total	Request		
Chief	1		\$ 149,278.00	\$ 159,259.00		
Deputy Chief	1		\$ 7,800.00	\$ 7,800.00		
Fire Prevention Officer	1		\$ -	\$ -		(future position, to be discussed w/ Select Board)
Captain	3	\$ 3,900.00	\$ 11,700.00	\$ 11,700.00		
Lieutenant	6	\$ 3,360.00	\$ 20,160.00	\$ 20,160.00		
Firefighter	20	\$ 2,340.00	\$ 46,800.00	\$ 46,800.00		
Fire Police	2	\$ 1,080.00	\$ 2,160.00	\$ 2,160.00		
Station Keeper	2	\$ 480.00	\$ 960.00	\$ 960.00		
*Fire Investigator	2	\$ 1,080.00	\$ 2,160.00	\$ 2,160.00		
Hours / FF's / Shifts.						
Classes / Training / Detail	200	\$ 40.00	\$ 7,000.00	\$ 8,000.00		
Automatic Alarms	300	\$ 50.00	\$ 13,500.00	\$ 15,000.00		
Duty Chief Shifts	330	\$ 60.00	\$ 16,500.00	\$ 19,800.00		
Subtotal			\$ 128,740.00	\$ 134,540.00		
Total Personal Services			\$ 278,018.00	\$ 293,799.00	\$ 15,781.00	
				(5.7 % Increase)		

Explanation:

Reminder of changes made in 2021 to the pay formula:

Members receive a stipend monthly, based on participation.

This is in hopes of attracting more participation where they would see a monthly " reward" for doing more. (Has worked)

I am happy to report that the changes made have been accepted very well, for a few member's it does not change anything, for others it has been a greatly appreciated change and makes it a little easier to leave a job site to respond to Alarms or cover a shift. The Department also has noticed that the Training / Meeting's attendance has improved. I should note that Firefighter's are only being compensated for Training / Meeting's, responding to Alarms or covering Duty Chief Shifts. This does not account for actual emergency calls. Members are not compensated for Emergency Calls.

All Firefighter's have an opportunity to participate in these categories, this is where the Department needs the most help day to day.

My plan is to increase each year on the rate for the Alarm & Duty Chief categories (or) every third year, the Stipend rate for each category of participation. I will not make changes on both in the same year.

Items marked in Red are the changes requested.

West Tisbury Fire Department
Personnel Budget Summary

Explanation of line items:

Chief, Contract agreement.

Deputy Chief, No changes

Assistant Chief Position, Change to **Fire Prevention Officer**: Chief will be speaking to the Selectboard & Personnel Board on adding this position to the roster for following fiscal year (2025-2026) working on a job description & how pay will be reflected. (full time position)

Captain, No changes

Lieutenant, No changes

Firefighter, No changes

Currently have 18 Firefighter's on the roster,(allows for recruitment for 2 more) The Department was able to recruit

five (5) New members over the past year, unfortunately we have lost several member's along the way for various reasons beyond any fault of the Town or Department. (Retirement age, Moved off the Island)

Fire Police, No Changes

Station Keeper's, No Changes

* **Fire Investigator's**, No Changes

Classes / Training / Details, Increased the hours from 175 to 200 hours of Training, this enables more training opportunities.

Pay rate per hour has stayed the same @ \$40.00. Total has changed to \$8,000.00 to reflect the amount of hours budgeted.

Automatic Alarms, Increased: Alarms are always a guessing game as to how many we may receive, I may have 1-4 Firefighter's (Preferably 4) respond to any given alarm. I have budgeted for up to 300 individual FF's responses over the year, increased from \$45.00 per response to \$50.00 per response, again, trying to reward the members that are taking extra time out of their day. The Department is dispatched approximately 200 times throughout the year for "Alarms", on average I have 2 Firefighter's responding to an alarm, not all alarms require response from anyone except the Duty Chief. So far it has been balancing out.

Duty Chief Shifts, Increased: from \$50.00 per 12 hour shift to \$60.00 per shift, Duty Chief cover 's the Chief's time off, vacation time etc. This also helps Officer's / Firefighter's learn new roles and be compensated on top of their respective monthly Stipend, Which in turn will help with participation within the Department.

220 -- Fire Department

Explanation of category changes:

Energy Services-Heating Oil	5214	Less fuel oil use overall. Station 2 still has fuel oil for heat in apparatus bay, generator also uses fuel oil . Fire has hooked up a fuel fill off of generator to use in trucks from station 2, this helps rotate the fuel used in generator, also off sets fuel bill from category 5480
Energy Services-Propane Gas	5216	More use, as everything at Station 1 is now propane, heat & generator.
Repairs & Maintenance Services	5240	Last budget was over, breakdown on a pump for Tank truck \$40,000 fix. Increase, on 2025 budget to effect pricing increases of maintenance bills. Hopefully no more unseen breakdowns.
Professional & Technical (training/seminars)	5302	Decreased to match closer to 2023 actual use, not much changing this year's use to make me think I need to keep the same.
Communication-Postage/Shipping	5342	Budget to match what was used previous two years.
Communication-Telephone/Internet	5344	Increased, to reflect rate changes made this current year.
Building & Equipment Supplies	5430	Decreased , getting closer to actual use from previous years.
Groundskeeping Supplies/Services	5460	Decreased, new contract year, with a little breathing room, should be accurate.
Vehicular Supplies (includes gasoline)	5480	slight adjustment with today's gas prices, fuel use is approximately the same. also, station 2 apparatus will be using fuel from generator as stated above.
Other Department Supplies	5580	* Note.. The WTVFCA has donated money towards the use of equipment from private donations. This past year \$50,000 for new rescue boat & \$15,000 for a new ATV, with Stokes basket trailer for beach / path rescues. Association has also contributed to smaller purchases of equipment needs, which allow me to keep the same dollar amount for general use of department needs.
Travel	5710	Increase, used for apparatus servicing & Chief training's off Island.
Dues & Memberships	5730	Increase, reflects dues and membership increases.
Insurance Premiums	5740	Decreased, current year's assesment was lower than anticipated, adjusting to a closer amount expected.



TRI-TOWN AMBULANCE

West Tisbury • Chilmark • Aquinnah

Ben Retmier, Chief Tri-Town Ambulance
P.O. Box 457 West Tisbury, MA. 02575
PHONE/FAX: 508-693-4992
Email: ttemschief@Vineyard.net

To Whom It May Concern:

Attached, please find the operating Budget for Tri-Town Ambulance for Fiscal Year 2025, as well as a breakdown of the assessments for each town this year, and the proposed debt service payment.

This year I thoroughly reviewed our past expenses and worked to keep the overall budget down.

For Fiscal Year 2025, we have several increases. The breakdown of increases, and the reasoning why is as follows:

- Salaries are up a total of 6.74%, or \$75,632.89.
 - This is due to annual step and grades, as well as annual wage adjustments.
 - We are increasing our Night Shift EMT, and Off-Season Day Shift EMT from \$200 and \$225, to \$225 and \$25- respectively. We increased these to both attract and retain personal.
 - We increased Special Events to cover increased costs, as well as paying our third riders during their orientation time.
 - We increased Overtime Compensation to accommodate increased pay scales.
 - We added a line item for a salary increase due to the Classification and Compensation study being done by the Town of Chilmark. We are estimating a potential increase of \$35,000 to cover what may come from the study.
- Expenses are up 12.75%, or \$69,651.47
 - Budget line items 5172, 5173, 5174, 5744 and 5745 are all projected to potentially increase by 10% based on insurance costs. We have put in a 10% increase on these, with the hope that they will decrease as better insurance numbers are sent out
 - 5175 has increased due to increased Retirement Charges and better information received from the County Retirement Board
 - 5197 has increased due to increased Retirement Charges and better information received from the County Retirement Board

231 – Tri-Town Ambulance

- 5211 increased due to cost of fuels increasing
- 5243 increased due to rising costs of mechanical supplies
- 5244 increased due to increased costs, as well as contractual obligations
- 5248 increased due to increased costs of software and software licensing
- 5251 increased due to contractual obligations
- 5399 increased due to our New HQ, and the need to purchase supplies for it
- 5420 increased due to usage and need of equipment
- 5481 increased due to rising costs of fuel
- 5870 increased due to increased prices
- 5872 increased due to contractual obligations

Our total budget this year, is projected at \$1,813,475.28, with an increase of \$145,284.36, or 8.71% over the last year. We are currently projecting revenue of \$175,000, and we expect that number to increase as the calendar year comes to a close. So, with that projected offset, we are showing the budget at \$1,638,475.28, or 12.89% increase over last year.

Based on the funding formula, and the break down of calls per town from Calendar year 2022, the projected assessments to each town are as follows:

- West Tisbury is \$655,390.11, increase of 23.40% from last year
- Chilmark is \$532,504.47, increase of 11.24% from last year
- Aquinnah is \$450,580.70, increase of 16.17% from last year

As you are aware, the Town of Chilmark recently completed construction of the Tri-Town Ambulance Headquarters. Prior to the project starting, the initial projected cost of the Tri-Town Building was approximately \$3,500,000. The total cost of the building was \$6,360,000. This increase in the cost is due to COVID, inflation, and the supply change issues that we faced during the project. The Town of Chilmark was well aware of all this, and budgeted appropriately. With the traditional debt service, and the first-year payment at \$800,000, each town is going to be assessed \$266,666.67 this year for the cost of the building. The total assessment for each town is as follows:

- West Tisbury is \$922,056.78
- Chilmark is \$799,171.13
- Aquinnah is \$717,247.37

I hope that this has been helpful, and I look forward to answering any questions you may have.

Thank you very much,

Ben Retmier
Tri-Town Ambulance Chief

231 – Tri-Town Ambulance

Proposed Budget for FY2025

NOTES:

		FY2024 Budget	FY2025 Requested	\$ Increase	% Increase	
Salaries:						
5188	Ambulance - Chief	132,586.96	133,885.56	1,298.60	0.98%	Annual Wage Adjustment and Step increase (Grade 12/Step 8)
5122	Assistant Ambulance Chief	107,596.52	108,638.64	1,042.12	0.97%	Annual Wage Adjustment and Step increase (Grade 10/Step 8)
5160	TTA - YR Paramedic 1 (TR)	84,417.84	88,301.52	3,883.68	4.60%	Annual Wage Adjustment and Step increase (Grade 9/Step 5)
5161	TTA - YR Paramedic 2 (RS)	96,950.85	97,885.44	934.59	0.96%	Annual Wage Adjustment and Step increase (Grade 9/Step 8)
5198	TTA - YR Paramedic 3 (JB)	96,950.85	97,885.44	934.59	0.96%	Annual Wage Adjustment and Step increase (Grade 9/ Step 8)
5112	TTA - YR Paramedic 4 (BB)	90,498.93	94,586.40	4,087.47	4.52%	Annual Wage Adjustment and Step increase (Grade 9/ Step 7)
5168	Ambulance - Clerical (25 Hour/wk)	54,509.85	55,097.10	587.25	1.08%	Annual Wage Adjustment and Step increase (Grade 8/ Step 8)
5180	Nightshift EMT	150,380.00	164,250.00	13,870.00	9.22%	increased to comparable rates and
5167	Seasonal EMT	142,628.22	142,628.22	0.00	0.00%	Annual Wage adjustment
5165	Off Season EMT	104,287.50	113,190.00	8,902.50	8.54%	increased to comparable rates and
5124	Vacation Coverage	18,000.00	18,000.00	0.00	0.00%	
5123	Special Events	5,000.00	8,000.00	3,000.00	60.00%	storm coverage and other events,
5186	Holiday	18,000.00	18,000.00	0.00	0.00%	
5130	Overtime Compensation	18,000.00	20,000.00	2,000.00	11.11%	increased due to increase in rates
	Longevity	2,309.74	2,401.83	92.09	3.99%	
	Salary increase		35,000.00	35,000.00		
TOTAL SALARIES		\$1,122,117.26	\$1,197,750.15	\$75,632.89	6.74%	
Expenses:						
5172	Unemployment Insurance	2,881.59	3,169.75	288.16	10.00%	
5173	Health Insurance	136,521.00	150,173.10	13,652.10	10.00%	
5174	Group Life Insurance	630	693.00	63	10.00%	
5175	County Retirement Charges	110,375.00	134,081.00	23,706.00	21.48%	
5197	OPEB	68,974.00	88,257.00	19,283.00	27.96%	
5202	OPEB Trust Admin Expense	500	500.00	0.00	0.00%	
5211	Heating Fuels	600.00	800.00	200.00	33.33%	
5242	Facilities Maintenance	5,000.00	5,000.00	-	0.00%	
5242	Electricity and Heating	15,000.00	15,000.00	0.00	0.00%	
5243	Vehicle Maintenance	10,000.00	11,000.00	1,000.00	10.00%	Increased due to increase of costs
5244	Medical Equipment	1,750.00	3,000.00	1,250.00	71.43%	Increased due to increased costs
5247	Computer Equipment Maintenance	12,000.00	12,000.00	0.00	0.00%	
5248	Software Licensing	9,000.00	11,000.00	2,000.00	22.22%	
5251	Radio Repair/Maintenance	1,500.00	2,000.00	500.00	33.33%	increased due to contractual obligatic
5255	Oxygen	9,000.00	9,000.00	0.00	0.00%	
5293	Rubbish Disposal	1,000.00	1,500.00	500.00	50.00%	
5304	Medical Services	0.00	0.00		#DIV/0!	
5303	Professional Development	7,000.00	7,000.00	0.00	0.00%	
5305	Legal Council	250.00	250.00	0.00	0.00%	
5306	Advertising	100.00	100.00	0.00	0.00%	
5341	Telecommunication	10,500.00	10,500.00	0.00	0.00%	
5344	Postage	700.00	700.00	0.00	0.00%	
5345	Freight	300.00	300.00	0.00	0.00%	
5399	Other Purchased Services	1,500.00	2,000.00	500.00	33.33%	
5415	Ambulance License	2,100.00	2,100.00	0.00	0.00%	
5420	Office Supplies	1,200.00	1,500.00	300.00	25.00%	increased usage and need
5481	Gasoline	10,000.00	11,000.00	1,000.00	10.00%	increased cost of fuel
5482	Vehicle Supplies	400.00	400.00	0.00	0.00%	
5490	Food & Food services	500.00	500.00	0.00	0.00%	
5500	Medical Supplies	13,000.00	13,000.00	0.00	0.00%	
5585	Uniforms	6,000.00	6,000.00	0.00	0.00%	
5589	Other Supplies	250.00	250.00	0.00	0.00%	
5710	In-State Travel	500.00	500.00	0.00	0.00%	
5711	Mileage Allowance	750.00	750.00	0.00	0.00%	
5730	Dues and Memberships	200.00	200.00	0.00	0.00%	
5740	Insurance Premiums	21,000.00	21,000.00	0.00	0.00%	
5742	Incident Deductible	1,000.00	1,000.00	0.00	0.00%	
5744	Medicare/Workers Compensation	13,262.07	14,588.28	1,326.21	10.00%	
5745	Ambulance-Workers Comp Premium	25830	28,413.00	2,583.00	10.00%	
5870	Replacement Equipment	1,500.00	2,000.00	500.00	33.33%	
5871	Lab Testing	500.00	500.00	0.00	0.00%	
5872	Defib/ LP 15 Maintenance	14,000.00	15,000.00	1,000.00	7.14%	
5873	ALS Supply	16,000.00	16,000.00	0.00	0.00%	
5875	Comstar Service Charge	13,000.00	13,000.00	0.00	0.00%	
Total Expenses		\$546,073.66	\$615,725.13	\$69,651.47	12.75%	
Total Budget		\$1,668,190.92	\$1,813,475.28	\$145,284.36	8.71%	
4972	75% of PY surcharge for service	\$216,859.57	\$226,440.94			
Net Budget		\$1,451,331.35	\$1,587,034.34	\$135,702.99	9.35%	

231 – Tri-Town Ambulance

FY 2024 (Using Formula 4.5)

	Revenue	Budget	Total
WT Assessment	\$82,406.63	\$613,528.04	\$531,121.41
Chilmark Assesme	\$74,274.40	\$552,982.51	\$478,708.11
Aquinnah Assessn	\$60,178.53	\$448,036.93	\$387,858.40

FY 2023 (Run #'s from 2021)

	\$54,214.89	25% of Revenue	
	\$403,636.87	25% of Budget	
WT Insurance rever	\$28,191.74	% of calls:	52%
Chil Insurance rev	\$20,059.51		37%
Aquin Insuracne rev	\$5,963.64		11%
25% WT Budget ba	\$209,891.17	% of calls:	52%
25% Chil Budget ba	\$149,345.64		37%
25 % Aquin Budget	\$44,400.06		11%

FY 2025 (Using Formula 4.5)

	Revenue	Budget	Total	% Increase
WT Assessment	\$90,576.38	\$725,390.11	\$634,813.74	19.52%
Chilmark Assessment	\$73,593.31	\$589,379.47	\$515,786.16	7.75%
Aquinnah Assessment	\$62,271.26	\$498,705.70	\$436,434.44	12.52%

FY 2023 (Run #'s from 2022)

	\$56,610.24	25% of Revenue	
	\$453,368.82	25% of Budget	
WT Insurance revenue	\$33,966.14	% of Calls	60%
Chil Insurance revenue	\$16,983.07		30%
Aquin Insuracne revenue	\$5,661.02		10%
25% WT Budget balanc	\$272,021.29	% of Calls	60%
25% Chil Budget balanc	\$136,010.65		30%
25 % Aquin Budget balanc	\$45,336.88		10%

Debt Service FY 25	\$800,000.00		
FY 25 Assessment		Debt Service Split 1/3rd	Total Assessment:
West Tisbury	\$634,813.74	\$266,666.67	\$901,480.40
Chilmark	\$515,786.16	\$266,666.67	\$782,452.83
Aquinnah	\$436,434.44	\$266,666.67	\$703,101.11



235—MV Public Safety Communications
Dukes County Sheriff's Office
MVPSCS

(Martha's Vineyard Public Safety Communications System)



MVPSCS COMMUNICATIONS FINANCIAL ADVISORY BOARD

October 30, 2023

FY25 Budget Assessments

Coop. Agreement for Emergency Communications & Dispatch Services

FY25 Budget Detail

ACSi Radio Equipment Maintenance Contract	<u>198,370.00</u>
AviatCare Backhaul System Maintenance Contract	<u>33,526.73</u>
Hardened Sites Generator Maintenance	
RECC	2,925.33
DCR Fire Tower	2,925.33
Oak Bluffs Highway	<u>2,925.33</u>
Total Hardened Sites Generator Maintenance	<u>8,776.00</u>
 Total Projected Costs	 <u><u>240,672.73</u></u>

* AviatCare projects 5% cost increase for Jan-Jun 2025, included in this budget.

ACSi Radio System Maintenance

The ACSi proposal for maintenance support outlines the services necessary to ensure the continuing operations of the MVPSCS and its subscriber units. The proposed services include but are not limited to system management, software, hardware, and emergency repair services. Furthermore, the ACSi proposal includes the maintenance of the portable and mobile radios provided to town agencies by the Sheriff's Office for the duration of the contract. This includes scheduled repairs and maintenance as needed to ensure continuing operation of the MVPSCS subscriber radios outside of warranty coverage. This does not include accidental damage or replacement.

In addition to the above items, ACSi will also conduct a yearly PM of the critical system components used by public safety to ensure its operating at its designed performance metric. This includes a yearly 'drive test' in which ACSi technicians will conduct a full system coverage assessment. This will aid significantly in ensuring the systems proper operation and identifying potential issues with site equipment that may otherwise go unnoticed.

Total Cost: \$198,370.00



235—MV Public Safety Communications
Dukes County Sheriff's Office
MVPSCS

(Martha's Vineyard Public Safety Communications System)



AviatCare Maintenance and Support
(Microwave Network Maintenance)

The AviatCare maintenance and support proposal outlines the services necessary to ensure the continuing operation and, if necessary, the emergency repair of the MVPSCS Microwave Backhaul system. This includes several items including the following:

- Annual preventative maintenance
- 24x7 network monitoring
- 24x7 remote technical support
- Advance replacement of network components
- Priority repair services and equipment

There is a \$5,362.00 decrease in contract price from FY24 due to the expiration of the one-time start-up fee for remote monitoring services. AviatCare also projects a 5% cost increase for the period January 2025 through June 2025. This prorated increase was added on top of the quoted \$32,709.00 quote that expires half way through FY25.

Total Yearly Cost: \$33,526.73

ASNE Generator Preventative Maintenance Service Plan

The attached invoice from Authorized Services of New England (ASNE) details several items that were addressed with the three Generac Industrial Generators and Automatic Transfer switches installed at the RECC, DCR Fire Tower, and Oak Bluffs highway site. This service plan ensures the reliable and proper operation of these newly installed backup power systems and include the following tasks:

- Preventative Maintenance (PM) per Manufacturers' Recommendations
- 24 x 7 Dispatch Center with a toll-free number for all service-related issues
- Annual Diesel Fuel Sampling at DCR Fire Tower
- Annual 2 Hour Load Bank testing at all sites
- Annual Oil/Coolant Sampling at all sites

Total Cost: \$8,776.00

Dukes County Sheriff's Office

MVPSCS

(Martha's Vineyard Public Safety Communications System)

**FY25 Budget Apportionment - Coop. Agreement for Emergency Communications and Dispatch Services**

FY23 Dispatches	Dispatches	Variable Share	Equal 1/6 Share	Avg. FY25 Share	FY25 Budget Request
Aquinnah	959	2.12%	16.67%	9.39%	22,601.72
Chilmark	2,784	6.14%	16.67%	11.40%	27,446.18
Edgartown	12,488	27.55%	16.67%	22.11%	53,205.43
Oak Bluffs	13,659	30.13%	16.67%	23.40%	56,313.85
Tisbury	10,319	22.76%	16.67%	19.71%	47,447.83
West Tisbury	5,124	11.30%	16.67%	13.98%	33,657.71
All Dispatches	45,333	100.00%	100.00%	100.00%	240,672.73

Cooperative Agreement for Emergency Communications & Dispatch Services

FY24-25 Maintenance Costs Budget Comparison

Budget Line item Description	FY 2024 Budgeted	FY 2025 Budgeted	FY24-FY25 Variance
ACSi Equipment Maintenance Contract	198,370.00	198,370.00	0.00
AviatCare Backhaul Maintenance Contract	38,071.00	33,526.73	-4,544.27
Hardened Sites Generator Maintenance	8,776.00	8,776.00	0.00
Backhaul Lease Costs	0.00	0.00	0.00
Total Costs	245,217.00	240,672.73	-4,544.27

Allocated per Town	Budgeted	Budgeted	Decrease
Aquinnah	23,476.97	22,601.72	-875.24
Chilmark	27,852.32	27,446.18	-406.13
Edgartown	56,176.12	53,205.43	-2,970.69
Oak Bluffs	56,112.13	56,313.85	201.72
Tisbury	46,897.50	47,447.83	550.33
West Tisbury	34,701.97	33,657.71	-1,044.26
Total	245,217.00	240,672.73	-4,544.27



235—MV Public Safety Communications
Dukes County Sheriff's Office

MVPSCS

(Martha's Vineyard Public Safety Communications System)



MVPSCS COMMUNICATIONS FINANCIAL ADVISORY BOARD

Meeting Minutes DRAFT

The regular meeting was called to order by Lt. Col. Graczykowski at 1212 Hours on October 30, 2023 at the Dukes County Sheriff's Office Conference Room, 9 Flight Path, Vineyard Haven, MA 02568 and simultaneously by Zoom, Meeting ID 280 751 4528.

In Attendance

Cpt. Anthony Gould, Dukes County Sheriff's Office
Lt. Col. Peter Graczykowski, Dukes County Sheriff's Office
James Hagerty, Town Administrator, Town of Edgartown
Deborah Potter, Town Administrator, Town of Oak Bluffs
Jennifer Rand, Town Administrator, Town of West Tisbury
Jonathan Snyder, Finance Director, Town of Tisbury

Absent

Timothy Carroll, Town Administrator, Town of Chilmark
Jeffrey Madison, Town Administrator, Town of Aquinnah

Public Comment

No public comment was provided.

Approval of Minutes

The Board reviewed the draft minutes of the December 6, 2022 meeting of the MVPSCS Communications Financial Advisory Board. Ms. Rand made a motion to approve the minutes, Mr. Hagerty seconded, and the motion passed unanimously.

New Business

- The Board reviewed FY2025 budget request of \$240,672.73. The requested contractual costs include ACSi Radio System Maintenance Contract, AviatCare Backhaul System Maintenance Contract and ASNE Generator Maintenance Contract. The costs are firm contractual amounts and not estimates, as the system is close to full development and virtually in true maintenance phase. The overall maintenance cost decreased \$4,544.27 from FY24. Ms. Potter reiterated the request from the Town of Oak Bluffs to reconsider the apportionment formula to adjust for the volume of dispatches related to non-profit organizations located in Oak Bluffs. Ms. Rand requested that a copy of the FY25 budget be provided to the West Tisbury Town Accountant. Mr. Snyder made a motion, Ms. Rand seconded, and the Board voted unanimously to recommend to their respective Towns the approval of the FY 2025 Budget Request in the amount of \$240,672.73. The FY25 actual costs are apportioned, as follows:



235—MV Public Safety Communications

Dukes County Sheriff's Office

MVPSCS

(Martha's Vineyard Public Safety Communications System)



FY25 Budget Apportionment - Coop. Agreement for Emergency Communications and Dispatch Services

FY23 Dispatches	Dispatches	Variable Share	Equal 1/6 Share	Avg. FY25 Share	FY25 Budget Request
Aquinnah	959	2.12%	16.67%	9.39%	22,601.72
Chilmark	2,784	6.14%	16.67%	11.40%	27,446.18
Edgartown	12,488	27.55%	16.67%	22.11%	53,205.43
Oak Bluffs	13,659	30.13%	16.67%	23.40%	56,313.85
Tisbury	10,319	22.76%	16.67%	19.71%	47,447.83
West Tisbury	5,124	11.30%	16.67%	13.98%	33,657.71
All Dispatches	45,333	100.00%	100.00%	100.00%	240,672.73

Old Business

- Lt. Col. Graczykowski brought up for discussion the maintenance costs transition from Town Meeting warrant articles to operating budget items due to the relative stability of the costs going forward, and the agency's ability to negotiate longer term contracts with discounted pricing, subject to appropriation clause. At present, the Town of West Tisbury adopted this arrangement starting with FY24, and Town of Chilmark expressed it would be considered for FY25, depending on annual budget stability for MVPSCS maintenance expenses. The Board discussed the request and took it under advisement.
- Ms. Potter announced that Town Meeting warrant articles for Oak Bluffs are due this year by December 1, 2023.

Next Meeting

The next regular meeting will be scheduled as needed, and announced and posted in accordance with Open Meetings Law.

Motion to adjourn was made by Mr. Snyder at 1220 Hours, seconded by Ms. Rand, and passed unanimously.

Prepared by:

Lt. Col. Graczykowski

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

**Inspector of Buildings & Zoning - 241
Revenue**

Source/Description of Revenue	Fund	Permits	Per Rate	Inspect	Ins Rate	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General								
Permits/Inspections-Electrical	General	300	50.00	740.0	75.00	59,510	70,870	70,500.00	70,500.00
Permits/Inspections-Gas	General	140	50.00	180.0	75.00	16,140	21,245	20,500.00	20,500.00
Permits/Inspections-Plumbing	General	190	50.00	240.0	75.00	17,735	17,725	27,500.00	27,500.00
Permits-Building (includes Inspections)	General					105,832	95,058	81,000.00	81,000.00
Permits-Sheet Metal	General					5,300	4,428	4,675.00	4,675.00
Permits-Mechanical	General						125		
Permits-Trench	General						75		
Permits-Sign	General							100.00	100.00
Permits-Smoke/CO Detector	General					750	700	1,400.00	1,400.00
Permits-Solid Fuel	General					500	225	800.00	800.00
Permits-Sprinkler System	General					450	1,175	800.00	800.00
Permits-Wood Stove	General					400	200	800.00	800.00
Permits-Camping	General					225	75	375.00	375.00
Fines	General								
Total Revenue Generated						206,842	211,901	208,450	208,450.00

Personal Services

	Grade	Step	Hours/ Week	Weeks	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Revised	FY 2025 Request
Zoning/Building Inspector	8	8	40	52.2	65.96	112,842	121,637	131,523	137,724.48
Longevity @ 1%								1,315	1,377.24
Overtime			50	per yr	98.94			4,725	4,947.00
						103,168	121,637	137,563	144,048.72
Local Inspector	6	8	40.0	52.2	54.43	78,777	86,553	107,589	113,649.84
Local Inspector	6	3	450.0	per year	42.72			7,768	19,224.00
Administrative Assistant	2	3	15.0	52.2	29.18			20,765	22,847.94
			# of Inspect		Rate / Inspect				
Building/ Sheet Metal Inspections								0	0.00
Electric Inspections			740		70.00	39,770	49,025	51,800	51,800.00
Gas Inspections			180		70.00	9,470	10,745	12,600	12,600.00
Plumbing Inspections			240		70.00	12,220	12,320	16,800	16,800.00
Total Personal Services						243,405	280,280	354,885	380,970.50
Percent Change									7.4%

* 4.8% Scale Adjustment

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212				
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216				
Repairs & Maintenance Services	5240				
Rentals & Leases	5270				
Other Property Services (includes custodial)	5290				
Professional & Technical (services)	5300			1,000	1,000.00
Professional & Technical (training/seminars)	5302	2,669	1,275	3,500	3,500.00
Communication-Postage/Shipping	5342			40	40.00
Communication-Telephone/Internet	5344	2,125	2,640	2,650	2,900.00
Communication-Notices/Ads	5346				
Communication-Publications/TV	5348				
Other Purchased Services	5380	53	27		250.00
Office Supplies	5420	1,570	691	1,000	1,000.00
Building & Equipment Supplies	5430	1,075	40	1,300	1,300.00
Custodial & Housekeeping Supplies	5450				
Groundskeeping Supplies	5460				
Vehicular Supplies (includes gasoline)	5480				
Food & Food Service Supplies	5490				
Educational Supplies	5510	252	1,079	2,500	2,000.00
Other Department Supplies	5580	2,128	110	700	500.00
Travel	5710	468	3,165	3,000	3,000.00
Dues & Memberships (SEMBOA & NFPA)	5730		285	545	545.00
Insurance Premiums	5740				
Other Unclassified Items	5780				
Expenses		10,340	9,312	16,235	16,035.00
Percent Change					-1.2%

Legal Services

Legal Services	5305				
Total Department/Committee		253,745	289,592	371,120	397,005.50
Percent Change					7.0%

Submitted by:

Jospeh K. Tierney, Jr.

Date Completed:

12/26/2023

Town of West Tisbury
FY 2025 Budget Request Worksheet

Emergency Management - 291

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts					
Grants	Special Revenue				
Total Revenue Generated		0	0	0	0.00

Personal Services

	Grade	Step	Hours/ Week	Weeks/ Year	Hourly Rate	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Director- Stipend						25,000	25,000	25,000	25,000.00
Assistant Director - Stipend						7,000	7,000	13,000	13,000.00
Total Personal Services						32,000	32,000	38,000	38,000.00
Percent Change									0.0%

Expenses

			FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212					
Energy Services-Heating Oil	5214					
Energy Services-Propane Gas	5216					
Repairs & Maintenance Services	5240		191		300	300.00
Rentals & Leases	5270					
Other Property Services (includes custodial)	5290					
Professional & Technical (services)	5300		187		500	500.00
Professional & Technical (training/seminars)	5302				2,000	2,000.00
Communication-Postage/Shipping	5342				10	10.00
Communication-Telephone/Internet	5344		606	933	900	200.00
Communication-Notices/Ads	5346				500	500.00
Communication-Publications/TV	5348				2,000	2,000.00
Other Purchased Services	5380					
Office Supplies	5420				300	300.00
Building & Equipment Supplies	5430				300	300.00
Custodial & Housekeeping Supplies	5450					
Groundskeeping Supplies	5460					
Vehicular Supplies (includes gasoline)	5480					
Food & Food Service Supplies	5490				500	500.00
Educational Supplies	5510				500	500.00
Other Department Supplies	5580		1,353		500	500.00
Regional Assistant Emergency Manager	5600	Moved from Personal Services		4,500	5,000	5,000.00
Travel	5710		1,077	647	2,000	2,000.00
Dues & Memberships	5730				250	250.00
Insurance Premiums	5740					
Other Unclassified Items	5780	Islandwide Reverse 911 Assessment	2,103	2,312	2,500	2,500.00
Expenses			5,518	8,393	18,060	17,360.00
Percent Change						-3.9%

Legal Services

Legal Services	5305				
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Total Department/Committee		37,518	40,393	56,060	55,360.00
Percent Change					-1.2%

Submitted by: _____

Date Completed: _____

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Animal Control Officer - 292

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General				
Fines	General		870	500	500.00
Gifts	Special/Restricted		617		
Total Revenue Generated		0	1,487	500	500.00

Personal Services

	Grade	Step	Hours or # Week	Weeks/ Year	Hourly or Call Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Animal Control Officer	5	4	35	2.2	40.78	61,369	54,875	2,859	3,140.06
Step 07/18/24	5	5	35	50.0	42.82			68,233	74,935.00
Additional call-out or holidays hours			40		64.23			2,340	2,569.20
						58,086	54,875	73,431	80,644.26
Asst ACO/ACO On-call \$75/day			3	52.0	75.00	11,550	8,850	11,700	11,700.00
Assistant ACOs/Call out	3	5	5	52.0	35.41	7,885	1,210	8,796	9,206.60
Assistant ACOs (cover ACO Vac/Sick)	3	5	35	3.0	35.41			3,552	3,718.05
Total Personal Services						77,522	64,935	97,479	105,268.91
Percent Change									8.0%

* 4.8% Scale Adjustment

Expenses

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity 5212				
Energy Services-Heating Oil 5214				
Energy Services-Propane Gas 5216				
Repairs & Maintenance Services 5240	475	204	500	500.00
Rentals & Leases 5270				
Other Property Services (includes custodial) 5290				
Professional & Technical (services) 5300	50		200	200.00
Professional & Technical (training/seminars) 5302	195		1,200	1,200.00
Communication-Postage/Shipping 5342			50	50.00
Communication-Telephone/Internet 5344	634	554	625	625.00
Communication-Notices/Ads 5346	552	799	50	50.00
Communication-Publications/TV 5348				
Other Purchased Services 5380				
Office Supplies 5420	439	633	300	300.00
Building & Equipment Supplies 5430	38	116	500	500.00
Custodial & Housekeeping Supplies 5450			50	50.00
Groundskeeping Supplies 5460				
Vehicular Supplies (includes gasoline) 5480	1,044	1,255	1,800	1,800.00
Food & Food Service Supplies 5490	56			
Educational Supplies 5510			100	100.00
Other Department Supplies 5580	775	811	600	600.00
Uniforms and Accessories 5581	54	222	600	600.00
Travel 5710	343	328	1,100	1,100.00
Dues & Memberships 5730		80	80	80.00
Insurance Premiums 5740	393	436	600	600.00
Other Unclassified Items 5780				
Expenses	5,048	5,439	8,355	8,355.00
Percent Change				0.0%

Legal Services

Legal Services	5305			
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Total Department/Committee	82,570	70,373	105,834	113,623.91
Percent Change				7.4%

Submitted by:

Kathleen Hoffman, ACO

Date Completed: 12/15/2023

**Town of West Tisbury
FY 2025 Budget Request Submission**

Submitted by Animal Control:

Kathleen Hoffman

12/11/23

Narrative:

I don't have any changes for the new budget year.

As for any major accomplishments or activities my Department has been a part of this year there are a few things that stand out. This year I was given an award from the Animal Control Officers Association of Massachusetts (ACOAM) called the Paul Murphy Golden Bone Award for a "Dog-gone Good ACO" who promotes professionalism in their community." I have also been named the Duke's County Representative with the ACOAM. I have also tried to get more involved with the community. I went to the Charter School and spoke to the K-3 children all about dogs & dog behavior, I went to Truckin' MV where I met a ton of kids and taught them all about Animal Control, I held a community Pet First Aid & CPR class, I have also attended community training events and I am part of the Large Animal Equine Response Committee (LAERC) in which we are trying to find solutions to the veterinary crisis, especially for large animals on the island. All in all it has been a great year!

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Herring Warden - 293

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General				
Total Revenue Generated		0	0	0	0.00

Wages/Stipend, Appointed Official

						FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Herring Warden						3,000	3,000	3,000	3,000.00
Total Wages/Stipend						0	3,000	3,000	3,000.00
Percent Change									0.0%

Expenses

						FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212								
Energy Services-Heating Oil	5214								
Energy Services-Propane Gas	5216								
Repairs & Maintenance Services	5240							200	200.00
Rentals & Leases	5270								
Other Property Services (includes custodial)	5290								
Professional & Technical (services)	5300						875		
Professional & Technical (training/seminars)	5302								
Communication-Postage/Shipping	5342								
Communication-Telephone/Internet	5344								
Communication-Notices/Ads	5346								
Communication-Publications/TV	5348								
Other Purchased Services	5380							500	500.00
Office Supplies	5420								
Building & Equipment Supplies	5430							300	300.00
Custodial & Housekeeping Supplies	5450								
Groundskeeping Supplies	5460								
Vehicular Supplies (includes gasoline)	5480							200	200.00
Food & Food Service Supplies	5490								
Educational Supplies	5510								
Other Department Supplies	5580								
Travel	5710								
Dues & Memberships	5730								
Insurance Premiums	5740								
Other Unclassified Items	5780								
Expenses						0	875	1,200	1,200.00
Percent Change									0.0%

Total Department/Committee						N/A	3,875	4,200	4,200.00
Percent Change									0.0%

Submitted by:

John Hoy, Warden

Date Completed:

12/15/2023

**Town of West Tisbury
FY 2025 Budget Request Submission**

Submitted by (Department/Committee): 293-Herring Warden

Name of Person Submitting John Hoy

Date Approved by Department/Committee Submitted 12/15/23

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2025 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

No changes anticipated or budgeted. Maintains current \$3,000 stipend and \$1,200 for equipment and maintenance.

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Tree Warden - 294

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General				
Total Revenue Generated		0	0	0	0.00

Salaries, Elected Officials

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Tree Warden	2,500	2,500	2,500	2,500.00
Total Salaries, Elected Officials	2,500	2,500	2,500	2,500.00
Percent Change				0.0%

Personal Services

	Hours	Hourly Rate	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Police Details	24	60.00	480	240	1,000	1,000.00
Total Personal Services			480	240	1,000	1,000.00
Percent Change						0.0%

Expenses

	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity 5212				
Energy Services-Heating Oil 5214				
Energy Services-Propane Gas 5216				
Repairs & Maintenance Services 5240	7,120	875	12,000	12,000.00
Rentals & Leases 5270				
Other Property Services (includes custodial) 5290				
Professional & Technical (services) 5300				
Professional & Technical (training/seminars) 5302				
Communication-Postage/Shipping 5342				
Communication-Telephone/Internet 5344				
Communication-Notices/Ads 5346				
Communication-Publications/TV 5348				
Other Purchased Services 5380				
Office Supplies 5420				
Building & Equipment Supplies 5430				
Custodial & Housekeeping Supplies 5450				
Groundskeeping Supplies 5460				
Vehicular Supplies (includes gasoline) 5480				
Food & Food Service Supplies 5490				
Educational Supplies 5510				
Other Department Supplies 5580				
Travel 5710			1,000	1,000.00
Dues & Memberships 5730				
Insurance Premiums 5740				
Other Unclassified Items 5780				
Expenses	7,120	875	13,000	13,000.00
Percent Change				0.0%

Total Department/Committee	10,100	3,615	16,500	16,500.00
Percent Change				0.0%

Submitted by:

Jeremiah Brown

Date Completed:

12/12/2023

Town of West Tisbury FY 2025 Budget Request Submission

Submitted by (Department/Committee): 294-Tree Warden

Name of Person Submitting Jeremiah Brown

Date Approved by Department/Committee Submitted 12/14/23

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2025 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

No changes anticipated or budgeted. Tree maintenance as required and travel for annual conference.

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Shellfish Department - 298

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Request
Miscellaneous Department Receipts	General				
Family and Commercial Shellfish Permits		1,975	2,300	2,000	2,000.00
Total Revenue Generated		1,975	2,300	2,000	2,000.00

Personal Services

	Grade	Step	Hours/ Week	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Shellfish Constable	Stipend					4,950	5,000	5,000	5,000.00
Shellfish Agent	3	6	16	52.0	37.18	15,929	23,296	28,105	30,933.76
Total Personal Services						20,879	28,296	33,105	35,933.76
Percent Change									8.5%

* 4.8% Scale Adjustment

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Request	FY 2025 Request
Energy Services-Electricity	5212				
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216				
Repairs & Maintenance Services	5240	3,004	2,013	1,500	1,500.00
Rentals & Leases	5270				
Other Property Services (includes custodial)	5290				
Professional & Technical (services)	5300	470	171	2,000	2,000.00
Professional & Technical (training/seminars)	5302			300	300.00
Communication-Postage/Shipping	5342				
Communication-Telephone/Internet	5344				
Communication-Notices/Ads	5346				
Communication-Publications/TV	5348				
Other Purchased Services	5380				
Office Supplies	5420				
Building & Equipment Supplies	5430		236		
Custodial & Housekeeping Supplies	5450				
Groundskeeping Supplies	5460				
Vehicular Supplies (includes gasoline)	5480		311	500	500.00
Food & Food Service Supplies	5490				
Educational Supplies	5510				
Other Department Supplies	5580	6,027	5,697	4,300	4,800.00
Travel	5710			200	200.00
Dues & Memberships	5730				
Insurance Premiums	5740	1,998	2,216	3,100	3,100.00
Other Unclassified Items	5780				
Expenses		11,499	10,643	11,900	12,400.00
Percent Change					4.2%

Legal Services

Legal Services	5305				
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Total Department/Committee		32,378	38,939	45,005	48,333.76
Percent Change					7.4%

Submitted by:

Will Reich -- Shellfish Agent

Date Completed:

12/15/2023

Town of West Tisbury FY 2025 Budget Request Submission

Submitted by (Department/Committee): Shellfish Department

Name of Person Submitting William Reich

Date Approved by Department/Committee 12/18/2023

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2025 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

Hello, this is Will Reich, Shellfish Agent. I am very happy with the way oysters grew this season, but I am displeased that the main aquaculture gear supplier for our region is raising their prices of their goods nearly 50% across the board. Because Ketcham raised their prices so much, I am requesting a \$500 increase in the "other department supplies" category. This increase is a 4.2% increase in the total budget. Oyster cages used to cost \$190 alone and now they are asking for about \$375 per cage, and the oyster bags used to be \$5 and now they are about \$7.50. These are my two main items that will almost always need replacing to keep up with the growth of the MV Group who supplies us with the oyster seed.

I am very pleased with the boat and how it has been running. We have been using the MV Shipyard for our yearly maintenance, and even though they have been a little more expensive I was off-put when our original dealer used electrical tape instead of a Yamaha gasket. The trailer and the insurance is another story, the committee is displeased with the \$3000 yearly insurance expense on the trailer and boat, as that usually combines to be far less than \$1000 for personal use. I was told there is nothing I can do about the insurance prices.

All in all, I am pleased with what we have been able to accomplish this year; the oysters are down deep for the winter and we had a good growing season. A few motorists drove through my bottom cage field and damaged two of our bottom cages. To try and counter this I am putting out yellow buoy markers around the aquaculture equipment in the future to better warn recreational boaters from cutting across in those areas.



