

Community Preservation Committee
Minutes of meeting, May 26, 2010
Approved June 23, 2010

Present: Lesley Eaton, Glenn Hearn, Dale Julier, Bruce Keep, Greg Orcutt, Susan Phelps, Peter Rodegast, Tony Nevin, Administrative Assistant. Absent: Sean Conley, Virginia Jones.

Peter called the meeting to order at 5:35. Minutes of April 28 were approved unanimously with one abstention.

Tony reviewed expenditures to date on all CPA funded projects, and noted that no funds had been requested for the Sepiessa expansion; \$250,000 in reserve funds has been set aside for this project since 2008. The CPC currently has no liaison to the project. Susan volunteered to serve; Tony will notify David Vigneault.

Tony reported that DCRHA pays its rental assistance funds for each month near the end of the preceding month. Because CPC meets near the end of each month so that CPA payments might be delayed, Bruce Stone agreed that it would be proper to pay rental assistance checks to DCRHA one month in advance. Tony will inform DCRHA.

Tony will check on whether all island towns voted to contribute proportionally to the courthouse windows project – a condition of funding by WTCPC.

In discussion of ways to make the impact of CPA funding more visible to the public, Tony stated that he will gather island-wide data during July for circulation to all towns, and to serve as a basis for a press release. It was agreed that ongoing or completed projects should be identified with signs or plaques; a subcommittee comprised of Dale, Lesley, and Susan will pursue this.

In response to a query from Habitat for Humanity on the use of GoGreen funds at Bailey Park, Tony will draft a letter for Peter to review. A copy will be sent to Bailey Boyd, the firm that is handling the Bailey Park RFP.

The CPC reviewed a submission from Glenn Hearn describing the proposed use of town-approved CPA funds for the WT Affordable Housing Trust Fund. The CPC agreed that funds could be granted in advance of expenditures provided that it received reports stating that CPA funds were used only to support permanently deeded projects for income-qualified West Tisbury residents. Tony will draft a memorandum of understanding for Dale to review.

An invoice for \$690 for the cemetery records project was reviewed and approved.

An invoice for \$6015 for the Regional Housing Authority for rental reimbursements for May 2010 was reviewed and approved.

An invoice for \$17,300 to support two Helm Fund mortgage loans was reviewed and approved for payment with the understandings that funds would be released from the undesignated reserve before July 1, 2010, and that the terms of Article 28 were incorporated into the loan agreements. Tony will confirm and send documentation to the CPC for review before payment.

The CPC discussed the FY 2011 schedule for submission of applications for eligibility and subsequent applications for funding. It was agreed that the CPC would advertise to invite proposals in late August and hold a public meeting on Wednesday September 15. Applications for eligibility would be due on Wednesday Sept. 29, and requests for funding would be due on October 27, allowing ample time for discussion and revision before the end of the year

It was suggested that all island CPCs could collaborate on an information booth at the Ag Fair. Tony will explore possibilities.

The meeting was adjourned at 6:55 p.m; the next meeting will be Wednesday, June 23 at 5:30.

Respectfully submitted,

Tony Nevin, Admin. Asst.