

**WEST TISBURY LIBRARY
BUILDING COMMITTEE
MINUTES 12/17/10**

Committee Members: Linda Hearn, Tucker Hubbell, Paul Levine, Mark Mazer, Leah Smith, Chairperson
Absent: Al DeVito, Bob Schwartz
Public: Glenn Hearn, Hermine Hull, Beth Kramer, David Lager, Kathy Logue, Lynn Whiting

Leah Smith called the meeting to order at 10:30 am. The committee approved the minutes of 12/9/10 with minor changes.

Video: Lynn Whiting brought the video 'Time to Grow' for the committee to view. It is an extremely well done 4 minute video showing people from the community telling why they like the library and why it needs to be larger. This project was underwritten by the Cultural Council and the remaining funding supplied by the W.T. Library Foundation.

Architects: The architects were unable to attend this meeting due to traffic problems on the mainland and also due to other commitments on the Island later in the day. The architects, according to the timeline dated September 9, 2010, were supposed to deliver Task 3 - Cost Estimates: on this date. However, they informed Beth earlier this week that they do not have the cost estimates prepared as promised. They also told her they had been working on shelving specifics and incorporating some ideas from the public in their plans.

The Town Accountant has give Beth a chart of our remaining cash total after all contracted bills are paid. The balance is \$28,500.00 and should be sufficient for the various testing costs required by the MBLC for this grant and incidental expenses. Several of the tests required by the State were felt to be unnecessary as the present building is fairly new, but the committee needs to follow the MBLC requirements for the Grant if we wish to have high marks and be considered for funding. The committee then voted to approve the following bills.

Reynolds Rappaport & Kaplan	\$ 543.00	Well Easement
Craig Saunders	\$1,000.00	Environment Tests
Island Water Supply	\$2,500.00	Well Installation
	\$ 790.00	Water Testing

Craig Saunders usually charges \$1,500.00 for the Environmental testing, but discounted the bill by \$500.00 for the library. A note will be sent to him for income tax purposes to show our appreciation of his consideration

Well: David Merry has contacted Dig Safe and is prepared to dig the trench and put pipe in from the well to the library property. He plans to do this on Monday, December 20, weather permitting. The Town will fund the trenching and hook up of the well to the Howes House. Last year \$15K was appropriated at Town Meeting for this purpose. Any funding left over from the installation at Howes House will be allotted to the Library to help with the well drilling expenses.

Radon Testing: The original test showed that the levels were between 4.5 and 5 pCi/L. EPA sets the action level at 4. Craig Saunders has set up a monitor at the basement level to continually measure Radon levels. Glenn Hearn has been talking to John Powers about the procedures we are planning.

Test kits have been ordered to perform another test over the Christmas holiday. The library needs to be completely closed for 48 hours for accurate testing, and as the library is closed on December 25 and 26, testing will be done at that time. If the radon needs to be mitigated, a blower system costing approximately \$2K can be installed. This would alleviate the current problem and a permanent solution should be included in the design of the new library.

Parking: Tucker Hubbell spoke with Julie Keefe of the ZBA. She told him that the Planning Board can waive the parking requirements if their committee approves it and there is a public hearing. We need an official letter from a town board to include in the grant that states that the parking requirements have been waived and approved by the Town. Tucker has written a letter that explains very well the Village parking situation and where the extra parking is located but it needs an official stamp of approval.

Geo-Technical: David Lager has received three proposals to do the geo-technical testing.
Kent Healy – although sufficient for committee, probably not MBLC
Briggs - \$4,400.00 which is a qualified proposal and might be more if they encounter a problem. They can complete the job between Christmas and the New Year. This firm did the testing for the W.T. Town Hall
Yankee Engineering – \$6,500.00

The Committee voted to have Briggs perform the geo-technical testing. Four voted ‘yes’ and Tucker Hubbell abstained.

Architects: The committee discussed at length the fact that the grant is due January 27 and we do not have any pricing as yet. Our OPM, David Lager, said he would speak with the architects. Linda Hearn made a motion that David Lager talk to the architects and tell them they have not fulfilled their commitments to this committee and give them a December 28 absolute deadline for preliminary pricing to the committee and plan to have a meeting on December 30 either early in the day or late in the afternoon. The committee voted unanimously to have Mr. Lager have a discussion with the architects and report back to Beth.

Temporary Quarters: There was a discussion about temporary quarters for the library during construction. Several preliminary ideas were given and some research will be done on this.

Meeting was adjourned at 12:10 pm.

Respectfully submitted,

Linda M. Hearn