

West Tisbury Library  
Building Committee  
Minutes December 30, 2010

Committee Members: Al DeVito, Linda Hearn, Paul Levine, Bob Schwartz, and Leah Smith,  
Chairperson

Absent: Tucker Hubble and Mark Mazer

Public: Glenn Hearn, Beth Kramer, David Lager, Kathy Logue, Max Skjoldebrand, Dan Waters,  
and architects Conrad Ello and Matt Oudens

The meeting was called to order by Leah Smith at 3:35 P.M.

Item 1. The minutes of Dec 9 and December 17 were approved.

Item 2. Glenn Hearn reported that the trenching for the new well is scheduled for Monday  
January 3, 2011. He also reported that the radon testing was still in progress.

Item 3. Architect's Update

The architects informed the Committee that the cost estimate for the renovation and expansion  
of the Library would be available on the 5th of January 2011.

Updated building plans resulting from the most recent Committee and public comments were  
presented. It was pointed out that the current plans took into consideration requirements of the  
MBLC as well as cost as viewed from the comments of the public.

Refinements and deliverables were the subject of discussion in terms of the site plan,  
provisions for the parking area as well as the layout and paving of the latter. A site plan will be  
produced and presented to the Planning Board at its meeting on either the 3rd or 10th of January.

Shelving was discussed and the difference in increasing shelving height relative to linear  
shelving requirements was illustrated..

It was pointed out that the relationship between the adult reading room and the circulation desk  
needs refinement particularly with respect to supervision of the reading room.

The crawl space and its conversion into a full basement was a topic of conversation and it was  
mentioned that the MBLC considers it to be a good idea.

The architects informed the committee that about ten percent of work remains for the  
completion of the full plans including three-dimensional and sectional plans. They also said that  
the estimate of engineering costs is forthcoming.

With respect to the other cost estimates it was stated that they would be available on the fifth of  
January.

A MBLC checklist deliverables was presented. The responsibility for its completion is with the Library, the Architects, and the OPM with completion by January tenth. In addition, Kathy Logue will provide information for the completion of many of the items on the checklist. Further discussion of the list will be on the agenda for the next committee meeting.

At the conclusion of the discussion Leah Smith asked of the architects whether the cost estimates would be ready on time. The answer was, "Yes." However, David Lager pointed out that the final geotechnical report would not be handed over until a final payment is made. In the past this has been managed by the Town.

The Committee then turned to other items on the agenda. Beth explained that the Trustees have given her permission to take paid time away from the Library to work on the grant application, and she asked the Committee whether funds from the building project could be used for this. This is so that the Library's personnel budget is not affected and because the work is specific to the grant application process. Al asked what amount was being asked for. The ability to use this line has been OK'd by Bruce and Kathy.

No motion was taken at the time but the proposal will be on the agenda for the next meeting of the committee to be held at Howes House at 3:30 P. M. on either the fifth or sixth of January.

The meeting was adjourned at 5:33 P. M.

Respectfully submitted,

Paul Levine