**MARTHA'S VINEYARD
SHELLFISH GROUP**

1976

	FY22	FY23	FY24	FY25	% Change	Explanation/notes
	Actual	Actual	Proposed	Proposed		
EXPENSES						
Gross Wages	\$251,465	\$311,263	\$431,891	\$422,938	-2%	3% COLA, 2% merit, 4 full time & 7-9 seasonal staff
Personnel Burden	\$52,414	\$64,423	\$86,378	\$97,284	13%	20% to 23%, workers comp, 401k, health insurance
Travel & transportation	\$3,050	\$5,566	\$6,000	\$8,000	33%	Professional development for additional staff
Office Supplies	\$1,745	\$6,567	\$1,700	\$2,500	47%	Includes some Program Grant materials
Postage	\$351	\$0	\$350	\$0	-100%	Categorized differently (fundraising, field & lab, etc.)
Accountant	\$11,125	\$11,426	\$12,000	\$12,000	0%	
Bookkeeper	\$0	\$0	\$0	\$15,000	100%	No longer W4 employee
Fundraising	\$17,099	\$13,968	\$25,000	\$20,000	-20%	Greater effort
Utilities	\$21,383	\$20,634	\$30,000	\$25,000	-17%	Greater responsibility at the Hughes Hatchery
Field/lab supplies	\$6,949	\$18,791	\$10,000	\$20,000	100%	Increased with more Program Grants
Building Maintenance	\$7,678	\$15,087	\$30,000	\$20,000	-33%	Roofs, windows, some will be capitalized
Insurance	\$16,058	\$17,492	\$19,000	\$20,000	5%	
Total Op. Expenses	\$389,315	\$485,217	\$652,319	\$662,722	2%	
Capital expenses	\$0	\$116,775	\$132,143	\$50,000	-62%	FY23: Chappy roof & VH revetment. FY24: Chappy roof, HH roof, HH intakes. FY25: HH intakes
Total Expenses	\$389,315	\$601,992	\$784,462	\$712,722	-9%	
REVENUE						
Fundraising	\$102,581	\$125,916	\$125,000	\$200,000		
Program grants	\$80,266	\$75,235	\$122,800	\$175,000		
Seed sales	\$17,025	\$12,305	\$20,150	\$30,000		
Interest, gains*, dividends	\$12,784	\$15,845	\$10,000	\$10,000		*represents realized gains only
State earmark	\$50,000	\$50,000	\$50,000	\$50,000		
Total OTHER Revenue	\$262,656	\$279,301	\$327,950	\$465,000		
6 town shares	\$228,000	\$228,000	\$234,000	\$240,000	3%	\$40,000 each for FY25
Grand Total Revenue	\$490,656	\$507,301	\$561,950	\$705,000		
Final Income	\$101,341	-\$94,691	-\$222,512	-\$7,722		

311 -- Up-Island Regional School District

UIRSD FY2025 ASSESSMENT - V#6 CERTIFIED 12/20/2023

	TOTAL	AQUINNAH	CHILMARK	WEST TISBURY	TOTAL
ASSESSMENT PART A (SHARED)	\$2,050,317.22	\$265,781.86	\$392,344.65	\$1,392,190.70	\$2,050,317.22
ASSESSMENT PART B (SCH COMM)	\$2,603,826.96	\$337,533.12	\$498,263.18	\$1,768,030.65	\$2,603,826.96
School Committee Medicaid Offset	(\$38,495.28)	(\$4,990.13)	(\$7,366.38)	(\$26,138.77)	(\$38,495.28)
TOTAL PART A & B	\$4,615,648.90	\$598,324.86	\$883,241.46	\$3,134,082.59	\$4,615,648.90
ASSESSMENT PART C					
Chilmark Operating Budget	\$2,264,801.70	\$452,960.34	\$1,321,134.32	\$490,707.03	\$2,264,801.70
Chilmark School Choice Offset	(\$107,112.65)	(\$21,422.53)	(\$62,482.38)	(\$23,207.74)	(\$107,112.65)
W. Tisbury Operating Budget	\$9,439,488.48	\$1,072,669.15	\$965,402.23	\$7,401,417.10	\$9,439,488.48
W Tisbury School Circuit Breaker Offset	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
W. Tisbury School Choice Offset	(\$366,837.12)	(\$41,686.04)	(\$37,517.43)	(\$287,633.65)	(\$366,837.12)
TOTAL PART C	\$11,230,340.41	\$1,462,520.92	\$2,186,536.74	\$7,581,282.74	\$11,230,340.41
ASSESSMENT PART D					
Chilmark Principal & Interest	\$337,650.00	\$32,414.40	\$270,120.00	\$35,115.60	\$337,650.00
W. Tisbury Exterior Renovations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
State House Note Borrowing - WTS	\$78,768.18	\$8,294.29	\$7,459.35	\$63,014.54	\$78,768.18
State House Note Borrowing - CHS	\$30,632.07	\$2,940.68	\$24,505.66	\$3,185.74	\$30,632.07
TOTAL PART D	\$447,050.25	\$43,649.37	\$302,085.00	\$101,315.88	\$447,050.25
TOTAL PART A, B, C & D	\$16,293,039.56	\$2,104,495.14	\$3,371,863.20	\$10,816,681.21	\$16,293,039.56
					\$14,921,475.20
ANTICIPATED REIMBURSEMENT	GENERAL FUND	SCHOOL CHOICE	CIRCUIT BREAKER	MEDICAID	
Chapter 70 - State Aid	\$1,005,967.00	(\$XXX,XXX to be used	(\$XXX Circuit	(\$XXX to be used	
Chapter 71 - Reg's Transportation	\$185,991.11	to offset FY24 Budget;	Breaker used to offset FY24	to offset FY24 Budget;	
Charter School Sending Tuition	(\$1,217,384.10)	see above)	Budget; see above)	see above)	
Charter School Tuition Reimbursements	\$145,177.20				
SPED Circuit Breaker	\$0.00		\$0.00		
Medicaid Reimbursements	\$38,495.00			\$38,495.00	
School Choice Sending Tuition	(\$83,962.00)				
School Choice Receiving Tuition	\$0.00	\$473,949.77			
Total Reimbursements	\$74,284.21	\$473,949.77	\$0.00	\$38,495.00	
ANTICIPATED REVENUES					
E&D Offset	\$50,000.00				
Interest Income	\$66,379.00				
Misc. Revenue	\$4,000.00				
Total Revenues	\$120,379.00				
TOTAL GENERAL FUND REVENUE	\$194,663.21	\$25,234.12	\$37,250.37	\$132,178.72	\$194,663.21
FY25 TOTAL ASSESSMENTS	\$16,098,376.35	\$2,079,261.02	\$3,334,612.84	\$10,684,502.49	\$16,098,376.35
FY'24 ASSESSMENTS	\$14,359,989.67	\$1,776,416.96	\$3,182,677.70	\$9,400,895.01	\$14,359,989.67
DIFFERENCE	\$1,738,386.67	\$302,844.06	\$151,935.13	\$1,283,607.48	\$1,738,386.67
PERCENTAGE INCREASE	12.11%	17.05%	4.77%	13.65%	12.11%

UIRSD FY 2025 FORMULAS

Town or Residence	School Attended			Does Not Include Students Tuitioned Out-of-District
	Chilmark	West Tisbury	Total	
Aquinnah	12	30	42	Charter School 36
Chilmark	35	27	62	School Choice 14
West Tisbury	13	207	220	Shared Services 1
District Enrollment	60	264	324	Residential 0
School Choice/Shared Services	13	44	57	
Total Building Enrollment	73	308	381	FY24 Foundation Enrollment = 377
Cost Share For Part "A" & "B"	Based on the total enrollment per town divided by the total district enrollment.			
Supt & Sch. Comm.:	Aquinnah = 12.96%	Chilmark = 19.14%	W. Tisbury = 67.90%	
Cost Share For Part "C" Sites	Based on the enrollment per town in each school divided by the district enrollment of each school.			
Chilmark School:	Aquinnah = 20.00%	Chilmark = 58.33%	W. Tisbury = 21.67%	
W. Tisbury School:	Aquinnah = 11.36%	Chilmark = 10.23%	W. Tisbury = 78.41%	
Cost Share For Part "D" Debt	Owning Town pays at least 80%; non-owning Towns pay remaining 20% based on enrollment per Town.			
Chilmark School:	Aquinnah = 9.60%	Chilmark = 80.00%	W. Tisbury = 10.40%	
W. Tisbury School:	Aquinnah = 10.53%	Chilmark = 9.47%	W. Tisbury = 80.00%	

* (Out of District School Choice)

UIRSD

FY25 Budget Version #6 12/20/2023 - CERTIFIED

Changes from FY24 Budget

FY24 Total Expense Budget \$ 14,892,457.08

Location	Budget Line	Budget Line Description	\$ Amount of Change	Note:	% Increase vs. Site FY24 Budget	% Increase vs. Total FY24 Budget
Shared Services	6-209	Various	\$ 219,766.47	Per Version #2 presented to AISC on 11/16/23	12.0%	1.5%
West Tisbury		Various lines	\$ 103,237.52	FY23 Eliminated Steps and new hire overages carrying over into FY24		
West Tisbury		Various Salary lines	\$ 306,224.87	Contractual Increases - Lanes, Steps, % Increase, One-Time Payments		
West Tisbury		Various Longevities	\$ 24,750.00	Contractual increase to Longevities		
West Tisbury		Various Salary lines	\$ (58,967.97)	Contractual Adjustments - New Hires		
West Tisbury	218	Sal Increments - Professional	\$ 8,443.11	Admin increases replenished - FY25. Equivalent to 3.0% of Admin salaries		
West Tisbury	410	Health Insurance	\$ 158,617.85	based on 7.5% increase in premiums and FY24 projected usage		
West Tisbury	424	WT Student Insurance	\$ 3,201.18	Estimated 5% increase in premium		
West Tisbury	425	WT BUILDING INSURANCE	\$ 31,783.00	Based on FY24 increased premium and 6% increase in FY25 premium	5.8%	3.2%
		<i>Subtotal Contractual/Required Changes</i>	\$ 474,052.04			
West Tisbury	323	Technology	\$ 20,224.00	Year 5 of 5 year tech plan		
		<i>Subtotal of Previously Approved Initiatives</i>	\$ 20,224.00		0.2%	0.1%
West Tisbury	219	Sal., Increments - Structural	\$ 5,628.74	Equivalent to 2.0% of Admin Salaries		
West Tisbury	243	Sal, Teachers Schl Choice Offset	\$ 7,460.77	Adjusted School Choice to reflect FY23 Actuals plus \$77.4K of prior year surplus		
West Tisbury	246, 253	Sal, Reg/Specials Teachers	\$ 160,441.33	1.0 Reading, 1.0 Math, 0.07 Hlth/Wellness & 0.04 Co-Tchr (shortage from grant)		
West Tisbury	275	WTS Island Grown	\$ -			
West Tisbury	332	Salaries SPED ESPs	\$ 16,624.17	0.5 FTE position created from Contingency in FY24 (reduced by 0.5 FTE from V#1)		
West Tisbury	339	SPED Summer School Sal.	\$ 90,000.00	Continuation (would be Year 3) of program - was funded from State Grant		
West Tisbury	383	Custodian Salaries	\$ 27,979.20	0.4 FTE Day Custodian increase (first proposed as a 1.0 in FY24)		
West Tisbury	398	Water Testing/Maintenance	\$ 3,000.00	50% increase over FY23 budget		
West Tisbury	410	Health Insurance	\$ 51,000.00	Health Insurance increase for new positions		
West Tisbury	411	Dental Insurance	\$ 2,755.97	FY23 Actuals PLUS one new Dental Plan (for new Custodian position)	4.4%	2.5%
		<i>Subtotal New Items for FY25 Budget</i>	\$ 364,890.18			
West Tisbury	Total Site:		\$ 859,166.22		10.5%	5.8%

Chilmark Various Salary lines \$ 6,689.00 Contractual Increases - Lane Changes

UIRSD

FY25 Budget Version #6 12/20/2023 - CERTIFIED

Changes from FY24 Budget

FY24 Total Expense Budget \$ 14,892,457.08

Location	Budget Line	Budget Line Descrip	\$ Amount of Change	Note:	% Increase vs. Site FY24 Budget	% Increase vs. Total FY24 Budget
Chilmark		Various Salary lines	\$ 37,504.07	Contractual Increases - Step Increases		
Chilmark		Various Salary lines	\$ 42,802.86	Contractual Increases - % COLA Increases		
Chilmark		Various Salary lines	\$ 1,500.00	Contractual - One Time Payments		
Chilmark		Various Salary lines	\$ (19,845.46)	New Hire Savings (Kind, Reg, Speials Teachers)		
Chilmark	434	Sal SPED Teaches	\$ (25,291.96)	New Hire Savings - SPED Teacher Sal		
Chilmark	440	Sal Increments Professional	\$ 5,636.17	Admin increases replenished - FY25. Equivalent to 3.0% of Admin salaries	2.5%	0.3%
		<i>Subtotal Contractual/Required Changes</i>	\$ 48,994.68			
Chilmark	442	Prof Increments - Structural	\$ 5,636.17	Equivalent to 3.0% of Admin Salaries/potential IT Adjustment		
Chilmark	438	Sal, Admin	\$ 25,377.00	Placeholder for new Principal/Head of Building hire		
Chilmark	451	Kind ESP Sal Line	\$ 75,165.84	# Additional ESPs (funded from Contingency in FY24)		
Chilmark	461	Sal, Teachers Schl Choice Offset	\$ (51,182.54)	Adjusted School Choice to reflect FY23 Actuals plus \$22.6K of prior year surplus		
Chilmark	484	Artist In Residence	\$ 11,405.00	Restore to FY23 Actual level		
Chilmark	517	Undistr. Conf & Wrkshps	\$ (2,500.00)	Reduction in discretionary funds for FY25		
Chilmark	554	Guidance Salary	\$ 23,676.40	Increase from 0.4 FTE to 0.6 FTE for FY25		
Chilmark	581	Fuel Oil (Heating Oil)	\$ (17,500.00)	Move to new HVAC system		
Chilmark	583	Power & Light (Electricity)	\$ 17,500.00	Move to new HVAC system		
Chilmark	594	Water Testyng/Mitce	\$ 500.00	FY23 Actuals reflected one-time expenses.		
Chilmark	597	Landfill (Trash/Recycling)	\$ 1,400.00	Increase to reflect FY22 Actual levels		
Chilmark	611	Health Insurance	\$ 69,418.83	7.5% increase in premiums + \$28K for Hlth Insur for Grant funded SOA Position		
Chilmark	612	Dental Insurance	\$ 2,801.01	FY23 Actuals PLUS two new Dental Plans (for new ESPs)	8.3%	1.1%
		<i>Subtotal New Items for FY25 Budget</i>	\$ 161,697.70			
Chilmark		Total Site:	\$ 210,692.38		10.8%	1.4%

District		Various salary lines	\$ 1,983.04	Union contractual increases		
District	626	District Food Service Salaries	\$ (16,025.51)	Food Service salary - new hire savings		
District	629	Medicaid Offset	\$ 233.22	Increase based upon FY22 actuals		
District	630	Treasurers Expense/Audits	\$ 10,130.97	Based on FY22 & FY23 Actuals		
District	624	Prof Increm - COLA	\$ 2,470.58	Admin increases replenished - FY25. Equivalent to 3.0% of Admin salaries		
District	631	School Committee Legal	\$ 6,882.01	Based on FY22 & FY23 Actuals		

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FY25 Budget Version #6 12/20/2023 - CERTIFIED

Changes from FY24 Budget

FY24 Total Expense Budget \$ 14,892,457.08

Location	Budget Line	Budget Line Descrip	\$ Amount of Change	Note:	% Increase vs. Site FY24 Budget	% Increase vs. Total FY24 Budget
District	634	School Committee Insurance/Du	\$ 1,540.69	Assumed 5% increase in premium		
District	635	Payroll Expense	\$ 1,397.22	FY23 Actuals + 3% increase		
District	636	Workmans Compensation Insur	\$ (12,986.95)	Based on FY23 Actuals plus 5% increase for FY24 and a 10% increase for FY25		
District	637	Unemployment Insurance	\$ (8,679.90)	Projected increase in Principal \$ amount for project		
District	638	Medicare Expenses	\$ 16,850.70	Projected increase in interest on additional Principal and interest rate		
District	639	Medicaid Billing Expense	\$ (17,013.71)	Based on % of Actuals in FY23		
District	640	Medicaid Offset (Reimb)	\$ 233.22	Based on FY23 Actuals		
District	641	Employee Dental Insurance	\$ (974.38)	FY25 estimate		
District	642	Retiree Dental Insurance	\$ 3,202.28	Based on FY23 Actuals + 3% for FY24 and 3% for FY25		
District	643	Dukes County Assessment	\$ 46,721.62	Based on FY23 Actuals + 3% for FY24 and 3% for FY25		
District	644	Employee Health Insurance	\$ (22,912.28)	Estimated 7.5% increase in premiums for FY25 plus est. of emp. plan changes		
District	645	Retiree Health Insurance	\$ 14,780.62	Based on FY23 Actuals + 3% for FY24 and 3% for FY25		
District	646	Building Insurance	\$ 10,970.82	Based on FY23 Actuals + 10% for FY24 and 10% for FY25		
District	658	Principal CH HVAC	\$ 130,100.00	Estimate per Intermunicipal Agreement - 10 year amortization		
District	659	BUS OPERATIONS CONTRACT	\$ 18,270.80	Based on budget approved by Transportation on 11/19/23. Increased Chapter 71		
District	663	Interest CH HVAC	\$ 65,050.00	Estimate per Intermunicipal Agreement - 10 year amortization @ 6.5%		
District		Various Lines	\$ (457.20)	Miscellaneous lines (Longevities, etc.)	8.7%	1.7%
		<i>Subtotal Contractual/Required Changes</i>	<i>\$ 251,767.86</i>			
District	647	OPEB	\$ 71,000.00	Increase 3 new LT positions (2 Chilmark ESPs, 1 West Tis), plus \$50K increase	2.4%	0.5%
		<i>Subtotal of Previously Approved Initiatives</i>	<i>\$ 71,000.00</i>			
District	625	Prof Increm - Structural	\$ 9,968.04	Equivalent to 2.0% of Admin Salaries plus potential adjustment for IT		
District	670	RESERVE DISTRICT	\$ (221,779.00)	Decreased to \$50K - which is now offset by proposed \$50K E&D Revenue Offset	-7.3%	-1.4%
		<i>Subtotal New Items for FY25 Budget</i>	<i>\$ (211,810.96)</i>			
District		Total Site:	\$ 110,956.90		3.8%	0.7%
		West Tisbury + Chilmark + District Changes	\$ 1,400,581.97		9.4%	9.4%

UIRSD
FY25 Budget Version #6 12/20/2023 - CERTIFIED
Changes from FY24 Budget

FY24 Total Expense Budget \$ 14,892,457.08

Location	Budget Line	Budget Line Descrip	\$ Amount of Change	Note:	% Increase	
					vs. Site FY24 Budget	% Increase vs. Total FY24 Budget

FY25 Total Expense Budget \$ 16,293,039.56

* NOTE: For FY25 Chapter 70 will be increasing by at least \$76,950 above FY23 Budget level, and DESE is directing these increased funds to be programmed in High Needs areas
This \$76,950 additional revenue, when equated to expenses, would account for 0.5% of the increase in expenses.

311 -- Up-Island Regional School District

[illegible]

311 -- Up-Island Regional School District

3	J	K	L	M	N	O	P	Q	R	S	U	V	W
DESCRIPTION	19-20 EXPENDED	20-21 BUDGET	20-21 EXPENDED	21-22 BUDGET	21-22 EXPENDED	22-23 BUDGET	22-23 EXPENDED	23-24 BUDGET	24-25 PROPOSED	\$ INC(DEC)	% INC(DEC)	FY25 FTE	FY24 FTE
72 ELL DIRECTOR LONGEVITY				6,263.19	294.84	6,432.67	350.84	6,938.66	334.12	334.12			
73 ELL ASP SALARY				196.56	3,607.47	200.40	4,519.92	196.38	10,903.61	3,964.95	(5.45)		
74 ELL CONTRACTUAL SERVICES	313.08	198.96	195.89	196.56	2,067.48	200.40	139.83	294.57	190.93				
75 ELL WORKSHOPS	343.34	596.88	200.95	589.68	306.63	601.21	508.68	294.57	286.39	(8.18)			
76 ELL SUPPLIES	61.19	198.96	522.13	196.56	393.64	200.40	446.13	196.38	190.93	(5.45)			
77 ELL CONTRACTUAL TRAVEL	352.97	358.13	353.81	353.81	360.73	360.73	360.86	353.48	343.67	(9.81)			
78 ELL DIRECTOR PAYROLL OBLIGATIONS	1,213.12	580.17	544.35	1,603.68	641.35	1,668.16	1,375.24	1,741.56	1,693.23	(48.33)			
79 ELL DIRECTOR BENEFITS	132.20	125.06	132.20	4,928.11	773.07	5,729.14	273.96	285.55	12.34				
80 GRANT COORDINATOR'S SALARY	10,893.65	10,345.92	9,226.12	13,610.21	12,739.10	14,429.09	14,891.79	14,139.24	18,583.99	4,444.75			
81 GRANT COORDINATOR'S LONGEVITY		0.00		0.00	0.00	0.00	0.00	0.00	0.00				
82 GRANT COORD PAYROLL OBLIGATIONS	2,043.45	1,803.29	1,642.40	2,290.60	1,532.20	2,428.42	2,580.34	2,379.63	2,607.06	227.43			
83 GRANT COORD BENEFITS	0.00	0.00		0.00	113.43	0.00	126.01	125.00	130.65	5.65			
84 FACILITIES CONSULTANT		0.00		0.00	0.00	0.00	0.00	0.00	0.00				
85 HEALTH EDUC COORD SALARY	7,040.11	12,777.61	13,184.68	10,857.09	9,520.19	11,069.42	12,001.49	10,847.05	12,361.24	1,514.19			
86 HEALTH EDUC COORD LONGEVITY				294.84			350.84		334.12				
87 HEALTH EDUC CONTR SERVICES	0.00	10,027.88	0.00	9,906.91	6,440.78	0.00		0.00	0.00				
88 HEALTH EDUC COORD PAYOBS	1,293.27	1,096.23	975.51	252.97	1,691.13	257.92	275.46	0.00	278.31	278.31			
89 HEALTH EDUC COORD BENEFITS	0.00	0.00		3,226.18	4,027.56	4,133.86	5,012.20	5,094.39	5,324.48	230.09			
90 SPED ADMIN SALARY	29,269.18	27,222.30	28,426.47	26,893.93	26,221.50	26,734.30	27,546.75	26,197.25	27,546.15	1,348.90			
91 SPED SEC SALARY	14,136.05	13,252.92	13,252.92	13,419.97	13,419.94	13,682.42	14,163.11	14,755.76	14,743.02	(12.74)			
92 SPED ADMIN LONGEVITY	0.00	0.00	417.82	0.00	855.04	450.91		490.95	477.32	(13.63)			
93 SPED SECRETARY LONGEVITY	449.23	417.82	0.00	412.78	420.85	420.85		412.39	400.95	(11.44)			
94 SPED ADMIN COMPUTER EXPENSES	1,224.11	1,492.20	1,177.56	1,474.20	1,209.89	1,503.03	1,283.38	1,276.46	1,241.03	(35.43)			
95 SPED ADMIN WORKSHOPS	165.78	198.96	59.69	196.56	196.56	200.40	160.38	0.00	0.00				
96 SPED POSTAGE EXPENSE	213.92	198.96	198.96	196.56	61.81	200.40		98.19	95.46	(2.73)			
97 SPED ADMIN SUPPLIES	273.21	397.92	198.88	393.12	390.19	400.81	229.28	196.38	190.93	(5.45)			
98 SPED ADMIN CONTRACTUAL TRAVEL	352.97	576.98	528.33	570.02	469.28	581.17	398.06	569.50	553.69	(15.81)			
99 SPED STAFF MILEAGE REIMB	973.61	2,188.56	2,188.56	2,162.16	854.99	2,204.44	1,177.93	1,374.85	1,336.50	(38.15)			
100 SPED ADMIN PAYROLL OBLIGATIONS	3,438.06	3,044.31	2,982.97	2,940.24	2,977.98	2,925.66	3,135.27	3,093.79	3,167.73	73.94			
101 SPED ADMIN BENEFITS	6,731.75	6,263.09	5,586.12	6,722.54	6,721.44	7,834.74	7,698.46	7,984.45	8,345.07	360.62			
102 PSYCHOLOGISTS SALARIES	59,327.72	57,637.32	57,637.32	59,748.34	59,748.34	80,789.28	74,494.09	86,457.90	89,611.80	3,153.90			
103 PSYCHOLOGISTS LONGEVITY	909.16	845.58	845.58	835.38	982.80	851.72	1,157.77	0.00	1,102.61	1,102.61			
104 SUMMER PSYCHOLOGISTS SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
105 PSYCHOLOGISTS CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
106 PSYCHOLOGISTS SUPPLIES	0.00	99.48	19.90	98.28	61.43	100.20	30.07	98.19	95.46	(2.73)			
107 PSYCHOLOGISTS PAYROLL OBLIGATIONS	1,650.49	1,421.13	1,336.31	1,429.55	1,354.30	1,897.21	1,447.89	2,060.13	1,462.89	(597.24)			
108 PSYCHOLOGISTS BENEFITS	12,316.35	11,416.26	10,222.67	15,489.81	10,679.28	18,046.25	10,756.36	20,840.36	21,781.62	941.26			
109 SPEECH THERAPIST SALARIES	95,690.27	83,451.98	85,699.63	88,633.70	88,461.01	92,309.99	89,285.30	97,548.76	106,834.93	9,286.17			
110 SPEECH THERAPIST LONGEVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
111 SUMMER SPEECH SALARIES	1,652.61	1,989.60	1,647.18	1,965.60	2,004.04	2,004.04	1,571.03	1,571.03	1,527.42	(43.61)			
112 SPEECH CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00	2,196.00	0.00	0.00				
113 SPEECH SUPPLIES & EXPENSES	329.78	198.96	179.96	196.56	148.40	200.40	166.73	98.19	95.46	(2.73)			
114 SPEECH THERAPIST PAYROLL OBLIGATIONS	3,232.40	2,965.28	2,503.29	2,594.94	2,644.77	2,659.29	2,423.15	2,806.82	2,639.17	(167.65)			
115 SPEECH THERAPIST BENEFITS	24,013.79	22,293.54	19,776.62	20,788.71	20,677.02	24,221.18	21,739.99	24,684.00	25,798.86	1,114.86			
116 PROJ HEADWAY TEACHER SALARY	30,669.18	57,770.05	54,398.34	56,946.82	57,914.16	63,507.04	73,854.64	89,376.99	110,873.00	21,496.01			
117 PROJ HEADWAY TEACHER LONGEVITY				368.55	375.76	375.76	626.50	368.21	596.65	228.44			
118 PROJ HEADWAY ASSISTANTS	80,384.28	71,435.90	77,447.83	83,831.41	88,720.36	95,220.28	95,245.57	107,241.89	152,895.14	45,653.25			
119 PROJ HEADWAY SUBSTITUTES	1,592.37	1,243.50	2,054.76	1,228.50	3,160.93	1,665.86	4,639.86	1,632.39	2,016.68	384.29			
120													
121 PROJ HEADWAY ASST LONGEVITY	989.38	1,293.24	1,293.24	1,277.64	1,412.78	839.19	1,578.78	0.00	0.00				
122 PROJ HEADWAY CONTR SERVICES		746.10	717.50	737.10	600.37	751.52	600.37	736.42	715.98	(20.44)			
123 PROJ HEADWAY SUPPLIES	301.18	373.05		368.55	485.00	375.76	361.10	122.74	596.65	473.91			
124 PROJ HEADWAY PAYROLL OBLIGATIONS	13,743.00	14,572.27	15,801.92	15,435.69	15,624.76	17,505.29	20,764.01	19,656.92	31,733.07	12,076.15			
125 PROJ HEADWAY PROF BENEFITS	50,998.55	48,680.19	51,068.70	54,547.49	47,406.10	63,587.25	59,223.76	64,802.28	87,490.15	22,687.87			
126 PROJ HEADWAY PROGRAM EXPENSES	267.73	0.00	247.30	0.00	212.95	0.00	105.88	0.00	119.33				
127 PHYSICAL THERAPIST SALARY	21,947.12	0.00		0.00	0.00	0.00	2,144.02	0.00	0.00				
128 OCCUPATIONAL THERAPIST SALARY	20,886.29	19,862.77	19,862.77	20,064.84	20,064.84	20,457.24	22,267.71	22,915.82	22,948.18	32.36			
129 OTIPT SUPPLIES & EXPENSES	9.95	99.48	114.99	98.28	96.62	100.20	43.50	98.19	95.46	(2.73)			
130 OTIPT PAYROLL OBLIGATIONS	2,030.67	1,723.38	1,617.00	1,660.46	1,597.25	1,710.44	1,710.44	1,728.15	1,728.15	452.33			
131 OTIPT BENEFITS	11,079.04	10,306.35	9,194.11	9,609.11	9,604.23	11,198.92	11,000.00	11,632.39	12,157.77	525.38			
132 SPED SUMMER SALARIES	44,627.64	22,383.00	11,589.42	22,113.00	28,421.62	22,545.45	23,036.94	22,092.56	22,672.71	580.15			
133 SPED SUMMER PAYROLL OBLIGATIONS	267.06	543.91	486.44	515.23	633.80	525.31	519.11	514.76	524.49	9.73			
134 SPED SUMMER EXPENSES	124.00	124.35	105.46	122.85	119.29	125.25	98.46	122.74	119.33	(3.41)			
135 SHARED PROGRAM COORD SALARY	0.00	21,487.68	21,487.68	21,228.48	22,183.76	22,617.60	23,305.00	22,163.25	23,304.50	1,141.25			
136 SHARED PROGRAM LONGEVITY	0.00	0.00		442.26	0.00	0.00		0.00	0.00				
137 SHARED PROGRAM CONTRACTUAL SERVICES	0.00	0.00		0.00	0.00	0.00		0.00	0.00				

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138	SHARED PROGRAM CONTRACTUAL TRAVEL	19-20 EXPENDED	20-21 BUDGET	20-21 EXPENDED	21-22 BUDGET	21-22 EXPENDED	22-23 BUDGET	22-23 EXPENDED	23-24 BUDGET	24-25 PROPOSED	\$ INC/(DEC)	% INC/(DEC)	FY25 FTE	FY24 FTE
139	SHARED PROGRAM PAYROLL OBLIGATIONS	633.03	522.15	499.90	494.62	504.34	526.99	519.70	516.40	525.08	8.68	0.00		
140	SHARED PROGRAM PAYROLL OBLIGATIONS	4,617.58	0.00	3,832.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
141	BRIDGE TEACHER SALARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
142	BRIDGE ASSISTANTS SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
143	BRIDGE SUBSTITUTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
144	BRIDGE CONTR SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
145	BRIDGE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
146	BRIDGE PAYROLL OBLIGATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
147	BRIDGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
148	EARLY CHILDHOOD COORD SALARY	28,930.01	26,830.76	27,512.09	27,103.72	27,791.86	28,335.45	29,163.58	29,754.51	30,381.71	627.20	0.00		
149	EARLY CHILDHOOD LONGEVITY	601.65	559.58	559.58	552.83	552.83	563.64	599.75	552.31	894.98	342.67	0.00		
150	COMMUNITY OUTREACH COORD SALARY	22,243.95	26,163.33	24,951.57	25,079.80	25,079.83	25,570.28	27,683.79	28,296.09	28,891.85	595.76	0.00		
151	EARLY CHILDHOOD PAYROLL OBLIGATIONS	1,425.95	1,301.35	1,225.93	1,229.78	1,191.39	1,256.00	1,278.87	1,352.58	1,292.11	(60.47)	0.00		
152	EARLY CHILDHOOD COORD BENEFITS	12,779.20	12,882.94	11,885.51	12,011.39	12,005.29	13,998.65	13,750.06	14,266.14	14,910.48	644.34	0.00		
153	EARLY CHILDHOOD OTHER EXPENSES	0.00	124.35	0.00	122.85	0.00	125.25	85.20	122.74	119.33	(3.41)	0.00		
154	MS BRIDGE TEACHER SALARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
155	MS BRIDGE ASSISTANTS SALARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
156	MS BRIDGE SUBSTITUTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
157	MS BRIDGE CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
158	MS BRIDGE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
159	MS BRIDGE PAYROLL OBLIGATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
160	MS BRIDGE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
161	COMPASS TEACHER SALARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
162	COMPASS ASSISTANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
163	COMPASS SUBSTITUTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
164	COMPASS CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
165	COMPASS TCHR LONGEVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
166	COMPASS ASST LONGEVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
167	COMPASS SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
168	COMPASS PAYROLL OBLIGATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
169	COMPASS PROF BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
170	MS COMPASS TEACHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
171	MS COMPASS ASSISTANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
172	MS COMPASS SUBSTITUTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
173	MS COMPASS CONTR SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
174	MS COMPASS TCHR LONGEVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
175	MS COMPASS SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
176	MS COMPASS PR OBLIGATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
177	MS COMPASS BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
178	BRIDGE/COMPASS TCHR SALARIES	155,425.18	151,712.47	167,184.10	156,508.93	158,208.70	154,529.05	159,047.03	158,743.00	166,498.33	(2,244.67)	0.00		
179	BRIDGE/COMPASS ESP SALARIES	141,981.71	167,781.91	128,668.81	166,978.11	120,295.18	155,034.51	152,765.79	175,990.54	217,751.81	41,761.27	0.00		
180	BRIDGE/COMPASS SUBSTITUTES	14,390.71	1,865.25	2,431.04	1,842.75	3,510.62	2,498.79	2,531.06	2,448.59	2,380.64	(67.95)	0.00		
181	BRIDGE/COMPASS TCHR LONGEVITY	401.10	373.05	373.05	368.55	737.10	375.76	438.55	368.21	835.31	467.10	0.00		
182	BRIDGE/COMPASS ESP LONGEVITY	494.69	460.10	0.00	454.55	454.55	463.43	454.12	454.12	441.52	(12.60)	0.00		
183	BRIDGE/COMPASS CONTR SERVICES	2,550.15	6,217.50	879.89	6,142.50	1,334.70	1,252.53	911.16	1,227.36	1,193.30	(34.06)	0.00		
184	BRIDGE/COMPASS SUPPLIES	1,243.51	1,616.55	1,602.61	1,597.05	1,318.04	1,628.28	1,323.40	1,350.10	1,551.29	201.19	0.00		
185	BRIDGE/COMPASS PAYOBS	34,707.69	33,095.80	29,749.83	31,754.80	26,233.04	29,700.60	30,147.77	33,550.92	37,151.21	3,600.29	0.00		
186	BRIDGE/COMPASS BENEFITS	67,296.52	68,294.14	58,229.78	68,313.18	64,253.14	79,086.26	78,387.80	82,147.41	106,382.38	24,234.97	0.00		
187	SPED TRANS	102,772.52	107,776.63	97,861.18	106,476.55	106,476.55	105,749.82	105,789.90	106,216.13	106,366.33	150.20	0.00		
188	PROFESSIONAL ENHANCEMENT	21,392.00	20,890.80	15,080.69	21,621.60	18,524.23	22,044.44	8,902.36	21,601.61	21,002.09	(599.52)	0.00		
189	ISLAND-WIDE LRPC MENTORS	0.00	1,989.60	0.00	2,948.40	2,366.50	6,012.12	307.02	1,375.35	1,337.18	(38.17)	0.00		
190	ISLAND-WIDE LRPC VENDOR	1,034.39	1,989.60	1,434.89	2,948.40	2,366.50	6,012.12	307.02	1,375.35	1,337.18	(38.17)	0.00		
191	ISLAND-WIDE LRPC OTHER EXPENSE	1,420.09	0.00	2,557.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
192	MVALP ADMIN SALARY	1,069.60	994.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
193	MVALP DIRECTOR PAYROLL OBLIGATIONS	1,946.98	3,536.32	2,958.15	2,984.13	3,169.98	3,042.49	3,314.03	3,445.40	3,348.34	(97.06)	0.00		
194	MVALP DIRECTOR BENEFITS	2,871.39	5,153.18	4,934.55	4,247.77	4,091.35	4,948.85	4,689.43	5,043.42	5,271.20	227.78	0.00		
195	MVALP OTHER COSTS	0.01	298.44	294.84	294.84	294.84	300.61	291.99	294.57	286.39	(8.18)	0.00		
196	ELEM STRING TEACHER SALARIES	43,515.61	41,383.13	41,383.08	41,803.89	41,907.82	44,141.19	44,993.00	46,519.23	46,217.84	(301.39)	0.00		
197	SUBS-SO SHARED PROGRAM	0.00	248.70	248.70	245.70	245.70	333.17	326.48	333.17	317.42	(9.06)	0.00		
198	ELEM STRING TEACHER LONGEVITY	401.10	373.05	373.05	368.55	368.55	375.76	626.50	368.21	417.66	49.45	0.00		
199	ISLAND-WIDE MUSIC STIPENDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
200	ISLAND-WIDE ACCOMPANIST	258.84	497.40	66.35	491.40	0.00	501.01	0.00	490.95	477.32	(13.63)	0.00		
201	ISLAND-WIDE CHOIR EXPENSES	0.00	621.75	614.25	614.25	0.00	626.26	613.68	613.68	596.65	(17.03)	0.00		
202	SO INCREMENTS ELEM ONLY SHARED	0.00	0.00	0.00	0.00	0.00	24,549.49	0.00	0.00	0.00	0.00	0.00		
203	FELIX NECK PROGRAM	2,567.04	2,387.52	2,387.52	2,358.72	2,358.72	2,404.85	2,405.76	2,356.54	2,291.14	(65.40)	0.00		

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5	DESCRIPTION	19-20 EXPENDED	20-21 BUDGET	20-21 EXPENDED	21-22 BUDGET	21-22 EXPENDED	22-23 BUDGET	22-23 EXPENDED	23-24 BUDGET	24-25 PROPOSED	\$ INC/(DEC)	% INC/(DEC)	FY25 FTE	FY24 FTE
270	WT SUBS-REG DAY TEACHERS	57,735.00	42,000.00	50,825.00	42,000.00	65,881.12	67,597.25	78,925.00	67,597.25	67,597.25	0.00	0.00		
271	WT STIPEND (NON-CONTR) SAL	0.00	0.00	0.00	0.00	800.00	0.00		860.00	860.00	0.00	0.00		
272	WT SUBS-REG DAY ASSIST	0.00	0.00	0.00	0.00		0.00			0.00	0.00	0.00		
273														
274	MISCELLANEOUS SALARIES	57,735.00	42,500.00	50,825.00	42,500.00	66,681.12	68,097.25	78,925.00	68,457.25	68,457.25	0.00	0.00		
275														
276	WT FINE ARTS PROG. & ASSEMBLIES		2,650.00			1,325.00		510.00			0.00	0.00		
277	WT ELL TRANSLATIONS	4,510.55	3,500.00	3,802.76	3,500.00	1,659.06	3,500.00	1,563.01	3,500.00	3,500.00	0.00	0.00		
278	WT REFEREE EXPENSES	1,950.00	2,000.00		2,000.00	2,550.00	2,000.00	2,925.00	2,000.00	2,000.00	0.00	0.00		
279	WT NON SPED SUMMER SCHOOL	0.00	0.00	0.00	0.00		0.00		0.00	0.00	0.00	0.00		
280	WT ISLAND GROWN SCHOOLS	12,752.00	12,752.00	12,752.00	12,752.00	12,752.00	12,752.00	12,752.00	12,752.00	12,752.00	0.00	0.00		
281	WT AFTERSCHOOL PROGRAMS	6,750.00	10,000.00	10,000.00	10,000.00	10,012.37	10,000.00	10,129.48	10,000.00	10,000.00	0.00	0.00		
282	WT ENRICHMENT PROGRAMS	2,860.00	8,500.00	9,026.90	8,500.00	12,084.06	8,500.00	7,445.35	8,500.00	8,500.00	0.00	0.00		
283	WT SPORTS EXPENSES	2,437.21	2,460.00	4,341.36	2,460.00	1,890.55	2,460.00	3,031.23	2,460.00	2,460.00	0.00	0.00		
284	WT ARTS PROGRAM EXPENSES	3,675.81	4,500.00	5,339.42	4,500.00	2,647.11	4,500.00	5,225.89	4,500.00	4,500.00	0.00	0.00		
285														
286	OTHER MISCELLANEOUS EXPENSES	34,935.57	43,712.00	37,912.44	43,712.00	44,920.15	43,712.00	43,581.96	43,712.00	43,712.00	0.00	0.00		
287														
288	WT UNDISTRIBUTED SUPPLIES	44,733.74	52,000.00	52,043.42	52,000.00	51,536.28	52,000.00	51,538.10	52,000.00	52,000.00	0.00	0.00		
289														
290	WT UNDIST. TEXTBOOKS/RESOURCES	26,346.57	32,000.00	31,997.65	32,000.00	32,100.32	32,000.00	27,827.07	32,000.00	32,000.00	0.00	0.00		
291														
292	WT UNDISTRI. FIELD TRIP EXPENSE	70.00	2,000.00	2,893.61	2,000.00		2,000.00	1,650.88	2,000.00	2,000.00	0.00	0.00		
293	WT OFF-ISLAND FIELD TRIPS	3,600.00	10,000.00		10,000.00	8,317.72	10,000.00	3,303.11	11,500.00	11,500.00	0.00	0.00		
294	WT NATURE'S CLASSROOM EXPENSES	1,494.03	140.00		140.00	1,000.00			0.00	0.00	0.00	0.00		
295														
296	FIELD TRIPS	5,164.03	12,140.00	2,893.61	12,140.00	9,317.72	12,140.00	4,953.99	13,500.00	13,500.00	0.00	0.00		
297														
298	WT SUBS-PROFESSIONAL DEVELOPMENT		6,000.00		6,000.00	680.00	7,980.00	140.00	7,980.00	7,980.00	0.00	0.00		
299	WT PROFESSIONAL DEVELOPMENT	9,220.48	7,500.00	5,114.62	7,500.00	10,739.99	7,500.00	6,839.39	7,500.00	7,500.00	0.00	0.00		
300	WT UNDISTRICTED CONF. & WRKSPS	8,250.63	9,450.00	2,065.85	9,450.00	2,376.00	9,450.00	11,211.99	9,450.00	9,450.00	0.00	0.00		
301	WT STAFF DEVELOPMENT EXPENSES	9,543.85	8,000.00	141.26	8,000.00	6,343.67	8,000.00	5,531.35	8,000.00	8,000.00	0.00	0.00		
302														
303	CONFERENCES AND WORKSHOPS	27,014.96	30,950.00	7,325.73	30,950.00	20,139.66	32,930.00	23,722.73	32,930.00	32,930.00	0.00	0.00		
304														
305	WT KIND SUPPLIES - CLASS 1	1,176.52	800.00	933.84	800.00	917.70	800.00	114.00	800.00	800.00	0.00	0.00		
306	WT KIND SUPPLIES - CLASS 2	502.73	800.00	1,057.63	800.00	1,082.04	800.00	25.00	800.00	800.00	0.00	0.00		
307	WT KIND CONFERENCES - CLASS 1	0.00	200.00	0.00	200.00		200.00		200.00	200.00	0.00	0.00		
308	WT KIND CONFERENCES - CLASS 2	0.00	200.00	0.00	200.00		200.00	89.00	200.00	200.00	0.00	0.00		
309	WT KIND FURN. & EQUIPMENT	0.00	0.00	0.00	0.00		0.00	1,772.00	0.00	0.00	0.00	0.00		
310														
311	KINDERGARTEN PROGRAM EXPENSES	1,679.25	2,000.00	1,991.47	2,000.00	1,999.74	2,000.00	2,000.00	2,000.00	2,000.00	0.00	0.00		
312														
313	WT TECH TEACHER SALARY	97,636.00	99,833.00	91,974.00	102,079.24	101,531.18	102,080.00	104,562.20	109,390.57	112,671.70	3,281.13	3.28113	1.00	1.00
314	WT TECH TEACHER LONGEVITY				1,500.00		1,500.00		1,500.00	1,500.00	0.00	0.00		
315	WT TECH ASSISTANT		17,132.50	17,132.47	17,603.85	18,305.00	18,304.78		22,600.92	22,364.10	(236.82)	(236.82)	0.50	0.50
316	WT TECH INTERNET & SECURITY	7,778.92	7,500.00	18,191.47	7,500.00	27,628.36	17,500.00	8,919.65	17,500.00	17,500.00	0.00	0.00		
317	WT COMPUTER MANAGEMENT	0.00	0.00	1,421.81	0.00		0.00		0.00	0.00	0.00	0.00		
318	WT TECH MAINTENANCE	820.00	5,000.00		5,000.00		5,000.00	16,699.00	5,000.00	5,000.00	0.00	0.00		
320	WT TECH PROF DEVELOPMENT					4,429.41					0.00	0.00		
321	WT TECH INSTRUCTIONAL SOFTWARE										0.00	0.00		
322	WT TECH SOFTWARE	13,854.09	10,000.00	29,014.13	10,000.00	19,983.38	10,000.00	5,709.99	10,000.00	10,000.00	0.00	0.00		
323	WT TECH INSTRUCTION SUPPLIES					2,016.44					0.00	0.00		
324	WT TECH SUPPLIES	12,649.29	7,500.00	27,546.90	7,500.00	16,474.01	7,500.00	20,377.93	7,500.00	7,500.00	0.00	0.00		
326	WT TECH INSTRUCTIONAL DEVICES										0.00	0.00		
327	WT TECH INSTRUCTION HARDWARE										0.00	0.00		
328	WT TECH HARDWARE	51,854.75	72,448.00	33,116.47	92,672.00	71,469.51	112,896.00	15,042.13	133,120.00	153,344.00	20,224.00	20.22400		
329														
330	INSTRUCTIONAL COMPUTERS	184,593.05	219,413.50	218,397.25	243,855.09	255,391.44	274,780.78	253,404.24	306,611.50	329,879.80	23,268.30	23.26830		
331														
332	WT INSTRUCTIONAL COPIER	6,357.50	12,000.00	8,487.60	12,000.00	11,758.76	12,000.00	7,000.00	12,000.00	12,000.00	0.00	0.00		
333														
334	WT FURNITURE EXPENSE	9,236.01	10,000.00	9,943.99	10,000.00	9,883.64	10,000.00	11,356.55	12,000.00	12,000.00	0.00	0.00		
335														
336	WT SPED TEACHER SALARY	368,433.00	600,164.00	319,298.62	632,708.01	518,521.68	653,508.00	649,492.03	683,956.96	696,561.19	12,604.23	12.60423	7.00	7.00
337	WT SPED ASSISTANTS' SALARIES	377,649.94	426,295.00	361,740.66	459,506.55	462,328.08	519,482.60	495,157.36	578,210.23	621,885.09	43,674.86	43.67486	15.50	15.00

