

20090922 WTHALL BUILDING COMMITTEE MEETING MINUTES

Howes House 5:15 pm – please note future meeting dates and location at end

PRESENT: Bea Phear, Kent Healy, Jim Osmundsen, Virginia Jones; Kathy Logue, Staff Liaison; Richard Knabel. **Absent:** Chuck Hodgkinson and Bruce McNelly.

LANDSCAPING: Tea Lane would like to spread wood chips around base of four trees – gratis. Committee accepted their offer with thanks. Tea Lane has reported that the soil is unexpectedly acid (ph 5.8) and should be ph 7. They recommend spreading lime, and further recommend additional soil to improve organic content. Committee is unsure whether this is included in the landscaping specs and will ask Mike to discuss this with Jim Hudson of Scanlan, also the recommendations for soil amendment, and future maintenance requirements with Carlos Montoya. Tea Lane would like to do following maintenance: fertilizing semi annually, lime in fall, mow weekly until summer then bi weekly, apply “pre-emergent” in spring. Committee agreed that we should specify maintenance AFTER consultation with Carlos. We feel that maintenance should include cleaning out beds and pruning as necessary in fall and spring, weed and mulch, and confirm on a periodic basis that watering system correctly. We do not want fertilizing unless absolutely necessary, and no pre-emergent applications should be applied. Liming should be done as recommended, pending estimate of cost. We need to confirm cost of liming and possible additional soil being applied before “hydro seeding”.

Kent reminded the committee, and reminded the landscapers yesterday that there are three buildings drawing on one well, and there should be no watering during the day. Further that the draw on the water should not exceed 5 gpm for the system.

Bea reported that Linda Hearn spoke to her on behalf of the Garden Club to offer of a gift towards the landscaping. Urns for the front were suggested.

SIDE STEPS: there are concerns about potential mishaps on the side steps. We discussed possible benches and concluded that a rope barrier should be sufficient. Kent will splice up a rope barrier from some ¾” nylon and install. An alternative are cedar benches.

ADDITIONAL WORK: David Merry has performed additional work – cost as yet unknown.

FLAG POLE: Committee agreed on a 30 foot flagpole with internal halyards, tapered top, and Ginny is to confirm cost of both GRP and aluminum, installed with no tabernacle and no yards. Possible lighting at base was discussed and the group agreed that there is to be no lighting. This height pole can accommodate a 5’ x 8’ flag.

WIRELESS PROPOSAL: Kathy ordered from EduComp a wifi installation, at \$697. Committee voted to cover the cost from Town Hall budget.

SIGNAGE: Exterior signage for parking will be installed by Scanlan. Sign committee members were both absent. The staff is finding that the lack of location signs on the interior stair cases is confusing to visitors. Bea will purchase inexpensive stick on numbers.

BIKE RACK: Is ordered.

OPEN HOUSE: Simone's refreshments and arrangements were much appreciated. Susan Silva contributed flowers. All comments about the building have been positive (with few exceptions) by both townspeople and other islanders. Staff is settling in and seems pleased with their new facilities.

ART WORK: Hermine Hull and Leslie Baker rehung the paintings and Leslie has hung one of hers (which is additional). They have urged the BOS to appoint a "curator" of art works to solicit new paintings for Town Buildings to borrow and hang. The Town Buildings can act as an impromptu art gallery.

INVOICES were approved to pay: WB Mason \$6,001.02, Vineyard Cash and Carry \$70.40, Sarah Mayhew Photography: \$75.00; Cronig's Market \$294.49, Petty Cash (movers) \$115.00.

MINUTES of September 8, 2009 were voted to approve.

SITE ENGINEER REPORT Kent Healy reported that 1. the Drainage Swale on the E side is working as it should. Water drains away slowly as desired.

2. SE Corner: appears to have the right elevations and should drain without problems.
3. Holly Tree: did not get graded down to appropriate elevation before sod was laid and will present problems. It needs to be regraded and then the sod reapplied. This has been brought to the attention of all entities.
4. Long strip on S side: is too high but should be OK
5. Playground has been staked by Jim Hudson and Terry Eglinas with Kent in attendance. The sewer and water lines have been marked and the location of the septic system. The water valves which were to the E of the office trailers have been located and recessed (by David Merry) so should be protected. Kent is developing an "as built" plan. Kent pointed out that this must be signed by a Mass registered Land Surveyor.

Meeting adjourned at 6: 15 pm.

PLEASE NOTE: FUTURE MEETINGS will be October 6 and 20 and November 17, 5:15 PM at TOWN HALL.

Respectfully submitted, Virginia C. Jones

Approved October 6, 2009