

Minutes
West Tisbury Library Board of Trustees
Date: February 12, 2009

Present:

Trustees: Linda Hearn, Ginny Jones, Hermine Hull, Leslie Baker, Elaine Pace
Staff: Beth Kramer
Friends: none
Public: Ike Russell

Linda Hearn called the meeting to order at 7:02.

Approval of Minutes:

The minutes of the meeting of January 8, 2008 were approved unanimously as amended.

Committee Reports

Friends Report: No Friends in attendance.

Director's Report:

Library Use

Beth e-mailed a copy of the monthly report to all trustees. Statistics on library use are included in the monthly report. Traffic in the library has increased dramatically as compared to figures from January 2008. She reports that program attendance has also increased dramatically. Beth will share the resources of the library's Mother Goose on the Loose grant and help to train staff at other libraries. Beth reports that she works with Diana Manter to bring books to Windemere where residents enjoy discussing them. She is investigating whether the library may take over the Books on Wheels program (from Howes House) on behalf of up island residents. Four programs related to health issues are upcoming as lunch time discussions. Beth also announced that family fun day will take place on Valentine's Day. She announced that State statistics verify that we are among the highest used library in Massachusetts by population size.

Maintenance

Michael Black volunteered his time to polyurethane the stairs of the children's room furniture. Carpet cleaning is scheduled for April.

MV Library Association

Beth announced that island libraries are increasingly interested in sharing services. At their upcoming meeting on March 6th, discussion will continue regarding these efforts. Dan Waters volunteered to help with the MVLA web site. Island library hours will also be posted on the site.

Trustee's Update:

1. Linda reported that she has sent a letter to the Selectmen to report that the resurfaced section of the driveway is draining poorly.
2. The family of Betty Franklin has requested that a memorial service take place on the grounds of the library on Sunday, July 12. Hermine made the motion; Ginny seconded. Ginny stated that the service will honor Betty Franklin's longstanding commitment and generosity to the library. The trustees unanimously approved this motion.
3. Linda will attend the next trustee symposium in Boxborough on Saturday, March 7th on the topic of fundraising.
4. Linda announced that two trustee openings had occurred, and she thanked Leslie and Elaine for their years of service to the library.

5. On Friday, February 20th, Cheryl Bryan will do another training session at the library. Topic: Fundraising. All candidates for the trustee openings will be invited to attend.

Approval of Minutes of December 11, 2008 and January 8, 2009.

The trustees suggested amendments to the December minutes and then approved the minutes as amended. The minutes of the January meeting were accepted as submitted.

Policy Manual

The personnel policy related to a drug-free workplace was discussed. Beth reported that she investigated how the schools handled this policy. She was cautioned by Maria McFarland that the library trustees could not independently impose a policy stricter than that of the town by-laws. Beth learned that the school can recommend a rehabilitation program, but the town may not require that an employee attend a rehabilitation program. The town has policies with disciplinary action recommended for violations of the drug free policy in the workplace or while doing a workplace related duty. Changes were made so that the library's proposed policy complies with that of the town, and the trustees unanimously approved the revised policy language.

The trustees reviewed the policy for provision of library equipment and supplies for public use and unanimously approved the policy language presented by Dan and Beth.

The trustees will discuss the policy language on provision of new technology for public use at the April meeting. Dan indicates that he has organizational changes to suggest.

Old Business

Leslie reported that she continues to seek input regarding aprons to be sold as a library fundraiser. Leslie also reported that she has two openings in the art wall calendar for the current year. Leslie suggested that handicrafts be displayed as well, and Ginny will investigate this possibility.

New Business

Change in Meeting Time: Linda suggested that the meeting time discussion be held after the election.

VTA Bus Turnaround at Library: VTA has asked the Selectmen whether buses may turn around in the library driveway during the summertime. The trustees feel that that practice will ruin the parking lot, be unsafe to the elderly and children in particular, and add to the vehicle problems already existing.

Correspondence - none

Other Business – The meeting was adjourned at 8:15.

Respectfully submitted,

Elaine M. Pace, Secretary