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	3	J	K	L	M	N	O	P	Q	R	S	U	V	W
1	UP-ISLAND REGIONAL SCHOOL DISTRICT													
2	FY25 GENERAL FUND BUDGET													
3	Version # 6 12-20-2023 CERTIFIED													
4														
5	DESCRIPTION	19-20 EXPENDED	20-21 BUDGET	20-21 EXPENDED	21-22 BUDGET	21-22 EXPENDED	22-23 BUDGET	22-23 EXPENDED	23-24 BUDGET	24-25 PROPOSED	\$ INC/(DEC)	% INC/(DEC)	FY25 FTE	FY24 FTE
338	WT SUBS-SPED TCHR	0.00	0.00		0.00	37,727.59	0.00	0.00	0.00	0.00	0.00	0.00		
339	WT SPED TCHR LONGEVITY	0.00	0.00		0.00	0.00	0.00	0.00	0.00	1,750.00	1,750.00	0.00		
340	WT SPED ASST LONGEVITY	3,700.00	1,850.00	5,550.00	3,700.00	5,550.00	5,550.00	2,100.00	5,550.00	5,550.00	0.00	0.00		
341	WT SPED TUTORING/HOME INSTR	7,001.27	2,500.00	9,492.76	2,500.00	0.00	2,500.00	0.00	2,500.00	2,500.00	0.00	0.00		
342	WT SPED TUTORING/HOME INSTR CB OFFSET	0.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00	0.00		
343	WT SUBS-SPED ASSTS	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
344	WT SPED SUMMER SCHOOL SALARIES	7,538.50	10,500.00	360.00	10,500.00	5,685.00	10,500.00	1,360.00	9,000.00	99,000.00	90,000.00	0.00		
345	WT SPED CONFERENCES	2,292.09	2,000.00		2,000.00	3,600.00	2,000.00	1,200.00	2,000.00	2,000.00	0.00	0.00		
346	WT SPEC ED TEACHER SUPPLIES	1,979.16	2,000.00	2,041.56	2,000.00	2,316.47	2,000.00	89.95	2,000.00	2,000.00	0.00	0.00		
347	WT SPEC ED (766) EXPENSES	6,677.91	32,500.00	1,413.85	32,500.00	16,953.51	32,500.00	27,042.85	32,500.00	32,500.00	0.00	0.00		
348	WT SPEC ED (766) EXPENSES CB OFFSET	0.00	(12,500.00)		0.00	0.00	0.00		0.00	0.00	0.00	0.00		
349														
350	SPECIAL EDUCATION DEPARTMENT	775,271.87	1,065,309.00	699,897.45	1,145,414.55	1,052,682.33	1,228,040.60	1,176,442.19	1,315,717.18	1,463,746.28	148,029.10			
351														
352	WT LIBRARIAN TEACHER SALARY	102,595.00	104,903.00	104,903.00	107,263.32	107,263.00	107,263.00	110,408.00	114,944.04	118,392.32	3,448.28		1.00	1.00
353	WT LIBRARY ASSISTANT SALARY	33,162.78	17,132.50	17,132.41	17,603.85	18,305.00	18,304.78	17,819.14	22,600.92	22,364.10	(236.82)		0.50	0.50
354	WT LIBRARY TEACHER LONGEVITY	2,250.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,750.00	3,500.00	4,500.00	1,000.00			
355	WT LIBRARY ESP LONGEVITY	0.00	1,850.00		1,850.00		1,850.00	1,850.00	1,850.00	1,850.00	0.00	0.00		
356	WT LIBRARY AUTOMATION EXPENSE	0.00	1,879.00		1,879.00		1,879.00	2,700.15	1,879.00	1,879.00	0.00	0.00		
357	WT LIBRARY SUPPLIES & EXPENSES	5,629.38	7,521.00	7,313.04	7,521.00	7,743.29	7,521.00	6,221.65	7,521.00	7,521.00	0.00	0.00		
358														
359	LIBRARY SERVICES	143,637.16	136,785.50	132,848.45	139,617.17	136,811.29	140,317.78	140,898.94	152,294.97	156,506.42	4,211.45			
360														
361	WT AUDIO VISUAL MAINTENANCE	0.00	300.00	300.00	300.00	500.00	300.00	731.71	150.00	150.00	0.00	0.00		
362	WT AUDIO VISUAL EQUIPMENT	0.00	600.00	300.00	600.00	500.00	600.00	731.71	500.00	500.00	0.00	0.00		
363														
364	AUDIO VISUAL	0.00	900.00	600.00	900.00	500.00	900.00	731.71	650.00	650.00	0.00	0.00		
365														
366	WT GUIDANCE TEACHER SALARIES	208,041.88	212,723.00	212,723.00	220,458.18	220,459.00	220,458.67	229,809.00	236,246.33	240,487.45	4,241.11		2.13	2.13
367	WT GUIDANCE TEACHER LONGEVITY	5,000.00	5,000.00	5,000.00	5,750.00	5,750.00	5,750.00	7,000.00	5,750.00	7,000.00	1,250.00			
368	WT FAMILY OUTREACH	1,546.13	4,000.00	3,936.46	4,000.00	5,606.24	4,000.00	5,962.24	4,000.00	4,000.00	0.00	0.00		
369	WT GUIDANCE SUPP & MAT	401.80	2,000.00	809.58	2,000.00	900.00	2,000.00	10.99	2,000.00	2,000.00	0.00	0.00		
370														
371	GUIDANCE DEPARTMENT	214,989.81	223,723.00	222,469.04	232,208.18	232,715.24	232,208.67	242,782.23	247,996.33	253,487.45	5,491.11			
372														
373	WT SUBS-NURSE	4,050.00	0.00	10,350.00	0.00	2,160.00	0.00	3,060.00	0.00	0.00	0.00	0.00		
374	WT SCHOOL NURSE SALARY	100,387.00	106,186.00	106,186.00	111,821.47	111,235.55	114,996.11	114,460.84	119,829.13	123,423.75	3,594.62		1.03	1.03
375	WT NURSE LONGEVITY	0.00	0.00	0.00	0.00	0.00	0.00	1,750.00	0.00	0.00	0.00	0.00		
376	WT HEALTH SUPPLIES	896.10	3,000.00	1,143.56	3,000.00	4,405.01	3,000.00	3,538.47	3,000.00	3,000.00	0.00	0.00		
377														
378	HEALTH AND HUMAN SERVICES	105,333.10	109,186.00	117,679.56	114,821.47	117,800.56	117,996.11	122,809.31	122,829.13	126,423.75	3,594.62			
379														
380	WT OTHER FOOD EXPENSES	1,941.68	1,850.00	1,752.65	1,850.00	2,105.17	1,850.00	2,064.50	1,850.00	1,850.00	0.00	0.00		
381														
382	WT SECURITY CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	128.00	0.00	0.00	0.00	0.00	0.00	0.00		
383	WT SECURITY SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
384	WT SECURITY CAPITAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
385														
386	SCHOOL SECURITY	0.00	0.00	0.00	0.00	128.00	0.00	0.00	0.00	0.00	0.00	0.00		
387														
388	WT CUSTODIAN SALARIES	236,518.49	250,891.00	253,169.16	268,706.65	263,202.64	274,318.92	281,543.56	311,417.55	357,642.40	46,224.85		4.40	4.40
389	WT CUSTODIAL OVERTIME	21,909.39	7,300.00	19,346.57	7,300.00	17,991.07	7,300.00	15,555.83	7,300.00	7,300.00	0.00	0.00		
390	WT EXTRA SERVICES CUSTODIAL	6,734.00	10,000.00	26,134.69	10,000.00	8,815.00	10,000.00	27,841.30	10,000.00	10,000.00	0.00	0.00		
391	WT CUSTODIAN LONGEVITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
392														
393	CUSTODIAL SERVICES	265,161.88	268,191.00	268,650.42	286,006.65	290,008.71	291,618.92	324,940.69	328,717.55	374,942.40	46,224.85			
394														
395	WT FUEL	34,253.67	52,000.00	36,366.46	52,000.00	51,293.20	52,000.00	52,625.98	65,000.00	65,000.00	0.00	0.00		
396														
397	WT POWER & LIGHT	28,844.37	33,000.00	31,546.08	33,000.00	33,064.49	33,000.00	25,367.68	39,600.00	39,600.00	0.00	0.00		
398	WT TELEPHONE	7,885.62	7,600.00	9,022.76	7,600.00	12,456.62	9,022.76	5,562.59	9,022.76	9,022.76	0.00	0.00		
399	WT TELEPHONE ALARM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
400														
401	UTILITIES	36,729.99	40,600.00	40,568.84	40,600.00	45,521.11	42,022.76	30,930.27	48,622.76	48,622.76	0.00	0.00		
402														
403	WT WATER SYSTEM TESTING/MN	170.00	3,500.00	150.00	3,500.00	300.00	3,500.00	150.00	2,000.00	5,000.00	3,000.00			

	8	J	K	L	M	N	O	P	Q	R	S	U	V	W
1														
2														
3														
4														
5	DESCRIPTION	19-20 EXPENDED	20-21 BUDGET	20-21 EXPENDED	21-22 BUDGET	21-22 EXPENDED	22-23 BUDGET	22-23 EXPENDED	23-24 BUDGET	24-25 PROPOSED	\$ INC/(DEC)	% INC/(DEC)	FY25 FTE	FY24 FTE
404	WT ALARM MAINTENANCE	9,074.00	2,000.00	3,544.00	2,000.00	10,066.00	3,544.00	4,702.00	6,044.00	6,044.00	0.00			
405	WT FLASHING LIGHTS	187.31	500.00	164.40	500.00	190.94	500.00		500.00	500.00	0.00			
406	WT LONG TERM MAINTENANCE	33,359.55	74,880.00	41,115.64	74,880.00	105,249.95	74,880.00	57,122.14	74,880.00	74,880.00	0.00			
407	WT PAINTING	1,356.64	5,000.00	952.69	5,000.00	10,306.50	5,000.00	902.91	5,000.00	5,000.00	0.00			
408	WT LANDELL CHARGE	14,754.59	10,000.00	17,783.90	10,000.00	21,552.33	15,000.00	23,309.37	18,000.00	18,000.00	0.00			
409	WT CUSTODIAL SUPPLIES	23,959.53	20,000.00	36,666.17	20,000.00	18,968.23	20,000.00	23,481.15	20,000.00	20,000.00	0.00			
410	WT GENERAL MAINT EXPENSES	77,111.35	24,900.00	41,700.17	24,900.00	112,061.67	24,900.00	64,122.29	37,350.00	37,350.00	0.00			
411	WT GROUND MAINTENANCE	11,130.06	18,500.00	14,373.59	18,500.00	18,068.34	18,500.00	9,964.03	18,500.00	18,500.00	0.00			
412	WT SNOW REMOVAL	5,037.45	3,000.00	8,485.15	3,000.00	7,512.30	3,000.00	1,092.65	8,000.00	8,000.00	0.00			
413	WT CAPITAL IMPROVEMENTS	0.00	16,000.00	17,291.00	16,000.00		16,000.00	14,400.00	16,000.00	16,000.00	0.00			
414														
415	GENERAL MAINTENANCE	176,140.48	178,280.00	182,226.71	178,280.00	304,376.26	184,824.00	199,892.15	206,274.00	209,274.00	3,000.00			
416														
417	WT SEPARATION COSTS OTHER SALARIES			1,490.00				540.00			0.00			
418	WT SEPARATION COSTS PROFESSIONAL SALARIES			3,216.00							0.00			
419														
420	EMPLOYEE SEPARATION EXPENSES	0.00	0.00	4,706.00	0.00	0.00	0.00	540.00	0.00	0.00	0.00			
421														
422	WT HEALTH INSURANCE	1,065,264.22	1,063,129.00	1,069,539.53	1,074,352.26	1,047,590.63	1,164,393.55	1,238,359.08	1,222,923.07	1,432,540.92	209,617.85			
423	WT DENTAL INSURANCE	27,000.92	23,940.00	26,939.48	25,558.50	25,927.85	26,325.26	29,870.98	27,115.01	29,870.98	2,755.97			
424	WT LIFE INSURANCE	132.26	151.20	9.95	142.56	104.28	142.56	99.29	142.56	142.56	0.00			
425														
426	EMPLOYEE INSURANCE	1,092,397.40	1,087,220.20	1,096,488.96	1,100,053.32	1,073,622.76	1,190,861.36	1,268,329.35	1,250,180.64	1,462,554.46	212,373.82			
427														
428	WT RESERVE/CONTINGENCY										0.00			
429	WT STUDENT INSURANCE	11,083.23	9,150.00	10,798.19	11,150.00	23,171.32	22,550.00	23,357.08	22,550.00	25,751.18	3,201.18			
430	WT BUILDING INSURANCE	113,495.00	113,790.00	117,800.00										

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	B	J	K	L	M	N	O	P	Q	R	S	U	V	W
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3	Version # 6 12-20-2023 CERTIFIED													
4														
5	INSTRUCTIONAL COMPUTERS	19-20 EXPENDED 66,031.75	20-21 BUDGET 67,884.00	20-21 EXPENDED 59,290.08	21-22 BUDGET 67,884.00	21-22 EXPENDED 62,541.66	22-23 BUDGET 91,015.00	22-23 EXPENDED 83,143.13	23-24 BUDGET 91,864.00	24-25 PROPOSED 93,751.25	\$ INCI(DEC) 0.00	% INCI(DEC) 0.00	FY24 FTE	
537														
538	COPIER LEASE EXPENSE							8,922.55	8,198.52	8,198.52		0.00		
539	COPIER SUPPLIES/SERVICE							1,536.08	0.00	0.00		0.00		
540	TOTAL COPIERS	7,619.66	7,800.00	6,719.22	7,800.00	10,696.11	7,800.00	10,458.63	8,198.52	8,198.52		0.00		
541														
542	CH FURNITURE	474.63	300.00	5,629.86	300.00	72.99	300.00	795.08	5,000.00	5,000.00		0.00		
543														
544	CH SPED TEACHER SALARY	88,513.00	93,515.00	77,992.50	99,103.77	99,104.00	104,672.00	107,765.00	114,837.07	89,545.11	(25,291.96)		1.00	1.00
545	CH SUBS-SPED TCHR	0.00	0.00		0.00		0.00		0.00	0.00		0.00		
546	CH SPED TEACHER LONGEVITY	0.00	0.00		0.00		0.00		0.00	0.00		0.00		
547	CH SPED ESP													
548	CH SPED TUTORING/HOME INSTR	280.00	300.00		300.00		300.00		33,845.41	36,790.21	2,944.80		1.00	1.00
549	CH SPED SUMMER+EXTRA SALARIES	0.00	2,500.00	3,045.00	2,500.00	2,760.00	2,500.00	2,135.00	2,500.00	300.00	0.00	0.00		
550	CH SPEC ED (766) EXPENSES	1,156.91	1,500.00	753.54	1,500.00	1,500.00	1,500.00	1,870.95	1,500.00	2,500.00	0.00	0.00		
551	CH SPED EXPENSES	1,350.52	1,500.00	591.04	1,500.00	1,134.07	1,500.00	1,055.22	1,500.00	1,500.00	0.00	0.00		
552														
553	SPECIAL EDUCATION DEPARTMENT	91,300.43	99,315.00	82,382.08	104,903.77	102,998.07	110,472.00	112,826.17	154,482.48	132,135.32	(22,347.16)			
554														
555	CH LIBRARY SALARY/STIPEND	0.00	0.00		0.00		0.00		0.00	0.00	0.00	0.00		
556	CH LIBRARY SUPPLIES & EXPENSES	1,997.59	2,000.00	53.43	2,000.00		2,000.00	1,487.26	2,000.00	2,000.00	0.00	0.00		
557														
558	LIBRARY SERVICES	1,997.59	2,000.00	53.43	2,000.00	0.00	2,000.00	1,487.26	2,000.00	2,000.00	0.00	0.00		
559														
560	CH GUIDANCE TEACHER SAL	42,265.20	43,216.00	43,216.00	44,188.36	44,188.00	44,188.00	46,072.00	47,352.64	73,160.08	25,807.43		0.60	0.40
561														
562	GUIDANCE DEPARTMENT	42,265.20	43,216.00	43,216.00	44,188.36	44,188.00	44,188.00	46,072.00	47,352.64	73,160.08	25,807.43			
563														
564	CH SCHOOL NURSE SALARY	7,755.55	25,856.00	56,950.00	60,195.60	84,734.00	90,123.76	91,948.00	97,222.73	110,360.38	13,137.65		1.00	1.00
565	CH SUBS-NURSE							450.00			0.00	0.00		
566	CH HEALTH CONTRACTUAL SERVICES			1,043.83							0.00	0.00		
567	CH HEALTH SUPPLIES	41.27	200.00	1,022.41	200.00	490.30	200.00	956.70	200.00	200.00	0.00	0.00		
568														
569	HEALTH AND HUMAN SERVICES	7,796.82	26,056.00	59,016.24	60,395.60	85,224.30	90,323.76	93,354.70	97,422.73	110,560.38	13,137.65			
570														
571	CH OTHER FOOD EXPENSES	1,134.62	2,500.00	1,714.28	2,500.00	1,704.28	2,500.00	2,407.23	2,000.00	2,000.00	0.00	0.00		
572														
573	CH SCHOOL RESOURCE OFFICER	0.00	0.00		0.00		0.00		0.00	0.00	0.00	0.00		
574	CH SECURITY CONTRACTUAL SERVICES	0.00	0.00		0.00		0.00		0.00	0.00	0.00	0.00		
575	CH SECURITY SUPPLIES	0.00	0.00		0.00		0.00		0.00	0.00	0.00	0.00		
576	CH SECURITY CAPITAL EXPENSES	0.00	0.00		0.00		0.00		0.00	0.00	0.00	0.00		
577														
578	SCHOOL SECURITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
579														
580	CH CUSTODIAN SALARY	73,905.00	85,374.00	88,691.52	81,236.57	77,736.00	81,236.00	83,455.00	87,897.85	89,757.20	1,859.35		1.00	1.00
581	CH CUSTODIAN OVERTIME	311.13	100.00		100.00	530.53	100.00	100.00	100.00	100.00	0.00	0.00		
582	CH EXTRA SERVICES CUSTODIAL	12,930.38	6,000.00	3,875.70	6,000.00	2,497.20	6,000.00	3,328.00	5,000.00	5,000.00	0.00	0.00		
583	CH CUSTODIAN LONGEVITY	2,580.00	2,580.00	3,655.00	2,580.00	1,500.00	2,580.00	1,750.00	1,750.00	1,750.00	0.00	0.00		
584														
585	CUSTODIAL SERVICES	89,726.51	94,054.00	96,222.22	89,916.57	82,263.73	89,916.00	88,533.00	94,747.85	96,607.20	1,859.35			
586														
587	CH FUEL	11,036.56	15,500.00	12,075.47	15,500.00	20,023.01	15,500.00	22,830.32	22,986.78	5,486.78	(17,500.00)			
588														
589	CH POWER & LIGHT	7,465.82	8,000.00	8,898.68	8,000.00	8,496.34	8,898.68	9,014.34	10,678.42	28,178.42	17,500.00			
590	CH TELEPHONE	5,781.49	5,500.00	6,063.19	5,500.00	5,691.82	6,063.19	5,658.16	6,063.19	6,063.19	0.00			
591														
592	UTILITIES	13,247.31	13,500.00	14,961.87	13,500.00	14,188.16	14,961.87	14,672.50	16,741.61	34,241.61	17,500.00			
593														
594	CH WATER SYSTEM TESTING/MN	4,905.00	5,500.00	6,555.00	5,500.00	6,063.40	6,555.00	9,164.25	6,555.00	7,055.00	500.00			
595	CH FLASHING LIGHTS	182.92	300.00	188.58	300.00	192.13	300.00	293.63	300.00	300.00	0.00			
596	CH PAINTING	0.00	20,000.00	6,100.00	20,000.00	4,975.00	20,000.00	13,250.00	20,000.00	20,000.00	0.00			
597	CH LANDFILL CHARGE	5,562.18	3,500.00	5,928.46	3,500.00	7,303.97	5,928.46	9,076.05	5,928.46	7,328.46	1,400.00			
598	CH ALARM MAINTENANCE	544.50	1,500.00	1,601.00	1,500.00	1,589.40	1,601.00	1,358.00	1,601.00	1,601.00	0.00			
599	CH CUSTODIAL SUPPLIES	2,403.75	2,875.00	5,391.44	2,875.00	4,178.09	3,875.00	5,908.10	3,875.00	4,875.00	1,000.00			
600	CH GENERAL MAINT EXPENSES	44,664.85	25,000.00	20,203.00	25,000.00	36,295.02	25,000.00	23,540.45	25,000.00	24,000.00	(1,000.00)			
601	CH GROUND MAINTENANCE	4,848.75	3,250.00	7,842.10	3,250.00	5,221.25	4,250.00	2,957.50	5,000.00	5,000.00	0.00			

311 -- Up-Island Regional School District

	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
1																						
2																						
3																						
4																						
5																						
602	CH EQUIPMENT																					
603																						
604	GENERAL MAINTENANCE																					
605																						
606	SEPARATION COSTS OTHER SALARIES																					
607	SEPARATION COSTS PROFESSIONAL SALARIES																					
608																						
609	EMPLOYEE SEPARATION EXPENSES																					
610																						
611	CH HEALTH INSURANCE																					
612	CH DENTAL INSURANCE																					
613	CH LIFE INSURANCE																					
614																						
615	EMPLOYEE INSURANCE																					
616																						
617	CH RESERVE/CONTINGENCY																					
618	CH STUDENT INSURANCE																					
619	CH BUILDING INSURANCE																					
620																						
621	INSURANCE																					
622																						
623	TOTAL CHILMARK SCHOOL																					
624																						
625	DISTRICT TREASURERS SALARY																					
626	DISTRICT TECHNICIAN SALARY																					
627	DISTRICT SECRETARY SALARY																					
628	DISTRICT PROFESSIONAL INCREMENT - COLA																					
629	DISTRICT SALARY INCREMENT - STRUCTURAL																					
630	DISTRICT SECRETARY LONGEVITY																					
631	DISTRICT TECHNICIAN LONGEVITY																					
632	DISTRICT FOOD SERVICE SALARIES																					
633	DISTRICT FOOD SERVICE PROGRAM																					
634	SCHOOL COMMITTEE SECRETARY																					
635	DISTRICT ADVERTISING																					
636	TREASURERS EXPENSES/AUDIT																					
637	SCHOOL COMMITTEE LEGAL																					
638	DISTRICT VIDEOGRAPHY SERVICE																					
639	DISTRICT RESEARCH & DEVELOPMENT																					
640	SCHOOL COMMITTEE EXPENSES/INSU																					
641	PAYROLL EXPENSES																					
642	WORKMAN'S COMPENSATION																					
643	UNEMPLOYMENT INSURANCE																					
644	MEDICARE EMPLOYER EXPENSE																					
645	MEDICAID BILLING EXPENSE																					
646	MEDICAID BILLING OFFSET BY MEDICAID RECIEPTS																					
647	DISTRICT EMPLOYEE DENTAL INSURANCE																					
648	RETIREE DENTAL INSURANCE																					
649	DUKES COUNTY RET. ASSESSMENT																					
650	DISTRICT EMPLOYEE HEALTH INSURANCE																					
651	RETIREE HEALTH INSURANCE																					
652	LIABILITY BUILDING INSURANCE																					
653	CONTRIBUTION TO DUKES COUNTY OPEB TRUST																					
654	CONTRIBUTION TO OPEB BY TOWNS																					
655	CONTRIBUTION TO OPEB FOR NEW POSITIONS																					
656	DISTRICT EMPLOYEE LIFE INSURANCE																					
657	RETIREE LIFE INSURANCE																					
658																						
659	SCHOOL COMMITTEE																					
660																						
661	PRINCIPAL CH BUILDING																					
662	PRINCIPAL CH HVAC																					
663	PRINCIPAL WT EXTERIOR RENOVATIONS																					
664	PRINCIPAL STATE HOUSE NOTE																					
665	PRINCIPAL SHORT-TERM BORROWING																					
666	INTEREST CH BUILDING																					
667	INTEREST CH HVAC																					

	B	J	K	L	M	N	O	P	Q	R	S	U	V	W
1														
2														
3														
4														
5														
668	DESCRIPTION	19-20 EXPENDED	20-21 BUDGET	20-21 EXPENDED	21-22 BUDGET	21-22 EXPENDED	22-23 BUDGET	22-23 EXPENDED	23-24 BUDGET	24-25 PROPOSED	\$ INC/(DEC)	% INC/(DEC)	FY25 FTE	FY24 FTE
669	INTEREST WT EXTERIOR RENOVATIONS	9,375.00	5,812.50	5,812.50	1,968.75	1,968.75	0.00	0.00	0.00	0.00	0.00	0.00		
670	INTEREST SHORT-TERM BORROWING	15,099.35	16,000.00	8,930.13	18,656.25	9,900.25	9,900.25	7,920.20	9,900.25	9,900.25	0.00	0.00		
671	INTEREST STATE HOUSE NOTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
672	CHILMARK CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
673	WEST TISBURY CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
674	DEBT	273,974.35	271,312.50	264,242.63	270,125.00	261,369.00	135,525.25	107,420.20	251,900.25	447,050.25	195,150.00			
675														
676	BUS OPERATIONS CONTRACT	166,889.45	264,997.50	264,997.50	270,535.95	270,535.94	300,807.51	295,553.36	308,327.70	326,598.50	18,270.80			
677	CARVANI MAINTENANCE	111.65	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,589.00	1,000.00	1,000.00	0.00			
678	CARVANI INSURANCE	1,589.00	1,600.00	1,589.00	1,600.00	1,589.00	1,600.00	1,589.00	1,600.00	1,600.00	0.00			
679														
680	TRANSPORTATION	168,590.10	267,597.50	266,586.50	273,135.95	272,124.94	303,407.51	297,142.36	310,927.70	329,198.50	18,270.80			
681														
682	RESIDENTIAL TUITIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
683	RESIDENTIAL TUITIONS CB OFFSET	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
684														
685	RESIDENTIAL TUITIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
686														
687	RESERVE DISTRICT	0.00	98,779.00	0.00	98,779.00		98,779.00		311,779.00	90,000.00	(221,779.00)			
688	TRANSFERS TO CAPITAL FUNDS	0.00	0.00	0.00	0.00		0.00				0.00			
689	TRANSFERS TO REVOLVING SCHOOL LUNCH	9,698.52												
690														
691	TOTAL SCHOOL COMMITTEE	2,172,866.11	2,536,419.12	2,395,786.19	2,583,478.50	2,463,859.38	2,663,149.81	2,417,208.23	2,901,425.04	3,012,381.93	110,956.90	3.82%	5.30	5.26
692														
693	TOTAL ALL LOCATIONS	11,979,777.88	12,612,212.90	11,976,090.09	13,074,430.66	12,893,290.81	13,807,739.93	13,612,432.21	14,892,457.08	16,293,039.56	1,400,581.98	9.40%	100.33	95.10

313 -- MV Regional High School District

Martha's Vineyard Regional High School District
FY25 Draft Budget #4 (A)

December 4, 2023

		FTE	BUDGET 21-22	EXPENDED 21-22	BUDGET 22-23	EXPENDED 22-23	BUDGET 23-24	BUDGET 24-25	Variance
	ADMINISTRATION: SUPT/SHARED SERVICES								
1.00	UNION SECRETARY		\$ 900.00	\$ 1,368.00	\$ 900.00	\$ 467.00	\$ 900.00	\$ 82,864.29	\$ 81,964.29
2.00	SALARY, SUPERINTENDENT		\$ 37,000.00	\$ 40,092.01	\$ 39,000.00	\$ 36,591.30	\$ 38,700.00	\$ 36,700.00	\$ -
3.00	SALARY, ADMINISTRATIVE ASSISTANT		\$ 16,400.00	\$ 16,702.60	\$ 17,138.00	\$ 21,214.60	\$ 17,138.00	\$ 17,138.00	\$ -
3A	SALARY, ACCOUNTING MANAGER		\$ 17,000.00	\$ 16,349.58	\$ 18,840.00	\$ 19,036.49	\$ 18,840.00	\$ 18,840.00	\$ -
3B	SALARY, ACCT MANAGER/LOGEVITY		\$ 320.00	\$ 320.00		\$ 2,365.00			\$ -
4.00	SALARY, SUPT LONGEVITY					\$ 1,510.00	\$ 700.00	\$ 700.00	\$ -
5.00	CRIMINAL HISTORY CHECKS								\$ -
6.00	FINGERPRINTING		\$ 400.00	\$ -	\$ -		\$ -	\$ -	\$ -
7.00	RESEARCH AND DEVELOPMENT		\$ 2,000.00	\$ 229.94	\$ 4,100.00	\$ 3,510.96	\$ 1,000.00	\$ 1,000.00	\$ -
8.00	SUPERINTENDENT SEARCH								\$ -
9.00	SUPT CONTRACTUAL TRAVEL		\$ 840.00	\$ 600.00	\$ 840.00	\$ 351.22	\$ -	\$ -	\$ -
10.00	SUPT CONTRACTUAL CELLPHONE								\$ -
11.00	ADVERTISING		\$ 200.00	\$ 500.41	\$ 200.00	\$ 1,327.86	\$ 200.00	\$ 200.00	\$ -
12.00	POSTAGE		\$ 200.00	\$ 219.16	\$ 200.00	\$ 44.19	\$ 200.00	\$ 200.00	\$ -
13.00	OFFICE SUPPLIES		\$ 2,000.00	\$ 2,081.82	\$ 2,000.00	\$ 1,999.88	\$ 2,000.00	\$ 2,000.00	\$ -
14.00	COPIER SUPPLIES		\$ 260.00	\$ 1,404.78	\$ 260.00	\$ 852.60	\$ 400.00	\$ 400.00	\$ -
15.00	COPIER LEASE		\$ 845.00	\$ 944.04	\$ 844.04	\$ 944.03	\$ 944.04	\$ 944.04	\$ -
16.00	DUES AND SUBSCRIPTIONS		\$ 2,400.00	\$ 2,719.80	\$ 3,558.60	\$ 3,549.40	\$ 3,558.60	\$ 3,558.60	\$ -
17.00	SALARY, SECRETARIES		\$ 47,654.45	\$ 40,219.43	\$ 43,683.42	\$ 43,652.16	\$ 49,199.77	\$ 49,199.77	\$ -
18.00	SALARY, FINANCIAL ADMIN ASSISTANTS		\$ 32,168.40	\$ 35,728.74	\$ 33,500.00	\$ 35,890.41	\$ 33,700.00	\$ 33,700.00	\$ -
19.00	SALARY, SECRETARY LONGEVITY		\$ 2,300.00	\$ 2,340.00	\$ 3,800.00		\$ 3,700.00	\$ 3,700.00	\$ -
20.00	SO INCREMENTS HS & ELEM SHARED		\$ 10,228.40	\$ -	\$ 7,742.55				\$ -
21.00	SECRETARIAL WORKSHOPS		\$ 600.00	\$ 29.80	\$ 600.00		\$ 400.00	\$ 400.00	\$ -
22.00	SO SECRETARIAL TRAVEL		\$ 400.00	\$ -	\$ 100.00		\$ 100.00	\$ 100.00	\$ -
23.00	SBA SALARY		\$ 25,000.00	\$ 25,461.28	\$ 28,125.00	\$ 26,397.36	\$ 26,125.00	\$ 26,125.00	\$ -
24.00	SBA LONGEVITY		\$ 300.00	\$ 300.00	\$ 300.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ -
25.00	SBA WORKSHOPS		\$ 800.00	\$ 791.72	\$ 800.00	\$ 1,070.68	\$ 800.00	\$ 800.00	\$ -
26.00	SBA CONTRACTUAL TRAVEL		\$ 360.00	\$ 360.00	\$ 360.00	\$ 360.00	\$ 360.00	\$ 360.00	\$ -
27.00	GRANT COORDINATOR'S SALARY		\$ 13,848.40	\$ 12,862.06	\$ 14,400.00	\$ 14,856.13	\$ 14,400.00	\$ 14,400.00	\$ -
28.00	GRANT COORDINATOR'S LONGEVITY								\$ -
29.00	NETWORK ENHANCEMENT		\$ 200.00	\$ 7,175.34	\$ 377.99	\$ 4,809.60	\$ 377.99	\$ 377.99	\$ -
30.00	PROFESSIONAL SALARY INCREMENTS		\$ 1,300.00	\$ 1,405.57	\$ 1,300.00	\$ 1,592.16	\$ 1,492.37	\$ 1,492.37	\$ -
31.00	EQUIPMENT PURCHASE		\$ 215,002.65	\$ 210,306.04	\$ 220,669.60	\$ 222,542.93	\$ 229,817.11	\$ 311,781.40	\$ 81,964.29
	SUB-TOTAL FOR SUPT/SHARED SERVICES								
	ADMINISTRATION: HIGH SCHOOL PROGRAMS								
32.00	SCHOOL COMMITTEE SECRETARY		\$ 5,900.00	\$ 22,060.00	\$ 12,485.80	\$ 12,120.00	\$ 22,060.00	\$ 22,060.00	\$ -
33.00	SAL. TREASURER	0.30	\$ 38,497.00	\$ 38,497.00	\$ 38,497.00	\$ 39,652.00	\$ 38,497.00	\$ 41,635.00	\$ 3,138.00
34.00	FINANCE MANAGER HS	1.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 84,800.00	\$ 80,000.00	\$ 89,040.00	\$ 9,040.00
35.00	PAYROLL PROCESSING		\$ 18,557.28	\$ 21,937.06	\$ 19,370.08	\$ 23,047.16	\$ 19,370.08	\$ 19,370.08	\$ -
36.00	ADMINISTRATOR LONGEVITY		\$ 1,500.00	\$ 1,500.00		\$ 1,750.00		\$ 6,750.00	\$ 6,750.00
37.00	AUDIT		\$ 49,441.50	\$ 79,934.30	\$ 59,077.91	\$ 61,390.87	\$ 79,934.40	\$ 79,934.40	\$ -
38.00	FINANCE PROFESSIONAL DEVELOPMENT		\$ 600.00	\$ 700.00	\$ 600.00	\$ 714.39	\$ 600.00	\$ 800.00	\$ -
39.00	MANAGEMENT ASSISTANCE		\$ 12,200.00	\$ 5,613.02	\$ 12,200.00	\$ 1,226.68	\$ 12,200.00	\$ 12,200.00	\$ -
40.00	TRISC SUPPLIES AND MATERIALS		\$ 5,000.00	\$ 3,457.28	\$ 5,000.00	\$ 3,193.45	\$ 2,500.00	\$ 2,500.00	\$ -
41.00	LEGAL SERVICES		\$ 40,000.00	\$ 90,162.64	\$ 46,336.10	\$ 39,341.57	\$ 40,000.00	\$ 40,000.00	\$ -
	SUB-TOTAL FOR HIGH SCHOOL PROGRAMS		\$ 250,195.78	\$ 343,867.30	\$ 273,546.87	\$ 267,236.12	\$ 295,151.46	\$ 314,089.46	\$ 18,928.00
	TOTAL ADMINISTRATION		\$ 465,798.43	\$ 554,167.34	\$ 494,416.47	\$ 489,778.95	\$ 524,978.57	\$ 625,870.86	
	INSTRUCTION: SUPT/SHARED SERVICES								
40.00	ASCI SALARY		\$ 30,382.40	\$ 30,942.58	\$ 31,749.60	\$ 16,765.09	\$ 30,000.00	\$ 30,000.00	\$ -
41.00	ASCI LONGEVITY		\$ 450.00	\$ 450.00	\$ 700.00		\$ -	\$ -	\$ -
42.00	ASCI CONTRACTUAL TRAVEL		\$ 360.00	\$ 360.00	\$ 360.00		\$ -	\$ -	\$ -
43.00	ASCI WORKSHOPS		\$ 300.00	\$ -	\$ 300.00		\$ -	\$ -	\$ -
44.00	ASCI SUPPLIES								\$ -
45.00	HEALTH EDUCATION COORDINATOR (ALL ISLAND)		\$ 11,047.10	\$ 9,986.83	\$ 11,047.10	\$ 11,972.78	\$ 11,047.10	\$ 11,047.10	\$ -
46.00	HEALTH EDUCATION COORDINATOR (ALL ISLAND)		\$ 10,080.29	\$ 6,553.50		\$ 350.00		\$ -	\$ -
46A	HEALTH EDUCATION COORDINATOR LONGEVITY								\$ -
47.00	ELL DIRECTOR SALARY		\$ 24,000.00	\$ 25,080.03	\$ 25,080.00	\$ 25,832.39	\$ 25,080.00	\$ 25,080.00	\$ -
48.00	ELL ASP SALARY		\$ 6,372.80	\$ 3,531.22	\$ 6,419.70	\$ 4,509.09	\$ 7,068.63	\$ 7,068.63	\$ -
49.00	ELL CONTRACTUAL TRAVEL		\$ 360.00	\$ 360.00	\$ 360.00	\$ 360.00	\$ 360.00	\$ 360.00	\$ -
50.00	ELL DIRECTOR LONGEVITY		\$ 300.00	\$ 300.00		\$ 350.00		\$ -	\$ -

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		FTE	BUDGET 21-22	EXPENDED 21-22	BUDGET 22-23	EXPENDED 22-23	BUDGET 23-24	BUDGET 24-25	Variance
51.00	ELL CONTRACTUAL SERVICES (Translations)		\$ 200.00	\$ 349.47	\$ 200.00	\$ 139.50	\$ 200.00	\$ 200.00	\$ -
52.00	ELL SUPPLIES		\$ 200.00	\$ 400.52	\$ 200.00	\$ 414.02	\$ 200.00	\$ 200.00	\$ -
53.00	ELL WORKSHOPS		\$ 600.00	\$ 312.00	\$ 600.00	\$ 507.46	\$ 300.00	\$ 300.00	\$ -
54.00	SPEED ADMIN SALARY		\$ 27,364.90	\$ 26,890.37	\$ 26,890.40	\$ 27,480.80	\$ 26,890.40	\$ 26,890.40	\$ -
55.00	SPEED ADMIN LONGEVITY		\$ 870.00	\$ 870.00	\$ 870.00	\$ 750.00	\$ 500.00	\$ 500.00	\$ -
56.00	SPEED SEC SALARY		\$ 13,654.83	\$ 13,654.79	\$ 13,654.83	\$ 14,129.20	\$ 15,027.90	\$ 15,027.90	\$ -
57.00	SPEED SECRETARY LONGEVITY		\$ 420.00	\$ 420.00	\$ 420.00	\$ 570.00	\$ 420.00	\$ 420.00	\$ -
58.00	SPEED ADMIN WORKSHOPS		\$ 200.00	\$ 200.00	\$ 200.00	\$ 160.00	\$ 100.00	\$ 100.00	\$ -
59.00	SPEED POSTAGE EXPENSE		\$ 200.00	\$ 82.90	\$ 200.00	\$ 228.73	\$ 200.00	\$ 200.00	\$ -
60.00	SPEED ADMIN SUPPLIES		\$ 400.00	\$ 397.02	\$ 400.00	\$ 580.00	\$ 580.00	\$ 580.00	\$ -
61.00	SPEED TRAVEL		\$ 580.00	\$ -	\$ 580.00	\$ -	\$ 580.00	\$ 580.00	\$ -
62.00	SPEED COMPUTER LICENSE & SUPPORT		\$ 1,500.00	\$ 1,231.05	\$ 1,500.00	\$ 1,280.30	\$ 1,300.00	\$ 1,300.00	\$ -
63.00	SPEED STAFF MILEAGE REIMB		\$ 2,200.00	\$ 823.42	\$ 2,200.00	\$ 124.60	\$ 1,400.00	\$ 1,400.00	\$ -
64.00	SPEED CONTRACTUAL TRAVEL		\$ 2,200.00	\$ 524.02	\$ 580.00	\$ 1,410.50	\$ -	\$ -	\$ -
65.00	SPEED ADMIN CONTR CELL PHONE		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
66.00	SHARED SERVICES COORD. SALARY		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
67.00	SHARED SERVICES COORD. - CONTRACTUAL		\$ 450.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
68.00	SHARED SERVICES COORD. LONGEVITY		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
69.00	SHARED SERVICES COORD TRAVEL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
70.00	BCBA (SHARED PROGRAMS) SALARIES		\$ 21,600.00	\$ 22,572.00	\$ 22,572.00	\$ 23,083.37	\$ 22,572.00	\$ 22,572.00	\$ -
71.00	SPEECH TEACHER SALARY		\$ 90,184.88	\$ 90,009.18	\$ 92,123.88	\$ 89,071.55	\$ 99,347.81	\$ 99,347.81	\$ -
72.00	SPEECH TEACHER LONGEVITY		\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ 1,600.00	\$ 1,600.00	\$ -
73.00	SPEECH SUMMER PROGRAM		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
74.00	SPEECH CONTRACTUAL		\$ -	\$ -	\$ -	\$ 2,190.75	\$ -	\$ -	\$ -
75.00	SPEECH SUPPLIES & EXPENSES		\$ 200.00	\$ 137.60	\$ 200.00	\$ 106.72	\$ 100.00	\$ 100.00	\$ -
76.00	ASCI SITE-BASED COORDINATORS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
77.00	PROFESSIONAL ENHANCEMENT		\$ 22,000.00	\$ 18,848.42	\$ 22,000.00	\$ 8,881.04	\$ 22,000.00	\$ 22,000.00	\$ -
78.00	ISLAND-WIDE LRPC		\$ 6,000.00	\$ -	\$ 6,000.00	\$ -	\$ 1,400.71	\$ 1,400.71	\$ -
79.00	ISLAND-WIDE LRPC MENTORS		\$ -	\$ 838.00	\$ -	\$ 3,448.09	\$ -	\$ -	\$ -
80.00	FELIX NECK PROGRAM		\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ -
81.00	ISLAND-WIDE PHYSICIAN		\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ -
82.00	SHARED MILEAGE REIMBURSEMENT		\$ 700.00	\$ 527.82	\$ 700.00	\$ 627.77	\$ 700.00	\$ 700.00	\$ -
83.00	PSYCHOLOGISTS SALARIES - SPED		\$ 60,794.00	\$ 60,794.03	\$ 60,826.40	\$ 74,315.73	\$ 88,052.41	\$ 88,052.41	\$ -
84.00	PSYCHOLOGISTS LONGEVITY - SPED		\$ 850.00	\$ 1,000.00	\$ 850.00	\$ 1,155.00	\$ -	\$ -	\$ -
85.00	PSYCHOLOGISTS CONTRACTUAL - SPED		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
86.00	PSYCHOLOGISTS SUPPLIES - SPED		\$ 100.00	\$ 62.51	\$ 100.00	\$ 30.00	\$ 100.00	\$ 100.00	\$ -
87.00	WALP ADMIN SALARY		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
88.00	WALP OTHER COSTS		\$ 300.00	\$ -	\$ 300.00	\$ 291.29	\$ 300.00	\$ 300.00	\$ -
89.00	SUMMER PSYCHOLOGISTS SALARIES - SPED		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	SUB-TOTAL SUPT/SHARED SERVICES		\$ 340,450.90	\$ 323,750.20	\$ 355,003.91	\$ 314,633.77	\$ 360,734.96	\$ 360,734.96	\$ 0.00%
	INSTRUCTION: HIGH SCHOOL PROGRAMS								
90.00	SECRETARIES, PRIN	5.10	\$ 289,487.78	\$ 338,617.51	\$ 345,665.50	\$ 334,564.95	\$ 383,508.01	\$ 385,158.00	\$ 21,848.00
91.00	PRINCIPAL'S SALARY	1.00	\$ 165,019.00	\$ 165,019.00	\$ 165,019.00	\$ 169,970.00	\$ 165,019.00	\$ 178,469.00	\$ 13,450.00
92.00	ADMIN ASST/PRINCIPAL	1.00	\$ 70,843.00	\$ 70,843.00	\$ 70,843.00	\$ 72,968.00	\$ 70,843.00	\$ 76,617.00	\$ 5,774.00
93.00	HS SCHEDULER		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
94.00	SECRETARIES LONGEVITY		\$ 5,800.00	\$ 4,500.00	\$ 4,700.00	\$ 5,625.00	\$ 3,275.00	\$ 4,700.00	\$ 1,425.00
95.00	HS SCHEDULER LONGEVITY		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
96.00	ADMINISTRATORS LONGEVITY		\$ 6,750.00	\$ 1,500.00	\$ 9,850.00	\$ -	\$ 9,850.00	\$ 9,850.00	\$ -
97.00	OFFICE EQUIPMENT & REPAIR		\$ 7,500.00	\$ 7,500.49	\$ 7,500.00	\$ 1,422.00	\$ 7,500.00	\$ 7,500.00	\$ -
98.00	ADVERTISING		\$ 7,000.00	\$ 10,231.08	\$ 8,138.68	\$ 10,364.08	\$ 10,231.08	\$ 10,231.08	\$ -
99.00	ADMINISTRATIVE PROFESSIONAL DEVELOPMENT		\$ 16,000.00	\$ 1,579.20	\$ 6,000.00	\$ 6,439.94	\$ -	\$ 8,000.00	\$ 8,000.00
100.00	POSTAGE - PRINCIPAL'S OFFICE		\$ 11,000.00	\$ 11,195.37	\$ 8,000.00	\$ 3,440.45	\$ 8,000.00	\$ 8,000.00	\$ -
101.00	PRINCIPAL'S R&D		\$ 18,000.00	\$ 31,000.00	\$ 16,000.00	\$ 18,780.00	\$ 16,000.00	\$ 20,000.00	\$ 4,000.00
102.00	STUDENT WORK/LEADERSHIP PROGRAM		\$ 7,000.00	\$ 6,338.20	\$ 7,000.00	\$ 9,851.37	\$ 7,000.00	\$ 7,000.00	\$ -
103.00	STUDENT ACTIVITIES (GENERAL FUND)		\$ 6,000.00	\$ 9,565.75	\$ 8,000.00	\$ 7,556.23	\$ 8,000.00	\$ 8,000.00	\$ -
104.00	NEASC EVALUATION		\$ 4,000.00	\$ 4,005.00	\$ 4,000.00	\$ 4,130.00	\$ 4,000.00	\$ 4,000.00	\$ -
105.00	PRINCIPAL'S OFFICE SUPPLIES		\$ 12,300.00	\$ 9,185.23	\$ 12,300.00	\$ 11,756.55	\$ 12,300.00	\$ 12,300.00	\$ -
106.00	OFFICE COMPUTER SUPPLIES		\$ 1,500.00	\$ 892.89	\$ 1,500.00	\$ 687.84	\$ 1,500.00	\$ 1,500.00	\$ -
107.00	TRAVEL PRINCIPAL'S OFFICE		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
108.00	PRINCIPAL'S OTHER EXPENSE		\$ 12,500.00	\$ 11,646.51	\$ 12,500.00	\$ 24,232.08	\$ 12,500.00	\$ 12,500.00	\$ -
109.00	OFFICE COMPUTER HS PRINC.		\$ 5,000.00	\$ 2,738.10	\$ 5,000.00	\$ 4,384.51	\$ 5,000.00	\$ 5,000.00	\$ -
110.00	ASST PRINCIPAL'S SALARY	2.00	\$ 110,000.00	\$ 126,000.00	\$ 126,000.00	\$ 250,136.00	\$ 112,912.00	\$ 260,543.00	\$ 147,831.00

