

MINUTES
West Tisbury Library Board of Trustees
Tuesday, June 7, 2011
at the West Tisbury Public Library

In Attendance

Trustees: Hal Garneau, Melissa Hackney, Linda Hearn, Ginny Jones, Gina Solon, Dan Waters
Director: Beth Kramer

Linda Hearn called the meeting to order at 7:05 p.m. Tonight's meeting did not follow the normal second-Tuesday-of-the-month schedule because Director Beth Kramer will be away next week.

Minutes

Ginny Jones moved to approve the minutes of May 24, 2011. Gina Solon seconded the motion, which passed by unanimous voice vote.

Director's Report

Beth reported that the MBLC (Massachusetts Board of Library Commissioners) has now said they will announce the winners of the first round of library construction grants on July 14th. The results will be posted on the MBLC website by 1 p.m. that day.

Summarizing her monthly report, Beth said that year-over-year visits remained level in April and rose approximately 4% in May. Circulation and total patron activity, down slightly in April, rose almost 10% in May. The summer staff has begun to work. Beth said she has hired one summer shelver and four pages. All have volunteered at the library before, and three have worked here.

Beth reported that she met with CLAMS (Cape Libraries Automated Materials Sharing) representatives in April, along with the directors of the libraries in Chilmark and Aquinnah. Grants are still available, and talks are proceeding toward eventually joining the consortium.

In building maintenance news, Beth said that the carpets had just been cleaned over the weekend, and more carpets will be cleaned over the coming weekend. Windows will be cleaned in July. Touch-up painting will occur later this month, at an estimated cost of \$600.

Committee Business

Linda reported that the Building Committee will meet this Friday. They received letters from two applicants interested in filling the committee position left vacant by Al DeVito. The applicants were Erik Lowe and Ian A. Aitchison. After some deliberation among trustees, Dan Waters moved that the trustees recommend to the Selectmen that Erik Lowe be appointed to the Building Committee. Melissa Hackney seconded the motion, which passed by unanimous vote. Linda will write a letter to the Selectmen conveying the recommendation.

Performance Evaluation

Marking another year's anniversary since hiring Beth as Library Director, Linda distributed completed copies of the Town of West Tisbury Personnel Board Performance Evaluation Form. Ginny moved to approve the evaluation as presented, Melissa seconded the motion, and the evaluation was approved by unanimous voice vote.

Linda also said the board would need to decide whether to approve Beth's request to carry 78 hours of vacation time over from last year to this year. Ginny moved to approve the request, Gina seconded the motion, and it passed by unanimous voice vote.

Because the MBLC grant will be announced July 14th, it was decided that the next trustees meeting should be postponed till after the announcement. Therefore, it was agreed to hold the July meeting of the trustees on Tuesday, July 19th.

With no public in attendance and no correspondence, the meeting adjourned at 7:52 p.m.

Respectfully submitted,
Dan Waters, Clerk