

20080304 WTTT Renovation Committee Meeting Minutes

PRESENT: Bea Phear, Kent Healy, Chuck Hodgkinson, Jim Osmundsen, Kate Warner and Virginia Jones

ABSENT: Kathy Logue, staff liaison

Bea opened the meeting at 1700.

MINUTES: of 19 Feb, 2008 were MS and V, unanimously.

FURNITURE ESTIMATE: Is \$90,000 including a 6% for contingencies and \$12,000 for installation. We had budgeted \$200,000.

BUDGET: Using figures developed by the Site Committee (Kent and Kathy) for Relocation, and Site Work by Owner, and figures derived from Pete Timothy's estimates for Construction Site Work from a previous plan, plus figures for Administration & Other, and Construction, Chuck constructed a budget which he presented to act as a guide until we get the figures from K & K for the latter three categories. K & K will use Jamie Doyle's quantities and Kent's drawings for estimating the Construction Site Work.

TOWN MEETING HANDOUT: Bea showed us a copy of the handout prepared for the Chilmark Town Hall project; she will draft a handout for us to review. Several members made suggestions on material and information to include and how to format everything.

Kate has copies of mechanical specs which will be forwarded to a colleague who will review them for completeness and correctness as well as energy considerations.

UPCOMING MEETINGS AND PRESENTATIONS: Jim and Bea will meet with the Historic District Commission. Chuck reported on a lengthy conversation today with Sean Conley about the HDC's concerns. Jamie is unable to attend the HDC meeting but K & K will be there with elevations and large drawings.

Chuck is working on a presentation for the Forum, Bea and Chuck will work on budget matters once the estimates are received.

We will meet on Monday the 10<sup>th</sup> at 1545 with K & K before the HDC meeting. There will be no meeting on the 11<sup>th</sup>. Bea, Chuck and Jim will meet with the ZBA on the 12<sup>th</sup> and with the FinCom on the 15<sup>th</sup> as well as the Selectmen on the 19<sup>th</sup>. We will all meet with K & K and Jamie on the 18<sup>th</sup> (regular meeting). Our next public forum is on the 26<sup>th</sup> at 1900 at the Howes House.

Respectfully submitted

Virginia C. Jones

*Approved March 25, 2008*