

West Tisbury Library Building Committee

Minutes –June 16, 2010

Present- Leah Smith (Chair), Linda Hearn, Paul Levine, Bob Schwartz, Al Devito, Tucker Hubbell

Absent- Mark Mazer

Also present- Beth Kramer (Director), Bea Phear, Hermine Hull, Maggie Schwartz

Leah brought the committee up to date on several things. Glenn Hearn had discovered a survey of the library property done by Schofield, Barbini and Hoehn in 2004. This was great news since it will save time and money. Kent Healy has offered to update the septic system plan. There was discussion of whether the septic plan needs to be on the stamped survey plan and Beth said she would find out. Leah asked whether we need the deed to the property. Beth didn't think so. Beth indicated that what we need for the letter of intent to the state is evidence that we advertized the job correctly.

Beth passed out a draft of the RFQ for the architect and asked everyone to review for next week's meeting.

The committee discussed the current state of negotiations with Mr. Josefek. After much consideration the committee felt that Mr. Josefek was not hearing our concerns about the cost and that it would be better to find a different OPM for this initial phase.

Leah asked for a motion to write a letter informing Mr. Josefek that we would not be employing him. It was moved and seconded. The vote was unanimous in favor of the motion.

There was discussion about offering the job to NETCO which was the committee's second choice.

There was a motion that after reviewing procedures with Jen Rand, the committee will ask NETCO to come to our meeting next week to discuss their interest in being OPM and to provide us with their costs and the total costs for this phase of the project. The motion was seconded and approved.

There was a discussion of how to write the contract for the OPM. Beth will talk to Jen about the contract. It is important to build in a contingency that after the first stage is completed, that we can continue with NETCO throughout the project.

Leah then asked for a discussion about our time table. It was decided that next week we would discuss the RFQ and timetable for this phase and hopefully meet with NETCO.

Bob Schwartz has had several meetings with Beth about the future floor plans of the library. He explained that basically an architect would be "filling in the existing corners". He talked about the existing children's room being enlarged for an events room, a new children's room off the south side of the reading room, and an extension of the existing reading room in addition to basement space. He

gave his rendering of the front elevation to Linda Hearn to present to the library trustees. Everyone was very appreciative of the time and skill Bob put into these efforts.

The meeting was adjourned at 6:13.

Respectfully submitted,

Tucker Hubbell