

Minutes  
Capital Improvements Planning Committee  
February 22, 2011

Attending: the entire committee: Greg Orcutt, Sue Hruby, Kathy Logue, Cindy Mitchell, Leah Smith, Bruce Stone, Kristina West and Dick Mezger

Also attending for part of the meeting: Jennifer Rand, Town Administrator

The meeting opened at 3:35 PM.

Minutes: Minutes of the meeting of February 7 were approved as amended.

Police Station: Jen Rand pointed out to the committee that the committee's earlier forecasts (up through last year's report) had targeted police station construction to begin in FY2013. In order to stay on target with that goal, she proposed that Town Meeting be asked for sufficient funds to get the project all the way to construction bid documents, rather than just schematic design. She expected to be able to refine an estimate for that within the week. Members of the committee expressed reservations about achieving all that in one year, but authorized Kathy and Jen to update the figures in the report to reflect the full design process.

Annual Report: The committee completed its review of its annual report and accompanying spreadsheets. Minor clarifying phrases were added on the fire truck, highway, and summation paragraphs. Kathy noted that in order to make the addition of the school project affordable, she had assumed a school district borrowing over 15 years, and had also changed the highway from annual allotments of \$200,000-\$250,000 to a \$1.4 million borrowing over 10 years. The priority rating of the Library project was changed to a 2 (from 2-3) and a rating of 1 was assigned to the West Tisbury School repair project. The final report was approved as amended, with the final police station design figure to be updated by Kathy and Jen.

Town Meeting: There was a general discussion about the level of capital spending over time. Kathy recalled that the trend had been about 8%, and Bruce pointed out that this was as a percentage of the tax levy, vs. the budget. The committee asked Bruce and Kathy to do a little more research into the town's own trend, as well as comparing it to trends around the Commonwealth, in preparation for the next meeting and the town meeting presentation.

Next Meeting: The committee agreed that the next meeting would be held as regularly scheduled on Monday, March 21<sup>st</sup> at 4:30 PM. The main purpose will be to hear any further updates on the Maley/Field Gallery property and to prepare a committee presentation for town meeting.

The meeting adjourned at 4:19 PM.

Respectfully submitted, Kathy Logue

*Approved March 21, 2011*