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		FTE	BUDGET 21-22	EXPENDED 21-22	BUDGET 22-23	EXPENDED 22-23	BUDGET 23-24	BUDGET 24-25	Variance
111.00	STUDENT AFFAIRS EXPENSES								
112.00	SAL DIR OF STUDENT AFFAIRS	1.00	\$ 98,000.00	\$ 113,000.00	\$ 113,000.00	\$ 113,000.00	\$ 126,000.00	\$ 122,210.00	\$ (3,790.00)
113.00	NON CONTRACT STIPENDS		\$ 33,900.00	\$ 53,188.00	\$ 33,900.00	\$ 33,900.00	\$ 33,900.00	\$ 33,900.00	\$ -
114.00	SALARY INCREMENTS SC				\$ 195,000.00				\$ -
115.00	SALARY INCREMENTS NON-CONTRACT		\$ 7,757.00		\$ 48,000.00		\$ 96,000.00	\$ 80,000.00	\$ (16,000.00)
116.00	SAL SPED THERAPEUTIC PROGRAM COUNSELOR	0.50	\$ 58,938.00	\$ 58,937.50	\$ 58,935.43	\$ 60,514.50	\$ 63,051.32	\$ 64,942.50	\$ 1,891.18
117.00	HS SPED SECRETARY	1.00	\$ 65,489.30	\$ 65,487.00	\$ 65,487.00	\$ 67,803.00	\$ 72,084.00	\$ 74,075.00	\$ 1,991.00
118.00	SPED DIRECTOR	1.00	\$ 105,000.00	\$ 105,306.00	\$ 115,000.00	\$ 101,341.00	\$ 115,000.00	\$ 120,750.00	\$ 5,750.00
119.00	SPED DIRECTOR LONGEVITY						\$ 1,750.00		\$ 1,750.00
120.00	SPED DIRECTOR CONTRACTUAL TRAVEL		\$ 2,300.00		\$ 2,300.00		\$ 2,300.00	\$ 2,300.00	\$ -
121.00	CTE COORDINATOR SALARY/PATHWAYS/DEVELOPMENT	1.00	\$ 126,680.00	\$ 146,476.00	\$ 113,000.00	\$ 118,390.00	\$ 113,000.00	\$ 122,210.00	\$ 9,210.00
122.00	HS TECHNOLOGY DIRECTOR	1.00	\$ 92,050.00	\$ 92,025.00	\$ 92,025.00	\$ 97,547.00	\$ 92,025.00	\$ 102,425.00	\$ 10,400.00
123.00	SAL TECHNOLOGY COORDINATOR								
124.00	SAL ART TEACHERS	4.00	\$ 408,438.12	\$ 406,442.00	\$ 408,033.64	\$ 421,608.00	\$ 430,290.74	\$ 457,652.28	\$ 27,361.54
125.00	ART TEACHERS LONGEVITY		\$ 9,750.00	\$ 5,000.00	\$ 5,000.00	\$ 5,500.00	\$ 5,500.00	\$ 9,750.00	\$ 3,900.00
126.00	SAL BUSINESS EDUCATION	1.00	\$ 64,358.99	\$ 59,848.00	\$ 64,380.00	\$ 63,579.00	\$ 65,981.80	\$ 85,129.60	\$ 19,147.80
127.00	BUSINESS ED LONGEVITY								
128.00	SAL COMPUTER SCIENCE	1.00	\$ 64,357.99	\$ 68,036.80	\$ 64,358.00	\$ 70,292.60	\$ 68,968.40	\$ 103,240.20	\$ 34,273.80
129.00	SAL DRAMA TEACHER (PART TIME)	0.50	\$ 48,630.60	\$ 46,379.80	\$ 48,630.50	\$ 42,143.50	\$ 44,458.00	\$ 51,469.00	\$ 7,010.00
130.00	DRIVERS EDUCATION PROGRAM		\$ 27,318.60	\$ 29,851.76	\$ 30,747.31	\$ 44,172.40	\$ 45,971.32	\$ 47,353.20	\$ 1,375.88
131.00	SAL, ENGLISH	8.00	\$ 713,961.94	\$ 683,815.00	\$ 718,985.00	\$ 725,384.34	\$ 814,171.92	\$ 899,202.04	\$ 84,030.12
132.00	ENGLISH LONGEVITY		\$ 10,500.00	\$ 5,000.00	\$ 3,750.00	\$ 5,500.00	\$ 6,250.00	\$ 10,500.00	\$ 4,250.00
133.00	SAL, FOREIGN LANGUAGES	7.00	\$ 700,403.44	\$ 636,459.92	\$ 668,342.00	\$ 570,691.62	\$ 736,147.94	\$ 751,187.04	\$ 15,039.10
134.00	Foreign Language Contract				\$ 40,000.00	\$ 3,800.00			\$ -
135.00	SAL, FOREIGN LANG LONGEVITY		\$ 6,000.00	\$ 5,250.00	\$ 4,500.00	\$ 10,250.00	\$ 4,250.00	\$ 6,000.00	\$ 1,750.00
136.00	SAL, MATH	9.00	\$ 1,009,493.78	\$ 1,023,506.23	\$ 1,008,471.00	\$ 1,055,664.78	\$ 1,103,354.00	\$ 1,024,580.64	\$ (78,773.86)
137.00	MATH LONGEVITY		\$ 12,000.00	\$ 9,000.00	\$ 6,750.00	\$ 10,250.00	\$ 6,750.00	\$ 12,000.00	\$ 5,250.00
138.00	SAL, PHYS ED/HEALTH	5.00	\$ 410,994.83	\$ 354,194.36	\$ 400,139.00	\$ 523,549.00	\$ 430,719.00	\$ 554,000.00	\$ 123,281.00
139.00	SAL, PHYS ED/HEALTH				\$ 60,196.00		\$ 107,263.00		\$ (107,263.00)
140.00	PHYS ED/HEALTH LONGEVITY		\$ 5,500.00	\$ 2,250.00	\$ 2,250.00	\$ 3,750.00	\$ 3,750.00	\$ 5,500.00	\$ 1,750.00
141.00	SAL, SCIENCE	9.00	\$ 728,506.85	\$ 736,488.40	\$ 729,402.00	\$ 764,086.80	\$ 781,694.74	\$ 1,030,242.38	\$ 248,547.84
142.00	SCIENCE LONGEVITY		\$ 15,250.00	\$ 12,000.00	\$ 14,500.00	\$ 14,750.00	\$ 14,500.00	\$ 15,250.00	\$ 750.00
143.00	SAL, SOCIAL STUDIES	8.40	\$ 786,174.69	\$ 774,752.06	\$ 796,098.00	\$ 845,077.64	\$ 905,373.30	\$ 940,261.98	\$ 34,888.68
144.00	SOCIAL STUDIES LONGEVITY		\$ 12,250.00	\$ 8,750.00	\$ 6,750.00	\$ 9,750.00	\$ 8,750.00	\$ 12,250.00	\$ 3,500.00
145.00	SAL, MUSIC	2.70	\$ 254,479.77	\$ 241,409.80	\$ 243,875.30	\$ 235,498.50	\$ 257,228.12	\$ 257,002.12	\$ (224.00)
146.00	MUSIC LONGEVITY		\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -
147.00	SAL, ELL TEACHER	4.00	\$ 308,493.50	\$ 340,389.12	\$ 300,077.00	\$ 407,133.74	\$ 323,372.74	\$ 445,407.38	\$ 122,034.64
148.00	ELL TEACHER	0.00			\$ 92,540.00		\$ 103,065.00		\$ (103,065.00)
149.00	SAL, ELL TEACHER LONGEVITY		\$ 2,500.00	\$ 1,500.00	\$ 1,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ -
150.00	ELL BILINGUAL SUPPORT	1.00			\$ 32,150.00		\$ 37,272.00	\$ 47,558.18	\$ 10,284.18
151.00	SAL, SPED TEACHERS	12.00	\$ 25,000.00		\$ 38,392.50		\$ 43,156.50	\$ 50,141.00	\$ 6,984.50
152.00	SPED TEACHERS LONGEVITY		\$ 1,098,213.05	\$ 986,938.58	\$ 1,050,456.00	\$ 1,080,084.84	\$ 1,121,586.94	\$ 1,265,822.04	\$ 144,235.10
153.00	SAL, PROJECT VINE TEACHERS	3.00	\$ 2,500.00	\$ 15,250.00	\$ 12,750.00	\$ 17,250.00	\$ 11,000.00	\$ 10,500.00	\$ (600.00)
154.00	SAL, PROJECT VINE LONGEVITY		\$ 2,600.00	\$ 2,250.00	\$ 3,000.00	\$ 4,250.00	\$ 4,250.00	\$ 2,500.00	\$ (1,750.00)
155.00	SAL, PROJECT VINE COUNSELOR	0.50	\$ 58,838.00	\$ 56,837.50	\$ 58,835.43	\$ 60,514.50	\$ 63,051.32	\$ 64,942.50	\$ 1,891.60
156.00	SAL, CTE AUTOMARINE	1.00	\$ 87,098.55	\$ 87,096.00	\$ 90,543.00	\$ 93,364.00	\$ 97,980.00	\$ 102,938.00	\$ 4,958.00
157.00	SAL, CTE BUILDING TRADES	1.00	\$ 107,263.23	\$ 106,686.32	\$ 107,263.00	\$ 110,408.00	\$ 114,944.00	\$ 118,393.00	\$ 3,449.00
158.00	CTE BUILDING TRADES LONGEVITY	1.00	\$ 1,000.00	\$ 2,250.00	\$ 1,500.00	\$ 2,500.00	\$ 1,500.00	\$ 4,250.00	\$ 2,750.00
159.00	SAL, CTE CULINARY ARTS	1.60	\$ 186,536.61	\$ 183,192.50	\$ 171,725.20	\$ 183,201.40	\$ 184,911.89	\$ 212,202.16	\$ 27,990.27
160.00	SAL, CTE CULINARY LONGEVITY		\$ 3,750.00	\$ 2,250.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ (3,000.00)
161.00	SAL, CTE HORTICULTURE	1.00	\$ 84,635.39	\$ 84,635.00	\$ 87,648.00	\$ 90,401.00	\$ 100,457.00	\$ 107,242.00	\$ 6,785.00
162.00	CTE HORTICULTURE LONGEVITY								
163.00	SAL, CTE HEALTH(NURSING) ASSISTANT	1.00	\$ 98,100.70	\$ 93,799.58	\$ 101,624.00	\$ 105,622.00	\$ 109,390.00	\$ 112,872.00	\$ 3,282.00
164.00	EARLY CHILDHOOD PROGRAM	1.00	\$ 12,000.00	\$ 20,019.00	\$ 81,220.00	\$ 83,893.00	\$ 88,345.00	\$ 94,248.00	\$ 5,903.00
165.00	CTE, MARITIME STUDIES		\$ 49,857.60	\$ 25,000.00	\$ 49,857.60	\$ 49,400.00	\$ 49,857.60	\$ 49,857.60	\$ -
166.00	SAL, EXTRA DEPT CHAIR STIPENDS								
167.00	SAL, LONG TERM SUBSTITUTES		\$ 91,272.33	\$ 74,375.00	\$ 121,392.20	\$ 66,720.00	\$ 81,392.20	\$ 81,392.20	\$ -
168.00	SAL, LONG TERM SUBSTITUTES		\$ 14,106.67	\$ 128,740.79	\$ 18,761.87	\$ 91,433.42	\$ 13,761.87	\$ 13,761.87	\$ -
169.00	SUBSTITUTES SPED		\$ 2,400.00	\$ 9,140.00	\$ 3,192.00	\$ 6,080.00	\$ -	\$ -	\$ -
170.00	SUBSTITUTES VOCATIONAL		\$ 109,260.94	\$ 60,447.89	\$ 66,814.90	\$ 31,393.09	\$ 84,447.25	\$ 49,000.00	\$ (35,447.25)
171.00	SAL, REGULAR ASSISTANTS	0.50	\$ 18,833.52	\$ 21,424.04	\$ 18,833.52	\$ 26,500.00	\$ 19,833.52	\$ 19,833.52	\$ (18,833.52)
172.00	SAL, TECH ASSISTANT								

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	FTE	BUDGET 21-22	EXPENDED 21-22	BUDGET 22-23	EXPENDED 22-23	BUDGET 23-24	BUDGET 24-25	Variance
168.00 SAL. SPED ASSISTANTS	14.00	\$ 408,919.27	\$ 405,758.38	\$ 411,676.82	\$ 488,919.96	\$ 463,502.34	\$ 681,909.42	\$ 218,407.08
169.00 SPED ASST LONGEVITY		\$ 8,450.00	\$ 2,050.00	\$ 3,900.00	\$ 2,300.00	\$ 4,100.00	\$ 7,100.00	\$ 3,000.00
170.00 TUTORING (SPED)		\$ 10,000.00	\$ 18,118.49	\$ 18,000.00	\$ -	\$ 18,000.00	\$ 18,000.00	\$ -
171.00 TUTORING (SPED)		\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ -
172.00 SAL. LIBRARIAN	1.00	\$ 112,872.00	\$ 102,080.00	\$ 102,080.00	\$ 105,122.00	\$ 109,390.00	\$ 112,872.00	\$ 3,282.00
173.00 SAL. LIBRARIAN LONGEVITY		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,750.00	\$ 1,750.00
174.00 TITLE I/PARTIAL GRANT POSITIONS	0.70	\$ 66,234.64	\$ 73,643.32	\$ 73,643.33	\$ 80,688.59	\$ 84,509.00	\$ 83,681.10	\$ (827.90)
175.00 SUBSTITUTES PROF DEVELOPMENT		\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -
176.00 SAL. OTHER CONTRACTED STIPEND		\$ 122,800.00	\$ 139,400.00	\$ 122,800.00	\$ 118,420.00	\$ 122,800.00	\$ 122,800.00	\$ -
177.00 UNDISTRIBUTED PROFESSIONAL DEVELOPMENT		\$ 20,000.00	\$ 16,406.94	\$ 33,106.94	\$ 34,000.00	\$ 24,000.00	\$ 34,000.00	\$ 10,000.00
178.00 INSERVICE TRAINING		\$ 1,900.00	\$ 3,500.00	\$ 1,500.00	\$ 4,000.00	\$ 1,500.00	\$ 1,500.00	\$ -
179.00 STAFF DEVELOPMENT		\$ 16,000.00	\$ 12,734.64	\$ 16,000.00	\$ 13,378.94	\$ 12,000.00	\$ 12,000.00	\$ -
180.00 COPIER LEASES		\$ 36,957.36	\$ 32,142.97	\$ 36,957.36	\$ 30,005.32	\$ 36,957.36	\$ 36,957.36	\$ -
181.00 GUID./PROF. DEVELOPMENT & WORKSHOPS		\$ 2,000.00	\$ 4,005.05	\$ 2,000.00	\$ 3,578.80	\$ 2,000.00	\$ 2,000.00	\$ -
182.00 UNDISTRIBUTED TEXTBOOKS		\$ 34,500.00	\$ 34,712.89	\$ 40,759.00	\$ 23,450.50	\$ 24,859.00	\$ 24,859.00	\$ -
183.00 UNDISTRIBUTED SUPPLIES		\$ 189,952.50	\$ 184,806.75	\$ 218,445.38	\$ 205,422.16	\$ 218,445.38	\$ 230,445.38	\$ 12,000.00
184.00 PHYS. ED EQUIPMENT		\$ 8,000.00	\$ 9,274.03	\$ 8,000.00	\$ 3,828.78	\$ 8,000.00	\$ 8,000.00	\$ -
185.00 MUSIC SUPPLIES		\$ 8,000.00	\$ 7,855.73	\$ 8,000.00	\$ 15,487.95	\$ 8,000.00	\$ 8,000.00	\$ -
186.00 PROJECT VINE SUPPLIES		\$ 2,800.00	\$ 2,468.80	\$ 2,800.00	\$ 2,104.36	\$ 2,800.00	\$ 2,800.00	\$ -
187.00 BOOKS & SUPPLIES (Library)		\$ 11,920.00	\$ 11,423.31	\$ 11,920.00	\$ 11,187.71	\$ 11,920.00	\$ 11,920.00	\$ -
188.00 AUDIOVISUAL (Library)		\$ 1,500.00	\$ 663.00	\$ 1,500.00	\$ 1,488.20	\$ 1,500.00	\$ 1,500.00	\$ -
189.00 CTE MACHINERY		\$ 20,100.00	\$ 17,382.83	\$ 20,100.00	\$ 19,750.00	\$ 20,100.00	\$ 20,100.00	\$ -
190.00 LIBRARY FURNITURE		\$ 800.00	\$ 339.85	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ -
191.00 ELL TRANSLATIONS		\$ 1,500.07	\$ 658.00	\$ 1,500.00	\$ 448.00	\$ 1,500.00	\$ 1,500.00	\$ -
192.00 ELL CONTRACTUAL SERVICES		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
193.00 IEP REQUIRED EXPENSES		\$ 58,051.15	\$ 40,443.37	\$ 58,051.15	\$ 68,487.83	\$ 58,051.15	\$ 58,051.15	\$ -
194.00 IT MAINTENANCE & CONTRACTUAL EXPENSES		\$ 176,860.00	\$ 169,947.91	\$ 176,860.00	\$ 173,173.96	\$ 176,860.00	\$ 176,860.00	\$ -
195.00 IT COMPUTER EQUIP. & REPAIR (Supplies)		\$ 35,988.24	\$ 35,988.24	\$ 36,000.00	\$ 34,000.00	\$ 34,000.00	\$ 34,000.00	\$ -
196.00 INSTRUCTIONAL SOFTWARE		\$ 11,800.00	\$ 7,288.35	\$ 11,800.00	\$ 11,789.74	\$ 11,800.00	\$ 11,800.00	\$ -
197.00 COMPUTER CAPITAL EQUIP PURCHASE/LEASE		\$ 58,813.00	\$ 58,788.74	\$ 78,813.00	\$ 79,233.64	\$ 78,813.00	\$ 78,813.00	\$ -
198.00 SAL. GUIDANCE DIRECTOR - REG		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
199.00 SAL. GUID. COUNSELORS - REG	4.40	\$ 464,781.60	\$ 412,866.00	\$ 417,634.10	\$ 435,705.00	\$ 469,225.12	\$ 479,834.87	\$ 10,609.75
200.00 SAL. GUIDANCE SECRETARIES - REG	1.80	\$ 118,055.04	\$ 118,047.00	\$ 121,221.00	\$ 127,485.10	\$ 133,432.00	\$ 137,116.00	\$ 3,684.00
201.00 SAL. ADJUSTMENT COUNSELOR - REG	2.60	\$ 124,701.43	\$ 160,974.00	\$ 124,699.35	\$ 172,606.50	\$ 133,630.99	\$ 240,391.00	\$ 108,760.01
202.00 SAL. INTERVENTION COORDINATOR		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
203.00 GUIDANCE LONGEVITY - REG		\$ 8,000.00	\$ 8,000.00	\$ 8,500.00	\$ 8,750.00	\$ 8,500.00	\$ 11,250.00	\$ 2,750.00
204.00 GUIDANCE SECRETARY LONGEVITY		\$ 1,850.00	\$ -	\$ -	\$ -	\$ -	\$ 1,850.00	\$ 1,850.00
205.00 GUID./SUPPLIES & EXPENSE - REG		\$ 8,000.00	\$ 8,089.61	\$ 8,000.00	\$ 9,913.88	\$ 8,000.00	\$ 8,000.00	\$ -
206.00 Salary Savings		\$ -	\$ -	\$ (69,386.13)	\$ -	\$ -	\$ -	\$ -
207.00 MCAS REMEDIATION		\$ 5,000.00	\$ 331.23	\$ 5,000.00	\$ 1,440.00	\$ (100,000.00)	\$ (50,000.00)	\$ 50,000.00
208.00 TUTORING - (NON-SPED)		\$ 21,380.58	\$ 5,259.59	\$ 5,000.00	\$ 10,116.96	\$ 5,000.00	\$ 5,000.00	\$ -
209.00 SAL., ACCESS PROGRAM COORDINATOR		\$ 68,749.00	\$ 76,184.00	\$ 76,184.00	\$ 25,501.00	\$ 113,000.00	\$ -	\$ (113,000.00)
209.00 ACCESS TUTORING		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
209.00 AP TESTING		\$ 25,725.50	\$ 26,281.00	\$ 25,725.50	\$ 25,725.50	\$ 26,281.00	\$ 26,281.00	\$ -
SUB-TOTAL HIGH SCHOOL PROGRAMS		\$ 11,895,763.23	\$ 11,664,293.90	\$ 12,375,458.15	\$ 12,472,109.80	\$ 13,076,848.03	\$ 14,213,974.57	\$ 1,137,126.54
TOTAL INSTRUCTION		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER SCHOOL & COMMUNITY SERVICES: HIGH SCHOOL PROGRAMS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
210.00 SAL. NURSE	1.00	\$ 115,919.84	\$ 99,777.00	\$ 99,276.33	\$ 102,263.00	\$ 106,387.72	\$ 109,579.18	\$ 3,191.44
211.00 NURSE'S OFFICE LONGEVITY		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
212.00 NURSE'S OFFICE SUPPLIES & EXP.		\$ 5,500.00	\$ 6,939.33	\$ 5,500.00	\$ 5,775.44	\$ 5,500.00	\$ 10,000.00	\$ 4,500.00
213.00 COVID CONTRACT SERVICES		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
214.00 SCHOOL BASED HEALTH SALARIES		\$ 25,000.00	\$ 24,216.75	\$ -	\$ 7,481.32	\$ -	\$ -	\$ -
215.00 SCHOOL RESOURCE OFFICER		\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 105,000.00	\$ 105,000.00	\$ -
216.00 SECURITY SUPPLIES		\$ -	\$ 5,897.12	\$ -	\$ -	\$ -	\$ -	\$ -
217.00 CAFETERIA		\$ 87,827.20	\$ 87,827.20	\$ 90,242.45	\$ 5,500.00	\$ -	\$ -	\$ -
218.00 CAFETERIA - FOOD DELIVERY SALARIES		\$ -	\$ 3,600.00	\$ 5,900.00	\$ -	\$ 5,900.00	\$ 5,900.00	\$ -
219.00 ISLAND GROWN INITIATIVE		\$ 4,000.00	\$ -	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -
220.00 CAREER PATHWAYS PROGRAM EXPENSES		\$ 90,602.00	\$ 90,602.00	\$ 90,602.00	\$ 120,906.00	\$ 93,320.06	\$ 232,545.00	\$ 139,224.94
221.00 BUS ASST ADMINISTRATOR	1.00	\$ 128,000.00	\$ 60,360.00	\$ 124,418.00	\$ 61,800.00	\$ 128,150.54	\$ (128,150.54)	\$ -
222.00 BUS ASST ADMINISTRATOR	2.00	\$ 1,200.00	\$ -	\$ 1,200.00	\$ -	\$ 1,500.00	\$ -	\$ (1,500.00)
223.00 BUS ADMINISTRATOR LONGEVITY		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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	FTE	BUDGET 21-22	EXPENDED 21-22	BUDGET 22-23	EXPENDED 22-23	BUDGET 23-24	BUDGET 24-25	Variance
224.00 SAL, SPED BUS DRIVERS		\$ 424,393.00	\$ 418,239.39	\$ 478,538.48	\$ 525,836.61	\$ 519,383.71	\$ 585,521.45	\$ 66,137.74
225.00 SAL, REGULAR DAY BUS DRIVERS		\$ 7,800.00	\$ 9,000.00	\$ 9,750.00	\$ 11,800.00	\$ 13,570.00	\$ 16,000.00	\$ 3,920.00
226.00 DRIVER LONGEVITY		\$ 18,000.00	\$ 11,373.79	\$ 18,000.00	\$ 14,425.97	\$ 18,000.00	\$ 18,000.00	\$ -
227.00 DRIVER SICK DAYS		\$ 10,000.00	\$ -	\$ 10,000.00	\$ 8,390.00	\$ 12,800.00	\$ 12,800.00	\$ -
228.00 DRIVER TRAINING PAY		\$ 2,500.00	\$ -	\$ 10,000.00	\$ 6,500.00	\$ 7,500.00	\$ 7,500.00	\$ -
229.00 INSTRUCTOR SALARIES								
230.00 DRIVER HOLIDAY PAY								
231.00 BUS MAINTENANCE								
232.00 SPED TRANSPORTATION								
233.00 ELEMENTARY TRANSPORTATION REIMBURSEMENT		\$ (1,286,176.28)	\$ (1,217,731.27)	\$ (1,353,129.86)	\$ (1,186,184.44)	\$ (1,385,326.71)	\$ (1,421,027.97)	\$ (35,701.26)
234.00 BOAT TRANSPORTATION		\$ 33,000.00	\$ 19,800.00	\$ 33,000.00	\$ 21,000.00	\$ 38,000.00	\$ 40,000.00	\$ 2,000.00
235.00 BOAT TRANSPORTATION PENALTIES/OTHER		\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
236.00 AIR TRANSPORTATION								
237.00 ALTERNATE BOAT TRANSPORTATION		\$ 4,500.00	\$ 3,444.00	\$ 4,500.00	\$ 4,517.00	\$ 4,000.00	\$ 4,517.00	\$ 517.00
238.00 SURFACE TRANSPORTATION		\$ 5,500.00	\$ -	\$ 5,500.00	\$ 523.49	\$ 4,500.00	\$ 3,500.00	\$ (1,000.00)
239.00 TRANSPORTATION HIRING & RETENTION EXPENSES		\$ 48,464.38	\$ 38,000.00	\$ 48,000.00	\$ 36,000.00	\$ -	\$ -	\$ -
240.00 Transportation Contingency								
241.00 VEHICLE CLEANING SUPPLIES		\$ 2,282.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
242.00 BUS, CELL PHONES		\$ 1,237.32	\$ 23,334.00	\$ 1,400.00	\$ 1,330.82	\$ 1,400.00	\$ 1,400.00	\$ -
243.00 BUS, SECURITY CAMERAS		\$ 25,425.00	\$ 483.00	\$ 15,019.40	\$ 16,833.00	\$ 15,558.00	\$ 15,558.00	\$ -
244.00 BUS, RADIO MAINTENANCE		\$ 9,000.00	\$ 483.00	\$ 10,156.00	\$ 453.60	\$ 10,156.00	\$ 5,000.00	\$ (5,156.00)
245.00 BUS, DRUG & ALCOHOL TESTING		\$ 2,800.00	\$ 655.00	\$ 2,800.00	\$ 2,160.00	\$ 2,800.00	\$ 2,800.00	\$ -
246.00 BUS, PHYSICAL EXAMS		\$ 5,600.00	\$ 3,350.00	\$ 5,600.00	\$ 3,600.00	\$ 5,600.00	\$ 4,600.00	\$ (1,000.00)
247.00 BUS, LICENSE RENEWALS		\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -
248.00 BUS, UNIFORMS		\$ 1,000.00	\$ -	\$ 1,571.04	\$ -	\$ 1,571.04	\$ -	\$ -
249.00 BUS, FUEL ON ISLAND		\$ 70,000.00	\$ 99,534.64	\$ 77,000.00	\$ 98,818.41	\$ 104,511.37	\$ 109,884.89	\$ 5,473.52
250.00 BUS, SNOW REMOVAL		\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ -
251.00 BUS, OFFICE SUPPLIES		\$ 2,000.00	\$ 2,089.91	\$ 2,000.00	\$ 444.58	\$ 3,000.00	\$ 3,000.00	\$ -
252.00 BUS, CONTRACTUAL TRAVEL								
253.00 BUS, DUES & MEMBERSHIPS		\$ 40.00	\$ -	\$ 40.00	\$ -	\$ 500.00	\$ 2,200.00	\$ 1,700.00
254.00 BUS, MAINTENANCE AGREEMENT		\$ 140,000.00	\$ 119,999.68	\$ 130,000.00	\$ 120,122.76	\$ 130,000.00	\$ 130,000.00	\$ -
255.00 BUS, NON-CONTRACTUAL BUS MAINTENANCE		\$ 8,000.00	\$ 13,417.38	\$ 8,000.00	\$ 27,284.14	\$ 14,000.00	\$ 14,000.00	\$ -
256.00 BUS INSPECTIONS & REGISTRATIONS		\$ 8,500.00	\$ 7,329.00	\$ 8,500.00	\$ 6,274.73	\$ 7,500.00	\$ 7,500.00	\$ -
257.00 BUS TOWING		\$ 4,000.00	\$ 5,036.62	\$ 5,000.00	\$ 11,570.91	\$ 5,000.00	\$ 10,000.00	\$ 5,000.00
258.00 BUS PARKING AREA MAINTENANCE		\$ 10,000.00	\$ 13,297.91	\$ 10,000.00	\$ 32,758.63	\$ 10,000.00	\$ 15,000.00	\$ 5,000.00
259.00 BUS PARKING AREA ELECTRICITY		\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,014.12	\$ 7,000.00	\$ 6,000.00	\$ (1,000.00)
260.00 BUS PARTS & SUPPLIES		\$ 80,000.00	\$ 72,082.26	\$ 70,000.00	\$ 57,263.13	\$ 73,000.00	\$ 66,000.00	\$ (7,000.00)
261.00 EDGARTOWN CHAPPY FERRY FEES								
262.00 SAL, CHAPPY BUS DRIVER		\$ 40,691.00	\$ 32,209.11	\$ 26,424.00	\$ 10,920.06	\$ 27,745.20	\$ 29,370.80	\$ 1,625.40
263.00 SAL, SPED DRIVERS SALARIED ADMIN/BUS				\$ 64,418.00	\$ -	\$ 66,350.54	\$ 38,317.70	\$ (28,032.84)
264.00 SAL, SPED DRIVERS		\$ 221,950.63	\$ 175,870.53	\$ 239,736.05	\$ 33,175.50	\$ -	\$ -	\$ -
265.00 SAL, SPED HOURLY DRIVERS		\$ 3,200.00	\$ -	\$ 1,600.00	\$ 252,039.15	\$ 288,406.66	\$ 302,826.99	\$ 14,420.33
266.00 SPED DRIVER/MONITOR SAFETY TRAINING		\$ 188,620.84	\$ 177,265.54	\$ 193,377.00	\$ 131,868.84	\$ 185,149.82	\$ 218,504.30	\$ 32,354.48
267.00 SAL, SPED BUS MONITORS					\$ 30,321.66	\$ -	\$ -	\$ -
268.00 SPED OTHER EXPENSE		\$ 7,200.00	\$ -	\$ 7,200.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -
269.00 SAL, SPED FIELD TRIPS		\$ 20,000.00	\$ 23,239.63	\$ 33,039.86	\$ 51,684.94	\$ 27,887.56	\$ 51,584.94	\$ 23,697.38
270.00 SPED BUS MAINTENANCE		\$ 5,000.00	\$ 11,424.00	\$ 5,000.00	\$ -	\$ 11,000.00	\$ 11,000.00	\$ -
271.00 BUS SPED CONTRACTED SERVICES		\$ 1,000.00	\$ 20,303.65	\$ 56,445.00	\$ -	\$ 37,630.00	\$ 37,630.00	\$ -
272.00 SPED TRANSPORTATION OTHER		\$ 35,000.00	\$ 28,667.68	\$ 38,500.00	\$ 36,727.27	\$ 31,534.45	\$ 40,877.45	\$ 9,343.00
273.00 SPED BUS FUEL		\$ 133,595.00	\$ 121,081.75	\$ 137,602.85	\$ 122,799.03	\$ 140,714.60	\$ 144,554.60	\$ 3,940.00
274.00 SAL, ON ISLAND BUS ACTIVITIES		\$ 40,691.00	\$ -	\$ 40,691.00	\$ -	\$ 41,911.73	\$ -	\$ (41,911.73)
275.00 SAL, OFF ISLAND ST ACT SALARIED ADMIN/BUS		\$ 171,463.03	\$ 179,304.28	\$ 212,119.22	\$ 220,117.76	\$ 212,119.22	\$ 237,595.11	\$ 25,475.89
276.00 SAL, OFF ISLAND BUS ACTIVITIES BUS DRIVERS		\$ 25,000.00	\$ 23,844.41	\$ 25,550.66	\$ 32,355.24	\$ 25,550.66	\$ 39,555.24	\$ 14,304.58
277.00 BUS OFF ISLAND ACTIVITIES MAINTENANCE		\$ 20,000.00	\$ 17,839.67	\$ 26,750.00	\$ 21,430.57	\$ 29,425.00	\$ 29,425.00	\$ -
278.00 BUS OFF ISLAND ACTIVITIES FUEL		\$ 450.00	\$ 822.63	\$ 450.00	\$ 230.65	\$ 850.00	\$ 850.00	\$ -
279.00 BUS OFF ISLAND ACTIVITIES TOLLS		\$ 10,000.00	\$ 15,638.68	\$ 25,000.00	\$ 5,940.00	\$ 25,000.00	\$ 25,000.00	\$ -
280.00 THEATER/MUSICAL PRODUCTION		\$ 6,000.00	\$ 6,229.00	\$ 6,000.00	\$ 6,052.66	\$ 12,000.00	\$ 12,000.00	\$ -

Martha's Vineyard Regional High School District
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		FTE	BUDGET 21-22	EXPENDED 21-22	BUDGET 22-23	EXPENDED 22-23	BUDGET 23-24	BUDGET 24-25	Variance
280.00	SAL. ATHLETIC DIRECTOR	1.00	\$ 100,814.00	\$ 100,814.00	\$ 100,814.00	\$ 106,651.00	\$ 100,814.00	\$ 111,984.00	\$ 11,370.00
281.00	ATHLETIC DIRECTOR LONGEVITY					\$ 1,750.00			\$ 1,750.00
282.00	SAL. ATHLETIC TRAINER	0.50	\$ 60,405.00	\$ 60,405.00	\$ 60,405.00	\$ 65,619.00	\$ 60,405.00	\$ 98,725.00	\$ 38,320.00
283.00	SAL. ASST TO ATHLETIC DIRECTOR								
284.00	ATHLETICS ICE TIME		\$ 49,566.84	\$ 36,120.63	\$ 50,000.00	\$ 48,319.38	\$ 50,000.00	\$ 50,000.00	\$ -
285.00	ATHLETICS STIPENDS		\$ 203,928.00	\$ 205,591.00	\$ 203,928.00	\$ 203,928.00	\$ 223,591.00	\$ 235,000.00	\$ 11,409.00
286.00	ATHLETICS PLAYOFFS EXPENSE		\$ 4,534.45		\$ 4,534.45	\$ 4,534.45	\$ 4,534.45	\$ 4,534.45	\$ -
287.00	ATHLETICS OFFICIALS		\$ 54,740.33	\$ 46,722.00	\$ 56,600.00	\$ 50,218.50	\$ 56,600.00	\$ 80,165.00	\$ 3,665.00
288.00	ATHLETICS SUPPLIES		\$ 64,430.22	\$ 76,498.70	\$ 79,908.00	\$ 103,037.70	\$ 74,905.00	\$ 172,185.00	\$ 97,280.00
289.00	GRADUATION EXPENSE		\$ 8,000.00	\$ 5,905.28	\$ 8,000.00	\$ 6,802.98	\$ 8,000.00	\$ 8,000.00	\$ -
289.00	VISITING ARTISTS		\$ 1,600.00	\$ 1,500.00	\$ 1,600.00	\$ 5,704.00			\$ -
	TOTAL OTHER SERVICES		\$ 1,718,974.88	\$ 1,499,244.70	\$ 1,900,931.81	\$ 1,788,465.81	\$ 1,827,474.62	\$ 2,120,626.87	\$ 293,152.25
	TOTAL OTHER SERVICES		\$ 1,718,974.88	\$ 1,499,244.70	\$ 1,900,931.81	\$ 1,788,465.81	\$ 1,827,474.62	\$ 2,120,626.87	\$ 293,152.25
	OPERATION AND MAINTENANCE OF PLANT: SUPT/SHARED SERVICES								
290.00	HEAT		\$ -		\$ -				\$ -
291.00	COVID RELATED HEALTH SALARIES		\$ 1,817.87						\$ -
292.00	ELECTRICITY		\$ 2,190.00	\$ 1,444.25	\$ 2,190.00	\$ 1,375.45	\$ 2,190.00	\$ 2,190.00	\$ -
293.00	TELEPHONE		\$ 800.00	\$ 856.73	\$ 800.00	\$ 916.73	\$ 800.00	\$ 800.00	\$ -
294.00	RECYCLING PROGRAM		\$ 320.00	\$ 420.73	\$ 320.00	\$ 421.15	\$ 320.00	\$ 320.00	\$ -
295.00	MAINTENANCE SUPPLIES		\$ 150.00	\$ 115.17	\$ 150.00	\$ 127.15	\$ 150.00	\$ 150.00	\$ -
296.00	SUPT COMPUTER TECH SALARY					\$ 537.40			\$ -
297.00	COVID RELATED EXPENSES		\$ 5,000.00	\$ 284.79		\$ 36.00			\$ -
298.00	BUILDING & GROUNDS MAINTENANCE		\$ 3,600.00	\$ 3,221.74	\$ 3,600.00	\$ 4,641.44	\$ 3,600.00	\$ 3,600.00	\$ -
299.00	ASBESTOS WORKSHOPS & EXPENSES								\$ -
300.00	COPIER MAINTENANCE		\$ 400.00	\$ 257.12	\$ 400.00	\$ 262.40	\$ 400.00	\$ 400.00	\$ -
301.00	TELEPHONE MAINTENANCE		\$ 200.00	\$ 166.52	\$ 200.00	\$ 188.40	\$ 200.00	\$ 200.00	\$ -
302.00	INTERNET EXPENSES		\$ 160.00	\$ 200.97	\$ 180.00	\$ 105.53	\$ 201.00	\$ 201.00	\$ -
303.00	EDUCATIONAL NETWORK SUPPORT		\$ 2,780.00	\$ 1,000.00	\$ 2,780.00		\$ 1,380.00	\$ 1,380.00	\$ -
304.00	TECHNICAL NETWORK SUPPORT								\$ -
305.00	ADMINISTRATIVE NETWORK SUPPORT		\$ 14,410.00	\$ 12,385.43	\$ 14,410.00	\$ 14,632.65	\$ 12,880.85	\$ 12,880.85	\$ -
306.00	MAINTENANCE OF TECH EQUIPMENT		\$ 4,800.00	\$ 952.54	\$ 4,800.00	\$ (91.20)	\$ 2,800.00	\$ 2,800.00	\$ -
307.00	TECHNOLOGY SUPPORT - SUPT OFFICE		\$ 8,040.00		\$ 8,040.00		\$ 6,840.00	\$ 6,840.00	\$ -
	SUB-TOTAL SUPT/SHARED SERVICES		\$ 42,850.00	\$ 23,123.66	\$ 36,450.00	\$ 23,153.11	\$ 31,561.85	\$ 31,561.85	\$ 0.00%
	OPERATION AND MAINTENANCE OF PLANT: HIGH SCHOOL PROGRAMS								
380.00	SAL. CUSTODIANS	6.00	\$ 397,907.59	\$ 306,050.13	\$ 388,678.21	\$ 234,536.41	\$ 428,604.00	\$ 423,920.00	\$ (4,684.00)
309.00	SAL. GROUNDS	1.00	\$ 74,000.00	\$ 74,000.00	\$ 74,000.00	\$ 57,041.04	\$ 89,648.00	\$ 92,177.00	\$ 2,528.00
310.00	SAL. CUSTODIAN OT & SUBS		\$ 31,250.00	\$ 25,122.80	\$ 31,250.00	\$ 21,734.75	\$ 31,250.00	\$ 35,000.00	\$ 3,750.00
311.00	CUSTODIAN LONGEVITY								\$ (1,500.00)
312.00	BUILDING & GROUNDS COORDINATOR	1.00	\$ 106,366.00	\$ 106,366.00	\$ 106,366.00	\$ 112,748.00	\$ 106,366.00	\$ 118,386.00	\$ 12,020.00
313.00	CONTRACTUAL CUSTODIAL SERVICES		\$ 52,660.00	\$ 52,660.00	\$ 52,660.00	\$ 154,080.00			\$ -
314.00	CUSTODIAL SUPPLIES		\$ 50,000.00	\$ 47,872.03	\$ 50,000.00	\$ 47,386.04	\$ 50,000.00	\$ 50,000.00	\$ -
315.00	CUSTODIAL EQUIPMENT								\$ -
316.00	HEATING BUILDING		\$ 160,019.20	\$ 194,004.28	\$ 184,022.95	\$ 199,357.88	\$ 232,805.11	\$ 232,805.11	\$ -
317.00	UTILITIES - ELECTRICITY		\$ 209,909.58	\$ 195,624.95	\$ 209,909.58	\$ 182,887.43	\$ 251,891.47	\$ 251,891.47	\$ -
318.00	UTILITIES - GAS		\$ 22,417.56	\$ 38,710.54	\$ 22,417.56	\$ 38,710.54	\$ 32,892.51	\$ 52,130.58	\$ 13,420.02
319.00	UTILITIES - TELEPHONE		\$ 30,718.64	\$ 31,115.11	\$ 30,718.64	\$ 32,892.51	\$ 31,115.11	\$ 32,892.51	\$ -
320.00	UTILITIES - WATER		\$ 10,310.20	\$ 7,076.80	\$ 10,310.20	\$ 10,084.94	\$ 10,310.20	\$ 10,310.20	\$ -
321.00	UTILITIES - WASTE WATER		\$ 32,392.16	\$ 19,415.88	\$ 32,392.16	\$ 33,930.72	\$ 32,392.16	\$ 35,793.97	\$ 3,401.81
322.00	UTILITIES - WASTE WATER BETTERMENT FEE		\$ 35,324.00	\$ 35,322.91	\$ 34,363.00	\$ 36,793.97	\$ 33,402.00	\$ 32,442.00	\$ (980.00)
323.00	UTILITIES - DISPOSAL OF RUBBISH		\$ 28,912.85	\$ 41,392.55	\$ 28,912.85	\$ 33,418.56	\$ 28,912.85	\$ 28,912.85	\$ -
324.00	GROUNDS PREVENTIVE MAINTENANCE		\$ 42,350.00	\$ 42,847.60	\$ 42,350.00	\$ 43,817.76	\$ 42,350.00	\$ 42,350.00	\$ -
325.00	GROUNDS CORRECTIVE MAINTENANCE		\$ 7,000.00	\$ 4,047.71	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ -
326.00	GROUNDS CAPITAL PROJECTS		\$ 36,000.00	\$ 39,249.80		\$ 41,923.31			\$ 20,955.00
327.00	GROUNDS SUPPLIES & EXPENSES								\$ -
327.00	ATHLETICS FIELDS PREVENTIVE MAINTENANCE		\$ 108,000.00	\$ 70,742.70	\$ 108,000.00	\$ 95,789.19	\$ 106,000.00	\$ 106,000.00	\$ -
328.00	ATHLETICS FIELDS CORRECTIVE MAINTENANCE		\$ 5,000.00	\$ 4,282.30	\$ 5,000.00	\$ 12,584.96	\$ 5,000.00	\$ 5,000.00	\$ -
329.00	ATHLETICS FIELDS CAPITAL PROJECTS			\$ 32,107.01	\$ 42,000.00	\$ 4,573.39			\$ -
330.00	SAL. PAC DIRECTOR	1.00	\$ 77,924.00	\$ 97,405.00	\$ 77,924.00	\$ 81,595.25	\$ 77,924.00	\$ 77,924.00	\$ -
331.00	SAL. PAC TECHNICAL ASSISTANT	0.20	\$ 13,108.40	\$ 13,108.40	\$ 13,108.40	\$ 15,594.53	\$ 13,108.40	\$ 13,108.40	\$ -
332.00	BUILDING PREVENTIVE MAINTENANCE		\$ 50,350.00	\$ 49,790.69	\$ 50,350.00	\$ 44,755.05	\$ 50,350.00	\$ 50,350.00	\$ -

313 - MV Regional High School District

Martha's Vineyard Regional High School District
FY25 Draft Budget #4 (A)

