

Community Preservation Committee Minutes of April 27, 2011  
Approved May 25, 2011

Present: Sean Conley, Glenn Hearn, Ginny Jones, Susan Phelps, Peter Rodegast; Tony Nevin,  
Administrative Assistant.

Glenn called the meeting to order at 5:35.

The minutes of March 23, 2011 were reviewed and approved unanimously.

Tony advised the CPC that he had recently received a substantial research grant that would require about 20 hr/week. He would like to continue as CPC Administrative Assistant but would resign if, after a year or so, it appeared that grant work was interfering with CPC work. He will check with Jen Rand on availability of Pam Thors as an occasional fill-in.

Tony reviewed current budget balances for all CPA projects, noting that balances were sufficient to cover all current and expected invoices. The CPC then reviewed the following invoices:

DCRHA rental assistance, May 2011, \$7858; June 2001, \$7858; administrative costs, \$1800. Sean moved approval, Ginny seconded, and the motion passed unanimously with one abstention.

Mill Pond environmental studies, \$2068.16. Ginny moved approval, Susan seconded, and the motion passed unanimously.

WT Church engineering studies, \$1046.31. Ginny moved approval, Peter seconded, and the motion passed unanimously.

Cemetery records clerical work, \$1012.50. Peter moved approval, Susan seconded, and the motion passed unanimously.

Field Gallery building inspection, \$525. Tony suggested that this was eligible as a CPC administrative expense because it is relevant to securing the public's long-term interest in the property. Ginny asked whether CPC will also be asked to pay for surveying, title search, and other closing costs. Glenn asked whether CPC will be asked to support the well hookup for the gallery. Tony will raise these questions with Jen Rand and encumber administrative funds for anticipated eligible expenses. In view of the foregoing, Peter moved approval, Sean seconded, and the motion passed unanimously.

The CPC then appointed members to serve as liaisons with the projects funded at ATM April 12 2011:

Maley property/Field Gallery – Glenn Hearn  
Assessor's property records – Jonathan Revere  
MV Museum cataloging – Sean Conley  
Habitat for Humanity house – Peter Rodegast

The meeting was adjourned at 6:25.

Respectfully submitted,

Tony Nevin, Administrative Assistant