

Community Preservation Committee Minutes of March 23, 2011

Approved April 27, 2011

Present: Sean Conley, Glenn Hearn, Ginny Jones, Dale Julier, Susan Phelps, Peter Rodegast; Tony Nevin, Administrative Assistant.

Glenn called the meeting to order at 5:35.

The minutes of March 15, 2011 were reviewed and approved unanimously.

The CPC reviewed the request from the DCRHA for \$2400 in administrative expenses for its rental assistance program. It was agreed that it was an appropriate program expense, but that in future years, anticipated administrative expenses must be included in the request for funding. Sean moved approval, Dale seconded, and the motion passed unanimously. Tony will communicate this to David Vigneault.

The CPC reviewed the Habitat for Humanity request submitted via the Affordable Housing Trust Fund. Glenn explained the basis for the 15% overhead request as an extrapolation from the 6% overhead requested in Habitat's contract, allowing for 60% donated labor and expenses. Dale moved to approve payment from the \$125,000 allocated to the Habitat project, Sean seconded, and the motion passed unanimously.

The CPC reviewed the CPA-related warrant articles to be presented at Annual Town Meeting on April 12, including the article on reducing the surcharge. Tony will prepare a handout explaining the effect of reducing the surcharge and send a draft to the CPC members for suggestions.

The meeting was adjourned at 6:30.

Respectfully submitted,

Tony Nevin, Admin. Asst.