December 4, 2023

		FTE	BUDGET 21-22	EXPENDED 21-22	BUDGET 22-23	EXPENDED 22-23	BUDGET 23-24	BUDGET 24-25	Variance
333.00	BUILDING CORRECTIVE MAINTENANCE		\$ 47,533.57	\$ 20,044.25	\$ 47,533.57	\$ 42,361.78	\$ 27,533.57	\$ 27,533.57	\$ -
334.00	BUILDING CAPITAL PROJECTS		\$ 50,000.00	\$ 46,246.00	\$ 190,780.00	\$ 141,517.34	\$ 89,000.00	\$ 108,355.00	\$ 19,355.00
335.00	EXTRAORDINARY MAINT (INCLUDING TECH EXPERTISE)								
336.00	PAC MAINTENANCE		\$ 1,000.00	\$ 998.30	\$ 1,000.00	\$ 873.70	\$ 1,000.00	\$ 1,000.00	\$ -
337.00	PAC SUPPLIES		\$ 668.00	\$ 362.64	\$ 668.00	\$ 739.24	\$ 668.00	\$ 668.00	\$ -
338.00	BUILDING SUPPLIES & EXPENSE								
339.00	BLOG. FURNITURE & FIXTURES		\$ 25,500.00	\$ 51,502.90	\$ 25,500.00	\$ 25,500.00	\$ 25,500.00	\$ 25,500.00	\$ -
340.00	BLOG. EQUIP. & MAINTENANCE								
341.00	BUILDING EQUIPMENT PREVENTIVE MAINT		\$ 107,350.00	\$ 83,474.23	\$ 107,350.00	\$ 105,530.39	\$ 107,350.00	\$ 107,350.00	\$ -
342.00	BUILDING EQUIPMENT CORRECTIVE MAINT		\$ 88,099.00	\$ 131,200.55	\$ 88,099.00	\$ 73,080.34	\$ 78,099.00	\$ 78,099.00	\$ -
343.00	BUILDING EQUIPMENT CAPITAL PROJECTS		\$ 110,000.00	\$ 47,111.50	\$ 60,000.00	\$ 274,185.59	\$ -	\$ -	\$ -
343.00	SUB-TOTAL HIGH SCHOOL PROGRAMS		\$ 1,883,408.72	\$ 1,825,842.84	\$ 2,069,502.10	\$ 2,181,432.63	\$ 1,997,788.41	\$ 2,087,852.64	\$ 70,064.23
									3.51%
	TOTAL OPERATION/MAINTENANCE OF PLANT		\$ 1,926,258.72	\$ 1,848,766.50	\$ 2,105,952.10	\$ 2,214,585.74	\$ 2,029,350.26	\$ 2,099,414.49	\$ 3.45%
	FIXED COSTS: SUPT/SHARED SERVICES								
344.00	SO PAYROLL OBLIGATIONS		\$ 17,820.28	\$ 19,826.24	\$ 17,748.48	\$ 21,152.13	\$ 18,281.91	\$ 18,281.91	\$ -
345.00	ASCI PAYROLL OBLIGATIONS		\$ 707.91	\$ 718.06	\$ 739.77	\$ 381.10	\$ 699.00	\$ 699.00	\$ -
346.00	ASCI BENEFITS								\$ -
347.00	HEALTH EDUCATION COORD PAYROLL OBS		\$ 257.40	\$ 1,720.72	\$ 257.40	\$ 274.80	\$ -	\$ -	\$ -
348.00	SO BENEFITS								\$ -
349.00	SO RETIREE BENEFITS								\$ -
350.00	HEALTH ED COORD BENEFITS		\$ 3,282.64	\$ 4,098.05	\$ 4,125.53	\$ 5,000.20	\$ 5,188.34	\$ 5,188.34	\$ -
351.00	SBA PAYROLL OBLIGATIONS		\$ 4,207.50	\$ 4,553.02	\$ 4,398.84	\$ 4,686.66	\$ 4,398.84	\$ 4,398.84	\$ -
352.00	SBA BENEFITS								\$ -
353.00	ELL DEPT PAYROLL OBLIGATIONS		\$ 1,631.74	\$ 652.58	\$ 1,684.80	\$ 1,371.95	\$ 1,773.68	\$ 1,773.68	\$ -
354.00	ELL DEPT BENEFITS								\$ -
355.00	GRANT COORD PAYROLL OBLIGATIONS		\$ 2,330.69	\$ 1,559.02	\$ 2,423.52	\$ 2,574.16	\$ 2,423.52	\$ 2,423.52	\$ -
356.00	SPEED ADMIN PAYROLL OBLIGATIONS		\$ 2,991.70	\$ 3,030.10	\$ 2,919.76	\$ 3,127.76	\$ 3,150.85	\$ 3,150.85	\$ -
357.00	SPEED ADMIN BENEFITS								\$ -
358.00	PSYCHOLOGISTS PAYROLL OBLIGATIONS		\$ 1,454.57	\$ 1,378.00	\$ 1,893.39	\$ 1,444.42	\$ 2,098.12	\$ 2,098.12	\$ -
359.00	PSYCHOLOGISTS BENEFITS								\$ -
360.00	PHYSICAL THERAPIST SALARY								\$ -
361.00	OCCUPATIONAL THERAPIST		\$ 20,416.00	\$ 20,415.99	\$ 20,416.00	\$ 20,671.44	\$ 23,338.45	\$ 23,338.45	\$ -
362.00	OT/PT SUPPLIES & EXPENSES		\$ 100.00	\$ 111.71	\$ 100.00	\$ 103.01	\$ 100.00	\$ 100.00	\$ -
363.00	PT PAYROLL OBLIGATIONS								\$ -
364.00	OT/PT PAYROLL OBLIGATIONS		\$ 1,180.76	\$ 1,625.20	\$ 1,180.76	\$ 1,706.35	\$ 1,299.35	\$ 1,299.35	\$ -
365.00	OT/PT BENEFITS								\$ -
366.00	SHARED SVCS COORD PAYROLL OBLIGATIONS								\$ -
367.00	BCBA PAYROLL OBLIGATIONS		\$ 503.28	\$ 513.18	\$ 525.93	\$ 518.46	\$ 525.93	\$ 525.93	\$ -
368.00	SPEECH PAYROLL OBLIGATIONS		\$ 2,840.36	\$ 2,891.08	\$ 2,853.93	\$ 2,417.34	\$ 2,853.93	\$ 2,853.93	\$ -
369.00	SPEECH TEACHER BENEFITS								\$ -
370.00	SPEECH CONTRACTUAL								\$ -
371.00	SWALP DIRECTOR PAYROLL OBLIGATIONS		\$ 3,036.35	\$ 3,225.49	\$ 3,036.35	\$ 3,306.10	\$ 3,509.93	\$ 3,509.93	\$ -
372.00	SWALP DIRECTOR BENEFITS								\$ -
373.00	SO LIABILITY INSURANCE		\$ 2,352.00	\$ 2,987.40	\$ 2,865.00	\$ 3,286.00	\$ 2,865.00	\$ 2,865.00	\$ -
374.00	INDIRECT COSTS FROM GRANTS		\$ (3,600.00)	\$ (3,600.00)	\$ (3,600.00)	\$ (3,600.00)	\$ (3,600.00)	\$ (3,600.00)	\$ -
375.00	POSTAGE METER LEASE		\$ 400.00	\$ 442.40	\$ 400.00	\$ 420.40	\$ 400.00	\$ 400.00	\$ -
376.00	SUB-TOTAL SUPT/SHARED SERVICES		\$ 61,713.18	\$ 69,548.20	\$ 63,748.44	\$ 76,299.97	\$ 69,308.51	\$ 69,308.51	\$ 0.00%
	FIXED COSTS: HIGH SCHOOL PROGRAMS								
377.00	EMPLOYEE COUNTY RETIREMENT		\$ 376,095.57	\$ 305,568.25	\$ 396,780.83	\$ 399,272.66	\$ 396,780.83	\$ 419,236.28	\$ 22,455.47
378.00	RETIRED MUNICIPAL TEACHERS		\$ 603,636.41	\$ 822,080.37	\$ 603,636.41	\$ 876,499.74	\$ 695,990.37	\$ 920,316.43	\$ 89,226.06
379.00	OTHER POST EMPLOYMENT BENEFITS		\$ 958,314.00	\$ 958,314.00	\$ 994,314.00	\$ 1,123,924.02	\$ 1,012,314.00	\$ 1,086,314.00	\$ 54,000.00
380.00	EMPLOYEE SEPARATION COSTS		\$ 10,430.00	\$ 7,845.00	\$ 10,430.00	\$ 16,186.00	\$ 10,430.00	\$ 16,186.00	\$ 5,756.00
381.00	ADMINISTRATOR'S INSURANCE								\$ -
382.00	INSURANCE - WORKERS' COMP		\$ 201,969.56	\$ 90,220.16	\$ 187,323.00	\$ 116,889.70	\$ 95,714.00	\$ 116,889.70	\$ 21,175.70
383.00	INSURANCE - UNEMPLOYMENT		\$ 30,884.28	\$ 24,203.42	\$ 30,884.28	\$ 48,716.63	\$ 30,884.28	\$ 48,716.63	\$ 17,832.34
384.00	INSURANCE - MEDICARE		\$ 175,416.57	\$ 188,167.33	\$ 175,416.57	\$ 183,123.34	\$ 175,416.57	\$ 183,123.34	\$ (2,293.23)
385.00	INSURANCE - MEDICAL BENEFITS		\$ 2,095,384.80	\$ 1,946,773.85	\$ 2,296,538.66	\$ 2,211,514.98	\$ 2,301,390.11	\$ 2,377,378.80	\$ 75,988.49
386.00	INSURANCE - DENTAL		\$ 56,928.94	\$ 49,349.70	\$ 61,198.61	\$ 31,591.80	\$ 61,198.61	\$ 49,349.70	\$ (11,848.91)
387.00	INSURANCE - LIFE		\$ 608.14	\$ 421.53	\$ 608.14	\$ 7,343.45	\$ 608.14	\$ 7,343.45	\$ 6,735.31

313 -- MV Regional High School District

Martha's Vineyard Regional High School District FY25 Draft Budget #4 (A)

December 4, 2023

	FTE	BUDGET 21-22	EXPENDED 21-22	BUDGET 22-23	EXPENDED 22-23	BUDGET 23-24	BUDGET 24-25	Variance
388.00 INSURANCE - STUDENT & ATHLETICS		\$ 53,466.90	\$ 97,754.81	\$ 94,661.50	\$ 103,338.50	\$ 99,394.58	\$ 103,338.50	\$ 3,944.93
389.00 INSURANCE - GEN LIABILITY		\$ 21,253.74	\$ 15,727.25	\$ 21,253.74	\$ 15,208.75	\$ 21,253.74	\$ 15,208.75	\$ (6,046.99)
390.00 INSURANCE - PROPERTY		\$ 243,972.06	\$ 260,665.00	\$ 260,665.00	\$ 267,690.00	\$ 267,690.00	\$ 331,483.90	\$ 43,593.90
391.00 INSURANCE - VEHICLES		\$ 54,528.00	\$ 44,661.00	\$ 54,528.00	\$ 42,098.00	\$ 54,528.00	\$ 56,163.84	\$ 1,635.84
392.00 INSURANCE - OTHER		\$ 5,916.00	\$ 5,710.00	\$ 5,916.00	\$ 6,287.00	\$ 5,916.00	\$ 6,287.00	\$ 371.00
393.00 MISCELLANEOUS FIXED CHARGES		\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,000.00	\$ 2,500.00	\$ 3,500.00	\$ 1,000.00
394.00 BUS/VEHICLE DEBT PRINCIPAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
395.00 BUS/VEHICLE DEBT INTEREST		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
396.00 BUS/VEHICLE CAPITAL PURCHASE		\$ 301,375.00	\$ 296,447.99	\$ 349,505.00	\$ 449,583.41	\$ 278,054.00	\$ 309,579.00	\$ 31,525.00
397.00 CONSULTANT, ELECTRIFICATION OF FLEET		\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -
398.00 CONSTRUCTION PROJECT PRINCIPAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
399.00 CONSTRUCTION PROJECT INTEREST		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
387.00 ROOF PROJECT PRINCIPAL		\$ 180,000.00	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00	\$ (180,000.00)
388.00 ROOF PROJECT INTEREST		\$ 13,500.00	\$ 13,500.00	\$ 8,100.00	\$ 8,100.00	\$ 2,700.00	\$ 2,700.00	\$ (10,400.00)
389.00 RESIDENTIAL CARE TUITIONS		\$ 1,223,766.58	\$ 1,222,668.98	\$ 1,281,185.00	\$ 1,192,854.91	\$ 1,346,897.00	\$ 1,505,051.81	\$ 158,154.81
390.00 CONTINGENCY/RESERVE		\$ 600,000.00	\$ -	\$ 600,000.00	\$ -	\$ 375,000.00	\$ 375,000.00	\$ 225,000.00
391.00 CONTINGENCY/COVID 19		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SUB-TOTAL HIGH SCHOOL PROGRAMS		\$ 7,209,950.57	\$ 6,630,108.84	\$ 7,840,468.75	\$ 7,307,850.89	\$ 7,571,333.23	\$ 7,890,802.94	\$ 319,569.71
TOTAL FIXED COSTS		\$ 7,271,663.75	\$ 6,699,856.84	\$ 7,704,217.19	\$ 7,384,150.86	\$ 7,640,641.74	\$ 7,960,211.45	\$ 319,569.71
TOTAL OPERATING EXPENSES		\$ 23,278,459.01	\$ 22,266,129.28	\$ 24,580,975.72	\$ 24,385,885.13	\$ 25,089,293.22	\$ 27,020,098.24	\$ 1,920,805.02
REVENUES/REIMBURSEMENTS								
1.00 CHAPTER 70 SCHOOL AID		\$ 2,875,680.00	\$ 2,897,790.00	\$ 2,897,790.00	\$ 2,943,090.00	\$ 2,968,090.00	\$ 3,548,268.00	\$ 580,178.00
2.00 CHAPTER 71 REGIONAL TRANSPORTATION AID		\$ 355,980.55	\$ 675,536.00	\$ 355,980.55	\$ 399,235.00	\$ 436,469.00	\$ 436,469.00	\$ 80,488.45
3.00 SCHOOL BUILDING CONSTRUCTION ASSISTANCE		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4.00 CHARTER TUITION ASSESSMENT REIMBURSEMENT		\$ 38,747.00	\$ 129,378.00	\$ 38,747.00	\$ 212,020.00	\$ 129,378.00	\$ 212,020.00	\$ 82,842.00
5.00 CHARTER TUITION ASSESSMENT		\$ (743,509.00)	\$ (912,601.00)	\$ (743,509.00)	\$ (1,011,409.00)	\$ (912,601.00)	\$ (1,011,409.00)	\$ (268,900.00)
6.00 SCHOOL CHOICE TUITION (EXPENSE)		\$ (21,980.00)	\$ (26,589.00)	\$ (21,980.00)	\$ (7,108.00)	\$ (26,589.00)	\$ (7,108.00)	\$ 19,481.00
7.00 MEDICAID REIMBURSEMENTS		\$ 41,360.07	\$ 80,947.75	\$ 41,360.07	\$ -	\$ 80,947.75	\$ 25,000.00	\$ (55,947.75)
8.00 ELECTRICITY NET METERING CREDITS		\$ 58,487.36	\$ 70,225.43	\$ 58,487.36	\$ 139,297.36	\$ 70,225.43	\$ 70,225.43	\$ 139,297.36
9.00 ELD OFFSET		\$ 600,000.00	\$ 600,000.00	\$ 983,780.00	\$ 983,780.00	\$ 669,390.00	\$ 669,390.00	\$ 314,390.00
10.00 ATHLETIC RECEIPTS		\$ 20,000.00	\$ 8,301.25	\$ 20,000.00	\$ 16,499.42	\$ 20,000.00	\$ -	\$ 13,500.58
11.00 INTEREST INCOME		\$ 58,897.57	\$ 10,050.26	\$ 58,897.57	\$ 118,056.49	\$ 10,050.26	\$ 118,056.49	\$ 108,006.23
12.00 MISC REFUNDS AND OTHER RECEIPTS		\$ 13,600.00	\$ 28,047.93	\$ 13,600.00	\$ 36,593.05	\$ 33,891.33	\$ 25,000.00	\$ (8,891.33)
13.00 AP TESTING		\$ 25,725.50	\$ 25,439.20	\$ 25,725.50	\$ 26,556.00	\$ 25,439.20	\$ 26,556.00	\$ 1,116.80
TOTAL REVENUE/REIMBURSEMENTS		\$ 3,323,009.05	\$ 3,586,525.82	\$ 3,708,899.05	\$ 3,826,610.32	\$ 3,586,525.82	\$ 4,112,465.92	\$ 607,774.95
TOTAL ASSESSED EXPENSES		\$ 19,955,449.96	\$ 18,679,603.46	\$ 20,872,076.67	\$ 20,559,274.81	\$ 21,512,767.40	\$ 22,907,632.32	\$ 6.48%
FY25 FTE Total	140.80							
NOTE #1: SPED CIRCUIT BREAKER revenue will be accounted for in a separate Circuit Breaker Fund in accordance with MGL Chpt 71B §5A(6). Expenditures from the Circuit Breaker Fund will be used for Residential Care Tuitions. The expenditure budget for RESIDENTIAL CARE TUITIONS (Line 371) in the General Fund has been reduced to reflect this change.								
NOTE #2: BUILDING USE (generally associated with Line 293) revenue will be accounted for in a separate Building Use Fund in accordance with MGL Chpt 71§ 71E. Expenditures from the Building Use Fund will be used for building maintenance, or returned to the General Fund as per financial policy.								
NOTE #3: BUS AND CONSTRUCTION DEBT PRINCIPAL & INTEREST: Lines #301-307. Payments for Bus Principal and Interest concluded as of the end of FY13. FY14 began the budgeting for bus and school vehicle purchases directly from the operating budget (Expense Budget Line #314), as opposed to using borrowed funds. FY20 Budget also includes funds to lease one bus, cost of which will be offset via increased reimbursement from M.V. Charter School. FY21 included a lease for six additional school buses, and FY22 has the purchase of 2 electric buses on Warrant Articles.								
NOTE #4: Does NOT include \$ for Design & Engineering or Construction for new ATHLETIC TRACK.								

December 4, 2023

[illegible]

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Highway Superintendent - 421

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General				
Total Revenue Generated		0	0	0	0.00

Personal Services

		Grade	Step	Hours/ Week	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Highway Superintendent	Stipend						57,000	64,500	72,000	79,500.00
Assistant Highway Superintendent	Stipend						2,500	2,500	2,500	2,500.00
Total Personal Services							57,000	67,000	74,500	82,000.00
Percent Change										10.1%

Total Department/Committee	57,000	67,000	74,500	82,000.00
Percent Change				10.1%

Submitted by:

Jennifer Rand

Date Completed: 11/22/2023

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Select Board

Name of Person Submitting Jennifer Rand

Date Approved by Department/Committee _____

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

Budget 122 – Select Board: I have made a slight increase to the advertising line

Budget 124 – Municipal Hearing Officer: no change, payment mandated by law

Budget 151 – Legal: This budget simply had to go up. I have, with the vote at town meeting increased the FY 24 budget to \$75k. The town has increasingly complex legal matters that require Counsel.

Budget 192 – Town Buildings: I have very minor increases for postage and supplies

Budget 193 – Property Insurance: Budgeting for an increase based on advice from Insurance Agent

Budget 195 –Town Report: No Change

Budget 196 – Town Clock: No Change

Budget 421 –Highway Superintendent: Increased annual by \$7,500

Budget 424 –Street Lights: No Change

Budget 491 – Cemeteries: No Change

Budget 945 – Public Official Liability Insurance: Budgeting for an increase based on advice from Insurance Agent

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Highway Department - 422

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General				
State Chapter 90 Allotment	Special Revenue	80,325	83,847	83,000	83,000.00
State Winter Recovery Assistance Program (WRAP)	Special Revenue		46,451		
Total Revenue Generated		80,325	130,298	83,000	83,000.00

Personal Services

		Grade	Step	Hours/ Week	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Foreman	Wages	6	8	40	52.2	54.53	83,441	94,934	108,264	113,858.64
	Longevity (3%)						1,675	1,802	2,070	3,415.76
	OT			20 hours during year		81.80			1,562	1,636.00
Total Foreman							85,116	96,736	111,895	118,910.40
Highway Worker #1	Wages	3	7	40	8.0	39.04	57,927	66,899	11,350	12,492.80
	Step Increase 8/28/24	3	8	40	44.2	40.99			65,840	72,470.32
	OT			20 hours during year		61.49			1,117	1,229.80
									78,308	86,192.92
Highway Worker #2	Wages	3	2	40	19.2	30.58	40,502	50,475	21,343	23,485.44
	Step Increase 11/15/24	3	3	40	33.0	32.11			38,518	42,385.20
									59,860	65,870.64
Total Personal Services							183,545	214,110	250,064	270,973.96
Percent Change										8.4%

* 4.8% Scale Adjustment

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212				
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216	heat	2,616	1,655	3,200
Repairs & Maintenance Services	5240	catch basins,sweeping, roadwork,vehicles	58,443	62,501	51,600
Rentals & Leases	5270				
Other Property Services (includes custodial)	5290	Office Cleaning	519		
Professional & Technical (services)	5300	Police Details	2,155	1,920	1,920.00
Professional & Technical (training/seminars)	5302				
Communication-Postage/Shipping	5342				
Communication-Telephone/Internet	5344	data plans for mobile/comcast & phone	5,146	5,369	5,500
Communication-Notices/Ads	5346				
Communication-Publications/TV	5348				
Other Purchased Services	5380		289		
Office Supplies	5420		746	588	800
Building Supplies & Equipment	5430	Chainsaws, blowers/mowers/tools/gear	10,933	13,147	10,500
Custodial & Housekeeping Supplies	5450		625	734	500
Groundskeeping Supplies	5460				
Vehicular Supplies (includes gasoline)	5480		7,092	7,230	10,800
Food & Food Service Supplies	5490				
Educational Supplies	5510				
Other Department Supplies	5580	Moved to 5430			
Travel	5710		138	222	
Dues & Memberships	5730			75	
Insurance Premiums	5740		2,360	2,182	2,800
Other Unclassified Items	5780				
Expenses		90,771	93,991	87,620	90,595.00
Percent Change					3.4%

Legal Services

Legal Services	5305				
Total Department/Committee		274,316	308,101	337,684	361,568.96
Percent Change					7.1%

Submitted by:

Richard T Olsen

Date Completed:

12/12/2023

Town of West Tisbury FY 2025 Budget Request Submission

Submitted by (Department/Committee): Superintendent of Streets/Highway Department/Snow & Ice Budgets 421/422/423

Name of Person Submitting Richard T. Olsen

Date Approved by Department/Committee Submitted 12/15/23

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2025 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

The Highway Department is allotted funds through the State Chapter 90 program. Most recent annual allotments have been around \$80,000. The town's practice has been to accumulate a balance from prior year allotments and then apply them to a substantial road project. The department annually reviews future projects for inclusion in the town's capital plan. Chapter 90 projects done in FY23 were for part of Indian Hill Rd and Panhandle Rd. Currently planned are for Music Street and to complete the section on Indian Hill. Also assessing needs for Old Courthouse Rd.

This is the seventh year of a request of the Board of Selectmen to increase the Superintendent stipend (budget 421) by \$7,500/year to raise it to a level more commensurate with the actual responsibilities of the position with an eye to an eventual employee hire. There is also a \$5,000 increase in the Snow & Ice budget (423) to \$90,000 as we continue to raise this to a level that in the future will not require emergency authorizations to exceed the appropriation (while FY 23 was a mild winter FY22's actual costs were \$117,989).

For the main Highway budget (422), personnel costs increase only by the amount of step increases and the annual wages scale adjustment.

The expense budget total is an increase of \$2,975 or 3.4%. The largest line item for Repair & Maintenance covers annual scheduled items like catch basin cleaning, road sweeping, and vehicle maintenance as well as as-needed equipment and vehicle repair, tree cutting and road/culvert/drainage maintenance; this line is budgeted for a \$2,400 increase due to increased contracted rates. Other minor changes based on recent actual costs.

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Snow & Ice - 423

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General				
Total Revenue Generated		0	0	0	0.00

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212				
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216				
Repairs & Maintenance Services	5240				
Rentals & Leases	5270				
Other Property Services (includes custodial)	5290	117,989	52,821	85,000	90,000.00
Professional & Technical (services)	5300				
Professional & Technical (training/seminars)	5302				
Communication-Postage/Shipping	5342				
Communication-Telephone/Internet	5344				
Communication-Notices/Ads	5346				
Communication-Publications/TV	5348				
Other Purchased Services	5380				
Office Supplies	5420				
Building & Equipment Supplies	5430				
Custodial & Housekeeping Supplies	5450				
Groundskeeping Supplies	5460				
Vehicular Supplies (includes gasoline)	5480				
Food & Food Service Supplies	5490				
Educational Supplies	5510				
Other Department Supplies	5580				
Travel	5710				
Dues & Memberships	5730				
Insurance Premiums	5740				
Other Unclassified Items	5780				
Expenses		117,989	52,821	85,000	90,000.00
Percent Change					5.9%

Legal Services

Legal Services	5305				
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Total Department/Committee		117,989	52,821	85,000	90,000.00
Percent Change					5.9%

Submitted by: Richard T Olsen

Date Completed: 12/15/2023

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Street Lights - 424

Revenue

Source/Description of Revenue	Fund	FY 2020 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General				
Total Revenue Generated		0	0	0	0.00

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212	Removed	Removed	Removed	Removed
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216				
Repairs & Maintenance Services	5240	2,101	1,765	3,200	3,200.00
Rentals & Leases	5270				
Other Property Services (includes custodial)	5290				
Professional & Technical (services)	5300				
Professional & Technical (training/seminars)	5302				
Communication-Postage/Shipping	5342				
Communication-Telephone/Internet	5344				
Communication-Notices/Ads	5346				
Communication-Publications/TV	5348				
Other Purchased Services	5380				
Office Supplies	5420				
Building & Equipment Supplies	5430				
Custodial & Housekeeping Supplies	5450				
Groundskeeping Supplies	5460				
Vehicular Supplies (includes gasoline)	5480				
Food & Food Service Supplies	5490				
Educational Supplies	5510				
Other Department Supplies	5580				
Travel	5710				
Dues & Memberships	5730				
Insurance Premiums	5740				
Other Unclassified Items	5780				
Expenses		2,101	1,765	3,200	3,200.00
Percent Change					0.0%

Total Department/Committee	2,101	1,765	3,200	3,200.00
Percent Change				0.0%

Submitted by: Jennifer Rand

Date Completed: 12/4/2023

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Select Board
Name of Person Submitting Jennifer Rand
Date Approved by Department/Committee _____

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

Budget 122 – Select Board: I have made a slight increase to the advertising line

Budget 124 – Municipal Hearing Officer: no change, payment mandated by law

Budget 151 – Legal: This budget simply had to go up. I have, with the vote at town meeting increased the FY 24 budget to \$75k. The town has increasingly complex legal matters that require Counsel.

Budget 192 – Town Buildings: I have very minor increases for postage and supplies

Budget 193 – Property Insurance: Budgeting for an increase based on advice from Insurance Agent

Budget 195 –Town Report: No Change

Budget 196 – Town Clock: No Change

Budget 421 –Highway Superintendent: Increased annual by \$7,500

Budget 424 –Street Lights: No Change

Budget 491 – Cemeteries: No Change

Budget 945 – Public Official Liability Insurance: Budgeting for an increase based on advice from Insurance Agent

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Local Drop Off (Refuse) - 433

Revenue

Source/Description of Revenue	Fund	FY 2022	FY 2023	FY 2024	FY 2025
Miscellaneous Department Receipts	General	0	0	0	0.00
		0	0	0	0.00

Personal Services

	Grade	Step	Hours/ Week	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Miscellaneous								50	50.00
Total Personal Services						0	0	50	50.00
Percent Change									0.0%

Expenses

			FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212	see Town Electric (194)				
Energy Services-Heating Oil	5214					
Energy Services-Propane Gas	5216					
Repairs & Maintenance Services	5240	Landfill/LDO Maintenance		314	3,000	3,000.00
Rentals & Leases	5270	Portable toilet @ LDO		1,500	1,800	1,800.00
Other Property Services (includes custodial)	5290			300		
Professional & Technical (services)	5300					
Professional & Technical (training/seminars)	5302					
Communication-Postage/Shipping	5342					
Communication-Telephone/Internet	5344	Landline @ LDO	657	731	720	720.00
Communication-Notices/Ads	5346					
Communication-Publications/TV	5348					
Other Purchased Services	5380					
Office Supplies	5420					
Building & Equipment Supplies	5430				400	
Custodial & Housekeeping Supplies	5450					
Groundskeeping Supplies	5460					
Vehicular Supplies (includes gasoline)	5480					
Food & Food Service Supplies	5490					
Educational Supplies	5510					
Other Department Supplies	5580					
Travel	5710					
Dues & Memberships	5730					
Insurance Premiums	5740					
Other Unclassified Items	5780					
Expenses			657	2,844	5,920	5,520.00
Percent Change						-6.8%

Intergovernmental

Intergovernmental (Net)	5600	8,303	8,758	8,000	11,000.00
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Total Department/Committee		8,960	11,602	13,970	16,570.00
Percent Change					18.6%

Submitted by:

Alex Lam, Health Agent

Date Completed: 12/14/2023

**Town of West Tisbury
FY 2025 Budget Request Submission**

433—Local Dropoff/Landfill

Submitted by (Department/Committee): Board of Health

Name of Person Submitting Alex Lam, Health Agent

Date Approved by Department/Committee Submitted 12/28/23

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2025 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

No changes are needed for the budgeted expenses for the minor services at the Local Drop Off and maintenance for the landfill

The 433-5600 intergovernmental line item provides funding to reimburse the MV Refuse District for West Tisbury's share of contracted costs for the testing and monitoring required at the capped landfill. There has been an increase in the rates the Refuse District has to pay the current contractor (Wright-Pierce) providing these services. West Tisbury's actual cost for FY 2024 is now projected to be \$10,410. We are asking for \$11,000 for FY 2025 to reflect about a 5% increase. See attached for more detail.

Wright Pierce Contract FY24

		FY24 Contract	West Tisbury % Share	West Tisbury \$ Total
Table	1	\$29,000	22.93%	\$6,651
Table	2	\$5,500	0.00%	\$0
Table	3	\$4,100	22.93%	\$940
Table	3A	\$4,500	22.93%	\$1,032
Table	4	\$7,500	0.00%	\$0
Table	5	\$6,900	33.33%	\$2,300
Subtotal		\$57,500		\$10,923
Contractor Expenses		\$11,000	19.00%	\$2,090
Grant Total		\$68,500		\$13,013

West Tisbury Budget @ 80% Of Grand Total

\$10,410

FY 25 Budget if 5% increase

\$10,931

1

Summary Budget

439 -- Martha's Vineyard Refuse District

FY 25

Assessments:	
Aquinnah	3.0%
Chilmark	12.0%
Edgartown	69.5%
West Tisbury	15.5%

\$ 24,515.94	\$ 98,063.78	\$ 567,952.72	\$ 126,665.71	\$ 817,198.15
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LDO Contracts:

Aquinnah	-
Chilmark	37,166.89
Edgartown	80,497.68
West Tisbury	117,664.57

Assessment	
FY 25	FY 24
\$ 24,515.94	\$ 24,049.93
\$ 98,063.78	\$ 96,199.74
\$ 567,952.72	\$ 557,156.82
\$ 126,665.71	\$ 124,258.00
\$ 817,198.15	\$ 801,664.49

1.90%
1.90%
1.90%
1.90%
1.90%

Total LDO Contract Fee plus Transportation fee

Diff.	
Fy 25	FY 24
\$ 37,166.89	\$36,571.52
\$ 80,497.68	\$79,045.58
\$ 117,664.57	\$115,617.10

1.60%
1.80%
1.74%

NOTES TO FY25 BUDGET

- * Payroll increase 4% plus step if not at 7 already
- * Health Insurance Increase Estimate of 5%
- * Workers comp. Estimate of 3%
- * SSA Increase Estimated 3%
- Disposal Semas \$6 prior year short fall plus 5% (CPI)
- * Debt Note interest rate of 5.030 FY24 Total interest of \$59,371.40
- * MSW & Constnution scale rate increase to \$230.00 & \$ 250.00per ton
- * Transportation for District towns increase \$5 per ton
- * Transportation contracts (Carroll's & Bruno's) renewal @ 3% increase as per contract
- * Recycle sticker cost up \$5 to District towns(40), \$10 non District towns (\$60) and \$0 increase for senior citizens
- * Recycle Disposal
1000 tons @ \$90 per ton
- * Compost trasnportation (included in recylcing sticker sales) \$25,000

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Cemeteries - 491

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General				
Sale of Cemetery Lots	Special/Restricted	7,800	15,800	6,000	6,000.00
Perpetual Care (Interest-Expendable)	Trust	277	1,453	600	1,500
Mayhew (Interest-Expendable)	Trust	9	20	10	30
Rotch (Interest-Expendable)	Trust	37	80	40	90
Total Revenue Generated		8,123	17,353	6,650	7,620.00

Personal Services

	Grade	Step	Hours/ Year	Hourly Rate	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Cemetery Superintendent					0	0	0	0.00
Cemetery Weekend OT for Hwy Foreman			40.0	81.80		2,417	3,123	3,272.00
Total Personal Services					0	2,417	3,123	3,272.00
Percent Change								

Expenses

			FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212					
Energy Services-Heating Oil	5214					
Energy Services-Propane Gas	5216					
Repairs & Maintenance Services	5240	Contracted Mainenance/Tree Work	1,881	285	3,000	2,000.00
Rentals & Leases	5270					
Other Property Services (includes mowing)	5290	Mowing	13,278	10,744	14,000	14,000.00
Professional & Technical (services)	5300	Includes A Gowell	5,610	7,115	7,000	8,000.00
Professional & Technical (training/seminars)	5302					
Communication-Postage/Shipping	5342					
Communication-Telephone/Internet	5344			246		
Communication-Notices/Ads	5346					
Communication-Publications/TV	5348					
Other Purchased Services	5380					
Office Supplies	5420					
Equipment & Supplies	5430		104	3,265	2,500	2,500.00
Custodial & Housekeeping Supplies	5450					
Groundskeeping Supplies	5460					
Vehicular Supplies (includes gasoline)	5480					
Food & Food Service Supplies	5490					
Educational Supplies	5510					
Other Department Supplies	5580					
Travel	5710					
Dues & Memberships	5730					
Insurance Premiums	5740					
Other Unclassified Items	5780					
Expenses			20,873	21,655	26,500	26,500.00
Percent Change						0.0%

Legal Services

Legal Services	5305				
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Total Department/Committee		20,873	24,072	29,623	29,772.00
Percent Change					0.5%

Completed By

Jennifer Rand

Date Completed:

12/5/2023

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Select Board

Name of Person Submitting Jennifer Rand

Date Approved by Department/Committee _____

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

Budget 122 – Select Board: I have made a slight increase to the advertising line

Budget 124 – Municipal Hearing Officer: no change, payment mandated by law

Budget 151 – Legal: This budget simply had to go up. I have, with the vote at town meeting increased the FY 24 budget to \$75k. The town has increasingly complex legal matters that require Counsel.

Budget 192 – Town Buildings: I have very minor increases for postage and supplies

Budget 193 – Property Insurance: Budgeting for an increase based on advice from Insurance Agent

Budget 195 –Town Report: No Change

Budget 196 – Town Clock: No Change

Budget 421 –Highway Superintendent: Increased annual by \$7,500

Budget 424 –Street Lights: No Change

Budget 491 – Cemeteries: No Change

Budget 945 – Public Official Liability Insurance: Budgeting for an increase based on advice from Insurance Agent

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Board of Health - 510

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General	(50)			
Semi-Public Swimming Pool Permits	General			300	300.00
Bathing Beaches	General	1,225	1,225	1,225	1,225.00
Bed & Breakfast	General	850		300	300.00
Well Permits	General	2,100	2,100	2,300	2,300.00
Lawn Fertilizer Permits	General			3,300	3,300.00
Food Establishment Permits	General	8,703	9,500	7,650	7,650.00
Temporary Food Establishment	General			7,200	7,200.00
Motel Permit (Hostel)	General	200		400	400.00
Tent Permit	General	150		300	300.00
Camp	General	150	750	100	100.00
Studio/Dry	General				
Septic System Permits	General	17,325	14,050	10,350	10,350.00
Septic Pumping Permit	General	6,400	5,975	3,150	3,150.00
Septic Hauler Permit	General	800	500	1,800	1,800.00
Septic Installer Permits	General	4,400	4,425	4,500	4,500.00
Septic Tie-in	General			400	400.00
Septic Renwals	General			800	800.00
Septic Revisions	General			1,200	1,200.00
Septic Inspections	General			2,150	2,150.00
Tobacco Vendors License	General			500	500.00
Pool Permits	General	1,200	450	400	400.00
Trailer	General	100	100	100	100.00
Change of Use	General			300	300.00
Barn Permits	General		600	100	100.00
Fines	General	825			
Title V Septic Loans (No active loans thru FY22)	Revolving Loan				
Total Revenue Generated		44,378	39,675	48,825	48,825.00

Salaries, Elected Officials

							FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Board member 1									1,000	1,000.00
Board member 2									1,000	1,000.00
Board member 3									1,000	1,000.00
Total Salaries, Elected Officials							3,000	3,000	3,000	3,000.00
Percent Change										0.0%

Personal Services

		Grade	Step	Hours/ Week	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Health Agent	Wages	8	4	36	43.0	51.82	92,325	99,405	114,940	80,217.36
	4/26/2025	8	5	36	9.2	54.41				18,020.59
	OT at Regular Rate			50	/year	54				2,720.50
										100,958.45
Asst Health Agent	Wages	6	1	36	19.6	38.75	62,601	32,020	73,840	27,342.00
	11/14/2024	6	2	36	32.6	40.69				47,753.78
										75,095.78
PY COVID Adj							(98)			
Total Personal Services							154,828	131,425	188,780	176,054.23
Percent Change										-6.7%

* 4.8% Scale Adjustment

Expenses

			FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212					
Energy Services-Heating Oil	5214					
Energy Services-Propane Gas	5216					
Repairs & Maintenance Services	5240					
Rentals & Leases	5270					
Other Property Services (includes custodial)	5290					
Professional & Technical (services)	5300	Testing/Tick/Mosquito/IYC	9,001	7,207	10,000	17,000.00
Professional & Technical (training/seminars)	5302		254	540	725	725.00
Communication-Postage/Shipping	5342		152	366	200	200.00
Communication-Telephone/Internet	5344		966	996	1,300	1,300.00
Communication-Notices/Ads	5346		444	1,608	600	500.00
Communication-Publications/TV	5348					
Other Purchased Services	5380		117			
Emergency Management Supplies	5385					
Office Supplies	5420		888	495	400	400.00
Building & Equipment Supplies	5430		13		1,000	1,000.00
Custodial & Housekeeping Supplies	5450					
Groundskeeping Supplies	5460					
Vehicular Supplies (includes gasoline)	5480					
Food & Food Service Supplies	5490				100	100.00
Educational Supplies	5510				200	200.00
Other Department Supplies	5580		435		300	300.00
Travel	5710		74	19	1,000	1,000.00
Dues & Memberships	5730		205	110	400	0.00
Insurance Premiums	5740					
Other Unclassified Items	5780					
Expenses			12,549	11,341	16,225	22,725.00
Percent Change						40.1%

Legal Services

Legal Services	5305				
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Total Department/Committee	170,377	145,766	208,005	201,779.23
Percent Change				-3.0%

Submitted by:

Alex Lam, Health Agent

Date Completed: 12/24/2023

**Town of West Tisbury
FY 2025 Budget Request Submission**

510—Board of Health

Submitted by (Department/Committee): Board of Health

Name of Person Submitting Alex lam, Health Agent

Date Approved by Department/Committee Submitted 12/28/23

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2025 and the budgetary impact of them. This should include any changes to revenues (fees and grants), that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee.** . (Feel free to do as separate attachment)

Revenues of the Board of Health (BOH) include licenses and permits received from temporary food events, tobacco retailers, B&B and hotel licenses, food establishments, well, tent and pool permits, septic installers and pumpers, as well as various septic construction related requirements.

The increases in the Personal Services line (510-5120) reflect only step increases and wage scale adjustment for the current two staff employees. The decrease in this line is caused by the change in staff since the last budget cycle.

The FY25 expense budget is level funded with the exception of the professional services line (5300). Changes in state requirements for Public Water Supply sites required West Tisbury to contract for monthly testing and monitoring services for its 3 locations with public water supplies—Town Hall, Library and WT School. For FY 2024, the town approved funds to cover these services at the November Special Town Meeting. Going forward, these services now need to be added to the annual budget.

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Health Services - 522

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General				
Total Revenue Generated		0	0	0	0.00

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212				
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216				
Repairs & Maintenance Services	5240				
Rentals & Leases	5270				
Other Property Services (includes custodial)	5290				
Professional & Technical (services)	5300	16,015	12,300	26,000	20,000.00
Professional & Technical (training/seminars)	5302				
Communication-Postage/Shipping	5342				
Communication-Telephone/Internet	5344				
Communication-Notices/Ads	5346				
Communication-Publications/TV	5348				
Other Purchased Services	5380				
Emergency Management Supplies	5385				
Office Supplies	5420				
Building & Equipment Supplies	5430				
Custodial & Housekeeping Supplies	5450				
Groundskeeping Supplies	5460				
Vehicular Supplies (includes gasoline)	5480				
Food & Food Service Supplies	5490				
Educational Supplies	5510				
Other Department Supplies	5580		462		
Travel	5710				
Dues & Memberships	5730				
Insurance Premiums	5740				
Other Unclassified Items	5780				
Expenses		16,015	12,762	26,000	20,000.00
Percent Change					-23.1%

Total Department/Committee	16,015	12,762	26,000	20,000.00
Percent Change				-23.1%

Submitted by: Alex Lam, Health Agent

Date Completed: 12/14/2023

**Town of West Tisbury
FY 2025 Budget Request Submission**

522—Health Services

Submitted by (Department/Committee): Board of Health

Name of Person Submitting Alex lam, Health Agent

Date Approved by Department/Committee Submitted 12/28/23

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2025 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

This line item pays only for direct services to West Tisbury residents through home visits and clinics provided, currently, by two outside vendors: Dental service clinics provided through the Dukes County Health Care Access Program and nursing/health services by Island Health Care Community Health Center.

This budget has been decreased by \$6,000 to reflect a decrease in recent years in the services provided through Island Health Care.

Program:	Dukes County Health Care Access Program	Primary Contact for questions:
Web Address:	www.mvhealthcareaccess.org	Name: Sarah Kuh
Mission Statement		Title: Director
		Phone: 508-696-0020 x 102
		Email: skuh@dukescounty.org

Brief program description
 HCAP is a culturally competent service that connects island residents with Massachusetts affordable health insurance programs, Medicare and related coverage. HCAP provides application, enrollment and retention services for state and federal insurance plans. In the process of doing this we provide advocacy, information and referrals to medical and other health care providers, and related human services. HCAP manages Vineyard Smiles, a portable dental and dental hygiene services for children in grades K-12 and for low income adults; and prescription assistance including financial assistance and benefits counseling. HCAP provides services in English, Portuguese and Spanish.

Who qualifies for services
 HCAP provides services for islanders of all ages who need assistance applying for health coverage.

"Adjacent" Agencies
 Organizations that HCA routinely partners with: Martha's Vineyard Hospital, Island Health Care, Martha's Vineyard Community Services, SUD recovery programs, all Councils on Aging, Boards of Health, Community Ambassador Program, MV Public Schools, Polished Dental LLC, Community Mobile Oral Health Services

What if we didn't exist?
 How would these services be delivered? State and Federal agency Customer Service e.g. MassHealth, Health Connector, Medicare, Social Security; and insurance companies. Many of our clients find these bureaucracies difficult to navigate without trained assistants. There are no in-person assistance sites on Martha's Vineyard and clients would have to travel off island to receive in person assistance. As many of them do not have resources to do so, they might end up without health insurance coverage.

Benefits
 What is the ripple effect? What are the indirect benefits? When people have health insurance they may avoid medical debt and tax penalties, have improved acute and chronic health outcomes, and have improved social well-being. Without insurance, access to medical care, prescription medical and dental care is limited.

