

Capital Improvement Planning Committee

Minutes – Meeting of September 28, 2009

Attending: Kathy Logue, Leah Smith, Diane Powers, Bruce Stone and Dick Mezger

The meeting was opened at 4:40 pm.

1. Minutes: The minutes of July 28, 2009 meeting were not available and will be reviewed and approved at the next meeting.
2. Diane brought us up to date on the Selectmen's consideration of the WTCIPC proposed town-wide town facilities manager. The emerging views are that it should be a contractual position, that there needs to be a very clear and complete and explicit job description, that looking for a candidate with more building maintenance experience is sought, that the person should report to the executive secretary and that the selectmen will need a RFP for this position for the next town meeting – better in a special meeting, if there is one, this fall – as the one year warranty on the new town hall is running.
3. There was brief discussion that each committee member would be assigned to the same town department or agency as last year – with two members missing, it was not possible to get full agreement on this likely approach. This being said, members present were asked to begin the process of contacting the departments to which they were assigned last year – to bring back a status report for the October meeting and to be really involved in the process before the November meeting.
4. There was mention of the library group starting to get specific as to their plans and there will be a conversation before the next meeting with Police Chief Beth Toomey as to current plans and timetable for a new police station

The meeting adjourned at 4:55 PM.

Next Meeting: Monday October 19th @ 4:30 PM at the new, beautiful and wonderful West Tisbury town hall!!

Respectfully submitted,
Dick Mezger

Approved October 19, 2009