

MINUTES
West Tisbury Library Board of Trustees
Tuesday, December 8, 2009
at the West Tisbury Public Library

In Attendance

Trustees: Hal Garneau, Melissa Hackney, Linda Hearn, Dan Waters

Director: Beth Kramer

Public: None

Linda Hearn called the meeting to order at 7 p.m.

Minutes

Hal Garneau moved that the minutes from the meeting of November 10, 2009 be approved as submitted. Linda seconded the motion. The motion passed by voice vote with the abstention of Melissa Hackney who was not present at that meeting.

Friends Report

No Friends being present, there was no Friends Report.

Librarian's Report

Beth reported that, for the month, circulation was up over 15%, with slightly fewer patron visits. Total patron activity was up almost 17%. She reviewed the various classes, meetings, workshops and conferences the staff attended over the past month, and invited any interested Trustees to attend the PLA conference in March.

Beth also reported that she had met with Suzi Wasserman and Lee Revere of the Friends, regarding the addition of a third shed, and that they had decided not to proceed. She met with Bruce Stone about the 2011 library budget, and also with Hal, the board treasurer. She expects that the Capital Improvements Committee will have a conversation with Police Chief Toomey regarding the proposed new police station, and regarding that project's place in the town's construction schedule. Beth reminded the Trustees about the library's holiday party on Tuesday, December 15th, from 4 to 5:30 p.m. She invited them to bring themselves and a dish.

Facility Needs Committee

Hal reported that the Facility Needs Committee met for the third time on December 7th. The meeting included a new committee member, Nelia Decker of the library staff. Leah Smith was unable to attend that meeting, but e-mailed her ideas for discussion. Linda Hughes had interviewed library staff and Friends regarding their views of facility needs. The committee looked at this information, as well as past surveys and reports, and decided that no further input was necessary. All committee members are making a list of priorities. At their next meeting they will compare lists and compile a report for presentation at the February Trustees meeting.

Foundation

Melissa Hackney said she had received the list of potential members for the West Tisbury

Library Foundation. She said she needed one or two people to work with her to set criteria, categorize people, and recruit them. Linda appointed Beth and Dan Waters to work with Melissa as a committee to help form the foundation. The committee will meet Friday, December 11, 2009 at 8:30 a.m. at the library. Beth will post the meeting.

Bylaws and Policies

Beth distributed copies of the library Bylaws and Policies whose final installment was approved at the last meeting. She asked Trustees to review these, and bring suggested corrections for the January meeting.

New Business

Beth presented the budget she has been working on, noting that the town has not given any particular guidance regarding funding levels for the coming year. Dan moved that that the budget be approved as submitted, and Melissa seconded the motion. The budget was unanimously approved.

Beth submitted a warrant article for the 2010 Town Meeting, “To authorize the Board of Trustees of the West Tisbury Free Public Library to apply for, accept, and expend any applicable federal, state or private grants which may be available for an expansion or renovation of the West Tisbury Free Public Library.” Approval of this article by the town is a necessary step in the application for state grant money for library construction. It was written in consultation with Patricia Jackson of the Massachusetts Board of Library Commissioners. Melissa moved that this article be approved, and Dan seconded the motion. It passed unanimously.

With no correspondence and no public in attendance, the meeting adjourned at 7:50 p.m.

Respectfully submitted,
Dan Waters
Clerk