

20090421 WT TOWN HALL BUILDING COMM. MEETING MINUTES
HOWES HOUSE, 5 PM, continued to April 22 at noon, TOWN HALL site

PRESENT: Bea Phear, Kent Healy, Chuck Hodgkinson, Virginia Jones, Bruce MacNelly, Jim Osmundsen; Kathy Logue, staff liaison. Also present for a portion of the meeting: Ernie Mendenhall.

FLOOR PLAN: Bea explained the current status. Bruce reported that he and Annie Parr have reviewed the height of the partitions and made some recommendations for standard heights throughout to allow for sight lines and maximum light and ventilation.

PUBLIC FORUM: To be held Public Safety Building at 7 pm on the 28th. Chuck is putting together a presentation, and Bruce is adding graphics.

MOLD: Scanlan wishes to have an indemnification letter in case of issues of mold in the basement. Since we are installing a dehumidifier, we will await receipt of the letter before making any decisions.

PLAYGROUND: Deciding which contractor will do the installation of the playground may be an issue due to the timing of removing town leased trailers and completion on the work.

PCOs VOTE: The committee agreed to pay:

Generator package	\$ 29,479
Electrical changes	9,792
Roof insulation credit	(6,636)
Door change	(846)
LVL trusses	4,256
Misc framing time and Materials	13,769
Third floor wire mold	2,421
Flame Seal Paint, 2 coats	10,519
Spray foam at walls	15,488
Door changes	6,736
State property work	3,699
Additional window surrounds	2,774
Upgrade membrane roof	4,137

MS and voted to approve unanimously

MINUTES of April 7, 2009 were MS and voted to approve

INVOICES:

Airport ministorage (2 months)	\$ 298
Briggs Testing	\$ 395

JK Scanlon	298,971.30
UPS	32
Mike Josefek	11,050.00
Island Interiors	675

MS and voted to approve unanimously

FINANCIAL OVERVIEW: Chuck went over the figures of what has been budgeted and/or spent to date and what remains.

Ernie Mendenhall was present to express concerns about the layout of the ground floor. He was advised to attend the site visit meeting of the committee at noon tomorrow in Town Hall.

CONTINUATION: April 22, 2009 PRESENT (at Town Hall Building Site): Bea Phear, Kent Healy, Bruce MacNelly, Virginia Jones; Kathy Logue, Staff Liaison. ABSENT: Chuck Hodgkinson, Jim Osmundsen. ALSO PRESENT: Tara Whiting, Town Clerk; John Power, Health Agent; Ernie Mendenhall, Building & Zoning Inspector, and a staff member from Bruce MacNelly's office.

FIRST FLOOR LAYOUT: Bea presented a hand drawn sketch of the new revision of the first floor, which was discussed with those present, and with Jim Hudson of Scanlan. It was moved, seconded and voted unanimously to request that the E wall of the first floor conference room be moved W about 2 feet to line up with the steel beam and post, and be reconfigured to serve for the Exec Sec office. Next door will be the Town Clerk. Essentially this is the original version of the layout. The building/health officials will have offices towards the E which will have half doors which can be closed. The conference room will be resituated along the N side. This revision will provide privacy for the Exec Sec (as requested by the BOS), ensure that someone is present to answer public inquiries, give the building/health officials a way to "secure" their offices when not present, preserve the open character of the building, preserve ventilation/light, and preserve the privacy of the conference room for any other public officials and staff needing a private space.

Respectfully submitted

Virginia C. Jones

Approved May 19, 2009