

DRAFT Minutes  
Capital Improvements Planning Committee  
January 10, 2011

Attending: Sue Hrubby, Kathy Logue, Cindy Mitchell, Leah Smith, Bruce Stone,  
Kristina West

Absent: Brian Athearn, Dick Mezger

The meeting opened at 4:35

1. Minutes of the meeting of December 10 were approved as presented.
2. The committee reviewed the draft of its annual report and accompanying spreadsheet. Because of upcoming Library and Police Station public forums, as well as a possible proposal to buy the Maley/Field Gallery land with CPC funds, all happening in January, it was agreed to hold it open for further developments in those areas.
3. The committee discussed the Two Town Meetings idea further, and agreed to make a presentation to the Board of Selectmen later in January on this concept. Officially, the second town meeting would be a "Special" town meeting, but the intent would be to treat it as a second, regularly anticipated annual town meeting in the fall on a predictable schedule. Similarly, it would make sense to include the full warrant and actions taken for that meeting in the Annual Report for the following year, for a full record of town meeting proceedings.

The committee agreed that the next meeting would be held on February 7<sup>th</sup> so that the annual report can be finalized after the warrant has closed.

The meeting adjourned at 5:18 PM.

Respectfully submitted,

Kathy Logue

*Approved February 7, 2011*