Requested from towns: Allocation *	Total	Aquinnah	Chilmark	Edgartown	Oak Bluffs	Tisbury	West Tisbury
	100%	2.82%	10.44%	32.66%	21.33%	18.56%	14.19%
	\$ 561,363.24	\$ 15,830.44	\$ 58,606.32	\$ 183,341.23	\$ 119,738.78	\$ 104,189.02	\$ 79,657.44

* Allocation % is based on the 50/50 formula: 50% based on population, 50% based on equalized Real Estate value (adjusted annually)

[illegible]

NOTES

- 1 Expense Details are on the 3rd. tab
- 2 Details of Personnel expense are on the Staffing Schedule on the 4th tab
- 3 Total hours of all paid personnel, including administrative time
- 4 Enter explanation for significant (>5%) changes from prior year(s), or other pertinent information

	Aquinnah	Chilmark	Edgartown	Oak Bluffs	Tisbury	West Tisbury	TOTALS
How many clients served annually:							
FY 2022 (actual)	23	40	923	1002	1118	328	3434
FY 2023 (actual)	28	35	983	1130	1260	378	3817
FY 2024 (Projected)	30	45	1165	1290	1439	413	4382
FY 2025 (Projected)	30	45	1177	1303	1453	417	4475

clients served, # encounters per client is on average 3X the # of individual clients served

Program: Dukes County Health Care Access Program									
Regional Program Funding Request									
Item	FY2022			FY2023		FY2024	FY2025	FY24-25	Comments (note 5)
	Budget	Actuals	Recurring Expenses	Budget	Actuals	Budget	Budget	% Change	
Personnel Expense (note 1)									
Total Payroll	\$ 260,027.19	\$ 260,776.87	\$ 390,344.26	\$ 390,997.84	\$ 460,416.53	\$ 493,023.88		7.08%	
Total Payroll taxes & benefits + other	\$ 115,912.86	\$ 110,349.73	\$ 161,604.67	\$ 155,840.33	\$ 144,295.20	\$ 197,004.06		36.53%	
Total Personnel Expense	\$ 375,940.05	\$ 371,126.60	\$ 551,948.93	\$ 546,838.17	\$ 604,711.73	\$ 690,027.94		14.11%	
Operating Expenses (note 2)									
Advertising/promotional materials	\$ 7,375.91	\$ 5,846.98	\$ 6,000.00	\$ 1,193.84	\$ 5,500.00	\$ 5,500.00		0.00%	
Staff training	\$ 900.00	\$ -	\$ 200.00	\$ -	\$ 150.00	\$ 150.00		0.00%	
Travel Exp.	\$ 2,673.66	\$ 3,726.34	\$ 3,200.00	\$ 3,642.53	\$ 3,200.00	\$ 4,056.00		26.75%	
Utilities (Telephone, Internet, Electric - note 3)	\$ 763.09	\$ 1,032.91	\$ 990.00	\$ 1,497.79	\$ 990.00	\$ 1,432.67		44.71%	
Insurance (Prof.,workers comp, liability, etc. - note 3)	\$ 5,714.56	\$ 3,648.55	\$ 4,525.00	\$ 1,720.08	\$ 4,200.00	\$ 4,200.00		0.00%	
Office, Computer Supplies, postage, etc.	\$ 1,749.09	\$ 4,209.98	\$ 2,250.00	\$ 3,553.67	\$ 1,861.00	\$ 1,861.00		0.00%	
Equipment maintenance (copier, etc.)	\$ -	\$ -	\$ 1,500.00	\$ 2,182.10	\$ 11,764.00	\$ 6,864.00		-41.65%	
Technology Licensing and Support (note 4):	\$ 12,866.00	\$ 12,316.46	\$ 13,634.02	\$ 8,964.73	\$ 15,499.32	\$ 16,435.62		6.04%	
Occupancy / Office space costs/ Rent									
Contracted Admin. Services (CPA, legal, contractors, etc.)									
Other (list):									
Contractual employees - HAS at MVH	\$ 142,655.00	\$ 132,386.10	\$ -	\$ 16,942.51	\$ -	\$ -			In FY23 we paid out MVH vacation time
Transfer to OPEB Trust	\$ 278.00	\$ 216.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 6,000.00		50.00%	
Misc (prior year bills, PO Box)	\$ 2,901.34	\$ 823.80	\$ 386.00	\$ 1,974.30	\$ 400.00	\$ 400.00		0.00%	
Misc contractual	\$ 177,876.65	\$ 164,920.17	\$ 40,185.02	\$ 47,989.33	\$ 51,564.32	\$ 50,399.30		-16.67%	
Total Operating Expense								-2.26%	
Direct Program Expenses (list separately)									
Vineyard Smiles dental clinics	\$ -	\$ 17,200.00	\$ 12,500.00	\$ 12,500.00	\$ 15,000.00	\$ 2,500.00		-83.33%	
Prescription Assistance for un/underinsured		\$ 4,305	\$ 2,075.00	\$ 2,075.00	\$ 2,500.00	\$ 2,500.00		0.00%	Adult dental clinics for approx 250 patients/year with grants from MVCF and Town Board of Health support. Expect to be replaced by IHC Dental Center in FY25.
									Grants and donations support uninsured clients with limited funds for prescription medications.
Total Program Expense	\$ -	\$ 21,505.00	\$ 14,575.00	\$ 14,575.00	\$ 15,000.00	\$ 2,500.00			
Non-recurring Expenses									
Capital Items (New Copier, Computer, etc)	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00		0.00%	Include detail &/or explanation
Computer	\$ 2,075.00	\$ 1,833.82	\$ 1,250.00	\$ 1,484.37	\$ 1,165.00	\$ 1,165.00		0.00%	All these items are paid from grant funding
Copier (lease)	\$ (75.00)	\$ 75.00	\$ 400.00	\$ -	\$ 1,047.00	\$ 1,047.00		0.00%	
Office Furniture	\$ 3,000.00	\$ 1,908.82	\$ 2,650.00	\$ 2,484.37	\$ 3,212.00	\$ 3,212.00		0.00%	
Total Non-recurring expenses	\$ 180,876.65	\$ 188,333.99	\$ 57,410.02	\$ 65,048.70	\$ 69,776.32	\$ 56,111.30		-19.58%	
Total Non Personnel EXPENSES	\$ 556,816.70	\$ 559,460.59	\$ 609,358.95	\$ 611,886.87	\$ 674,488.05	\$ 746,139.24		10.62%	
GRAND TOTAL									
Clients per year	3434	3817				4425		0.009812871	# of clients is estimated based on # of encounters
Avg. Clients per week (above/52)	66	73				85		0	and divided by average of 3 encounters per client
Avg. Cost/Client/Year (Grand Total / Clients per year)	162	160				169		0	

NOTES:

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- 3 Only direct utility costs not included in occupancy expense
- 4 software, backup, IT support etc.
- 5 Enter explanation for significant changes from prior year(s), or other pertinent information

12/27/2023 **Staffing Schedule** Page 1 of 1

526 -- Dukes County Public Benefits Access

Program:	Dukes County Public Benefits Access		
Web Address:	dukescounty.org/public-benefits-access		
Mission Statement	Dukes County's Public Benefits Access Department aims to support lower-income Dukes County residents to become economically and socially secure and empower them to achieve and maintain stability and well-being.		
Brief program description	We provide assistance to low income Islanders in applying for, enrolling in and recertifying the Supplemental Nutrition Assistance Program (SNAP), cash assistance, Fuel Assistance, Unemployment benefits and Social Security Disability claims. We assist with follow up and troubleshooting issues with benefits and advocating with state and federal agencies on our clients behalf. We provide transportation and emergency support via VTA bus passes, boat tickets and grocery gift cards. We help clients to get related assistance such as discounted utility bills and telephones.		
Who qualifies for services	We assist Islanders of all ages, with a focus on those under age 60 who are not eligible for services through the Councils on Aging. Our clients are low income and would be served by a regional Community Action agency off island; we partner with these agencies on the Cape and Southeastern Mass. but there is no local Community Action agency here. We have a wide variety of clients, some with severe illness and disability and many are homeless and have behavioral health challenges.		
"Adjacent" Agencies	We get referrals from and make referrals to Martha's Vineyard Hospital, the Councils on Aging, Harbor Homes MV, Martha's Vineyard Community Services and the County's Health Care Access Program.		
What if we didn't exist?	Because many of our clients have behavioral health challenges and/or disabilities, they would likely forfeit the benefits they are entitled to since navigating public benefit bureaucracies is too difficult.		
Benefits	We help vulnerable Islanders to access a safety net of services when they are financially and socially marginalized. In some cases they can improve their circumstances in order to achieve stability in housing and employment.		

Primary Contact for questions:

Name: Sarah Kuh
 Title: Coordinator
 Phone: (508) 696-0020
 Email: skuh@dukescounty.org

Requested from towns: Allocation *	Total	Aquinnah	Chilmark	Edgartown	Oak Bluffs	Tisbury	West Tisbury
	100%	2.82%	10.44%	32.66%	21.33%	18.56%	14.19%
	\$ 51,628.15	\$ 1,455.91	\$ 5,389.98	\$ 16,861.75	\$ 11,012.28	\$ 9,582.18	\$ 7,326.03

* Allocation % is based on the 50/50 formula: 50% based on population, 50% based on equalized Real Estate value (adjusted annually)

Dukes County Public Benefits Access									
Regional Program Funding Request - SUMMARY									
Item	FY2022		FY2023		FY2024	FY2025	FY24-25	Comments (note 4)	
	Budget	Actual	Budget	Actual	Budget	Budget	% Change		
REVENUE									
Service Fees									
CACCI grant	\$ 20,000.00	\$ 41,382.82	\$ -	\$ 27,543.00	\$ 20,000.00	\$ 20,000.00	0.00%	FY22 & 23 COVID funds for extra hours	
UMASS SNAP grant	\$ 7,500.00	\$ 8,128.00	\$ 7,500.00	\$ 10,142.26	\$ 7,500.00	\$ 7,500.00	0.00%	FY23 includes payment from prior Qtr	
South Shore CACCI - fuel assistance grant	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00	0.00%		
Total Other Revenue (other than Towns)	\$ 29,500.00	\$ 51,510.82	\$ 29,500.00	\$ 37,685.26	\$ 29,500.00	\$ 29,500.00			
Requested from the towns (Other revenue)	\$ 54,504.54	\$ 26,881.10	\$ 50,179.17	\$ 28,842.60	\$ 46,108.00	\$ 51,628.15			
EXPENSES (note 1)									
Total Personnel Expense (note 2)	\$ 76,042.54	\$ 74,664.62	\$ 70,822.17	\$ 63,122.41	\$ 67,413.00	\$ 72,403.15	7.40%		
Total Operating Expense	\$ 7,962.00	\$ 3,727.30	\$ 8,857.00	\$ 3,405.45	\$ 8,195.00	\$ 8,725.00	6.47%		
Total Program Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Total Non-recurring expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
TOTAL EXPENSES	\$ 84,004.54	\$ 78,391.92	\$ 79,679.17	\$ 66,527.86	\$ 75,608.00	\$ 81,128.15	7.30%		
					</				

NOTES

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- 3 Total hours of all paid personnel, including administrative time
- 4 Enter explanation for significant (>5%) changes from prior year(s), or other pertinent information

	How many clients served annually:						
	Aquinnah	Chilmark	Edgartown	Oak Bluffs	Tisbury	West Tisbury	TOTALS
FY 2022 (actual)	15	23	89	96	107	31	361
FY 2023 (actual)	10	15	91	104	116	34	370
FY 2024 (Projected)	15	20	109	119	134	41	438
FY 2025 (Projected)	15	20	330	360	407		1132

NOTES:

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- 3 Only direct utility costs not included in occupancy expense
- 4 software, backup, IT support etc.
- 5 Enter explanation for significant changes from prior year(s), or other pertinent information

Dukes County Public Benefits Access					
Program: FY2025	Staffing				
Position	Employee Type (from list)	No. of FTE	Total Hrs./Wk.	Annual payroll	Comments
Case Worker	Program Staff	0.75	30.00	\$ 50,366.82	
HHS Director	Supervisory	0.13	5.00	\$ 12,744.63	
TOTAL Payroll		0.88	35.00	\$ 63,111.45	
Payroll Taxes and Benefits				\$ 9,291.70	
Other					
TOTAL Payroll Taxes and Benefits				\$ 9,291.70	
TOTAL PERSONNEL EXPENSE				\$ 72,403.15	

Town of West Tisbury
FY 2025 Budget Request Worksheet

**Up-Island Council on Aging - 541
Revenue**

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Town of Chilmark	General	127,663	142,481	147,251	145,382.00
Town of Aquinnah	General	44,154	50,102	53,728	58,962.00
Gifts for Utilities & Food	Special Revenue/Restricted	14,000	14,012	14,000	14,000.00
State Grant-Annual Formula Grant	Special Revenue Grant	8,028	12,348	18,004	18,004.00
State Formaul Grants to Aquinnah & Chilmark	Special Revenue Grant	12,000	12,000	14,714	14,714.00
Total Revenue Generated		205,845	230,943	247,697	251,062.00

Personal Services

		Grade	Step	Hours/ Week	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Director	Wages	8	2	40	52.2	49.23	116,623	121,376	139,415	102,792.24
Assistant Director	Wages	6	4	35	22.4	44.86	40,938	55,487	76,633	84,295.54
	Step 12/6/24	6	5	35	29.8	47.10				
	Longevity @ 1%									819.59
										85,115.13
Outreach Worker	Wages	4	3	35	34.6	35.31	52,225	49,166	59,638	65,601.69
	Step 2/28/25	4	4	35	17.6	37.08				
Administrative Assistant		3	3	35	16.0	32.11	49,786	45,970	57,918	60,704.84
	Step 10/21/24	3	4	35	36.2	33.72				
Custodian		1	8				12,485	13,700	15,189	0.00
Senior Dining Manager		1	8	3	52.0	35.61	4,335	3,995	5,063	5,555.16
Total Personal Services							276,392	289,694	353,855	319,769.06
Percent Change										-9.6%

*4.8% Scale Adjustment

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212				
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216		80	500	500.00
Repairs & Maintenance Services	5240	11,151	6,666	12,000	12,000.00
Rentals & Leases	5270				
Other Property Services	5290	510		450	16,000.00
Professional & Technical (services)	5300	1,188	1,075	1,300	1,300.00
Professional & Technical (training/seminars)	5302		35	200	200.00
Communication-Postage/Shipping	5342	95	572	300	400.00
Communication-Telephone/Internet	5344		159	200	200.00
Communication-Notices/Ads	5346	1,288		300	500.00
Communication-Publications/TV	5348				
Other Purchased Services	5380				
Office Supplies	5420	926	79	1,300	500.00
Building & Equipment Supplies	5430		120	300	300.00
Custodial & Housekeeping Supplies	5450	1,105	547	1,000	700.00
Groundskeeping Supplies	5460		61	700	2,000.00
Vehicular Supplies (includes gasoline)	5480				
Food & Food Service Supplies	5490	434	1,186	600	700.00
Educational Supplies	5510		25		
Other Department Supplies	5580	142	897	150	300.00
Travel	5710		505		
Dues & Memberships	5730	120	60	200	100.00
Insurance Premiums	5740	541	541	600	650.00
Other Unclassified Items	5780	317		800	100.00
Expenses		17,816	12,609	20,900	36,450.00
Percent Change					74.4%

Legal Services

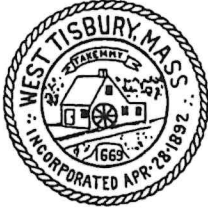
Legal Services	5305				0.00
Total Department/Committee					
		294,208	302,303	374,755	356,219.06
Percent Change					-4.9%

Submitted by:

Joyce Albertine, Director

Date Completed:

12/4/2023



Town of West Tisbury

P. O. Box 278

West Tisbury, MA 02575

Phone: 508-696-0106 FAX: 508-696-4790

From: Bruce Stone, West Tisbury Town Accountant

Date: 14 December 2023

Up-Island Council on Aging (UICOA)

FY 2025 Budget Meeting December 18, 2023

Dear Board Members of the Up-Island Council on Aging,

Because there have been recent changes to the Board membership and, also, with my and the Director's pending retirements, I thought it would be helpful this year to give a more detailed and complete description of the budget preparation process for you and to memorialize it for future years. I apologize for the word-i-ness and hope it's not too boring. Below will be "brief" descriptions of the history, the current components of the Council budget and comments specific to the proposed FY 2025 budget (the year July 1, 2024 to June 30, 2025).

History: There is no formal intermunicipal agreement governing the budget process and assessment of expenses to the member towns. The current process has evolved from past practice driven by occasional memoranda among members of the select boards and staff. I have found several of these to trace back a rough history to bring us up to today. The earliest memo dates back to a time when the expenses for the Council (which were a very small amount at that time) were paid by West Tisbury with Aquinnah and Chilmark reimbursing West Tisbury for a share of those expenses. The director was paid a separate salary directly from each of the three towns. The Select Boards agreed to have West Tisbury issue one paycheck to the director and have the other two towns reimburse West Tisbury for their share based on an allocation by the percentage of the total seniors living in each town. Subsequently, it was determined that there were employee benefits that were not being allocated and reimbursed (for example, Health Insurance) and it was agreed to have the towns reimburse West Tisbury for actual health insurance premiums paid using the same percentage as for wages. Over time, additional employee benefits for direct UICOA staff were added to the assessments paid by each town. These include Retirement, Life Insurance, Medicare Tax, Worker's Compensation Insurance and an allocation for Other Post-Employment Benefits (future retiree health insurance).

Current Budget Components: West Tisbury budgets for all of the expenses of the Council in its general fund budget approved at Town Meeting. There are two budget line items for the direct costs of the program—(1) for wages (budget line item 541-5120 and (2) for direct program expenses (541-5700). The employee benefit costs for UICOA staff are included in the overall West Tisbury budget lines for those benefits with a reasonable allocation method used to assign a share of those costs to the Council to include in an assessment to Chilmark and Aquinnah to include in those towns' budgets for the next year. Those benefits and the methods used to allocate costs to the UICOA are as follows:

541 – Up-island Council on Aging

- 1) Dukes County Contributory Retirement System (WT Budget Line 911-5170): The town is annually assessed an amount to contribute to the Retirement System. Using the last full prior year's actual wages paid, the total amount of wages paid to employees of the UIOCA who are members of the retirement system is divided by the total amount of wages paid to all West Tisbury employees who are members of the retirement system. This percentage is used to allocate the next fiscal year's cost to the UIOCA.
- 2) Medicare Tax (WT Budget Line 916-5170): Employer share @ 1.45% of wages of UIOCA staff.
- 3) Life Insurance (WT Budget Line 917-5170): Actual employer cost; current \$9 per month for 4 employees.
- 4) Workers Compensation Insurance (WT Budget Line 912-5170): Using the last full prior year's actual wages paid, the total amount of wages paid to employees covered by insurance is divided by the total amount of wages paid to all West Tisbury employees who are covered. This percentage is used to allocate the next fiscal year's budgeted cost to the UIOCA.
- 5) Other Post-employment Benefits—OPEB (WT Budget Line 914-5170): The actuarial study of the Dukes County Pooled OPEB Trust separately calculates OPEB cost and liability for UIOCA staff. The actuarial determined annual cost and interest on liability from the most recent study available is used in the budget and paid to the Trust.
- 6) Health Insurance (WT Budget Line 914-5170): Employer share of insurance for UIOCA full-time staff and retirees.

It should also be pointed out that the cost of major repairs or capital improvements to the Howes House as a town building have historically been paid for by West Tisbury. However, to help defray some of that cost and wear and tear on the building from UIOCA use, since the time of a major renovation and bonding that occurred in the early 90's, a modest amount has been added to the assessment paid by Aquinnah and Chilmark as a "building usage fee"; these amounts have been \$1,200 and \$3,600, respectively, for a number of years.

Allocation of budget to member towns for assessment: Periodically, UIOCA staff receives updated census data on the number of residents 60 years and older living in each of the three towns. The percentage for each town of the total is used as the principal means for determining an assessment amount for each town. Aquinnah and Chilmark include this amount in their respective town budgets. West Tisbury does not need to include an assessment amount for approval at its town meeting as 100% of the UIOCA costs are included in the General Fund budget approved. Funds received from the other two towns goes into the town's general fund thereby reimbursing the town for the expenses paid. The census data recently collected resulted in new percentages are as follows (with comparison to the prior percentages used):

West Tisbury	62% (increase from 60%)
Chilmark	27% (decrease from 30%)
Aquinnah	11% (increase from 10%)

FY 2025 Budget: The most significant items to note in the UIOCA budget for next year are as follows:

Director: As we sadly know, the Director will be retiring in the spring. The current Director was at the highest step of the position grade and received a substantial additional percentage for

541 – Up-island Council on Aging

longevity under the West Tisbury Personnel By-law. We are budgeting a replacement at step 2 of grade which will cause significant decrease in the budget for that position.

Custodian: The UIOCA building has been the only town building serviced by a staff custodian; all other buildings are cleaned by a contracted vendor. With the pending retirement of the current staff custodian, the services needed by the Howes House are being added to the town contract through a bid process and no longer performed by a staff position. The savings in personnel cost will be offset by an equivalent amount in the direct expense component of the budget.

All other personnel positions are budgeted for existing staff at current scheduled hours with annual step increases and the 4.8% wage scale adjustment recommended by the West Tisbury Personnel Board for FY2025.

Direct Expenses: The only significant change is the addition for contracted cleaning services to replace a staff custodian as noted above.

Health Insurance: We will not know the exact amount needed for health insurance until staff changes are complete after the hiring of a new director; therefore, we are budgeting for the possibility of changes due to family vs individual coverage as well as the addition of an additional retiree to provide coverage for. Actual premiums for FY25 will not be set until near the end of January but the Treasurer is currently using an 8% premium increase for budgeting purposes.

County Retirement: This looks like a significant increase of 31.3% but this is misleading. Because of the allocation method used, FY24 and FY23 had lower amounts budgeted than normally would have been expected. The method for allocation uses the actual wages of Council staff who are part of the county retirement system as a component. FY21 (the main year of COVID) and FY22 had a lower amount of wages paid to such employees. Because of staff turnover there were significant periods of time where some staff positions were vacant or filled by temporary employees who were not part of the retirement system. FY23 which is the base year for determining the allocated amount for FY25 had a full complement of staff for the entire year

One other change for FY2025: The amount of non-personnel direct expenses in past years were allocated for assessment purposes as 1/3 to each town instead of by the census percentages. In the past this has not made a material difference as the total of such expenses were relatively small. However, the change of the cleaning costs from the personnel section which were allocated by the census percentages to the direct expenses has greatly increased the non-personnel direct expenses. Also, as noted below, there is an ever increasing amount of direct expenses being paid through the state formula grants (see below) which are based on state census data (with a minimum amount per town) . Because of these factors, it appears more appropriate to allocate these expenses by the census percentages.

State “Formula” Grant: Each town receives a grant from the state for additional support of services to the elderly. There is wide discretion on the behalf of the Director on how to expend these grant funds. However, there are some restriction on how the funds can be spend. For example, they are not to be used for routine repair and maintenance. The Director assigns various categories of expenses to the three towns and sends bills for those categories to each of

541 – Up-island Council on Aging

the towns to be paid from that town's grant receipts. Examples of the expense categories are travel, conference fees, office supplies, telephone, propane, kitchen appliances, etc. These are all expenses that if not paid through grant funds would have been paid from the UICOA direct expense budget; so, the budgeted direct expense budget is lower than it would otherwise be. It also explains why the direct expenses are often well below what had been initially budgeted—the actual expenses were paid from formula grant funds instead of from the assessment budget. There has been a steady increase in formula grant amounts in the few years that has decreased the needed expenses to be paid from the general fund budget. See below.

	FY 2022	FY 2023	FY 2024	FY 2025 Expected
Aquinnah	\$6,000.00	\$6,000.00	\$7,000.00	\$7,000.00
Chilmark	\$6,000.00	\$6,000.00	\$7,714.00	\$7,714.00
West Tisbury	\$8,028.00	\$12,348.00	\$18,004.00	\$18,004.00
Total	\$20,028.00	\$24,348.00	\$32,718.00	\$32,718.00

Return of Funds: At the end of each fiscal year, the balance of funds received by West Tisbury that have not been expended are returned to the member towns.

Attached you will find two worksheets:

- 1) Budget Detail and Comparison Summary: Presents the proposed budget in **Bold** and compares to the FY24 "Actual Budget". Note there is also a column called "FY24 Assessment Budget". This is because West Tisbury at its 2023 Town Meeting voted an additional increase to the wage scale that had not been in the original budget sent to the other member towns. This may cause West Tisbury to bear the additional cost from that change in FY24 although it may be offset by other budget lines being under expended. Because of this, while the budget compared to actual is up only 0.2%, compared to this year's original assessment budget, the increase is 6.6%
- 2) Town Assessment Worksheet: This gives detail information on the benefit components' allocations and the calculated amounts Aquinnah and Chilmark will need to include in their budgets using the new percentage allocations.

See you all Monday.

Bruce

FY 2025 UP-ISLAND COUNCIL ON AGING

Budget Detail and Comparison Summary

	FY22 Actual	FY23 Actual	FY24 Assessment Budget	FY24 Actual Budget	FY25 Proposed Assessment Budget	Change FY25 Assessment Budget from FY24 Revised Actual Budget	% Change
Personnel							
Director	116,623.13	121,376.28	126,732.41	139,414.51	102,792.24	(36,622.27)	
Assistant Director	40,938.08	55,486.76	69,674.71	76,632.78	85,115.13	8,482.35	
Outreach Worker	52,224.68	49,165.66	54,211.22	59,638.46	65,601.69	5,963.23	
Administrative Assistant	49,785.91	45,970.11	52,643.08	57,917.79	60,704.84	2,787.05	
Custodian	12,484.80	13,700.17	14,512.12	15,188.63	0.00	(15,188.63)	
Dining Manager	4,335.00	3,994.65	4,837.91	5,062.88	5,555.16	492.28	
Total Personnel	276,391.60	289,693.63	322,611.45	353,855.05	319,769.06	(34,085.99)	-9.6%
Direct Expenses:							
Energy Services-Propane Gas		80.00	500.00	500.00	500.00	0.00	
Repairs & Maintenance Services	11,150.79	6,665.92	12,000.00	12,000.00	12,000.00	0.00	
Outside Cleaning Services	510.00	0.00	450.00	450.00	16,000.00	15,550.00	
Professional & Technical (services)	1,187.50	1,075.00	1,300.00	1,300.00	1,300.00	0.00	
Professional & Technical (training/seminars)	95.05	59.96	200.00	200.00	200.00	0.00	
Communication-Postage/Shipping		572.00	300.00	300.00	400.00	100.00	
Communication-Telephone/Internet/Zoom		159.27	200.00	200.00	200.00	0.00	
Communication-Notices/Ads	1,287.72		300.00	300.00	500.00	200.00	
Office Supplies	926.38	79.04	1,300.00	1,300.00	500.00	(800.00)	
Building & Equipment Supplies		120.47	300.00	300.00	300.00	0.00	
Custodial & Housekeeping Supplies	1,105.46	547.30	1,000.00	1,000.00	700.00	(300.00)	
Grounds keeping Supplies / Services		60.78	700.00	700.00	2,000.00	1,300.00	
Food & Food Service Supplies	433.92	1,186.12	600.00	600.00	700.00	100.00	
Other Department Supplies	141.50	897.03	150.00	150.00	300.00	150.00	
Travel		505.05	0.00	0.00	0.00	0.00	
Dues & Memberships	120.00	60.00	200.00	200.00	100.00	(100.00)	
Insurance Premiums	541.00	541.00	600.00	600.00	650.00	50.00	
COVID Expense Contingency	316.68		800.00	800.00	100.00	(700.00)	
Total Direct Expenses	17,816.00	12,608.94	20,900.00	20,900.00	36,450.00	15,550.00	74.4%
Other Assessment Expenses							
County Retirement	48,242.99	49,115.12	46,200.63	46,200.63	60,651.00	14,450.37	31.3%
Medicare Tax	4,007.68	4,200.56	4,677.87	5,130.90	4,636.65	(494.25)	-9.6%
Life Insurance	324.00	324.00	324.00	324.00	432.00	108.00	33.3%
Workers' Compensation	1,776.20	1,872.50	1,900.00	1,900.00	2,139.00	239.00	12.6%
Building Usage Fee	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00	0.00	0.0%
OPEB Expense	11,590.00	10,549.00	11,169.00	11,169.00	11,273.00	104.00	0.9%
Health Insurance	58,737.75	66,348.00	82,944.00	82,944.00	89,766.00	6,822.00	8.2%
	129,478.62	137,209.18	152,015.50	152,468.53	173,697.65	21,229.12	13.9%
Grand Total	423,686.22	439,511.75	495,526.95	527,223.58	529,916.71	2,693.13	0.5%

~~541 - Up-Island Council on Aging~~
FY 2025 UP-ISLAND COUNCIL ON AGING
Town Assessment Worksheet

Personnel Expense -- WT Budget Line 541-5120:

Director	\$	102,792.24	
Assistant Director	\$	85,115.13	
Outreach Worker	\$	65,601.69	
Administrative Assistant	\$	60,704.84	
Custodian	\$	-	
Dining Manager	\$	5,555.16	
Total Direct Personnel			\$ 319,769.06

Direct Expenses--WT Budget Line 541-5700: **\$ 36,450.00**

County Retirement (in WT Budget Line 911-5170):

The Up-Island Council on Aging's retirement gross wages were 8.78% of West Tisbury's total wages for FY 2023. 8.78 % of West Tisbury's County Retirement projected FY 2025 (\$690,785) = **\$ 60,651.00**

Medicare Tax (in WT Budget Line 916-5170):

1.45% of Wages above = **\$ 4,636.65**

Life Insurance (in WT Budget Line 917-5170):

Cost is \$9/mo per eligible employee of which the town pays 75%. Projected town cost for 4 eligible employees = **\$ 432.00**

Workers' Compensation (in WT Budget Line 912-5170):

The Up-Island Council on Aging's gross wages were 10.05 % of West Tisbury's total w/c wages in FY 2023. 10.05% of West Tisbury's projected w/c ins (\$21,280) for FY 2025 = **\$ 2,139.00**

OPEB Normal Cost + Interest Contribution (in WT Budget Line 914-5170):

Per DUKES COUNTY POOLED OPEB TRUST actuarial study as of 06/30/2024 for Up-Island Council on Aging (Current + Interest) = **\$ 11,273.00**

Health Insurance (in WT Budget Line 914-5170):

75% Employer Share for 4 employee and 2 retirees **\$ 89,766.00**

Assessment Calculation:

	West Tisbury (62%)	Chilmark (27%)	Aquinnah (11%)	Total
Salaries	\$ 198,256.81	\$ 86,337.65	\$ 35,174.60	\$ 319,769.06
Expenses	\$ 22,599.00	\$ 9,841.50	\$ 4,009.50	\$ 36,450.00
County Retirement	\$ 37,603.62	\$ 16,375.77	\$ 6,671.61	\$ 60,651.00
Medicare Tax	\$ 2,874.72	\$ 1,251.90	\$ 510.03	\$ 4,636.65
Workers Comp	\$ 1,326.18	\$ 577.53	\$ 235.29	\$ 2,139.00
Life Insurance	\$ 267.84	\$ 116.64	\$ 47.52	\$ 432.00
OPEB ARC	\$ 6,989.26	\$ 3,043.71	\$ 1,240.03	\$ 11,273.00
Health Insurance	\$ 55,654.92	\$ 24,236.82	\$ 9,874.26	\$ 89,766.00
Building Usage Fee		\$ 3,600.00	\$ 1,200.00	\$ 4,800.00
FY25 Assessment	\$ 325,572.35	\$ 145,381.52	\$ 58,962.84	\$ 529,916.71
FY24 Assessment	288,862.83	151,514.76	55,149.36	495,526.95
Assessment Increase	36,709.52	(6,133.24)	3,813.48	34,389.76
% Increase	12.7%	-4.0%	6.9%	6.9%

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Veterans' Benefits - 543

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General				
State Veterans Benefits Reimbursement	General	14,792	12,833	13,500	13,500.00
State COLA Adj		1,422			
Total Revenue Generated		16,214	12,833	13,500	13,500.00

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212				
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216				
Repairs & Maintenance Services	5240				
Rentals & Leases	5270				
Other Property Services (includes custodial)	5290				
Professional & Technical (services)	5300				
Professional & Technical (training/seminars)	5302				
Communication-Postage/Shipping	5342				
Communication-Telephone/Internet	5344				
Communication-Notices/Ads	5346				
Communication-Publications/TV	5348				
Other Purchased Services	5380				
Office Supplies	5420				
Building & Equipment Supplies	5430				
Custodial & Housekeeping Supplies	5450				
Groundskeeping Supplies	5460				
Vehicular Supplies (includes gasoline)	5480				
Food & Food Service Supplies	5490				
Educational Supplies	5510				
Other Department Supplies	5580				
Travel	5710				
Dues & Memberships	5730				
Insurance Premiums	5740				
Veterans Benefits	5770	17,837	17,965	21,000	21,000.00
Other Unclassified Items	5780				
Expenses		17,837	17,965	21,000	21,000.00
Percent Change					0.0%

Total Department/Committee	17,837	17,965	21,000	21,000.00
Percent Change				0.0%

Submitted by:

Randall Dull, Veterans Agent

Date Completed: 12/15/2023

**Town of West Tisbury
FY 2025 Budget Request Submission**

543—Veterans Benefits

Submitted by (Department/Committee): Veterans' Benefits
Name of Person Submitting Randy Dull, Veterans' Agent
Date Approved by Department/Committee 12/15/23

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2025 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

Per M.G.L.Chapter 115 Section 6, the Town is reimbursed an amount equal to 75% of benefits paid but not until November of the year following the benefits being provided.

Under MGL 115 we are currently paying benefits to two veterans. We anticipate benefits being provided at the current rate of payments into FY2025. No increase requested.

Town of West Tisbury
FY 2025 Budget Request Worksheet

Library - 610

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Receipts for Photocopies/Faxes/Misc	General	397	514	2,000	700.00
Receipts from passports	General	12,396	17,800	12,000	13,000.00
Fines	General	0		0	0.00
Gifts and Interest	Trust	178	649	300	500.00
Gifts--Friends of WT Library	Special/Restricted	20,000	36,000	18,000	20,000.00
Gifts--WT Library Foundation	Special/Restricted	130,000	65,250	60,000	65,000.00
Grant from Umass Medical School	Special/Restricted	0		0	0.00
Martin Fund (Interst-Expendable)	Trust	1	5	0	0.00
Hancock Fund (Interest-Expendable)	Trust	30	125	0	0.00
State Grant (Hotspot)	Special/Restricted	6,000		0	0.00
State Aid to Libraries	Special/Restricted	8,718	11,432	5,000	6,000.00
LSTA Grants	Special/Restricted	10,000		0	
MV Cultural Council Grant	Special/Restricted	0	4,000	3,000	3,000.00
Total Revenue Generated		187,720	135,775	100,300	108,200.00

Personal Services

		Grade	Step	Hours/ Week	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Library Director (A Pratt)	Wages	8	5	40	35.0	56.98	84,551	91,541	109,982	120,935.04
	Step 3/1/25	8	6	40	17.2	59.83				
Youth Services - Children (H Burbidge)	Wages	4	1	40	20.6	32.03	53,610	62,307	74,991	68,901.04
	11/20/2024	4	2	40	31.6	33.63				
Youth Services - Young Adult (L Hearn)	Wages	4	8	32	52.2	45.07	52,039	55,540	70,880	75,284.93
Head of Circulation/Assistant Librarian (L Coit)	Wages	5	8	30	52.2	49.57	63,413	64,611	74,103	77,626.62
	Longevity @ 2%							645	741	1,552.53
IT/Reference (R Rooney)	Wages	4	8	40	52.2	45.07	66,206	70,704	85,599	94,106.16
Librarian Assistant/Programming (O Gately)	Wages	4	7	35	25.8	42.92	56,110	57,808	73,110	80,401.44
	Step 12/26/24	4	8	35	26.4	45.07				
Circulation Assistant (Shepherd)	Wages	2	6	40	52.2	33.78	22,021	30,627	64,102	70,532.64
Circulation Assistant (Hall)	Wages	2	8	15	52.2	37.24	22,592	23,012	25,973	29,158.92
Circulation Assistant (D'Angelo)	Wages	2	5	18	52.2	32.17	20,990	23,316	25,948	30,226.93
Circulation Assistant (Neilley)	Wages	2	8	14	52.2	37.24	19,508	24,247	24,738	27,214.99
Circulation Assistant (Leopold)	Wages	2	8	17	52.2	37.24	19,475	22,065	26,505	33,046.78
Circulation Assistant (Meegan)	Wages	2	6	16	52.2	33.78	18,145	23,963	25,641	28,213.06
Circulation Assistant (Milstein)	Wages	2	8	7	52.2	37.24	16,101	15,930	22,971	13,607.50
Circulation Assistant (Norton)	Wages	2	8	8	52.2	37.24	12,291	11,891	14,842	15,551.42
Circulation Assistant (Bennett)	Wages	2	5	9	52.2	32.17	10,585	12,896	4,579	15,113.47
Circulation Assistant (Gilpin)	Wages	2	5	4	52.2	32.17	5,584	6,728	6,410	6,717.10
Circulation Assistant (Malik)	Wages	2	4	1.5	52.2	30.64	1,598	1,489	2,289	2,399.11
Circulation Assistant (Girouard)	Wages	2	3		52.2	29.18	1,159	24,341	0	0.00
Circulation Assistant (Brillard)	Wages	2	3	2	52.2	29.18		1,517	0	3,046.39
Circulation Assistant (Fischer)	Wages	2	3	2	52.2	29.18		1,495	0	3,046.39
Circulation Assistant (Melyawati)	Wages	2	3	3	52.2	29.18		335	0	4,569.59
Circulation Assistant (Mazar-Kelly)	Wages	2	3	4	52.2	29.18		1,671	0	6,092.78
Circulation Assistant (McDonough)	Wages	2	3	4	52.2	29.18		3,540	0	6,092.78
Circulation Assistant (Capece)	Wages	2	3		52.2	29.18	1,656		4,153	0.00
Circulation Assistant (LaPierre)	Wages	2	5		52.2	32.17	2,389	762	0	0.00
Circulation Assistant (E Taylor)	Wages	2	4		52.2	30.64	10,284	418	0	0.00
Circulation Assistant (Drogin)	Wages	2					3,714		0	0.00
Circulation Assistant (White)	Wages	2					1,645		0	0.00
Circulation Assistant (C Taylor)	Wages	2					4,659		0	0.00
Totals Circulation Asst Hurs/Week				164.5						
Vacation/Sub Coverage	Wages	2	3	475	/year	29.18			13,229	13,860.50
Summer Shelver/Page	Wages	S1	2	3	52.2	16.76			2,629	2,624.62
Summer Shelver/Page	Wages	S1	2	3	18.0	16.76			2,720	905.04
Total Personal Services							570,327	633,399	756,133	830,827.77
Percent Change										9.9%

* 4.8% Scale Adjustment

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212				
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216	0		700	700.00
Repairs & Maintenance Services	5240	11,289	21,545	20,000	20,000.00
Rentals & Leases	5270			0	0.00
Other Property Services (includes custodial)	5290	38,990	39,892	38,000	41,000.00
Professional & Technical (Services)	5300	600	240		
Professional & Technical (training/seminars)	5302				
Communication-Postage/Shipping	5342	1,774	2,422	2,000	2,000.00
Communication-Telephone/Internet	5344	5,883	7,129	8,000	8,000.00
Communication-Notices/Ads	5346	815	386	500	400.00
Communication-Publications/TV	5348				
Other Purchased Services	5380				
Office Supplies	5420	5,044	5,575	6,000	6,000.00
Building & Equipment Supplies	5430	3,202	1,027	6,000	6,000.00
Technology (computers & supplies)	5435	9,564	14,855	10,000	10,000.00
Custodial & Housekeeping Supplies	5450	1,790	1,961	3,000	3,000.00
Groundskeeping Supplies/Service	5460	28,214	35,759	15,000	15,000.00
Vehicular Supplies (includes gasoline)	5480				
Food & Food Service Supplies	5490	1,155	2,101	2,000	2,000.00
Educational Supplies	5510	469	1,219	2,000	2,000.00
Other Department Supplies	5580				
Travel	5710	148	322	1,000	1,000.00
Dues & Memberships	5730	3,001	615	3,000	3,000.00
CLAMS Annual Fee	5735	26,252	24,321	26,000	26,000.00
Insurance Premiums	5740		151		
Other Unclassified Items	5780		79		
Expense Subtotal		138,189	159,600	143,200	146,100.00
Library Materials (Books)	5580	72,689	49,736	65,000	65,000.00
Library Materials (Periodicals)	5581	9,502	12,599	9,000	9,000.00
Library Materials (Video)	5582	6,443	1,624	5,000	5,000.00
Library Materials (eBooks)	5583	14,742	17,711	20,000	22,000.00
Library Materials (audiobooks)	5584	15,204	23,044	11,000	20,000.00
Library Materials (video games)	5585	295	1,977	500	1,000.00
Library Materials (streaming services)	5586	4,823	4,229	10,000	4,000.00
Technology for Patron Use	5436	8,412	7,064	15,000	17,000.00
Materials Subtotal (Combined = 16.1% of Budget)		118,876	117,985	135,500	143,000.00
Total Expenses		257,065	277,585	278,700	289,100.00
Percent Change					3.7%

Legal Services

Legal Services	5305				
Total Department/Committee		827,392	910,984	1,034,833	1,119,927.77
Percent Change					8.2%

Submitted by:

Alexandra Pratt, Director

Date Completed:

12/15/2023

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Parks & Recreation Committee - 620

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General				
Total Revenue Generated		0	0	0	0.00

Salaries, Elected Officials

							FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Board member 1							166	166	166	166
Board member 2							166	166	166	166
Board member 3							166	166	166	166
Board member 4							0	83	166	166
Board member 5							0	0	166	166
Total Salaries, Elected Officials							664	581	830	830.00
Percent Change										0.0%

Personal Services

		Grade	Step	Hours/ Week	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Board Administrator	Wages	7	8	16	52.2	59.99	31,672	34,021	44,835	50,103.65
Total Personal Services							31,672	34,021	44,835	50,103.65
Percent Change										11.8%

* 4.8% Scale Adjustment

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212				
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216				
Repairs & Maintenance Services	5240				
Rentals & Leases	5270		688		
Other Property Services (includes custodial)	5290				
Professional & Technical (services)	5300				
Professional & Technical (training/seminars)	5302				
Communication-Postage/Shipping	5342				
Communication-Telephone/Internet	5344				
Communication-Notices/Ads	5346			250	250.00
Communication-Publications/TV	5348				
Other Purchased Services	5380				
Office Supplies	5420			200	200.00
Building & Equipment Supplies	5430				
Custodial & Housekeeping Supplies	5450				
Groundskeeping Supplies	5460				
Vehicular Supplies (includes gasoline)	5480				
Food & Food Service Supplies	5490				
Educational Supplies	5510				
Other Department Supplies	5580				
Travel	5710	1,132	663	1,000	1,500.00
Dues & Memberships	5730				
Insurance Premiums	5740				
Other Unclassified Items	5780				
Expenses		1,132	1,350	1,450	1,950.00
Percent Change					34.5%

Legal Services

Legal Services	5305				
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Total Department/Committee		33,468	35,953	47,115	52,883.65
Percent Change					12.2%

Submitted by:

Peggy Stone

Date Completed:

12/22/2022

Town of West Tisbury FY 2025 Budget Request Submission

Submitted by (Department/Committee): Parks and Recreation

Name of Person Submitting Peggy Stone

Date Approved by Department/Committee December 6, 2023

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2025 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

Over the last several years, the Parks and Recreation Committee has level funded our budget. However, in recent years, the popularity of West Tisbury beaches as well as town grounds have become increasingly in demand and the deterioration is evident.

The revenues receipts from beach stickers and recreation programs have steadily increased over the years topping over \$90,000 this year. We see this trend continuing, which will offset minor increases to our budget this year.

In order to maintain the integrity of our programs, equipment and facilities we have added increases mostly in maintenance line items.

Beaches-632, we have entered \$8000 in a separate line item 5730 for Dune maintenance. As of 2012, the Conservation Committee has not allowed mechanical means to lower the dune. Therefore, over the years, the dune height and slope has become an issue. It is a liability for the town and we have had several complaints and falls as a result. This will allow us to lower and maintain the dune for safety each season.

Recreation-640, line item 5240 has been increased to \$5000 for major maintenance of the basketball and tennis courts.

Also, a new line item 5740, \$5000 for Town Parties. The Parks and Recreation Committee has been requested to take over the organization and implementation of the Holiday Party and Town Picnic. This amount was granted by the Select Board.

