

WEST TISBURY PERSONNEL BOARD

MINUTES

APRIL 11, 2011

**Present:** Norm Perry, Chair, Ernie Mendenhall, Margot Parrot, Brian Smith and Maria McFarland

**Absent:** Jennifer Haynes, Vice Chair

The Meeting opened at 5:40 P.M., Norm Perry presiding.

**Minutes:** The minutes of the March 14, 2011 meeting were approved as corrected.

**Performance Reviews:** A motion was made and seconded to accept the performance evaluations for Nancy Rogers (FC) and Tammi Sprague (BOA), each with a one step increase. All in favor. Ernie abstained.

The evaluation for Bruce Stone was not submitted in time for this meeting.

**New Business:**

**Sexual Harassment Training:** Margot asked if the sexual harassment policy is sent out to all employees each year as required. Maria said that she is working on getting a training session organized and she will send out the policy and have everyone acknowledge in writing that they have received the policy.

There being no further business the meeting was adjourned at 5:56 PM.

Respectfully submitted,

Maria McFarland  
Board Administrator  
APPROVED