

WEST TISBURY FREE PUBLIC LIBRARY
TRUSTEES MEETING MINUTES
APRIL 30, 2009
Library 7 p.m.

PRESENT: Trustees Linda Hearn, Hermine Hull, Virginia Jones, Harvey (Hal) Garneau, Melissa Hackney and Library Director, Beth Kramer.
Absent: Dan Waters.

WELCOME: Linda Hearn, Chairperson, welcomed Harvey (Hal) Garneau and Melissa Hackney, the newly elected Trustees.

ELECTION OF OFFICERS: Virginia Jones reported for the Nominating Committee, comprised of herself and Hermine, that the Committee proposed the following slate of officers and recommended their election to serve for the coming year:

Chairperson: Linda Hearn
Secretary: Dan Waters
Vice Chairperson: Hermine Hull

Upon motion made and duly seconded, the slate was approved unanimously and the individuals named above were elected to serve in the capacities indicated.

MINUTES: Upon motion duly made, seconded and voted upon only by those Trustees who had been in office as of the last Trustees' meeting, the minutes of such meeting were unanimously approved with a typographical error in the spelling of "Windemere" corrected.

COMMITTEE REPORTS:

FRIENDS REPORT: None

LIBRARIAN'S REPORT: See Attached. Beth also provided the Trustees with the Operating Statement with Budget for the period 4/1/09 through 4/30/09 and the monthly Library Report/Newsletter.

Beth also noted that she is speaking with Susan Wasserman of the Friends group regarding the possibility of the Friends backing a summer

internship program. It was also noted that anyone who works with children at the Library must have a current CORI on file.

ASSISTANT LIBRARIAN'S REPORT: Attached

OLD BUSINESS:

1. TIME OF MEETINGS. After discussion, it was decided to table this matter until the next meeting. Mornings and Monday and Wednesday evenings were identified as problematic, but Tuesday evenings remain a possibility.
2. BYLAWS. Beth described the history of the Bylaw review since its inception in 2007 and distributed current drafts to the Trustees. Hermine proposed that we discuss, at the next meeting, whether the Trustees should appoint a Treasurer, a proposal supported by Beth. The Bylaws, as amended by the Trustees to date, will be reviewed by Melissa for legal compliance.
3. POLICY. When Dan returns, the Trustees will continue their review of Library policies. Beth distributed the remaining policies for the Trustees to review in advance of the next meeting.

NEW BUSINESS:

1. DATE OF NEXT MEETING: May 21, 2009 at 7 p.m. at the Library.
2. LIBRARY DIRECTOR'S ANNUAL REVIEW: Beth's review will be conducted in July using the same procedure as last year. First, all staff are asked to complete the review form, which they then submit to the Trustees. Second, each Trustee completes a review form and submits to the Chairperson. Third, the Chairperson will present the review to Beth. At the next meeting, Linda will provide us with the date by which the Trustees' reviews will be due.
3. NEW TRUSTEES ORIENTATION: Cheryl Bryan will conduct this orientation on Wednesday, June 17th at 5:30 -7:30 p.m. at the Vineyard Haven Library. She hopes all Trustees, not just the new ones, will attend.
4. FRIENDS GATHERING: On Thursday, June 18th, from 10 a.m. until 1 p.m., Cheryl Bryan will host a gathering of Friends of Island libraries.

Cheryl will present some information about Friends' organizations and will facilitate the sharing of information and ideas. Everyone is welcome and should bring a brown bag lunch.

5. VOLUNTEER CORPS: The Trustees discussed the possible development of an organized group of volunteers to shelve books on a regular basis to assist paid library staff, so that staff members can direct their attention to more 'skilled' projects. Melissa and Hal will coordinate the preliminary efforts with Beth.

CORRESPONDENCE: None

COMMENTS FROM THE PUBLIC: None

Upon motion duly made and seconded, the meeting was adjourned at 8:00 p.m.

Respectfully submitted,
Melissa M. Hackney