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Beaches - 632

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Event Fees	General	100	300		
Beach Passes	General	84,540	85,990	80,000	80,000.00
Misc (Clothing sales)			120		
Total Revenue Generated		84,640	86,410	80,000	80,000.00

Personal Services

	Grade	Step	Hours/ Day	Days	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Jul 1 - Sep 2, 2024									
Parking Lot Attendant	S2	4	15	64.0	19.57	28,508	24,317	8,892	18,787.20
Beach Sticker Seller	S3	4	6	64.0	20.66	4,755	2,535	8,042	7,933.44
Lifeguards	S5	4	15	64.0	26.32	13,271	23,597	35,886	25,267.20
Lifeguards--1 additional on Sat/Sun & July 4	S5	4	7.5	21.0	26.32			3,694	4,145.40
Acting Summer Director	S6	4	7.5	16.0	32.51	6,014	6,392	3,475	3,901.20
Summer Program Director	S7	4	7.5	52.0	34.37	12,272	14,444	11,939	13,404.30
Parking Lot Attendant (Dogs 7/1-Labor Day)	S2	4	4	64.0	19.57			5,081	5,009.92
Parking Lot Attendant (Dogs Labor Day-9/15)	S2	4	11	0.0	19.57			1,644	0.00
Jun 15- Jun 30, 2024									
Parking Lot Attendant	S2	4	15	11.0	19.57	3,300	5,793	1,831	3,229.05
Beach Sticker Seller	S3	4	6	18.0	20.66	820	1,093	1,656	2,231.28
Lifeguards	S5	4	15	11.0	26.32	4,730	2,688	7,388	4,342.80
Lifeguards--1 additional on Sat/Sun	S5	4	7	4.0	26.32			704	736.96
Lifeguards - drill/training	S5	4	8	5.0	26.32			1,005	1,052.80
Acting Summer Director	S6	4	7	4.0	32.51	877	1,463	869	910.28
Summer Program Director	S7	4	7	11.0	34.37	3,517	3,591	2,526	2,646.49
Parking Lot Attendant (Dogs 6/15 No Gaurds)	S2	4	11	3.0	19.57			616	645.81
Parking Lot Attendant (Dogs Guarded)	S2	4	4	13.0	19.57			971	1,017.64
Summer Program Director-Add'l planning	S7	4	3	8.0	34.37			787	824.88
Total Personal Services						71,828	85,913	97,005	96,086.65
Percent Change									-0.9%

* 4.8% Scale Adjustment

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212				
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216				
Repairs & Maintenance Services	5240	potties,install and remove snow fencing	283	845	1,000
Rentals & Leases	5270				
Other Property Services (includes custodial)	5290		2,994	3,300	3,000
Professional & Technical (services)	5300	boardwalk install/maintenace/removal	1,215	3,750	3,750
Professional & Technical (training/seminars)	5302	recert Guards		675	675
Communication-Postage/Shipping	5342				
Communication-Telephone/Internet	5344				
Communication-Notices/Ads	5346		256	197	1,000
Communication-Publications/TV	5348				
Other Purchased Services	5380				
Office Supplies	5420	lanyrads, laminating	201	600	200
Building & Equipment Supplies	5430	chairs,markers,whiteboard		200	200
Custodial & Housekeeping Supplies	5450	disinfectant,trash bags,gloves		228	100
Groundskeeping Supplies	5460	rakes, tools, posion ivy		485	2,000
Vehicular Supplies (includes gasoline)	5480				
Food & Food Service Supplies	5490				
Educational Supplies	5510				
Other Department Supplies	5580	suits,radios,appps,stickers,passes,flyers	4,177	4,325	3,000
Travel	5710		1,676	764	1,000
Dune Maintenance	5730	manually lower dune and maintai seasonally			8,000
	5740				
Other Unclassified Items	5780	buoys,fences,posts,signs, t-shirts	701	103	3,000
Expenses		11,503	10,847	18,925	23,925.00
Percent Change					26.4%

Legal Services

Legal Services	5305				
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Total Department/Committee		83,330	96,760	115,930	120,011.65
Percent Change					3.5%

Submitted by: _____

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Recreation Programs - 640

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Winter Rec/Spring Show	General	0	0	600	500.00
Yoga Fees	General	0	0	800	
Basketball /Soccer	General	1,075	5,888		8,000.00
Tennis Fees	General	3,340	1,780		2,000.00
Total Revenue Generated		4,415	7,668	1,400	10,500.00

Personal Services

	Grade	Step	Hours/ Week	Weeks/ Year	Hourly Rate*	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Winter Recreation Instructor	S5	4	4	8.0	26.32		578	770	842.24
Winter Art Instructor	S5	4	2	8.0	26.32			385	421.12
Winter Theater Instructor	S5	4	2	8.0	26.32			385	421.12
Winter Chess Instructor	S5	4	4	8.0	26.32			770	842.24
Assistant Chess Instructor	S3	4	2	8.0	20.66			302	330.56
Summer Basketball Instructors (2 @ 20 hrs)	S5	4	40	6.0	26.32	4,689	5,065	5,777	6,316.80
Summer Asst Basketball Instructor	S3	4	20	6.0	20.66				2,479.20
Summer Soccer Instructors (2 @ 20 hrs)	S5	4	40	6.0	26.32			5,777	6,316.80
Swim Instructors	S5	4	9	8.0	26.32			1,733	1,895.04
Assistant Swim Instructors	S4	4	9	8.0	23.21			1,454	1,671.12
Total Personal Services						4,689	5,642	17,354	21,536.24
Percent Change									24.1%

* 4.8% Scale Adjustment

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request	
Energy Services-Electricity	5212					
Energy Services-Heating Oil	5214					
Energy Services-Propane Gas	5216					
Repairs & Maintenance Services	5240	cracks in bball & tennis,sweep courts,	247	3,038	500	5,000
Rentals & Leases	5270	Ag Hall, Church, Ice Arena, porta-potty	1,325	500	1,400	1,400
Other Property Services (includes custodial)	5290					
Professional & Technical (services)	5300	includes Yoga Instructor		718	2,500	2,500
Professional & Technical (training/seminars)	5302					
Communication-Postage/Shipping	5342					
Communication-Telephone/Internet	5344		619	480	1,000	1,000
Communication-Notices/Ads	5346		353		500	500
Communication-Publications/TV	5348					
Other Purchased Services	5380					
Office Supplies	5420		310		300	300
Building & Equipment Supplies	5430					
Custodial & Housekeeping Supplies	5450					
Groundskeeping Supplies	5460					
Vehicular Supplies (includes gasoline)	5480					
Food & Food Service Supplies	5490					
Educational Supplies	5510					
Other Department Supplies	5580	Art, sports, chess, basketball, keys, cards	1,707	2,441	2,700	2,700
Travel	5710					
Dues & Memberships	5730					
Town Events	5740	Holiday party, Town picnic				5,000
Other Unclassified Items	5780	Halloween, new decorations	1,606	191	2,000	2,000
Expenses		6,167	7,367	10,900	20,400.00	
Percent Change					87.2%	

Legal Services

Legal Services	5305				
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Total Department/Committee		10,856	13,010	28,254	41,936.24
Percent Change					48.4%

Submitted by: _____

Date Completed: _____

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Town Grounds - 650

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts (Ballfields,weddings)	General	125	3,070	500	500.00
Total Revenue Generated		125	3,070	500	500.00

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212				
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216				
Repairs & Maintenance Services	5240	bball,playground upkeep	5,000	5,005	5,000.00
Rentals & Leases	5270				
Other Property Services (includes mowing)	5290	mow,lime,wee ,both ballfields	3,900	5,555	5,000.00
Professional & Technical (services)	5300				
Professional & Technical (training/seminars)	5302				
Communication-Postage/Shipping	5342				
Communication-Telephone/Internet	5344				
Communication-Notices/Ads	5346				
Communication-Publications/TV	5348				
Other Purchased Services	5380				
Office Supplies	5420				
Building & Equipment Supplies	5430				
Custodial & Housekeeping Supplies	5450				
Groundskeeping Supplies	5460				
Vehicular Supplies (includes gasoline)	5480				
Food & Food Service Supplies	5490				
Educational Supplies	5510				
Other Department Supplies	5580	sighns,broom,poinson ivy,decon		250	250.00
Travel	5710				
Dues & Memberships	5730				
Insurance Premiums	5740				
Other Unclassified Items	5780				
Expenses		8,900	10,560	10,250	10,250.00
Percent Change					0.0%

Legal Services

Legal Services	5305				
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Total Department/Committee		8,900	10,560	10,250	10,250.00
Percent Change					0.0%

Submitted by: _____

Date Completed: _____

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Historic District Commission - 690

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General				
Total Revenue Generated		0	0	0	0.00

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212				
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216				
Repairs & Maintenance Services	5240				
Rentals & Leases	5270				
Other Property Services (includes custodial)	5290				
Professional & Technical (services)	5300				
Professional & Technical (training/seminars)	5302				
Communication-Postage/Shipping	5342				
Communication-Telephone/Internet	5344				
Communication-Notices/Ads	5346	441	0	600	600.00
Communication-Publications/TV	5348				
Other Purchased Services	5380				
Office Supplies	5420				
Building & Equipment Supplies	5430				
Custodial & Housekeeping Supplies	5450				
Groundskeeping Supplies	5460				
Vehicular Supplies (includes gasoline)	5480				
Food & Food Service Supplies	5490				
Educational Supplies	5510				
Other Department Supplies	5580				
Travel	5710				
Dues & Memberships	5730				
Insurance Premiums	5740				
Other Unclassified Items	5780				
Expenses		441	0	600	600.00
Percent Change					0.0%

Legal Services

Legal Services	5305				
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Total Department/Committee		441	0	600	600.00
Percent Change					0.0%

Submitted by: _____

Date Completed: _____

Town of West Tisbury FY 2025 Budget Request Submission

Submitted by (Department/Committee): 690-Historic District Commission

Name of Person Submitting Sean Conley and Nancy Dole, HDC

Date Approved by Department/Committee Submitted 12/15/23

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2025 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

The HDC has very few expenses. A small amount is requested in case there is a need for newspaper ads or office supplies. No change for FY 2025.

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Local Historical Commission - 691

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General				
Total Revenue Generated		0	0	0	0.00

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212				
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216				
Repairs & Maintenance Services	5240				
Rentals & Leases	5270				
Other Property Services (includes custodial)	5290				
Professional & Technical (services)	5300				
Professional & Technical (training/seminars)	5302			200	200.00
Communication-Postage/Shipping	5342				
Communication-Telephone/Internet	5344				
Communication-Notices/Ads	5346				
Communication-Publications/TV	5348				
Other Purchased Services	5380				
Office Supplies	5420			25	25.00
Building & Equipment Supplies	5430				
Custodial & Housekeeping Supplies	5450				
Groundskeeping Supplies	5460				
Vehicular Supplies (includes gasoline)	5480				
Food & Food Service Supplies	5490				
Educational Supplies	5510				
Other Department Supplies	5580				
Travel	5710			125	125.00
Dues & Memberships	5730				
Insurance Premiums	5740				
Other Unclassified Items	5780				
Expenses		0	0	350	350.00
Percent Change					0.0%

Legal Services

Legal Services	5305				
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Total Department/Committee		0.00	0.00	350.00	350.00
Percent Change					0.0%

Submitted by: _____

Date Completed: _____

Town of West Tisbury FY 2025 Budget Request Submission

Submitted by (Department/Committee): **691 – Local Historical Commission**

Name of Person Submitting **Anne Fischer, LHC**

Date Approved by Department/Committee **Submitted 12/15/23**

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2025 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

The Local Historical Commission requests a level funded amount of \$350 to cover a few office supplies and the ability for a member to participate in trainings or on-lie sessions.

MARTHA'S VINEYARD CULTURAL COUNCIL

To the Honorable Selectboard and the Citizens of the Town of West Tisbury:

The mission of the Martha's Vineyard Cultural Council (MVCC) is to promote excellence, access, education, and diversity in the arts, humanities, and interpretive sciences to improve the quality of life for all Island residents. Our grants may be modest, but their effects resound mightily through the Vineyard community.

Each year, the MVCC receives and evaluates grant applications for projects that help support our mission. Instructions, program guidelines, and application forms are available at massculturalcouncil.org. The MVCC gives priority to projects originating on the Island and benefiting the year-round Island community.

In 2023 the MVCC held several meetings virtually from October-December to evaluate applications. For FY24, the Commonwealth allocated the MVCC \$33,000 for local re-granting. The six Island Towns also contributed generously: Aquinnah (\$1,500), Chilmark (\$3,500), Edgartown (\$3,500), Oak Bluffs (\$2,000), Tisbury (\$3,500), and West Tisbury (\$3,500). A number of prior year grantees were unable to follow through with their projects, and so those funds were rolled over to be distributed this year. Together, the total amount available for grants was \$63,283. This year the MVCC received 48 applications requesting a total of \$174,000.

As always, the members of the MVCC wish to thank West Tisbury Town Accountant Bruce Stone and Town Treasurer/Collector Katherine Logue, who have processed the financial transactions of the Council since it became a regional entity in 2003. Given that the Council has not asked for an increase in the town's contributions since 2020, combined with the marked increase in the amount of funds requested, the Council would like to request \$5000 from West Tisbury this year so that it may continue to fulfill its mission.

Respectfully submitted,

Rizwan Malik, Chair



692 -- Martha's Vineyard Cultural Council

MVCC Members

West Tisbury

Irene Tewksbury - Treasurer
Paul Doherty
Hal Garneau - Secretary

Tisbury

Julia Kidd
Suzanne Roberge
David Forbes

Edgartown

JP Hitesman
Susan Shea
Bari Boyer

Aquinnah

Berta Welch

Chilmark

Dena Porter
Heather Goff
Stephanie Danforth

Oak Bluffs

Abby Bender
Abby Remer
Rizwan Malik - Chair

Project	Funding Given
Built on Stilts	\$3,100
Islanders Write	\$2,500
A Positive Magic at the Faery Way Station	\$1,330
Cinema Circus	\$2,250
2024 Martha's Vineyard Film Festival	\$2,250
19th Annual Martha's Vineyard International Film Festival	\$1,650
Drive-In at the YMCA	\$2,250
Martha's Vineyard Fossil Day	\$2,775
Music & Memory Community Place	\$3,525
Abby Bender Schmantze Theatre	\$2,325
Sankofa Festival	\$1,875
6th Annual Women In Film Festival	\$1,500
Quartets, Duos and Trios, Oh my	\$1,500
17th Annual Native Artisan Market & Festival	\$4,725
Winter Concert and Community Sings	\$3,653
Sounds Like Summer: Music on the Lawn	\$3,413
Capstone Concert: Focus on Jazz	\$350
Art of Conservation	\$1,250

692 -- Martha's Vineyard Cultural Council

Black Brook Singers at the Circle	\$2,500
Honoraria for guest musicians accompanying concerts	\$1,500
Saving Rebecca	\$3,500
LGBTQ+ Pride Weekend	\$2,500
Tales of Now & Zen: An Evening of Stories for Adults	\$250
Local Music & Dancing — Off-Season	\$2,500
Species in Focus: Martha's Vineyard's Biodiversity in 4K	\$3,750
Billy Baloo	\$1,250
Memorial Day Picnic Traditional Music	\$188
Aquinnah Artisans Holiday Fair and Childrens Art Show	\$625
Blue Minds Ocean Education Series	\$1,500
Black Children's Reading Corner	\$1,000

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Debt Items

Debt Service - 710/751/752

Debt - Principal (710)

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Long Term Debt - Principal	5910	774,750	774,750	790,000	725,000.00
Expenses		774,750	774,750	790,000	725,000.00 -8.2%

Long Term Debt - Interest (751)

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Long Term Debt - Interest	5915	153,739	137,692	121,033	103,676.25
Expenses		153,739	137,692	121,033	103,676.25 -14.3%

Short Term Debt - Interest (752)

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Short Term Debt - Interest	5925	2,301	6,639	73,007	61,250.00
Expenses		2,301	6,639	73,007	61,250.00 -16.1%

Total Debt		930,790	919,081	984,039	889,926.25 -9.6%
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Submitted by:

Kathy Logue, Treasurer/Collector

Date Completed: 11/29/2023

FY2025 - Debt Service Budget

	FY2024 Budget	FY2025 Budget	Purpose
Retirement of L/T Debt			
Fidelity Capital Markets	235,000.00	230,000.00	Town Hall Renovation (2009 bonding)
Baird	120,000.00	120,000.00	Public Safety Building (2014 bonding)
TBD	0.00	120,000.00	Library HVAC 2024 state house note?
Norwood Bank (in FY2022)	180,000.00	180,000.00	Highway building, highway truck & HH roof/trim
Raymond James & Assoc.	155,000.00	155,000.00	Road resurfacing (2013 bonding)
Raymond James & Assoc.	100,000.00	100,000.00	Library Construction - town share (2013 bonding)
		905,000.00	Subtotal, L/T Debt reduction
Interest, L/T Debt			
Fidelity Capital Markets	44,643.75	36,943.75	Town Hall Renovation (2009 bonding)
Baird	42,600.00	39,000.00	Public Safety Building (2014 bonding)
Raymond James & Assoc.	18,638.75	14,957.50	Road resurfacing (2013 bonding)
Raymond James & Assoc.	15,150.00	12,775.00	Library Construction - town share (2013 bonding)
		103,676.25	Subtotal, L/T interest
Interest, S/T Debt			
TBD	11,756.75	2,756.75	Highway building, highway truck & HH roof/trim (assume 5%)
TBD	60,000.00	60,000.00	\$1.2 million borrowing for Library HVAC replacement (assume 5%)
Various	1,250.00	1,250.00	Interest on abatement refunds, if needed
Payment of Debt Principal, BAN reduction		64,006.75	
	984,039.25	1,072,683.00	Total needed for actual debt service expenses
Change:		88,643.75	9.01%
Subtotals of principal & interest by project:			
Town Hall Renovation (2009 bonding)		paid by town	
Public Safety Building (2014 bonding)		266,943.75	
Road resurfacing (2013 bonding)		159,000.00	
Library Construction - town share (2013 bonding)		169,957.50	
Highway building, highway truck & HH roof/trim		112,775.00	
Library HVAC 2024 state house note?		182,756.75	
Misc. short term		180,000.00	
		1,250.00	
		1,072,683.00	<excl. CPA, if any

CPC Debt

Scott's Grove paid in full

CPC share

Issuance costs and legal fees to come from CPC admin budget; principal and (est'd) interest payment to come from an ATM warrant article for that purpose

**Town of West Tisbury
FY 2025 Budget Request Submission**

Submitted by (Department/Committee): **Debt Service 710/751/752**_____

Name of Person Submitting _____Kathy Logue_____

Date Approved by Department/Committee _____11/29/2023_____

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2025 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. (Feel free to do as separate attachment)**

The debt service lines (in aggregate) are decreased because the Highway building and Scott's Grove debt will be paid off in full during the current fiscal year. But keep in mind that higher debt service in future years related to the Up Island Council on Aging and/or the energy-related upgrades to town buildings, and both the West Tisbury and Regional High School are likely to increase again, and dramatically.

**Town of West Tisbury
FY 2025 Budget Request Submission**

Submitted by (Department/Committee): **Debt Service 710/751/752**_____

Name of Person Submitting _____Kathy Logue_____

Date Approved by Department/Committee _____11/29/2023_____

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2025 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. (Feel free to do as separate attachment)**

I will be level funding the debt service lines (in aggregate) and in the process, completing the paydown of the Highway building debt, in anticipation of higher debt service in future years related to the Up Island Council on Aging and/or the energy-related upgrades to town buildings.

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Employee Benefits

County Retirement - 911

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Employee Benefits	5170	560,965	593,315	660,009	690,785.00
Expenses		560,965	593,315	660,009	690,785.00 4.7%

Worker's Compensation - 912

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Employee Benefits	5170	15,929	18,451	19,000	21,280.00
Expenses		15,929	18,451	19,000	21,280.00 12.0%

Unemployment Insurance - 913

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Employee Benefits	5170	0	0	0	0.00
Expenses		0	0	0	0.00
N/A -- Now a warrant article to Reserve for \$3,000					

Health Insurance - 914

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Employee Benefits					
Health Insurance - Current Employees	5170	445,080	473,641	636,000	642,900.00
Health Savings - Employer Share	5174	20,000	17,000	18,430	16,400.00
OPEB - Premiums Current Retirees	5172	135,863	182,657	150,000	194,000.00
OPEB - Transfer to Trust	5176	201,782	202,036	237,250	237,500.00
Total Expense (Line Item)	5170	802,725	875,334	1,041,680	1,090,800.00 4.7%

Life Insurance - 915

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Employee Benefits	5170	4,318	4,663	5,200	5,500.00
Expenses		4,318	4,663	5,200	5,500.00 5.8%

Medicare Tax - 916

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Employee Benefits	5170	56,685	60,593	74,887	78,000.00
Expenses		56,685	60,593	74,887	78,000.00 4.2%

Submitted by:

Kathy Logue, Treasurer/Collector Date Completed: 11/29/2023

Town of West Tisbury FY 2025 Budget Request Submission

Submitted by (Department/Committee): Employee Benefits 911-916)

Name of Person Submitting Kathy Logue

Date Approved by Department/Committee 11/29/2023

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2025 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. (Feel free to do as separate attachment)**

911 – County Retirement: This is the actual assessment for FY 2025, including a \$11,683 discount for paying the full assessment in July, rather than in two installments.

912 – Workers Comp Insurance: Our premiums are based on payroll as well as recent injury experience/claims. Our claims experience is excellent, but our payroll will, as always, increase, so this line is increasing as well. The extraordinary 10% payroll increase will begin to be reflected in FY 2025, when we pay for the audit results of actual FY 2024 payroll.

913 – Unemployment Insurance: Last year, we set an Unemployment Compensation Fund, rather than budgeting for this line annually. So this year, there will just be a warrant article for another \$3,000 to build up that fund.

914 – Health Insurance: As is true every year, this budget is based on the current census of active employees and retirees, any known likely changes to that census, as well as a contingency for unknown changes. It is **VERY PRELIMINARY**, and will be revised when I receive the actual FY2025 rates and as/when I hear of any more likely census changes.

915 – Life Insurance: This slight increase is due to possible retirements and/or increases in full-time staff.

916 – Employer's Share of Medicare: This increase is based on likely increases in the gross payroll on which Medicare is charged, as well as a decrease in the employees who are exempt from Medicare due to having been hired before April 1986.

Town of West Tisbury
FY 2025 Budget Request Worksheet

Due by December 15, 2023

Public Officials Liability Insurance - 945

Revenue

Source/Description of Revenue	Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimate	FY 2025 Estimate
Miscellaneous Department Receipts	General				
Total Revenue Generated		0	0	0	0.00

Expenses

		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Request
Energy Services-Electricity	5212				
Energy Services-Heating Oil	5214				
Energy Services-Propane Gas	5216				
Repairs & Maintenance Services	5240				
Rentals & Leases	5270				
Other Property Services (includes custodial)	5290				
Professional & Technical (services)	5300				
Professional & Technical (training/seminars)	5302				
Communication-Postage/Shipping	5342				
Communication-Telephone/Internet	5344				
Communication-Notices/Ads	5346				
Communication-Publications/TV	5348				
Other Purchased Services	5380				
Office Supplies	5420				
Building & Equipment Supplies	5430				
Custodial & Housekeeping Supplies	5450				
Groundskeeping Supplies	5460				
Vehicular Supplies (includes gasoline)	5480				
Food & Food Service Supplies	5490				
Educational Supplies	5510				
Other Department Supplies	5580				
Travel	5710				
Dues & Memberships	5730				
Insurance Premiums	5740	11,555	13,350	13,350	14,685.00
Other Unclassified Items	5780				
Expenses		11,555	13,350	13,350	14,685.00
Percent Change					0.10

Legal Services

Legal Services	5305				
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Total Department/Committee		11,555	13,350	13,350	14,685.00
Percent Change					10.0%

Submitted by: Jennifer Rand

Date Completed: 11/28/2023

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Select Board
Name of Person Submitting Jennifer Rand
Date Approved by Department/Committee _____

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

Budget 122 – Select Board: I have made a slight increase to the advertising line

Budget 124 – Municipal Hearing Officer: no change, payment mandated by law

Budget 151 – Legal: This budget simply had to go up. I have, with the vote at town meeting increased the FY 24 budget to \$75k. The town has increasingly complex legal matters that require Counsel.

Budget 192 – Town Buildings: I have very minor increases for postage and supplies

Budget 193 – Property Insurance: Budgeting for an increase based on advice from Insurance Agent

Budget 195 –Town Report: No Change

Budget 196 – Town Clock: No Change

Budget 421 –Highway Superintendent: Increased annual by \$7,500

Budget 424 –Street Lights: No Change

Budget 491 – Cemeteries: No Change

Budget 945 – Public Official Liability Insurance: Budgeting for an increase based on advice from Insurance Agent

Dukes County Funding Requests

Two county programs run by the county are included in the West Tisbury operating budget:

525 – Dukes County Health Care Access

526 – Dukes County Public Benefits Access

Other county programs and request sincluding those contracted to third party entities are presented to the Town as warrant articles. As the Committee often likes to review all the County programs at once, the materials for those are included after this page. These include:

Dukes County Supplemental Income Request

Homelessness (Harbor Homes)

MV Center for Living

CORE

Healthy Aging MV

Substance Use Disorder Coalition

FY2025 County Request for funding

11/3/2025 DRAFT

Regional Services

50-50 formula

FY2024

Program Request

Aquinnah	3.03%
Chilmark	10.61%
Edgartown	33.13%
Oak Bluffs	21.44%
Tisbury	17.67%
West Tisbury	14.12%
	100.00%

FY2025

	2.82%
	10.44%
	32.66%
	21.33%
	18.56%
	14.19%
	100.00%

	Fund 271	Fund 555	Fund 550	Fund 540	Fund 560	Fund 565	Fund 556	
	Homelessness Prevention	DC Public Benefits Access	DC Health Care Access	MV Center for Living	CORE	Healthy Aging MV	SUD Coalition	TOTAL
	\$59,568	\$46,325	\$451,635	\$577,387	\$101,741	\$119,761	\$48,590	
	\$70,213	\$51,628	\$558,864	\$653,382	\$101,741	\$119,761	\$49,111	\$1,604,701
	\$2,127	\$1,564	\$16,934	\$19,797	\$3,083	\$3,629	\$1,488	\$48,622
	\$7,450	\$5,478	\$59,296	\$69,324	\$10,795	\$12,707	\$5,211	\$170,259
	\$23,262	\$17,104	\$185,152	\$216,466	\$33,707	\$39,677	\$16,270	\$531,637
	\$15,054	\$11,069	\$119,821	\$140,085	\$21,813	\$25,677	\$10,529	\$344,048
	\$12,407	\$9,123	\$98,751	\$115,453	\$17,978	\$21,162	\$8,678	\$283,551
	\$9,914	\$7,290	\$78,912	\$92,258	\$14,366	\$16,910	\$6,934	\$226,584
	\$70,213	\$51,628	\$558,864	\$653,382	\$101,741	\$119,761	\$49,111	\$1,604,701
	\$10,645	\$5,303	\$107,229	\$75,995	\$0	\$0	\$521	
	17.87%	11.45%	23.74%	13.16%	0.00%	0.00%	1.07%	

change

Fund 010

FY 2025 County Assessment

Towns	
Aquinnah	3.12%
Chilmark	14.18%
Edgartown	40.51%
Gosnold	0.87%
Oak Bluffs	15.86%
Tisbury	13.42%
West Tisbury	12.04%
TOTAL	100.00%

Weighted

Total	11/1/2024	5/1/2025
\$17,792	\$8,896	\$8,896
\$80,864	\$40,432	\$40,432
\$231,015	\$115,507	\$115,507
\$4,961	\$2,481	\$2,481
\$90,444	\$45,222	\$45,222
\$76,530	\$38,265	\$38,265
\$68,660	\$34,330	\$34,330
\$570,266	\$285,133	\$285,133

Supplemental Income

\$1,778.40
\$8,082.60
\$23,090.70
\$495.90
\$9,040.20
\$7,649.40
\$6,862.80
\$57,000.00

Fund 630

Bond payment

Town	FY2016	50/50
Aquinnah		3.25%
Chilmark		11.09%
Edgartown		30.82%
Oak Bluffs		20.96%
Tisbury		18.85%
West Tisbury		15.03%

11/1/2024

Principal	Interest	Total due
\$160,000	\$8,000.00	\$168,000
5,200.00	260.00	5,460.00
17,744.00	887.20	18,631.20
49,312.00	2,465.60	51,777.60
33,536.00	1,676.80	35,212.80
30,160.00	1,508.00	31,668.00
24,048.00	1,202.40	25,250.40

100.00%

160,000.00 8,000.00 168,000.00

Dukes County Supplemental Income -- Warrant Article

Explanation of warrant article to fund County Revenue Replacement (a/k/a budget shortfall)

In recent years a substantial portion of the county assessment was credited back to the towns (mainly thanks to high deeds excise tax revenue during the pandemic). FY2020 credit was \$234,663.80, FY2021 credit - \$385,208, FY2022 credit - \$199,691. The practice of returning surplus funds to the towns leaves the county with only approx. \$54K as “free cash” available for any emergencies and unforeseen expenses. Along with another \$50,405 in a stabilization fund.

The projected budget shortfall for FY2025 is \$57,000.

Revenue replacement /Budget Shortfall – based on EQV for FY2025	
	\$57,000
Aquinnah	\$1,778
Chilmark	\$8,083
Edgartown	\$23,091
Gosnold	\$496
Oak Bluffs	\$9,040
Tisbury	\$7,649
West Tisbury	\$6,863

This request is “replacing” the allocation of overhead request. Last year the requested \$42,000 was approved in all towns. This also better reflects the fact that Dukes County general administration (County Manager’s Office and County Treasurer’s Office) takes care of all the following NON-MANDATED regional programs and initiatives that **benefit the towns and residents of Dukes County**:

In-house (we manage staff, house the programs and provide all support services):

- Dukes County Health Care Access Program
- Dukes County Public Benefits Access (formerly DC Social Services)
- Procurement of heating oil for all municipal buildings (on behalf of Town Administrators)
- Procurement of dog tags for all towns (on behalf of Town Clerks)
- Shellfish Propagation Grant (benefits the MV Shellfish Group and local shellfish departments)
- Emergency Fund (donations to help people in need to pay for medical expenses, food and other necessities and on-island transportation)
- Veterans Fund (donations to help veterans in need)

The County is happy to continue to provide these services to the towns and county residents. However, with the 2 ½ % restrictions on increase of the general county assessment, there is a need for submission of this request that represents supplement to the county revenue to balance the general county budget.

As per unaudited calculation of FY2023 surplus there will be approximately \$_____ back to the towns in form of credit on their May 2024 County assessment. This should offset this county request for revenue replacement.

(We will provide this amount when available – hopefully by the time we meet with Finance Committee)

Harbor Homes (Homelessness) -- Warrant Article

Primary Contact for questions:	
Name:	Kristin Leutz
Title:	Executive Director
Phone:	774-563-9828
Email:	kleutz@harborhomesmv.com

Program:	Harbor Homes of Martha's Vineyard
Web Address:	harborhomesmv.com
Mission Statement	The mission of Harbor Homes of Martha's Vineyard is to ensure that low-income residents, who are homeless or facing homelessness, have access to safe, sanitary and secure housing so they can participate as healthy and productive citizens. We do this by providing housing options, overnight shelter, referral and support services, life skills education, and advocacy for collaborative, locally driven solutions for individuals and families.

Brief program description	Homeless Prevention: The Homeless Prevention Caseworker meets individually with residents and assist them in completing applications for rental assistance and/or subsidized housing programs, in collaboration with the Dukes County Regional Housing Authority Office; completes and submits screenings on homeless clients through the Coordinated Entry system (CES) Dukes County access point and assist in CES placements; provides resource and referral services and supports to individuals and families who are low income and who are housing insecure or homeless; facilitates referrals to shelters on and off island; screens individuals who are chronically homeless for the regional permanent supportive housing waitlist and provide enhanced case management for those who are chronically homeless; attend regional CES meeting to discuss the chronically homeless waitlist; works collaboratively with community agencies to provide support services to residents who are struggling with being homeless (including: MVCS, MVH, VHCAP, IHC, IHT, VHO, COAS, BOHS, PDs, Clergy); maintains a database that tracks all intakes, client contact information, services and resources provided and disaggregates the data by multiple factors to inform community about profile and needs of those who are homeless; provides Homeless Prevention Hot Line on 24/7 basis for new referrals and crises; establishes emergency shelter system in collaboration with local motels; manages intake of individuals and families who are homeless, establishing policies for staying at motels and offer a daily hotline for motel owners to address issues that arise; participate in meetings of the Dukes County Health Council, Continuum of Care regional meetings, and Coordinated Entry System monthly meetings.
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Who qualifies for services	Residents of Martha's Vineyard who are homeless or facing homelessness, especially low income residents.
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"Adjacent" Agencies	The Homeless Prevention Case Worker works with the Dukes County Regional Housing Authority, Martha's Vineyard Community Services, Martha's Vineyard Hospital, Vineyard Health Care Access, Island Health Care, Vineyard Housing Office, Island Councils on Aging, Island Boards of Health, Island Food Pantry, Dukes County Public Benefits Office, and Island Police Departments to receive referrals and to support individuals who are homeless.
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What if we didn't exist?	The agencies listed above with whom the Homeless Prevention Case Worker collaborates would not have an entity to coordinate assistance for individuals and families whom these agencies encounter. Police Departments, the Hospital, MV Community Services, etc. who have a client who is homeless would have to turn the individual back to the streets - homeless. People who are homeless would not be given individual assistance in reviewing all the housing and support options available and would not receive hands on assistance in completing applications for such services. The number of individuals who are homeless on the island would increase.
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Benefits	Preventing homelessness saves lives. Individuals who are homeless suffer more crime, increased illness and death. Lack of housing can lead to lack of employment. Being homeless is traumatic, especially for children. Providing supports and services to access housing provides hope and lessens the impact of homelessness. The Homeless Prevention Caseworker (HPC) supports the Island's police departments who respond to calls regarding individuals who are homeless and often suffering from physical and mental health distress by seeking emergency shelter for these individuals. Similarly, the HPC assists the MV hospital by seeking support services and emergency housing for individuals who are homeless and ready for discharge. The HPC assists each of town by providing support and seeking shelter/housing for the towns' residents who are homeless, often suddenly. It is anticipated that the HPC will assist each of the towns by supporting 15 residents of Edgartown, 15 residents of Tisbury, 12 residents of West Tisbury, 2 residents of Aquinnah, 7 residents of Chilmark, and 37 residents of Oak Bluffs. Providing support and seeking shelter/housing for these residents can prevent crime, providing a safe and supportive environment for individuals who might otherwise engage in criminal activity in order to survive. The HPC can also improve public health by reducing the spread of communicable diseases and finding health care and support for those individuals and families who might otherwise go without. The Homeless Prevention program helps to strengthen the fabric of the island community by working together with all agencies to address a pressing social issue.
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Requested from towns:	Total	Aquinnah	Chilmark	Edgartown	Oak Bluffs	Tisbury	West Tisbury
Allocation *	100%	2.82%	10.44%	32.66%	21.33%	18.56%	14.19%
	\$ 70,213.00	\$ 1,980.01	\$ 7,330.24	\$ 22,931.57	\$ 14,976.43	\$ 13,031.53	\$ 9,963.22

* Allocation % is based on the 50/50 formula: 50% based on population, 50% based on equalized Real Estate value (adjusted annually)

Harbor Homes (Homelessness) -- Warrant Article

Program: Harbor Homes of Martha's Vineyard									
Regional Program Funding Request - SUMMARY									
Item	FY2022		FY2023		FY2024		FY2025		FY24-25 % Change
REVENUE	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Comments (note 4)
Massachusetts EOHLC grant for hotel/respite rooms	\$ -	-	\$ -	-	\$ -	-	\$10,000	-	total grant \$257,488
Slough Farm Food Equity Grant	\$ -	-	\$ -	-	\$ -	-	\$ 3,000.00	-	total grant \$5,000
Other grant for transportation	\$ -	-	\$ -	-	\$ -	-	\$ 2,000.00	-	total agency current year budget for grants = \$432,488
	\$ -	-	\$ -	-	\$ -	-	\$ -	-	total agency current year budget for donations = \$365,000
	\$ -	-	\$ -	-	\$ -	-	\$ -	-	
Total Other Revenue (other than Towns)	\$ -	-	\$ -	-	\$ -	-	\$ 15,000.00	-	8% of Total agency revenues \$916,056
Requested from the towns (Other revenue)	\$ 55,560.00	\$ 55,560.00	\$ 57,284.00	\$ 55,403.00	\$ 59,568.00	\$ 55,403.00	\$ 70,213.00	\$ 15,000.00	
EXPENSES (note 1)									
Total Personnel Expense (note 2)	\$ 52,000.00	\$ 51,877.00	\$ 54,080.00	\$ 52,199.00	\$ 56,160.00	\$ 54,080.00	\$ 66,192.00	\$ 17,865%	14% of Total agency personnel cost \$468,017
Total Operating Expense	\$ 3,560.00	\$ 3,583.00	\$ 3,204.00	\$ 3,204.00	\$ 3,408.00	\$ 3,408.00	\$ 4,021.00	\$ 17.99%	3% of Total agency operating expenses \$124,500
Total Program Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	6% of Total agency program costs \$228,363
Total Non-recurring expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL EXPENSES	\$ 55,560.00	\$ 55,560.00	\$ 57,284.00	\$ 55,403.00	\$ 59,568.00	\$ 55,403.00	\$ 85,213.00	\$ 43.05%	
Staff Service Hours worked per year (note 3)	2,080	2,080	2,080	2,080	2,080	2,080	2,080	0.00%	
Avg. Svc. Hrs. per week (above/52)	40.00	40.00	40.00	40.00	40.00	40.00	40.00	0.00%	
Clients per year	99	77	77	77	100	100	110	10.00%	
Avg. Clients per week (above/52)	1.90	1.48	1.48	1.48	1.92	1.92	2.12	10.00%	
Avg. Cost/Client/Year	\$ 561.21	\$ 748.95	\$ 748.95	\$ 748.95	\$ 595.68	\$ 595.68	\$ 774.66	\$ 30.05%	Total clients differ from clients by town because over 20% of clients do not provide an address - indicate tent, couch surfing, car, etc. Similar percent applied to projections for FY24 & FY25

NOTES

- Expense Details are on the 3rd tab
- Details of Personnel expense are on the Staffing Schedule on the 4th tab
- Total hours of all paid personnel, including administrative time
- Enter explanation for significant (>5%) changes from prior year(s), or other pertinent information

How many clients served annually:						
	Aquinnah	Chilmark	Edgartown	Oak Bluffs	Tisbury	West Tisbury
FY 2022 (Actual)	0	2	15	20	21	4
FY 2023 (Actual)	1	6	16	16	16	4
FY 2024 (Projected)	2	9	21	6	21	21
FY 2025 (Projected)	2	7	15	37	24	15
TOTALS						

Harbor Homes (Homelessness) -- Warrant Article

Program: Harbor Homes of Martha's Vineyard									
Regional Program Funding Request									
Item	FY2022		FY2023		FY2024	FY2025	FY24-25	Comments (note 5)	
	Budget	Actuals	Budget	Actuals	Budget	Budget	% Change		
Recurring Expenses									
Personnel Expense (note 1)									
Total Payroll	\$ 52,000.00	\$ 51,977.00	\$ 54,080.00	\$ 52,199.00	\$ 56,160.00	\$ 60,705.00	8.09%		
Total Payroll taxes & benefits + other						\$ 5,487.00			
Total Personnel Expense	\$ 52,000.00	\$ 51,977.00	\$ 54,080.00	\$ 52,199.00	\$ 56,160.00	\$ 66,192.00	17.86%	payroll taxes & benefits not included in FY24 budget	
Operating Expenses (note 2)									
Advertising/ promotional materials									
Staff training									
Travel Exp.									
Utilities (Telephone, Internet, Electric - note 3)									
Insurance (Prof.,workers comp, liability, etc. - note 3)									
Office, Computer Supplies, postage, etc.	\$ 2,000.00	\$ 2,023.00	\$ 500.00	\$ 500.00	\$ 600.00	\$ 500.00	-16.67%		
Equipment maintenance (copier, etc.)									
Technology Licensing and Support (note 4):									
Occupancy / Office space costs/ Rent									
Contracted Admin. Services (CPA,legal,contractors, etc.)									
Other (list): Administration	\$ 1,560.00	\$ 1,560.00	\$ 2,704.00	\$ 2,704.00	\$ 2,808.00	\$ 3,521.00		5% of program costs	
Total Operating Expense	\$ 3,560.00	\$ 3,583.00	\$ 3,204.00	\$ 3,204.00	\$ 3,408.00	\$ 4,021.00	17.99%		
Direct Program Expenses (list separately)									
food for clients						\$ 3,000.00			
Transportation for clients						\$ 2,000.00			
Hotel room rentals for emergency shelter for clients						\$ 10,000.00			
Total Program Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00			
Non-recurring Expenses									
Capital Items (New Copier, Computer, etc)									
Total Non-recurring expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Total Non Personnel EXPENSES	\$ 3,560.00	\$ 3,583.00	\$ 3,204.00	\$ 3,204.00	\$ 3,408.00	\$ 19,021.00	458.13%		
GRAND TOTAL	\$ 55,560.00	\$ 55,560.00	\$ 57,284.00	\$ 55,403.00	\$ 59,568.00	\$ 85,213.00	43.05%		
Clients per year	Actual		Actual		Estimated	Estimated	% Change		
Avg. Clients per week (above/52)	99		77		100	110	0.1		
Avg. Cost/Client/Year (Grand Total / Clients per year)	2		1		2	2	0		
	561		744		596	775	0		

- NOTES:
- 1 Details of Personnel expense are on the Staffing Schedule (4th tab)
 - 2 Expenses not attributable to direct delivery of services to clients i.e. expenses incurred "to keep the doors open"
 - 3 Only direct utility costs not included in occupancy expense
 - 4 software, backup, IT support etc.
 - 5 Enter explanation for significant changes from prior year(s), or other pertinent information

Harbor Homes (Homelessness) -- Warrant Article

Program: Harbor Homes of Martha's Vineyard FY2025 Staffing				
Position	Employee Type (from list)	No. of FTE	Total Hrs./Wk.	Annual payroll
Case Worker		1.00	40.00	\$ 59,280.00
on-call pay		0.02	\$	1,425.00
TOTAL Payroll		1.02	40.00	\$ 60,705.00
Payroll Taxes and Benefits			\$	5,487.00
TOTAL Payroll Taxes and Benefits			\$	5,487.00
TOTAL PERSONNEL EXPENSE			\$	66,192.00

MV Center for Living -- Warrant Article

Primary Contact for questions:	
Name:	Leslie Clapp
Title:	Executive Director
Phone:	508-939-9440
Email:	lesliec@mvcenter4living.org

Program:	Martha's Vineyard Center for Living
Web Address:	www.mvcenter4living.org

Mission Statement
 Martha's Vineyard Center for Living strives to improve the quality of life for those impacted by issues of aging and impairment.
 Our vision:
 To provide services and programs that create an age and dementia friendly environment, promote dignity, reduce stigma, support independence, and foster community engagement.

Brief program description
 1. The Supportive Day Program is a daily program for older adults in need of socialization, activity in a supported environment.
 2. A weekly Dementia Caregiver Support Group for those caring for a loved one or friend with dementia.
 3. Weekly Early Memory Loss group is a support group for those with an early diagnosis of dememtia, mild cognitive impairment, or have had a stroke with resulting speech and/or memory impairment.
 4. Information & Referral, Dementia Friends community education provided to the community.
 5. The Shopping Shuttle provides the opportunity for older adults living independently to do their own shopping three days a week.
 6. MVRHS monthly luncheon with the Culinary Arts students-average number of diners 30.

Who qualifies for services
 1. The Supportive Day Program is for older adults impacted by cognitive and/or physical disability, their families and caregivers. The age range of our clients is 60-100, average age 83. Our clients may have memory impairment, various types of dementia, hearing and sight loss, Parkinson's, MS, mobility challenges or a combination of these and other conditions that impair their and their caregiver's ability to participate in community life.
 2. The Dementia Caregiver Support Group is available to any caregiver on Martha's Vineyard or who is long distance caring for and island resident.
 3. The Early Memory Loss group is available to anyone with an early dementia or cognitive impairment diagnosis, or who has had a stroke with related aphasia and/or

"Adjacent" Agencies
 We routinely partner and/or collaborate with the four municipal Councils on Aging, Elder Services of Cape Cod and the Islands, Healthy Aging MV, MV Community Services CORE program, Hospice of Martha's Vineyard, Martha's Vineyard Hospital, Martha's Vineyard Schools, and local grantors and foundations.

What if we didn't exist?
 If MV Center for Living programs did not exist, there would not be affordable care for older adults living with dementia and other disabilities. The average per hour cost of private in-home care is \$35-\$45/hour. The Supportive Day Program fee is \$60 for 5 hours of service (\$12/hour). Without MVCL, respite and support would not be available to caregivers. Because of our expertise and the work we do, Martha's Vineyard is nationally recognized by AARP as a dementia friendly community. We are using a VTA Lift vehicle to provide transportation to and from the SDP. We also provide the Shopping Shuttle Service to older adults in the community during hours when it is not being used by the SDP.

Benefits
 When we provide service to an individual, we impact an entire extended family; a spouse, adult children, grandchildren, on and off-island, friends and neighbors. MV Center for Living provides affordable person centered care while providing caregivers support and much needed respite. Our services allow many families the ability to care for a loved one at home for extended periods of time. There are very few, if any options for care on-island. The alternative is moving to a facility off-island. All of our services help older adults stay in their community and maintain their independence.

Requested from towns: Allocation *	Total	Aquinnah	Chilmark	Edgartown	Oak Bluffs	Tisbury	West Tisbury
	100%	2.82%	10.44%	32.66%	21.33%	18.56%	14.19%
	\$ 668,382.39	\$ 18,848.38	\$ 69,779.12	\$ 218,293.69	\$ 142,565.96	\$ 124,051.77	\$ 94,843.46

* Allocation % is based on the 50/50 formula: 50% based on population, 50% based on equalized Real Estate value (adjusted annually)

MV Center for Living -- Warrant Article

Program: Martha's Vineyard Center for Living									
Regional Program Funding Request - SUMMARY									
Item	FY2022	FY2023	FY2024	FY2025	FY24-25				
REVENUE	Budget	Actual	Budget	Budget	% Change				
Elder Services Reimbursement	\$ 70,000.00	\$ 59,755.35	\$ 114,000.00	\$ 102,452.35	\$ 120,000.00	\$ 135,000.00	12.50%		
Private Pay	\$ 70,000.00	\$ 59,755.35	\$ 114,000.00	\$ 102,452.35	\$ 120,000.00	\$ 135,000.00	12.50%		
Mass Cultural Council (Music Therapy)									
Farm Neck (Functional Fitness)									
WV Community Foundation (Rent & Utility Assist.)									
WV Community Foundation (Transportation)									
Im Still Here (Music & Pet Therapy)									
MVCL Yikes Trust (Transportation)									
MV Respite (AED)									
Elder Services Title IIB (Shopping Shuttle)									
MCQA SIG (Marketing)									
MA Dept HHS (Respite Innovations)									
Emergency Food & Shelter (FEMA)									
Total Other Revenue (other than Towns)	\$ 140,000.00	\$ 119,510.70	\$ 228,000.00	\$ 212,899.35	\$ 240,000.00	\$ 270,000.00			
Requested from the towns (Other revenue)	\$ 531,131.92	\$ 481,952.64	\$ 510,170.05	\$ 494,525.06	\$ 578,052.72	\$ 668,382.39			
EXPENSES (note 1)									
Total Personnel Expense (note 2)	\$ 507,688.72	\$ 461,513.49	\$ 559,822.85	\$ 561,322.17	\$ 627,040.34	\$ 716,108.41	14.20%		
Total Operating Expense	\$ 109,693.20	\$ 83,246.33	\$ 115,397.20	\$ 104,876.30	\$ 126,262.48	\$ 156,998.98	24.44%		
Total Program Expense	\$ 53,750.00	\$ 53,246.17	\$ 62,950.00	\$ 61,166.14	\$ 64,750.00	\$ 65,275.00	0.81%		
Total Non-recurring expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
TOTAL EXPENSES	\$ 671,131.92	\$ 600,009.19	\$ 738,170.05	\$ 727,364.61	\$ 818,052.72	\$ 938,382.39	14.71%		
Staff Service Hours worked per year (note 3)	68,380		80,080		Projected	Projected			
Avg. Sec. Hrs. per week (above/52)	1,315.00		1,540.00		1,540.00	1,715.00	1.48%		
Clients per year	83		130		154	175	13.65%		
Avg. Clients per week (above/52)	1.60		2.50		2.96	3.37	13.65%		
Avg. Cost/Client/Year	\$ 8,085.93		\$ 5,678.23		\$ 5,312.03	\$ 5,362.19	0.94%		
Grant totals: FY22-FY24: \$449,323									
These numbers are unduplicated and include Supportive Day Program clients + 1 caregiver associated with each client; Caregiver Support Group members; Memory Loss Group members; Shopping Shuttle riders.									

- NOTES
- Expense Details are on the 3rd tab
 - Details of Personnel expense are on the Staffing Schedule on the 4th tab
 - Total hours of all paid personnel, including administrative time
 - Enter explanation for significant (>5%) change from prior year(s), or other pertinent information

How many clients served annually:									
	Aquinnah	Chilmark	Edgartown	Oak Bluffs	Thibury	West Thibury	TOTALS		
FY 2022 (actual)	0	4	23	17	30	9	83		
FY 2023 (actual)	0	5	28	23	40	34	130		
FY 2024 (Projected)	6	10	28	40	40	30	154		
FY 2025 (Projected)	6	10	38	40	48	33	175		

MV Center for Living -- Warrant Article

Dukes County Regional Programs

Program:		Martha's Vineyard Center for Living									
		Regional Program Funding Request									
Item	FY2022			FY2023			FY2024			FY2025	FY24-25
	Budget	Actuals	Recurring Expenses	Budget	Actuals	Budget	Budget	% Change			
Personnel Expense (note 1)											
Total Payroll	\$ 412,905.23	\$ 373,796.68	\$ 463,922.85	\$ 460,552.72	\$ 529,940.24	\$ 618,008.41		16.62%			
Total Payroll taxes & benefits + other	\$ 94,783.49	\$ 87,716.81	\$ 95,900.00	\$ 100,769.45	\$ 97,100.00	\$ 98,100.00		1.03%		Unanticipated higher costs for Health Insurance, Workers Comp and Unemployment	
Total Personnel Expense	\$ 507,688.72	\$ 461,513.49	\$ 559,822.85	\$ 561,322.17	\$ 627,040.24	\$ 716,108.41		14.20%			
Operating Expenses (note 2)											
Advertising/ promotional materials	\$ 500.00	\$ 383.49	\$ 500.00	\$ 167.39	\$ 600.00	\$ 600.00		0.00%			
Staff training	\$ 2,500.00	\$ 560.00	\$ 2,500.00	\$ 719.88	\$ 2,000.00	\$ 2,500.00		25.00%			
Travel Exp.	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 73.00	\$ 1,000.00	\$ 1,000.00		0.00%			
Utilities (Telephone, Internet, Electric - note 3)	\$ 5,125.00	\$ 4,982.28	\$ 5,400.00	\$ 6,101.26	\$ 6,100.00	\$ 6,300.00		3.28%			
Insurance (Prof, workers comp, liability, etc. - note 3)	\$ 5,500.00	\$ 3,229.41	\$ 5,500.00	\$ 6,664.45	\$ 6,300.00	\$ 5,800.00		-7.94%		The Liability Insurance cost went up	
Office, Computer Supplies, postage, etc.	\$ 400.00	\$ 96.84	\$ 500.00	\$ 460.41	\$ 400.00	\$ 500.00		25.00%			
Equipment maintenance (copier, etc.)	\$ 1,000.00	\$ 290.00	\$ 1,000.00	\$ 1,358.00	\$ 1,500.00	\$ 2,000.00		33.33%			
Technology Licensing and Support (note 4):	\$ 6,500.00	\$ 6,173.25	\$ 6,900.00	\$ 7,674.00	\$ 7,000.00	\$ 8,200.00		17.14%			
Occupancy / Office space costs/ Rent	\$ 40,717.00	\$ 44,443.49	\$ 44,982.00	\$ 44,619.34	\$ 55,446.48	\$ 57,082.98		2.95%			
Contracted Admin. Services (CPA, legal, contractors, etc.)	\$ -	\$ -	\$ -	\$ 4,290.00	\$ 10,000.00	\$ 37,700.00		277.00%			
Janitorial Services	\$ 11,000.00	\$ 10,000.00	\$ 12,800.00	\$ 10,288.00	\$ 13,000.00	\$ 12,000.00		-7.69%			
Trash Removal	\$ 2,800.00	\$ 1,467.00	\$ 1,000.00	\$ 2,338.08	\$ 1,800.00	\$ 1,700.00		-5.56%			
Printing (SSPlus Newsletter)	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00		0.00%			
Office Supplies & Paper	\$ 4,500.00	\$ 3,620.77	\$ 4,800.00	\$ 4,595.03	\$ 4,800.00	\$ 5,300.00		10.42%			
Retiree Life & Health Insurance	\$ 20,151.20	?	\$ 20,515.20	\$ 7,527.46	\$ 8,316.00	\$ 8,316.00		0.00%		One former County Employee	
Total Operating Expense	\$ 109,693.20	\$ 83,246.53	\$ 115,397.20	\$ 104,876.30	\$ 126,262.48	\$ 156,998.98		24.34%			
Direct Program Expenses (list separately)											
Food & Food Service Supplies	\$ 15,000.00	\$ 14,943.77	\$ 18,000.00	\$ 16,807.88	\$ 18,500.00	\$ 18,500.00		0.00%			
VTA / SDP Transportation (Gas & Insurance)	\$ -	\$ 1,280.00	\$ 5,000.00	\$ 4,870.22	\$ 6,000.00	\$ 6,500.00		8.33%			
Recreational Supplies	\$ 1,000.00	\$ 1,159.41	\$ 1,200.00	\$ 988.04	\$ 1,500.00	\$ 1,300.00		-13.33%			
Misc Contractual (Rec Therapy)	\$ 1,000.00	\$ 1,109.99	\$ 2,000.00	\$ 1,750.00	\$ 2,000.00	\$ 2,225.00		11.25%			
Elder Services/OAA Nutrition Program	36,750	\$ 36,750.00	\$ 36,750.00	\$ 36,750.00	\$ 36,750.00	\$ 36,750.00		0.00%		Island town contribution to the Elder Services Nutrition Program - Meals on Wheels	
Total Program Expense	\$ 53,750.00	\$ 55,243.17	\$ 62,950.00	\$ 61,166.14	\$ 64,750.00	\$ 65,275.00		0.81%			
Non-recurring Expenses											
Capital Items (New Copier, Computer, etc)										Include detail &/or explanation	
Total Non-recurring expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
Total Non Personnel EXPENSES	\$ 163,443.20	\$ 138,489.70	\$ 178,347.20	\$ 166,042.44	\$ 191,012.48	\$ 222,273.98		16.37%			
GRAND TOTAL	\$ 671,131.92	\$ 600,003.19	\$ 738,170.05	\$ 727,364.61	\$ 818,052.72	\$ 938,382.39		14.71%			
Summary											
Actual			Actual			Estimated	Estimated	% Change			
										These numbers include clients & caregivers served in the SDP; caregivers who attend the Caregiver Support Group; Early Memory Loss Group Participants; Shopping Shuttle riders;	
Clients per year											
Avg. Clients per week (above/52)		68		100		120	134	11.67%			
Avg. Cost/Client/Year (Grand Total / Clients per year)		9,870		7,382		6,817	7,003	0			

NOTES:

- 1 Details of Personnel expense are on the Staffing Schedule (4th tab)
- 2 Expenses not attributable to direct delivery of services to clients i.e. expenses incurred "to keep the doors open"
- 3 Only direct utility costs not included in occupancy expense
- 4 software, backup, IT support etc.
- 5 Enter explanation for significant changes from prior year(s), or other pertinent information

Program: Martha's Vineyard Center for Living FY2025 Staffing				
Position	Employee Type (from list)	No. of FTE	Total Hrs./Wk.	Annual payroll
Executive Director	Program Head	1.00	40.00	\$ 121,264.00
SDP Supervisor	Supervisory	1.00	40.00	\$ 91,000.00
ED Admin Asst.	Admin. Staff	0.75	30.00	\$ 48,235.20
SDP Admin Asst.	Admin. Staff	0.88	35.00	\$ 58,165.80
SDP Meal Coord	Program Staff	0.88	35.00	\$ 74,125.45
Meal Prog Asst	Program Staff	0.50	20.00	\$ 29,346.80
Special Prog Asst	Program Staff	0.66	26.00	\$ 42,135.08
Special Prog Asst	Program Staff	0.66	26.00	\$ 43,184.44
Special Prog Asst	Program Staff	0.66	26.00	\$ 40,082.64
Special Prog Asst	Program Staff	0.50	20.00	\$ 32,175.00
Special Prog Asst	Program Staff	0.50	20.00	\$ 30,294.00
Substitute Staff	Program Staff			\$ 8,000.00
TOTAL Payroll		7.99	318.00	\$ 618,008.41
Payroll Taxes and Benefits				\$ 94,100.00
Payroll Support Fees				\$ 4,000.00
TOTAL Payroll Taxes and Benefits				\$ 98,100.00
TOTAL PERSONNEL EXPENSE				\$ 716,108.41

as needed

CORE -- Warrant Article

Program:	Martha's Vineyard Community Services, Inc./Counseling, Outreach, Referral and Education (CORE)	Primary Contact for questions:
Web Address:	www.mvcommunityservices.org	Name: Beth Folcarelli, Ph.D.
Mission Statement		Title: Chief Executive Officer
		Phone: 508-693-7900 x 261
		Email: bfolcarelli@mvcommunityservices.org

The mission of MV Community Services is to commit our unique experience, expertise, and compassion to help our entire community be as vibrant, healthy, and strong as it can be. The aim of CORE is address the significant inter-related health, behavioral health, social and case management needs of elders' age 55+. Most CORE clients require in-home support due to medical and mobility issues, as well as other frailties and vulnerabilities. Medicare and other insurances do not pay for this level of care. As such, alternate funding is needed for elders who mostly live on a limited income.

Brief program description

A clinician and care manager provide CORE assessment, mental health and substance use treatment, medical and medication monitoring, transitions into and out of the hospital, care management, and referral and care coordination for medical, mental health, and other social services. This small team also assesses the functional needs of older adults, such as housing and food insecurity, transportation, heat and utilities, socialization and support, and more, and takes direct action to address these needs.

Who qualifies for services

Islanders aged 55+ are eligible for CORE who meet eligibility criteria of medical and/or mental health need and are mostly isolated at home due to their conditions and/or frailty are our key clients.

"Adjacent" Agencies

CORE receives referrals from the Councils on Aging, Martha's Vineyard Hospital, including its Emergency Department and associated Providers, Island Health Care, Hospice, and other agencies who serve the elder population but do not have clinical or outreach resources to consistently monitor and address the often complex needs of this vulnerable population.

What if we didn't exist?

If older adult islanders, isolated at home, with complex medical and mental health issues, and few if any resources to navigate the complicated and often difficult to access healthcare system, we would see older islanders at great risk for serious medical and mental health consequences. CORE offers consistent, predictable, and accountable assessment and intervention services so that risk factors are notes and addressed in a timely manner before situations escalate to a level where hospitalization or worse is the result.

Benefits

1. Healthcare needs are identified and addressed swiftly before preventable challenges become potentially life threatening consequences. 2. The CORE team serves as a "connector" between and among the variety of medical, mental health, and social services Providers involved in the elder's life. CORE ensures good communication and care coordination exists for the client. 3. CORE also provides for a variety of other life challenges, like transportation to/from medical appointments, care coordination after appointments - especially specialty appointments and treatments, food and housing-related needs, and other social services.

Requested from towns:	Total	Aquinnah	Chilmark	Edgartown	Oak Bluffs	Tisbury	West Tisbury
Allocation *	100%	2.82%	10.44%	32.66%	21.33%	18.56%	14.19%
	\$ 101,741.00	\$ 2,869.10	\$ 10,621.76	\$ 33,228.61	\$ 21,701.36	\$ 18,883.13	\$ 14,437.05

* Allocation % is based on the 50/50 formula: 50% based on population, 50% based on equalized Real Estate value (adjusted annually)

	How many clients served annually:	Aquinnah	Chilmark	Edgartown	Oak Bluffs	Tisbury	West Tisbury	TOTALS
	FY 2022 (actual)	2	1	9	25	38	8	83
	FY 2023 (actual)	4	1	9	33	32	11	90
	FY 2024 (Projected) based on current caseload	4	2	10	32	32	8	90
	FY 2025 (Projected)	5	3	12	35	35	10	100

NOTES

1 Expense Details are on the 3rd. tab

2 Details of Personnel expense are on the Staffing Schedule on the 4th tab

3 Total hours of all paid personnel, including administrative time

4 Enter explanation for significant (>5%) changes from prior year(s), or other pertinent information

NOTES

1 Expense Details are on the 3rd. tab

2 Details of Personnel expense are on the Staffing Schedule on the 4th tab

3 Total hours of all paid personnel, including administrative time

4 Enter explanation for significant (>5%) changes from prior year(s), or other pertinent information

CORE -- Warrant Article

Program: s Vineyard Community Services, Inc./Counseling, Outreach, Referral and Education									
Regional Program Funding Request									
Item	FY2022			FY2023			FY2024	FY2025	FY24-25
	Budget	Actuals	Recurring Expenses	Budget	Actuals	Budget	Budget	Budget	% Change
Personnel Expense (note 1)									
Total Payroll	\$ 70,171.00	\$ 68,625.63	\$ 72,851.00	\$ 72,851.00	\$ 72,289.12	\$ 76,982.00	\$ 92,511.00		20.17%
Total Payroll taxes & benefits + other	\$ 16,746.00	\$ 14,043.92	\$ 16,788.00	\$ 16,788.00	\$ 10,736.14	\$ 11,693.00	\$ 14,644.00		25.24%
Total Personnel Expense	\$ 86,917.00	\$ 82,669.55	\$ 89,639.00	\$ 89,639.00	\$ 83,025.26	\$ 88,675.00	\$ 107,155.00		20.84%
Operating Expenses (note 2)									
Advertising/ promotional materials									
Staff training									
Travel Exp.							\$ 300.00		Grant Funded
Utilities (Telephone, Internet, Electric - note 3)							\$ 1,020.00		Grant Funded
Insurance (Prof.,workers comp, liability, etc. - note 3)							\$ 270.00		Grant Funded
Office, Computer Supplies, postage, etc.							\$ 500.00		Grant Funded
Equipment maintenance (copier, etc.)							\$ 100.00		Grant Funded
Technology licencing and Support (note 4):							\$ 3,200.00		Grant Funded
Occupancy / Office space costs/ Rent							\$ 665.00		Grant Funded
Contracted Admin. Services (CPA/legal,contractors, etc.)									
Other (list):									
Allocation of Administration at current federal rate 13.2%	\$ 11,224.00	\$ 10,083.26	\$ 10,902.00	\$ 10,902.00	\$ 10,106.23	\$ 10,902.00	\$ 15,945.00		46.26%
Consultant							\$ 3,000.00		Grant funded for access to psychiatry for client medication assessment consultation
Total Operating Expense	\$ 11,224.00	\$ 10,083.26	\$ 10,902.00	\$ 10,902.00	\$ 10,106.23	\$ 10,902.00	\$ 25,000.00		129.32%
Direct Program Expenses (list separately)									
[e.g. food for clients]									
[e.g. client transportation, or going to clients]	\$ 3,600.00	\$ 1,376.19	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 2,164.00	\$ 4,500.00		107.95%
Total Program Expense	\$ 3,600.00	\$ 1,376.19	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 2,164.00	\$ 4,500.00		107.95%
Non-recurring Expenses									
Capital Items (New Copier, Computer, etc)									
Total Non-recurring expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total Non Personnel EXPENSES	\$ 14,824.00	\$ 11,459.45	\$ 12,102.00	\$ 12,102.00	\$ 11,306.23	\$ 13,066.00	\$ 29,500.00		125.78%
GRAND TOTAL	\$ 101,741.00	\$ 94,129.00	\$ 101,741.00	\$ 101,741.00	\$ 94,331.49	\$ 101,741.00	\$ 136,655.00		34.32%
Clients per year	Actual						Estimated	Estimated	% Change
	83						90	100	0.11
Avg. Clients per week (above/52)	2						2	2	0
Avg. Cost/Client/Year (Grand Total / Clients per year)	1,226						1,130	1,367	0

- NOTES:**
- 1 Details of Personnel expense are on the Staffing Schedule (4th tab)
 - 2 Expenses not attributable to direct delivery of services to clients i.e. expenses incurred "to keep the doors open"
 - 3 Only direct utility costs not included in occupancy expense
 - 4 software, backup, IT support etc.
 - 5 Enter explanation for significant changes from prior year(s), or other pertinent information

Dukes County Regional Programs

Program:	Healthy Aging Martha's Vineyard (HAMV)	Primary Contact for questions:
Web Address:	www.hamv.org	Name: Cindy Trish
Mission Statement		Title: Executive Director
		Phone: 693-7900 ext. 455
		Email: ctrish@hamv.org

HAMV is a planning, advocacy and community building organization. Our mission is to ensure that the infrastructure and services are in place to meet the needs of our Older Adults and those who care for them.

Brief program description

HAMV conducts research and educates the community about Aging Adult needs and their contributions to the island, plans and advocates for new or improved services to meet those needs, and builds community-wide support through engaging stakeholders of all ages to bring these goals into reality. Once service and infrastructure gaps are identified, HAMV and coalition partners create pilot programs to address these needs and identifies funding sources for the pilot phases. HAMV supports and advocates for other organizations who are working to address the needs of Older Adults.

Who qualifies for services

As we create various pilot programs addressing housing, transportation, digital equity, accessibility to all of the island's physical and structural assets, and centralized information/engagement, our pilot programs serve Older Adults (60+) and those Adults with disabilities. Our primary target audience includes MV's vulnerable Older Adults (defined as having one or more of the following characteristics; 85+, live alone (1 in 3), caregiver (1 in 3), annual household income <\$50,000, and those with physical or cognitive difficulties) and those with episodic vulnerability (a recent medical diagnosis, loss of a family member, change in financial circumstances). Over 1 in 3 of our island residents are 60+ currently and we anticipate that 20% of our Older Adult population will be 85+ by 2030.

"Adjacent" Agencies

HAMV is connector of the island's agencies who serve Older Adults. We believe we are "better together" in addressing the needs and highlighting the contributions of our Older Adults. We convene coalitions (Transportation, Falls Prevention, Digital Equity, Advanced Care Planning) which include the Councils on Aging, MVH, the VTA, VNA of Martha's Vineyard, YMCA, the island's libraries, NAACP, MCVCL, SSA, MVCS, MV Hospice and others) all who have a "stake-in-the-game" for serving Older Adults. We partner with state, regional and national organizations that focus on Older Adults, bringing their expertise and funding to the island.

What if we didn't exist?

Over the past 3 years we have developed 10+ new pilot programs for the island, serving thousand's of Older Adults. HAMV has been a catalyst over the last 10 years to bring a skilled nursing facility to this island to address our infrastructure needs. As Coalition leaders, we have collaborated with other agencies to create transportation, housing, accessibility, falls reduction etc. programs that fill a service gap. While many individuals and agencies have great ideas, HAMV provides research capabilities, ideates pilot programs that are "right" for the Vineyard, seeks seed funding and oversees the execution of these programs. So without HAMV, most of the programs would not exist or sustain. We also connect agencies together, creating an opportunity to share experiences and expertise with each other.

Benefits

97% of Older Adults on the island wish to age-in-place. HAMV's focus on 6 priority areas (ensuring services are available and the workforce to provide them, alternative transportation options, community engagement, information centralization, digital equity, and access to physical and structural assets) are helping to deliver on this "aging strategy" of our Islanders. These pilot programs also serve the families of Older Adults who may be off-island as they seek to create the support networks for their aging family members. Our COA and other service providers have more "tools in their toolboxes" to offer their clients as a result of these programs. PLEASE SEE ATTACHED FOR ADDITIONAL INFORMATION

Requested from towns:	Total	Aquinnah	Chilmark	Edgartown	Oak Bluffs	Tisbury	West Tisbury
Allocation *	100%	2.82%	10.44%	32.66%	21.33%	18.56%	14.19%
	\$ 119,761.00	\$ 3,377.26	\$ 12,503.05	\$ 39,113.94	\$ 25,545.02	\$ 22,227.64	\$ 16,994.09

* Allocation % is based on the 50/50 formula: 50% based on population, 50% based on equalized Real Estate value (adjusted annually)

NOTES

- How many clients served annually:

How many clients served annually:		Aquinnah	Chilmark	Edgartown	Oak Bluffs	Tisbury	West Tisbury	TOTALS
FY 2022 (actual)		Data not available						0
FY 2023 (actual)		Data not available						0
FY 2024 (Projected)		Data not available						0
FY 2025 (Projected)		Data not available						0

Healthy Aging MV -- Warrant Article

Dukes County Regional Programs

Program: Healthy Aging Martha's Vineyard (HAMV)									
Regional Program Funding Request									
Item	FY2022			FY2023			FY2024		
	Budget	Actuals	Recurring Expenses	Budget	Actuals		Budget		FY2025 % Change
Personnel Expense (note 1)									
Total Payroll	\$ 76,125.00	\$ 76,125.00	\$ 77,267.00	\$ 78,435.66	\$ 82,400.00	\$ 153,655.00			86.47% Town request: \$84,243.00
Total Payroll taxes & benefits + other	\$ 14,690.00	\$ 13,939.59	\$ 14,248.00	\$ 13,079.34	\$ 13,570.00	\$ 19,591.00			44.37% Town request: \$14,214.00
Total Personnel Expense	\$ 90,815.00	\$ 90,064.59	\$ 91,515.00	\$ 91,515.00	\$ 95,970.00	\$ 173,246.00			80.52% Town request: \$98,457.00
Operating Expenses (note 2)									
Advertising/ promotional materials									
Staff training									
Travel Exp.	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 609.00	\$ 1,000.00	\$ 2,250.00			125.00% Town request: \$1,000.00
Utilities (Telephone, Internet, Electric - note 3)									
Insurance (Prof., workers comp. liability, etc. - note 3)									
Office, Computer Supplies, postage, etc.	\$ 10,000.00	\$ 2,773.68	\$ 9,300.00	\$ 4,989.00	\$ 7,800.00	\$ 19,250.00			146.79% Town request: \$5,000.00
Equipment maintenance (copier, etc.)									
Technology Licensing and Support (note 4):									
Occupancy / Office space costs/ Rent	\$ 2,160.00		\$ 2,160.00	\$ 3,191.00	\$ 2,160.00	\$ 3,350.00			55.09% Town request: \$1,000.00
Contracted Admin. Services (CPA, legal, contractors, etc.)									
Other (list):									
Allocation of Administrative Expense	\$ 12,477.00	\$ 11,137.73	\$ 12,477.00	\$ 17,823.00	\$ 12,832.00	\$ 33,803.00			163.43% Town request: 13,965.00
Total Operating Expense	\$ 25,637.00	\$ 13,911.41	\$ 24,937.00	\$ 26,612.00	\$ 23,792.00	\$ 70,193.00			195.03%
Direct Program Expenses (list separately)									
Contractual Service Agreements - Individuals for Services						\$ 75,000.00			All these programs are funded by grants and donations.
Client Transportation						\$ 3,250.00			
Go Go Grandparents Transportation						\$ 105,000.00			
Meals						\$ 1,200.00			
Home Safety Modifications						\$ 35,000.00			
Caregiver Stipends						\$ 1,000.00			
Total Program Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 220,450.00			
Non-recurring Expenses									
Capital Items (New Copier, Computer, etc)									
Total Non-recurring expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Total Non Personnel EXPENSES	\$ 25,637.00	\$ 13,911.41	\$ 24,937.00	\$ 26,612.00	\$ 23,792.00	\$ 290,643.00			1121.60%
GRAND TOTAL	\$ 116,452.00	\$ 103,976.00	\$ 116,452.00	\$ 118,127.00	\$ 119,762.00	\$ 463,889.00			287.34%
Actual									
Estimated									
% Change									
Clients per year	204	509				990			0.384615385
Avg. Clients per week (above/52)	4	10				19			0
Avg. Cost/Client/Year (Grand Total / Clients per year)	571	229				469			2

NOTES:

- 1 Details of Personnel expense are on the Staffing Schedule (4th tab)
- 2 Expenses not attributable to direct delivery of services to clients i.e. expenses incurred "to keep the doors open"
- 3 Only direct utility costs not included in occupancy expense
- 4 software, backup, IT support etc.
- 5 Enter explanation for significant changes from prior year(s), or other pertinent information

Program: Healthy Aging Martha's Vineyard (HAMV) FY2025 Staffing					
Position	Employee Type (from list)	No. of FTE	Total Hrs./Wk.	Annual payroll	Comments
Executive Director	Program Head	1.00	40.00	\$ 84,243.00	Expense requested from the Town
Associate Executive Director	Program Staff	0.50	20.00	\$ 37,507.00	Funded by Donations and Contributions
Mobility Manager	Program Staff	0.50	20.00	\$ 31,905.00	Grant funded
TOTAL Payroll				80.00 \$ 153,655.00	
					Town request is \$14,214 for costs associated with the Executive Director position
Payroll Taxes and Benefits				\$ 19,591.00	
Other					
TOTAL Payroll Taxes and Benefits				\$ 19,591.00	
TOTAL PERSONNEL EXPENSE				\$ 173,246.00	

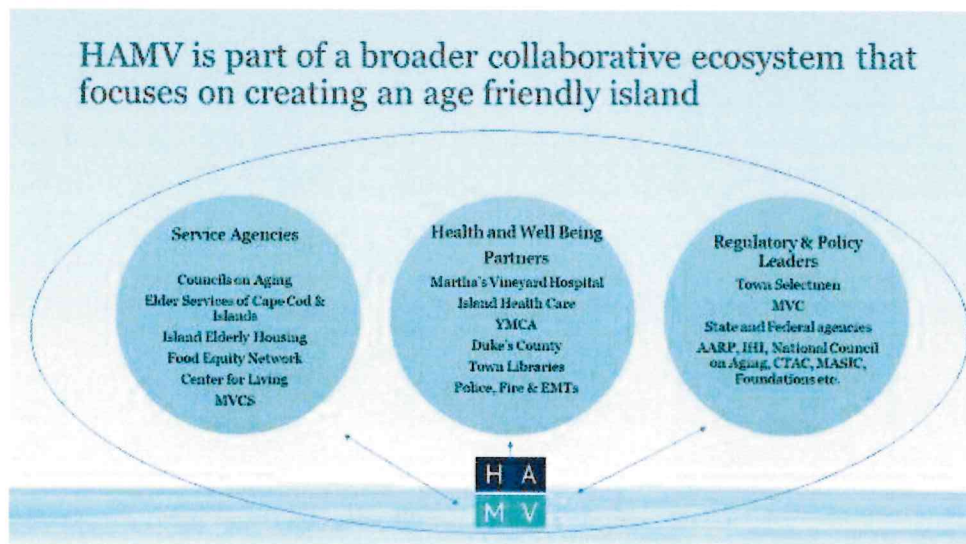


HEALTHY AGING MV

HAMV is a planning, advocacy and community building organization. Our mission is to ensure that the infrastructure and services are in place to serve our Aging Adults and those who care for them. Our fiscal agent is MVCS. It is funded in part by the six towns of Martha's Vineyard through a contract between the County of Dukes County and MVCS. Other funding sources, which make up the majority of our budget are grants from local, national and regional organizations and foundations, as well as private contributions. We continue to maintain a lean operation, depending on an active volunteer executive board led by Cindy Doyle (Chair) and one full-time employee, Cindy Trish, Executive Director. During the last year we have added two half-time positions; Lynn Marquedant, Associate Director and Gail Gardner, Mobility Manager. Both of these positions are funded through grants or donations.

HAMV conducts research and educates the community about Aging Adult needs and their contributions to the island, plans and advocates for new or improved services to meet those needs, and builds community-wide support through engaging stakeholders of all ages to bring these goals into reality. Once service and infrastructure gaps are identified, HAMV and coalition partners create pilot programs to address these needs and identifies funding sources for the pilot phases.

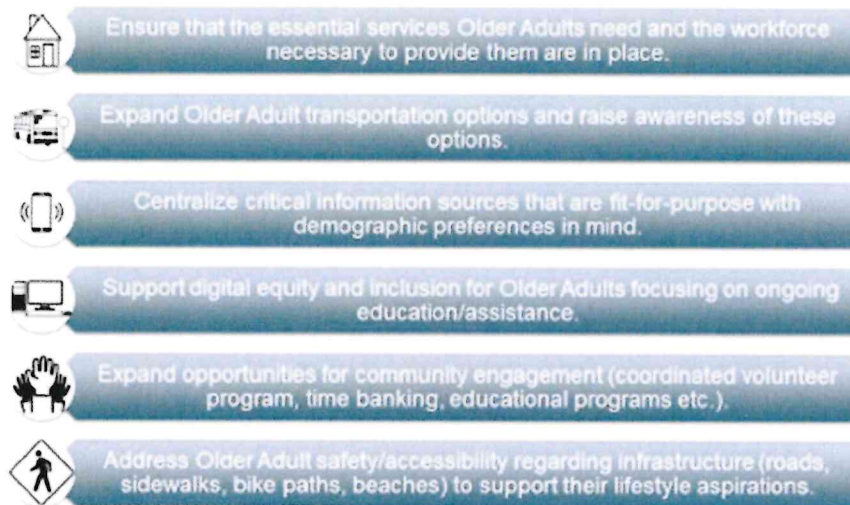
The following graphic illustrates the interconnectedness of HAMV with other on- and off-island organizations serving Aging Adults. As a planning and advocacy organization, we act as catalyst to create collaboration to identify and address the needs of Aging Adults. More information on HAMV can be found at our website <https://www.hamv.org/>



HAMV's appropriation request from the towns for FY25 is at the same level of our FY24 request. Funding will allow us to maintain our full-time Executive Director role and will cover a portion of the costs associated with running the organization (allocation paid to MVCS, other operating costs and program supplies) as we continue to expand our impact and reach. In FY25 we will;

- Continue to convene and lead island-wide coalitions to make progress on the Community Action plans associated with these six key initiatives:

HAMV key priorities for an aging friendly Island



(Dec 2020 HAMV survey)



- Deepen our collaboration through our coalitions with on- and off-island Aging Adult service agencies and regulatory organizations so that we work more productively and efficiently island-wide to achieve an outcome of creating greater impact on addressing Aging Adult needs and touching more lives.
- Continue and expand our pilot programs (Home Safety Modification, transportation pilots including GoGoGrandparent, OCB off-island transportation, Home Sharing, Matter of Balance, “Call the Tech Pro”, Computer Repair for Older Adults) and add 1-2 new pilot programs as needed.
- Opportunistically address Aging Adult needs as identified.
- Advocate for efforts made by other island organizations to strengthen our Aging Adult services and infrastructure (such as supporting the Navigator Homes skilled nursing facility, affordable housing initiatives and other initiatives).

HAMV's accomplishments in FY23/FY24 have included:

- Progressing our Action Plan for the 6 major priorities, achieving numerous plan milestones. Strengthening partnerships with Island organizations, including the Martha's Vineyard Hospital, COAs, IEH, MVC4L, MVC and others to execute and evolve our plan.

2022



2027

Martha's Vineyard 5 Year Community Plan for an Aging and Dementia Friendly Island

May, 2022

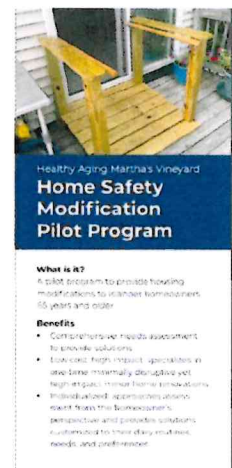


Coalitions and Programs:



- Opportunisticly bringing the four Island Councils on Aging together to obtain \$75,000 from ARPA funds for a new program to provide technical assistance to Older Adults; "Call the Tech Pro" which brings one-on-one assistance for cellphones, tablets and computers in Older Adults' homes or at COAs. It also provides devices as appropriate. This complements the technical support provided by the libraries and COAs and addresses an unmet need. In addition, working with Older Adults and coalition members to sign up Older Adults for the Affordable Connectivity Program (ACP) for no cost internet. Working with MVH to provide Patient Gateway training sessions for Older Adults. Exploring educational programs to complement one-on-one technical assistance programs for Older Adults.

- The Home Safety Modification Program for 65+ homeowners (or adults with disabilities) continues, working with Martha's Vineyard Builders Association and local contractors. The program is referral based (from COAs, MVH, MVC4L, Elder Services etc.) and includes conducting a home assessment for minor home safety renovations (i.e. grab bars, stair railings, improved lighting, pull-out shelves etc.), matching the participant with a willing contractor to conduct the renovations, and providing a post-renovation assessment of the project. Obtained grant funding in excess of \$100,000 from MVH and MVBCF and private donations to fund this program. The following table shows the distribution of applicants by town through June, 2023.





Program Metrics – Client Overview

	Since Inception
Number of clients referred /applications completed	75
Average age of clients & range	78.5 average age (63-102)
Average income	\$58, 842
Location of clients	Aquinnah - 3 Chilmark - 1 Edgartown - 26 Oak Bluffs - 12 Tisbury - 21 West Tisbury - 12
Household size	1-34; 2-39; 3-2
% who qualified for full subsidy (100%)	66.7%
% who qualified for partial subsidy (paid \$100)	10%
% who qualified for partial subsidy (20% of total)	23.3%



▪ Continuing the 3rd year of the Aging Adult Transportation Coalition leading monthly meetings and smaller workgroups, consisting of over 15 service agencies including the VTA and Steamship Authority, to address the needs for alternative transportation options for Aging Adults, both on- and off-island. The coalition has 4 pilot programs for alternative transportation options for Aging Adults including:

- GoGoGrandparents on-demand rides (on-island)
- MVC4L adult supportive day program (on-island)
- COA Shopping Shuttle transportation (on-island)
- Shuttle (including escorts) for islanders who are having cataract surgery (off-island)

The following table demonstrates the significant increase in program rides and riders for FY23. Over \$100,000 in grants and donations have been raised in FY23 to support these programs in addition to utilizing existing island assets (e.g. VTA vans).

FY2023 Pilot Program Metrics Update

- Number of Rides increased 3X in FY2023 from FY2022
- 3 new pilots added, one for off-island

Time Frame	Total Number of Riders (unique riders per pilot program)	Total Number of Rides (for all pilot programs)*
FY2022 (7/21-6/22)	200	2,242
FY2023 (7/22-6/23)	376	6,945
FY2024 (7/23-6/24)		

Pilot programs include GoGo, Shopping Shuttles (Edgartown, Tisbury, Oak Bluffs, MVC4L Supportive Day Program, OCB (off-island pilot)

Ongoing programs: GoGo (full 12 months), MVC4L Supportive Day Transport, Edgartown Shuttle
New in FY2023: Tisbury & Oak Bluffs Shopping Shuttles & OCB



Specifically for the GoGoGrandparent on-demand ride program, riders by town are as follows:

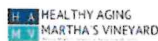
Town	Percentage
Aquinnah	2%
Chilmark	4%
Edgartown	14%
Oak Bluffs	37%
Vineyard Haven	28%
West Tisbury	15%
Total	100%



- Convening bi-monthly meetings with the Falls Prevention Coalition and executing island-wide efforts for Falls Prevention Month (Sept), developing a host of print and media assets on awareness, education, and empowerment available to all island service agencies. Sept activities included in-person educational sessions across the island on “Medication and Risks”, “Falls Prevention Trivia”, and “Pain-Free Movement and Balance Screening” as well as dissemination of printed materials. A new addition to our September activities are the weekly walks cosponsored with MV Trails to introduce Older Adults to the most accessible walking trails on the island. HAMV publishes

an annual report describing impact on falls prevention reduction island-wide as a result of our efforts.

- Continuing a new-to-the-island evidence based pilot program, Matter of Balance, in collaboration with the COAs which has been extremely well received in our community. Offering a minimum of two workshops per year, securing over \$5,000 in funding to identify and train coaches (COA and MVH staff as well as volunteers). This program is specifically designed to reduce the fear of falling and improve activity levels among Aging Adults and addresses an existing service gap in supporting those who have fallen or fearful of doing so and are restricting their activities as a result. HAMV is the licensee of this program on the island.



Introducing the Older Adult Home Sharing Pilot Program

Every day, we are reminded of the housing shortage our residents face here on the island. There are multiple efforts underway to address this affordable housing shortage, but many of them will take years to make an impact.

We will design home sharing models that have been successfully deployed in other communities to offer our island's Older Adults (mostly) the opportunity to share their homes with a well-suited single or couple (guaranteed in need of housing).



- Continuing a “proof-of-concept” Home Sharing program to pair Aging Adults who live alone (the host) with an employed Islander (the guest) who needs housing. Modelled after nationwide programs, we are in the early stages of getting this program off the ground. Partnering with MV Mediation to provide housing facilitation expertise to insure a quality “match” between participants.

- Introducing a new initiative – “Beach within Reach” - HAMV, the Island Disability Coalition and the County Commissioner for Disabilities are working together to improve accessibility of our island’s beaches. Starting with a Beach Manager survey, it is part of a multi-perspective review of the state-of-our beaches to raise awareness of the current levels of beach accessibility, identify priorities for improving beach accessibility and collaborate with towns on the development of short and longer term action plans. In addition, we plan to provide a curated printed directory of information on beach accessibility for the general public.



- Continuing to raise awareness and provide educational seminars for Advance Care Planning, strengthening our partnership with MVH and other health care providers.

Other Activities

- Advocating on behalf of other island agencies to raise awareness of Aging Adult needs and to obtain funding and demonstrate legislative support for key initiatives.
- Providing subject-matter-expertise to community working groups and committees on Older Adult data to support long term planning (e.g. providing feedback to the JTC for the regional transportation plan etc.)
- Hosting the Community Mobilization Summit



COMMUNITY MOBILIZATION SUMMIT ON AGING

Date: November 14, 2023
Time: 12:00pm – 6:30pm
Location: The Grange, 1067 State Road, West Tisbury

JOIN US!



Topics:

- Your aging journey and how to have fun with it
- 6 key priorities for ensuring an age-friendly island
- A realistic look at aging trends for the next 10 years on MV
- Aging policies that will impact islanders and what we can do

Come listen, learn, and share your perspective. Come for all or just part of the day. By working together we can continue to live and thrive on Martha's Vineyard!

FREE. Includes lunch, snacks, and beverages.

Guest Speakers:

- Michael E. Festa, State Director, AARP Massachusetts
- Denise Schepici, MV Hospital President
- Nancy Aronie, Founder Writers Workshop and Author of Memoir as Medicine
- Lyndsay Famariss, Edgartown COA Director
- Iris Freeman, Social worker, Educator on Elder Justice
- Robert Laskowski, Physician, Former Health System CEO
- Cindy Trish, HAMV Executive Director
- Adam Turner, MV Commission Executive Director

REGISTER: www.hamv.org/10-year-celebration



- Contributing member of numerous regional, statewide and national organizations/committees representing the Vineyard's perspective on Aging Adult issues (e.g. Dukes County Health Council (DCHC), AARP Rural Labs, MARCH, MA Healthy Aging Collaborative, co-chair of Patient Family Advisory Council at MVH).

Healthy Aging MV -- Warrant Article

Town Funding Request FY2025

- Supporting the development of the Green House model nursing home, working with MVH and Navigator Homes to bring this 10+ year journey to completion, resulting in a 60+ bed skilled nursing home facility on-island that is available to residents at all income levels.

We appreciate the financial support that each town has provided to HAMV in past years. Thank you. We look forward to what we can accomplish together in FY25.

SUD Coalition -- Warrant Article

Program:	Substance Use Disorder (SUD) Coalition	Primary Contact for questions:
Web Address:	https://www.mvsud.org/	Name: Beth Folcarelli, PhD, CEO, MVCS, Inc.
Mission Statement		Title: Chief Executive Officer
The mission of the Martha's Vineyard Substance Use Disorder coalition is to raise awareness, bridge services gaps, and decrease stigma of substance use disorder through education, prevention, treatment, and recovery efforts.		Phone: 508-693-7900 x 261
		Email: bfolcarelli@mvmcommunityservices.org

Brief program description
The SUD Coalition coordinator would be responsible for SUD Coalition's 1. Logistics and record maintenance (membership status, correspondence with members and coalition as a whole, minutes of meetings, scheduling and sending notices of meetings and follow up); 2. Communication - provide relevant information about events and services to the public, maintain the Coalition's website, posting on social media and send press releases to local news outlets; 3. Technical Support - develop and maintain relationship with statewide and national associations that provide resources relevant to SUD, research available grant funding to support Coalition activities and priorities, prepare reporting relevant to the need and use of various support services, help subcommittees in development of plans to address service gaps.

Who qualifies for services?
The primary focus of the SUD Coalition is prevention, intervention, treatment and recovery for any person effected by SUD. The SUD Coalition is comprised of stakeholders invested in identifying gaps in prevention, intervention, treatment, and recovery and works through sub-committees and groups to address identified needs on Martha's Vineyard. Overall, the coalition aims to prevent substance misuse, strengthen treatment and recovery resources, and decrease stigma associated with substance misuse and treatment programs and resources.

"Adjacent" Agencies
Members of the coalition are SUD stakeholders who meet monthly to discuss ways to address the needs on MV: MV Hospital, MV Community Services, Island Health Care, Vineyard House, Health Imperatives, Island Boards of Health, Island school staff, Youth Task Force, Dukes County Health Council, law enforcement, Harbor Homes MV, island clergy.

What if we didn't exist?
If the coalition did not exist there would be no formal structure for the stakeholders to continue to assess education, prevention, treatment, and recovery needs of individuals and families affected by substance use disorder. Without the Coalition there would exist no island-wide mechanism to identify, discuss, and remediate gaps in education, prevention, treatment, and recovery resources for the island community. Further, the Coalition provides a forum to discuss emerging trends and practices for any new challenging situations. The Coalition relies on a dedicated staff position to collect data, organize meetings and associated activities, energize

Benefits
By having the stakeholders meeting regularly the island issues surrounding SUD can be addressed in collaborative manner, bringing coordination and more efficiency and effectiveness in the areas of education, prevention, treatment, recovery supports and harm reduction due to misuse of alcohol and drugs. The misuse and addiction to alcohol and drugs on MV is one of the top health problems on the island. It is important to for the stakeholders to collectively identify and try to address any gaps in education, prevention, treatment, and recovery. This effort requires coordination and support of a paid staff.

Requested from towns: Allocation *	Total	Aquinnah	Chilmark	Edgartown	Oak Bluffs	Tisbury	West Tisbury
	100%	2.82%	10.44%	32.66%	21.33%	18.56%	14.19%
	\$ 49,111.00	\$ 1,384.93	\$ 5,127.19	\$ 16,039.65	\$ 10,475.38	\$ 9,115.00	\$ 6,968.85

* Allocation % is based on the 50/50 formula: 50% based on population, 50% based on equalized Real Estate value (adjusted annually)

[illegible]

NOTES

- 1 Expense Details are on the 3rd. tab
- 2 Details of Personnel expense are on the Staffing Schedule on the 4th tab
- 3 Total hours of all paid personnel, including administrative time
- 4 Enter explanation for significant (>5%) changes from prior year(s), or other pertinent information

How many clients served annually:		Aquinnah	Chilmark	Edgartown	Oak Bluffs	Tisbury	West Tisbury	TOTALS
	FY 2022 (actual)							0
	FY 2023 (actual)							0
	FY 2024 (Projected)							0
	FY 2025 (Projected)							0

SUD Coalition -- Warrant Article

Dukes County Regional Programs

Program:		Substance Use Disorder (SUD) Coalition									
Regional Program Funding Request											
Item	FY2022		FY2023		FY2024		FY2025		FY24-25		Comments (note 5)
	Budget	Actuals	Budget	Actuals	Budget	Actuals	Budget	Actuals	% Change		
Recurring Expenses											
Personnel Expense (note 1)											
Total Payroll											
											</

- NOTES:**
- 1 Details of Personnel expense are on the Staffing Schedule (4th tab)
 - 2 Expenses not attributable to direct delivery of services to clients i.e. expenses incurred "to keep the doors open"
 - 3 Only direct utility costs not included in occupancy expense
 - 4 software, backup, IT support etc.
 - 5 Enter explanation for significant changes from prior year(s), or other pertinent information

Program: Substance Use Disorder (SUD) Coalition					
FY2025 Staffing					
Position	Employee Type (from list)	No. of FTE	Total Hrs./Wk.	Annual payroll	Comments
SUD Coordinator	Program Staff	0.50	20.00 \$	34,500.00	
TOTAL Payroll		0.50	20.00 \$	34,500.00	
Payroll Taxes and Benefits			\$	6,452.00	
Other					
TOTAL Payroll Taxes and Benefits			\$	6,452.00	
TOTAL PERSONNEL EXPENSE			\$	40,952.00	